

**Summary of Minutes of the Invasive Species Advisory Committee Meeting
June 24 and 25, 2003
Day One**

On June 24 and 25, 2003, a meeting of the Invasive Species Advisory Committee (ISAC) of the National Invasive Species Council was held at the Omni Amber East Hotel, 131 N. State Parkway, Chicago, Illinois. Below is the summary of the agenda items and the full transcripts of the meetings are available upon request.

PRESENT:

Randall Stocker, ISAC Chair
Lori Williams, NISC Exec. Director
Chuck Lambert, USDA

Nelroy Jackson, ISAC Vice-Chair
Jim Tate, DOI

Gordon Brown, DOI
Scott Cameron, DOI
Bill Dickerson, ISAC
Chuck O'Neill, ISAC
Ann Bartuska, ISAC
Allegra Cangelosi, ISAC
Jim White, NISC
Diane Cooper, ISAC
Sharon Gross, Fish and Wildlife Service, ANSTF
Phil Andreozzi, NISC
Lisa Kaaihuie
Jerome Jackson, Florida Gulf Coast University
Sarah Reichard, University of Washington
Ship Bright, Maine Lakes Conservatory Institute
David Lodge, University of Notre Dame
Ron Lukens, Gulf States Marine Fisheries Commission
Duane Shroufe, Arizona Game and Fish Depart.
Michael Buck, Hawaii Dept. of Land & Natural Resources
Dave Walker, Int'l Assoc. Of Fish and Wildlife Agencies

Marshall Meyers, ISAC
Kitty Smith, USDA (ERS)
John Perrecone, EPA
Maria Pisa, USDA (NAL)
Lu Eldridge, ISAC
Faith Campbell, ISAC
Gary Beil, ISAC
Craig Regelbrugge, ISAC
Peter Egan, DOD, FICMNEW
Susan McCarthy, USDA (NAL)
Chris Dionigi, NISC
Martin Hugh-Jones, L.S.U
Linda Sheehan, Ocean Conservancy
Dean Wilkinson, DOC

June 24, 2003 **Transcript Summary** (page numbers refer to the transcript page number for 6/24/03, transcript files available upon request)

Welcoming Remarks and Overview of Meeting Agenda – Randall Stocker and Lori Williams (Pages 4 – 10)

Chairman Randall Stocker began the meeting with introductions. Following the introductions, L. Williams stated a few minor changes in the agenda and C. Dionigi confirmed the location of the reception, which was held at the Peggy Notebaert Nature

Museum. L. Williams also mentioned the problem with the audio/visual equipment (Page 9).

ISAC Officers Activity & Progress Report and the Review of Progress on Previous Action Items – Randall Stocker (Page 10 – 17)

Chairman Stocker began the proceedings to approve the minutes for the summarized March ISAC meeting. He also raised the issue of funding needs for invasive species and asked for responses to F. Campbell's letter. He also informed ISAC of the tentative date for the next ISAC meeting on October 29-30, 2003, in Washington D.C. Chairman Stocker also announced the tentative dates that were set for the ISAC meeting on March 2-3, 2004 in Oahu, HI and then reviewed the progress of the action items from the previous ISAC meeting (Pages 10-17).

Remarks from NISC Principals – C. Lambert and J. Tate (Pages 18 – 16)

C. Lambert updated ISAC on the efforts that USDA agencies are putting forth to combat invasive species and the increasing concern with invasives such as sudden oak death, tamarisk, and monkey pox (Pages 18 – 26). There were question from the audience about various invasive species before J. Tate made his remarks. J. Tate mainly discussed the new Management Plan for NISC. He felt that with the growing interest in invasive species over the past three to four years, the Management Plan needs to include a more precise definition of invasive species to continue the progress of controlling, eradicating, and educating people about invasive species (Pages 26 – 43). A. Cangelosi commented about the controversy surrounding the definition of an invasive species in the management plan and the principals' review was concluded.

NISC Update – L. Williams and S. Gross (Pages 62-107)

L. Williams began by introducing a new addition to the NISC staff, Phillip Andreozzi, Program Specialist. L. Williams then updated the audience on the progress of staffing for three other positions. She also mentioned the help from interns and J. White, which NISC has been receiving. Next she talked about Joe Lewis, an Economist with USDA – Forest Service, and gave details of his work plans in regards to helping the council create a model for the economic impact of invasive species. She announced that the management plan progress report was underway. She also mentioned the recent interest that the Canadian government has taken on invasive species since their problem with emerald ash borer (Pages 70 – 71).

S. Gross gave a presentation on the enforcement by the Fish and Wildlife Services (FWS), of invasive species laws under the Lacey Act. Title II of the Lacey Act is the source of FWS authority to regulate certain invasive species. She explained that FWS is understaffed at their U.S. ports of entry and the tremendous increase of imports within the last decade has overwhelmed such ports. Discussion followed with thoughts expressed by M. Meyers, S. Reichard, D. Shroufe, D. Lodge, and F. Campbell on the enforcement of laws with non-indigenous species (Pages 71-103).

Prevention Committee Discussion – Marshall Meyers (Pages 107 – 120)

M. Meyers gave his analysis of the committees and subcommittees that have been working on pathways analysis and screening. He suggested that the working groups might need to work more effectively and efficiently. He made a suggestion to combine some groups to help the efficiency of the subcommittees. The discussion continued with comments by F. Campbell, A. Cangelosi, L. Williams, and R. Lukens (Pages 103-120). R. Stocker called for a break and brief talks of the prevention committee continued once they returned (Pages 120-123).

Members Form – ISAC Members (Pages 120 – 132)

- Michael Buck began with his acknowledgement of Hawaii's new Invasive Species Council and the state legislation now on the books that deals with access to private lands and liability issues.
- Ship Bright gave his comments supporting the proposal that ANSTF and NISC work closely together on invasive issues.
- Ann Bartuska relayed the message that there will be a summary report from the Asia Pacific Region panel that focuses on invasive species.
- Lu Eldridge commented on Hawaii's aquatic efforts to battle non-native species.
- Faith Campbell talked about the North American Plant Protection Organization work on an international or North American standard dealing with at least insects and plant pathogens. She continued to talk about the International Plant Protection Convention and her goals for that body.
- Gary Beil recognized that Minnesota has an Invasive Species Committee, but the committee is not mandated by state legislation.
- Nelroy Jackson briefly spoke about the Heinz Center creating an invasive species task group.
- Duane Shroufe informed the audience of the symposium workshop about exotic birds that will take place July 19-26, 2003, on the Island of Tobago in the Caribbean.
- Dean Wilkinson concluded the members' forum by notifying ISAC members and guests of the International Maritime Organization's meeting that will take place during the month July.

General Reports (Pages 132 – 223)

- Progress on Crosscut Budget (Scott Cameron) – Initially S. Cameron was supposed to speak about the FY04 Crosscut Budget, but he was unable to because it was currently under review in the House of Representatives. The crosscut would provide DOI, USDA-FS, USACE, and EPA would be the recipients of the \$13 million increase. Instead, S. Cameron spent his time speaking about the early detection rapid response draft that NISC is considering. S. Cameron also suggested using technology that already exists (GIS, NASA, etc.) to aide in tracking and documenting invasive species (Pages 132-155).

- Summary of Economic Research Services (ERS) Workshop (Kitty Smith) – The ERS workshop was a success and met its goals according to K. Smith. There were presentations by economists that have done research on various aspects on invasive species (Pages 155-172).

- ED&RR – Update on Regional Efforts (John Perrecone) – The Great Lakes/Midwest region has been making progress in their efforts to rapidly respond and detect invasive species early. J. Perrecone gave a brief background on the Midwest Natural Resource Group and the Great Lakes Commission. He informed ISAC of their progress with ED&RR in the Great Lakes. One of their major objectives is to get invasive species to become a major initiative for EPA in order to enhance resources and awareness in the battle against non-indigenous species (Pages 172-197).

- Oversight Mechanism (Lori Williams) – L. Williams gave a very brief summary of the oversight mechanism that the council plans to use for the participating federal agencies. This mechanism was developed to retrieve reports from federal agencies about their procedures to ensure that the agency is in compliance with the Executive Order and to make sure that these efforts are being properly followed. She mentioned that the oversight mechanism is not a legally enforceable mandate, but is strongly encouraged by the council. The mechanism is in the final stages of review within NISC (Pages 197-204).

- National Agricultural Library (NAL) March Meeting (Maria Pisa) – C. O’Neill began by acknowledging the success of the NAL meeting and was pleased to be attending with J. Jackson and B. Dickerson. M. Pisa then gave her presentation on what took place at the March meeting and the success of the invasive species website. NAL gained a great deal of information on ways of improving the website from graduate students and IT professionals (Pages 204-223).

- Update on Global Invasive Species Programme (Lu Eldridge) – Prior to A. Bartuska’s update on GISP, L. Eldridge quickly added the National Oceanic and Atmospheric Administration’s (NOAA) - National Ocean Services are working on a coastal species alien warning system called CSAWS. A. Bartuska told ISAC that GISP has hired a new CEO, Greg Shirley, from New Zealand’s government. Since his arrival, GISP has recommitted to active working groups and is hiring the necessary employees to function effectively (Pages 223-233).

Public Comment – Randall Stocker (Pages 237 – 244)

At the end of the meeting there were additional comments made by C. Dionigi, F. Campbell, A. Cangelosi, M. Buck, C. O’Neill, and L. Williams.

Adjournment (Page 244)

The first day of the ISAC meeting adjourned at 5:17 pm.

**Summary of Minutes of the Invasive Species Advisory Committee Meeting
June 24 and 25, 2003
Day Two**

PRESENT:

ISAC Members in Attendance:

Randall Stocker, Chair
Ann Bartuska, Secretary
Gary M. Beil
E. Shippen Bright
Michael G. Buck
Faith T. Campbell
Allegra A. Cangelosi
Diane Cooper
Willard "Bill" Dickerson
Lucius G. Eldridge
Martin Hugh-Jones

Jerome A. Jackson
Nelroy Jackson, Vice Chair
David Lodge
Ronald R. Lukens
N. Marshall Meyers
Charles R. O'Neill
Craig Regelbrugge
Sarah Reichard
Linda M. Sheehan
Duane Shroufe

National Invasive Species Council Staff:

Lori Williams, Executive Director
Phil Andreozzi, Program Assistant
Gordon Brown, DOI Liaison
Chris Dionigi, Assistant Director (Domestic)
Jim White, Detailee (APHIS)
Dean Wilkinson, DOC Liaison

Others in Attendance:

Scott Cameron
Pete Egan
Sharon Gross
Lisa Kaaihuie
Chuck Lambert
Susan McCarthy

Mary Neal
John Perrecone
Maria Pisa
Kitty Smith
Jim Tate
Dave Walker

June 25, 2003 **Transcript Summary** (page numbers refer to the transcript page number for 6/25/03; transcript files available upon request)

Open Meeting and Introductions – Randall Stocker (Pages 4 - 6)

The Chairman, R. Stocker opened the meeting and asked each of those who had not attended prior meetings to state their names and the agencies/organizations that they represent. S. Whitney, J. White, J. Scoggins, R. Stinner, L. Kaaihuie and S. McCarthy introduced themselves (Pages 4-6).

Presentation from the Department of Homeland Security (DHS) – Mary Neal (Pages 6 - 37)

Chairman Stocker introduced M. Neal, the Associate Commissioner for Agricultural Policy and Program in the DHS Customs and Border Protection division, from the Office of Field Operations. M. Neal gave a presentation, which elaborated on the relationship between APHIS and the DHS and she emphasized the integration of various agencies that are now working very closely together. M. Neal mentioned the importance of a series of audits and two bills that were passed that have lead to the integration of activities of various agencies in Customs and Border Protection: The Public Health Security in Bio-terrorism Preparedness Act of 2002 and the Agricultural Bio-terrorism Act in 2002 (Page 8). M. Neal also discussed the Memorandum of Agreement between the U.S. Department of Agriculture (USDA) and DHS, which is a legal document, containing 12 articles that describe the essential elements of the new relationship between agencies (Page 18). There was also a question and answer session regarding the DHS presentation with B. Cooksley, S. Bright, S. Whitney, A. Bartuska, F. Campbell, B. Dickerson, R. Orr and L. Williams (Page 33 – 37).

B. Cooksley- asked M. Neal to elaborate on the training exercises that the states have implemented with the Department of Agriculture and Livestock and asked how would they handle a possible “what if” situation (Page 23). M. Neal spoke about READEO’s, which has to do with a rapid response to disease detection.

S. Bright- asked about how DHS determined what type of invasives they should focus on (Page 24). M. Neal spoke about emergency programs in APHIS that are developing pest alerts in general, and which are not linked to a particular commodity.

S. Whitney- asked about the status of The Safeguarding Report (Page 26). M. Neal stated that they are still continuing to assist with the implementation of the report’s recommendations to the extent that they possibly can, considering that APHIS is considering current staffing.

A. Bartuska- asked if it was possible for DHS to expand the use of air quality monitoring sites (which are primarily used within urban areas), to areas beyond urban areas (Page 28)? M. Neal said that she was not sure, but that if expanding it had anything to do with commodities or movement of goods, APHIS should be the first approached, before DHS.

F. Campbell- asked if she should wait until the new Executive Order is issued, which would bring DHS into the Council, or should they try to set up a meeting sooner with her (Page 30).

A. Bartuska- informed them that an Executive Order was already signed on 02/28/03, and DHS was already a part of the Council and that they were notified via fax. Also, they will be joining the next joint council meeting on October 29th and 30th.

B. Dickerson- asked M. Neal how comfortable she feels, stating that the net protection provided to agriculture by APHIS/AQI, would be equal to or greater than what they've had in the past (Page 32). M. Neal said that not a lot has changed. B. Dickerson also wanted to know if the new employees would go through the same entry process that the old AQI people used to go through. M. Neal said that new employees would go through the same entry process.

R. Orr- said that they are looking at the transition of responsibility from APHIS to DHS to ensure that they stay on track (Page 34).

L. Williams- asked M. Neal to comment on the leadership issue of monitoring ports of entry through their Customs Services (Page 35). M. Neal said that the responsibility for the AG Program still remains with the AI Port Director.

Major Pathways and How Industries Operate – D. Cooper (Pages 37 - 112)

Chairman Stocker introduced D. Cooper to speak about how the aquaculture industries operate. D. Cooper presented the topic of shellfish aquaculture on the Pacific coast and the commercial operations of Taylor Shellfish, beginning with a historical overview of the aquaculture industry on the West Coast. D. Cooper spoke of new developments in aquaculture cultivation and the monitoring of issues of invasive species in the Northwest (Pages 44 and 45). She went on to discuss prevention and control of invasives in the live seafood market and the production of seafood. D. Cooper spoke of specific research and monitoring programs to lessen the impacts of invasive species. There was a question and answer period, which included questions from J. Jackson, L. Eldridge, R. Lukens, L. Sheehan, C. Dionigi and D. Lodge (Page 52 - 57). There were also two presentations from C. Regelbrugge, and M. Meyers (Page 57 - 94).

C. Regelbrugge- gave an overview of his association and industry, which is a national trade organization that represents the plant nursery industry. He also mentioned some decentralized activities in states like Florida that are working on creating ranking criteria to decide what should be considered invasive (Page 72 – 73).

M. Meyers- made a presentation about the pet industry in the United States (Pages 75 – 94). Chairman Stocker introduced the comments section, which included questions and comments from L. Williams, J. Jackson, and M. Hugh-Jones, J. Corn and A. Cangelosi (Pages 94 – 112).

Increasing Transparency of Policy Decisions Underlying All Invasive Species Management: Level of Protection – F. Campbell (Pages 112 - 143)

Chairman Randall Stocker introduced F. Campbell, who began her presentation by first defining and then highlighting two components of the concept, “level of protection” (Page 112). She spoke about the importance of transparency as well as setting the “right level of protection” and highlighted several components (Page 115). She listed four possible questions of interest towards the end of her presentation, and then opened the floor for discussion (Pages 119 - 121). R. Orr, D. Wilkinson, A. Cangelosi, S. Reichard, B. Dickerson, R. Lukens, J. Jackson, L. Williams, D. Lodge, A. Bartuska and C. Dionigi participated in the question and answer session. (Pages 121 – 143).

Legislative Updates – A. Bartuska (Pages 143 - 149)

Chairman Stocker introduced A. Bartuska’s update on legislation. A. Bartuska began by giving an update on the status of current legislation. She discussed the handout that lists all of the bills that were in the legislation process as of June 5, 2003. She also discussed federal legislation and all of the major bills that were recently passed (Page 143), and then went into detail on what was going on at the state level (Page 144 - 149). A. Cangelosi, B. Dickerson, F. Campbell, L. Williams, M. Buck and M. Meyers, participated in the question and answer session (Pages 149 – 165).

Member Updates – Chairman Stocker (Pages 165 - 198)

Chairman Stocker introduced the member updates session, so that ISAC members could bring up important projects that they were working on in their area.

R. Lukens- began by speaking about better coordination with regional panels of the Aquatic Invasive Species Task Force and recommended an annual meeting between ISAC and the regional panels. Each of these panels would provide the task force with a written report of their activities each year (Pages 166 – 167).

S. Gross- began by saying that she could possibly request that the regional panels submit their reports to her electronically so that she can put them up on the website. She also mentioned that coordinators from the panel would be meeting in conjunction with the fall ANS Task Force Meeting (Page 167 – 168).

L. Sheehan- mentioned that the state ballast water laws are being reauthorized this year and also asked about the follow-up for the oversight memo (Pages 168 – 169). Chairman Stocker informed her that they would talk about that later in the meeting.

A. Bartuska- talked about her involvement with the National Commission on the Science of Sustainable Forestry (funded by several foundations) and their commitment to fighting invasives (Page 169 - 171).

F. Campbell- stated that the comment period is now open on the APHIS wood packing regulation and those people who did not sign the letter back in December, should consider signing it as a comment on the proposal itself (Pages 171 – 172).

R. Lukens- raised a question about how the letter was introduced at the previous meeting and whether or not he or others in ISAC had enough background on the issue to consider supporting it and submitting it to the Council. In response, F. Campbell then asked people to sign the letter as individuals, rather than as a formal ISAC letter (Pages 173 – 174).

B. Dickerson- asked ISAC to respond to a draft ruling that is coming out from the Office of Budget and Management on cost sharing of programs on the state level to eradicate or suppress pests (Page 174 - 176).

C. Regelbrugge- said that the Council might want to take a formal position on this topic (Page 176). B. Dickerson will find out more information on this subject and will list it as an action item (Page 177).

L. Williams – called for a discussion on the combination of the committees under ANSTF and the council under prevention (Page 178).

S. Whitney- announced the upcoming Great Lakes Panel Meeting and rapid response workshop in Ann Arbor, MI and mentioned that the agenda was online (Page 179).

Chairman Stocker- brought up S. Cameron's handout and his request for information, which engendered further discussion (Page 179 - 188). A. Bartuska made a proposal for a course of action on S. Cameron's graphic with an ultimate due date of comments and responses to S. Cameron by July 18th, 2003 (Page 188). There were still several key questions that were arising from S. Cameron's request for feedback. Thus, Chairman Stocker asked that NISC staff sit down with S. Cameron to get some answers to some of those questions and to distribute that information so that they can get a clearer idea of what they can do to help (Page 195).

A. Cangelosi – in regards to detection, she suggested that they should look at a system that includes a great deal of state discretion and input (Page 196 - 197).

F. Campbell – raised a possible issue with OMB's proposal and state discretion (page 198).

Reports and Recommendations – Dr. G. Beck, A. Cangelosi, and A. Bartuska (Pages 198 - 248)

Research Committee Report – (M. Buck, G. Beil, M. Hugh-Jones and A. Bartuska) M. Buck reported on their discussion. The group wanted a strategic approach and decided to focus on the crosscut initiative and respond to the short-term political questions that were being posed, but still address some of the basic research underpinnings for invasive species. They came up with two questions (Page 201). J. White said that they also added a third question concerning funding for basic research (Page 202). J. White also said that once they have a process, the staff would forward it to NISC and get back to ISAC on the language of the questions (Pages 203 – 204). R. Lukens, A. Bartuska, Chairman Stocker and D. Lodge participated in commenting on this report (Pages 204 – 207).

The Communications, Education and Outreach Subcommittees: C. O'Neill said that the combined subcommittees addressed re-designing the website, and looking at stakeholders and being able to provide more information (Page 209). They've discussed the possibility of convening some sort of end user or audience focus group to look at their needs for the website. They're looking at streamlining the process of getting the www.invasivespecies.gov up and running. They will also look into the idea of the invasive species of the month. The redesign group is planning to meet again right before the next ISAC meeting on October 28, 2003. A. Bartuska, L. Williams and R. Lukens participated in a brief comments session on this report (Pages 210 –214).

Pathways Task Team and the Prevention Subcommittees: A. Cangelosi reported that the group proposed that they merge the two workloads of the NISC Prevention and ANS subcommittees, so that the federal officials have only one group to work with. She also said that the proposal would designate that the subcommittee adopt the ANS task force approach to leadership and have only the federal official as the chair; and no co-chair would be designated (Pages 215 – 216). A. Cangelosi also suggests that the decision-making process include the input of those task teams (Page 216). The ISAC prevention subcommittee suggested that a one-task team focus on applying risk assessment approaches to pathways management. A separate group could apply risk assessment approaches to screening tasks, which would be divided into taxonomic specializations (Page 217). There was also a question of whether the leadership model would reflect an ANS or ISAC model (Page 218 - 220). A number of ISAC members preferred retaining a non-federal co-chair or vice-chair. Chairman Stocker asked for the comments and G. Beil, L. Williams, J. Jackson, R. Lukens, J. Stone, C. Regelbrugge, S. Reichard, N. Jackson and B. Dickerson participated in that discussion (Pages 220 – 243). Chairman Stocker subsequently suggested L. Williams and the NISC staff talk to the ANS people and they will report back on the results of the conversation about the leadership issue (Page 243).

Control and Management Information Update- C. Dionigi gave a report on the activities of the control and management subcommittee. C. Dionigi mentioned the first meeting on May 29th. They collected recommendations around action item 32 and also identified new co-chairs. N. Jackson also asked for volunteers for the control management team (Pages 244 –247).

Report on forming new task teams- Chairman Stocker asked F. Campbell and S. Reichard to coordinate and send out a bullet list of task teams by email (Page 258).

Mid-Point Review of ISAC Measures of Success – Chairman Stocker, A. Cangelosi (Pages 249 - 275)

A. Cangelosi discussed the issue of having dependable revenue to address invasive species issues. She suggested that ISAC itself become engaged in the issue and be able to make some recommendations to federal agencies within the Council. She proposed that ISAC highlight key issues to be brought up at the next meeting, which would allow ISAC to make informed and considered recommendations. The discussion went on to include comments from S. Bright, R. Lukens and D. Cooper on tax revenue, where it comes from and what it could be used for. They also suggested looking at successful programs at the state level. M. Buck agreed to work with A. Cangelosi on this issue, in order to have something prepared for the October 2003 joint meeting with NISC. A. Cangelosi then suggested that there be an alternative task team to discuss this topic and present materials at the Hawaii meeting. It was agreed that it would be left as an informational group. Chairman Stocker discussed a summary report and a questionnaire that was distributed to ISAC, concerning the Mid-Point Review. There was a discussion on the questionnaire responses (Page 271). The survey was given anonymously, resulting in 19 out of 29 possible responses. He discussed overall ratings for two of the questions from the survey.

Possible Agenda Items for Next Meeting – Chairman Stocker (Pages 275 - 302)

Chairman Stocker suggested that ISAC members that were going off of the board not have as much input in where the meeting would be held. F. Campbell suggested “levels of protection” be on the agenda. C. O’Neill suggested updates on websites and invasive species of the month. G. Beil suggested a report from the international committee be an agenda item. A. Bartuska suggested a legislative update. D. Lodge suggested that Chairman Stocker bring up that the most important ISAC issues at the joint meeting with NISC. L. Sheehan suggested discussion on the adequacy of the first oversight reports, which were due the end of July. S. Bright inquired about a plan for the next leadership cycle in ISAC and suggested that it be discussed at the next meeting. Discussion then went to dates and locations of future ISAC meetings. The next meeting was scheduled for Wednesday and Thursday, October 29 - 30, 2003 in Washington, DC. On October 28, 2003, a website stakeholder meeting was scheduled. March 2 – 3, 2003 is the Hawaii ISAC meeting, with a field trip on March 4, 2003. An alternate date of March 23 – 24, 2003 was chosen, with March 25, 2003 as an alternate tour date. They went on to talk about the location of different facilities on Oahu, and miscellaneous items concerning the Hawaii meeting (Page 302). A. Bartuska listed all of the action items that were talked about (Page 303).

Summary of Meeting and Future Action Items – A. Bartuska (Page 303 – 327)

Review of Action Items – A. Bartuska

1. Letter from ISAC to NISC discussing the definitions
2. Looking at the statistics of inspectors looking at adverse trade increases. A. Cangelosi is the lead on that action.
3. Collect and provide state-passed legislation to ISAC. L. Williams and the Council staff will consolidate the information received from ISAC.
4. Send comments back to S. Cameron on early detection schematic. Those who have comments should send them to B. Cooksley.

5. B. Dickerson will keep a track of the proposed or possible federal rule implementing a cost share formula and will send it to everyone.
6. The guidelines on research recommendations that were developed by the conversation in the ISAC meeting and the proposed organization on research priorities will be sent to George Beck. J. White is the principle contact to George.
7. CEO sub-committee's will hold an additional stakeholder meeting on October 28th, 2003. C. O'Neill is the lead on this action.
8. Establish a new task team to look at the appropriate level of protection. S. Reichard and F. Campbell have the lead on this item. Federal items will be identified, but not engaged until after Labor Day.
9. Continuing efforts to initiate an invasive species of the month. C. O'Neill will work with D. Wilkinson on identifying the first species to be featured.
10. Lori will talk to ANS about all of the following issues and will then report back to ISAC. Proposed merger of ANSTF and ISAC Prevention sub-committees, the recommendations will be taken back to ANS with 3 propositions:
 - a. Endorsing the prospect of merging
 - b. Recommending and simplifying the approach to two teams
 - c. Examining leadership issues with the recommended leadership being the one of a modified federal chair/ISAC vice-chair.
 - The prevention subcommittee will provide comments to R. Orr and M. Meyers for the recommended changes to the terms of reference. ISAC provide comments by July 14th to NISC staff.
12. Control and Management subcommittee identified new members. N. Jackson is Chair and M. Buck is a volunteer. They're also looking for additional recruits.
13. To prepare ISAC recommendations to NISC on revenue raising approaches to support invasive species programs:
 - A. Cangelosi and M. Buck, L. Sheehan and Jerry will prepare background materials on alternative approaches to funding invasive species work for discussion during the October 2003 ISAC meeting.
 - ISAC members will provide names of invitees for the discussion and examples of revenue raising approaches that they are aware of to the task team.
 - ISAC will review the oversight mechanism paper and provide comments to Lori. Lori will circulate those comments and changes and will seek concurrence on sharing with the agencies. Provide comments to Lori by July 14, 2003.
 - Items on the agenda of the next meeting will be include the following:
 1. The international subcommittee update introducing the new director.
 2. The CEO will update ISAC on the website and IAS of the month.
 3. There will be a legislative update.
 4. There will be a budget update
 5. Agenda item on the levels of protection, value and risk assessments.
 6. Report on oversight mechanism

Adjournment – Lori Williams (Page 327 – 339)

G. Brown then reminded ISAC as to the terms of their appointment, which he read from the charter. Essentially, “no member may serve on the ISAC for more than three consecutive years. Members will initially serve for terms of two years and be re-

appointed for either two or three years for continuity of stakeholder group representation (Page 327 - 328). G. Brown asked ISAC members to review appointment letters that were sent out in the past for possible misinformation and contact Council staff if there are any questions. Chairman Stocker encouraged a written report from committees, rather than just an oral report. A. Bartuska wrote on the board that in future meetings, task teams and subcommittee discussions will be made available to ISAC, either through flip charts or other forms of presentations (Page 332). Final thoughts from various members of the Committee were given and then the meeting was adjourned (Page 339).

The second day of the ISAC meeting adjourned at 4:40 pm.