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<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>		<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE		<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION		<b>3. VOUCHER NO.</b> KSMANHATTANNY012309_V01	
<b>5. a. NAME</b> (Last, first, middle initial) SALAZAR, KENNETH L.		<b>b. SOCIAL SECURITY NO.</b> (b) (6)		<b>6. PERIOD OF TRAVEL</b> a. FROM 01/23/09 b. TO 01/23/09		<b>4. SCHEDULE NO.</b>	
<b>c. MAILING ADDRESS</b> (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423		<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) OPCX5C b. DATE(S) 03/26/09		<b>10. CHECK NO.</b>	
<b>e. PRESENT DUTY STATION</b>		<b>f. RESIDENCE</b> (City and State)		<b>11. PAID BY</b>			

<b>8. TRAVEL ADVANCE</b>		<b>9. CASH PAYMENT RECEIPT</b>	
a. Outstanding	0.00	a. DATE RECEIVED	b. AMOUNT RECEIVED
b. Amount to be applied	0.00		\$
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)		c. PAYEE'S SIGNATURE	
D. Balance outstanding			

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)						▶ <i>Traveler's Initials</i>	
	AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL			
				FROM (e)	TO (f)			
7379210989	358.00		01/23/09					
ACCOUNTING CLASSIFICATION: 09 1000.DDD01 9.75	.68	-2009	^^DM^1000^^DDD01^68^			30.00	NR-	39
COMMENTS: One day trip greater than 12 hours. SPEECH/PRESENTATION. Traveler purchased Amtrak tickets and STATO fee using the OS government corporate card. Lunch provided by NPS - under \$10.00.								

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE ▶ *Ken Salazar* DATE APR 21 2009 AMOUNT CLAIMED ▶ 30.00

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)

APPROVING OFFICIAL SIGN HERE ▶ *Denise Hony* DATE 4-15-09

17. FOR FINANCE OFFICE USE ONLY COMPUTATION

a. DIFFERENCES, IF ANY (Explain and show amount)

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION

a. VOUCHER NO. b. D.O. SYMBOL c. MONTH & YEAR

b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION

c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol)

d. NET TO TRAVELER ▶ \$ 30.00

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶

DATE

ACCOUNTING CLASSIFICATION  
BLOCK 12 ABOVE



ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	358.00
M&IE-211D	30.00
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.25
09 1000.DDD01. .6	429.75
	0.00
	0.00
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	429.75
NON-REIMBURSABLE EXPENSES -----	399.75
	=====
TOTAL AMOUNT CLAIMED -----	30.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	-----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	30.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	30.00

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 3/30/09

Subject: Secretary Ken Salazar- Manhattan, NY  
- 1/23/09

Secretary Ken Salazar traveled on 1/23/09 to Manhattan, NY to participate in a tour of the Statue of Liberty and Ellis Island, and the NY Times Editorial Board interview. The Secretary returned to Washington, DC on the evening of 1/23/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were unnecessary or unjustified in the performance of official business. Lunch provided for the Secretary during this travel by the National Park Service.

Attachment

**To:** Shelia Wilson  
Branch of Accounting Operations, FNMS  
National Business Center

**From:** Iris Straitt, Scheduling and Advance Office

**Date:** 1-22-09

**Subject:** Authorization to use (Requestor's Office) Corporate Travel Account

This memorandum authorizes the following traveler to charge airline tickets for this trip only to the OS Corporate Travel Account. Please call Iris Straitt on 202-208-7551 if you have any questions.

<u>Traveler</u>	<u>Travel Period</u>	<u>Cost Center</u>
Ken Salazar	1/23/09	2009-1000-DDD01-68

Account Name: Division of Financial Management Services

# TRAVEL AUTHORIZATION

1. No. TASALAZAR012009

2. 01-22-2009

(DATE)

3. OS  
(BUREAU OR OFFICE)

Washington, DC

4. NAME Ken Salazar SSN#

5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY od DOI

7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to be essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.

Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about

01-22-2009

Ending on or about

1/23/09  
~~09-30-2009~~

## MODE OF TRAVEL

13.  Common carrier

14.  Extra fare

15.  Government-owned conveyance

16.  Privately owned

at a mileage rate of

cents, subject to:

(a)  Administratively determined to be the advantage of the Government

(b)  A showing of advantage to the Government

(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family

19.  Shipment household goods and personal effects

18.  Other (specify)

Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_

21. Per Diem \_\_\_\_\_

22. Other \_\_\_\_\_

23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_

(FISCAL OFFICER'S SIGNATURE)

26. \_\_\_\_\_

(REQUESTER'S SIGNATURE)

27. Ken Salazar

(TITLE)

28. Patricia Hare

(AUTHORIZING OFFICER'S SIGNATURE)

29. \_\_\_\_\_

(TITLE)

TO: DOI  
1849 C STS NW  
WASHINGTON DC 20240  
PTKT 22JAN.

FOR: SALAZAR/KEN

REF: GDOIOS

THE TOTAL COST OF YOUR AMTRAK TICKET ON 22JAN IS 358.00

23 JAN 09 - FRIDAY

RAIL AMTRAK SERVICE CONFIRMATION 2V0210C1  
LV WASHINGTON DC 800A  
AR NEWARK PENN ST NJ 1:28A  
TRAIN 2104  
AMTRAK 001KC BSNSS  
RAIL AMTRAK SERVICE CONFIRMATION 2V0210C1  
LV NEW YORK PENN NY 500P  
AR WASHINGTON DC 751P  
TRAIN 2167  
AMTRAK 003K BSNSS

MCO XD8140616923

BILLED TO MASTERCARD 28.25\*

RAIL TICKET 2V7379210989

SALAZAR KEN  
BILLED TO MASTERCARD 358.00\*

SUB TOTAL 386.25  
NET CC BILLING 386.25\*

TOTAL AMOUNT DUE 0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//22JAN  
LODGING DECLINED//22JAN

X/358  
U15-C4  
U8-----  
U7-0.00-28.25-0.00



**Final  
New York, NY  
January 23, 2009**

7:00 AM Depart Residence

7:25 AM Arrive Union Station

8:00 AM Depart Union Station  
Amtrak Acela Train 2104

10:30 AM Arrive Newark, NJ Station  
USPP to provide transportation

11:20 AM Arrive at Liberty Island  
Lunch will be provided - *under \$10 - NPS*

11:45 AM Briefing and tour of the Statue

12:30 PM Media Availability  
Flagpole, Statue of Liberty

1:00 PM Depart Statue

1:15 PM Arrive Ellis Island  
Tour and Briefing of Ellis Island operations

1:30 PM Briefing and Overview of Southside Ellis Island

2:00 PM Media Availability  
Great Hall, Ellis Island

2:15 PM Depart Ellis Island for Manhattan  
USPP to provide transportation

2:50 PM Arrive NY Times Editorial Board

4:15 PM Depart NY Times Editorial Board

4:45 PM Arrive Penn Station

5:00PM Depart Penn Station  
Amtrak Acela Train 2167

7:51 PM Arrive Union Station

8:00 PM Depart Union Station  
8:15 PM Arrive Residence

**Contact:** Dispatch Office, Statue of Liberty National Monument  
212.363.3206 x205; fax 212.363.8347  
Cynthia Garrett, Superintendent: cell: (b) (6)  
John Hnedak, Deputy Superintendent: cell: (b) (6)

NPS Director Dan Wenk return trip info:  
Amtrak Acela Train 2165  
Departs Newark, NJ at 4:14 pm; arrives Union Station at 6:51 pm

8:00 PM Depart Union Station  
8:15 PM Arrive Residence

**Contact:** Dispatch Office, Statue of Liberty National Monument  
212.363.3206 x205; fax 212.363.8347  
Cynthia Garrett, Superintendent: cell: (b) (6)  
John Hnedak, Deputy Superintendent: cell: (b) (6)

NPS Director Dan Wenk return trip info:  
Amtrak Acela Train 2165  
Departs Newark, NJ at 4:14 pm; arrives Union Station at 6:51 pm

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: MANHATTAN, NY

~~fat~~ 1200pm 4/22/09

DATES: 1/23/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS 3/30/09 IRIS STRAITT

Murphy 4/7/09 TIM MURPHY

Kim Hint 1/9 April MELINDA LOFTIN

MB 4/10/09 MARGARET BRADLEY

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement below)</small>		<b>1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE</b>		<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION		<b>3. VOUCHER NO.</b> KSDENVERCO012909 V01					
<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.				<b>b. SOCIAL SECURITY NO.</b> [REDACTED]		<b>6. PERIOD OF TRAVEL</b> a. FROM 01/29/09 b. TO 02/01/09					
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240				<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423		<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) 0PCX6K b. DATE(S) 03/26/09					
<b>e. PRESENT DUTY STATION</b>			<b>f. RESIDENCE (City and State)</b>			<b>10. CHECK NO.</b>					
<b>8. TRAVEL ADVANCE</b>				<b>9. CASH PAYMENT RECEIPT</b>				<b>11. PAID BY</b>			
a. Outstanding		0.00		a. DATE RECEIVED		b. AMOUNT RECEIVED					
b. Amount to be applied		0.00				\$					
c. Amount due Government <small>(Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)</small>				c. PAYEE'S SIGNATURE							
D. Balance outstanding											
<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon, if cash is used show claim on reverse side)</small>		I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)						▶ <b>Traveler's Initials</b>			
		<b>AGENT'S VALUATION OF TICKET</b> <small>(a)</small>		<b>ISSUING CARRIER</b> <small>(Initials)</small> <small>(b)</small>		<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> <small>(c)</small>		<b>DATE ISSUED</b> <small>(d)</small>		<b>POINTS OF TRAVEL</b>	
										FROM <small>(e)</small> TO <small>(f)</small>	
97379210996		439.20				01/29/09					
ACCOUNTING CLASSIFICATION: 09 1000.DDD01 2.70		.68-2009		^^DM^1000^^DDD01^^68^				81.50		NR- 45	
COMMENTS: SPEECH/PRESENTATION. Airline tickets and STATO fee purchased on the OS corporate card. No lodging claimed 1/29-1/31/09 stayed with family. No per diem claimed -1/29/09- dinner, 1/30/09- r breakfast and dinner, and 1/31/09- breakfast and dinner.											
13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.											
TRAVELER SIGN HERE ▶				DATE				AMOUNT CLAIMED ▶		81.50	
NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).											
14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680e).)						17. FOR FINANCE OFFICE USE ONLY COMPUTATION					
APPROVING OFFICIAL SIGN HERE ▶						DATE					
15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION						b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION					
a. VOUCHER NO.		b. D.O. SYMBOL		c. MONTH & YEAR		Certifier's initials: \$					
16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT						c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00					
AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶						DATE					
						d. NET TO TRAVELER ▶ \$ 81.50					
18. ACCOUNTING CLASSIFICATION SEE BLOCK 12 ABOVE											



ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	439.20
M&IE-211D	81.50
TAV EXP -I-211B	13.50
09 1000.DDD01. .6	534.20
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	534.20
NON-REIMBURSABLE EXPENSES -----	452.70
TOTAL AMOUNT CLAIMED -----	81.50
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	0.00
NET TO TRAVELER (GOVT) -----	81.50
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	81.50

4/12/09

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSDENVERCO012909 V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.	<b>b. SOCIAL SECURITY NO.</b> (b) (5)	<b>6. PERIOD OF TRAVEL</b> a. FROM 01/29/09 b. TO 02/01/09
<b>c. MAILING ADDRESS (include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) OPCX6K b. DATE(S) 03/26/09
<b>e. PRESENT DUTY STATION</b>	<b>f. RESIDENCE (City and State)</b>	<b>10. CHECK NO.</b>

<b>8. TRAVEL ADVANCE</b>	<b>9. CASH PAYMENT RECEIPT</b>	
a. Outstanding 0.00	b. DATE RECEIVED	b. AMOUNT RECEIVED \$
b. Amount to be applied 0.00	c. PAYEE'S SIGNATURE	
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)		
D. Balance outstanding		

<b>11. PAID BY</b>
--------------------

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				Traveler's Initials	
	AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL (e) FROM TO (f)	
97379210996 ACCOUNTING CLASSIFICATION: 09 1000.DDD01 2.70 COMMENTS: SPEECH/PRESENTATION. Airline tickets and STATO fee purchased on the OS corporate card. No lodging claimed 1/29-1/31/09 stayed with family. No per diem claimed -1/29/09- dinner, 1/30/09- breakfast and dinner, and 1/31/09- breakfast and dinner.	439.20		01/29/09	81.50	NR-	45

<b>13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.</b>	TRAVELER SIGN HERE <b>Ken Salazar</b>	DATE <b>APR 21 2009</b>	AMOUNT CLAIMED <b>81.50</b>
--	---------------------------------------	-------------------------	-----------------------------

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, i.d. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680e).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>
APPROVING OFFICIAL SIGN HERE <b>Renue Stone</b> DATE <b>4-15-09</b>	a. DIFFERENCES, IF ANY (Explain and show amount)

<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>	<b>b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION</b>
a. VOUCHER NO.	Certifier's initials: \$
b. D.O. SYMBOL	
c. MONTH & YEAR	

<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>	<b>c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):</b>
AUTHORIZED CERTIFYING OFFICIAL SIGN HERE	\$ 0.00
DATE	<b>d. NET TO TRAVELER</b> \$ 81.50

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE



ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	439.20
M&IE-211D	81.50
TAV EXP -I-211B	13.50
09 1000.DDD01. .6	534.20
	0.00
	0.00
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	534.20
NON-REIMBURSABLE EXPENSES -----	452.70
	=====
TOTAL AMOUNT CLAIMED -----	81.50
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	81.50
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT ✓	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	81.50

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 3/30/09

Subject: Secretary Ken Salazar- Denver, CO  
- 1/29-2/1/09

Secretary Ken Salazar traveled on 1/29/09 to Denver, CO to participate in a MMS-All Employees Staff meeting, a Denver Post Editorial Board and Rocky Mountain Editorial Board interviews and remained overnight in Denver, CO. The Secretary on 1/30/09 participated in a RMA staff and tour of Rocky Mountain Arsenal (RMA), a working lunch with DOI staffers, and remained over night in Denver, CO. The Secretary on 1/31/09 participated in an interview for a possible staffer for the DOI and remained overnight in Denver, CO. The Secretary on 2/1/09 returned to Washington, DC.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business. The Secretary claimed no lodging 1/29-2/1/09 – stayed with family. The Secretary claimed no per diem for the following meals- 1/29/09- dinner, 1/30/09- breakfast and dinner, and 1/31/09 – breakfast and dinner.

Attachment

**To:** **Shelia Wilson**  
Branch of Accounting Operations, FNMS  
National Business Center

**From:** Iris Straitt, Scheduling and Advance Office

**Date:** 1/28/09

**Subject:** Authorization to use (Requestor's Office) Corporate Travel Account

This memorandum authorizes the following traveler to charge airline tickets for this trip only to the OS Corporate Travel Account. Please call Iris Straitt on (202) 208-7551 if you have any questions.

<u>Traveler</u>	<u>Travel Period</u>	<u>Cost Center</u>
Ken Salazar	1/29/09 – 2/2/09	2009-1000-DDD01-68

Account Name: Division of Financial Management Services

# TRAVEL AUTHORIZATION

1. No. TASALAZAR022009  
2. 1-28-09  
(DATE)

3. Office of the Secretary  
(BUREAU OR OFFICE)

4. NAME Ken Salazar 5. OFFICIAL STATION Washington, D.C.

6. TITLE Secretary of DOI 7. ACCOUNTING OFFICE Washington, D.C.

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington D.C.

9. TO: Such places in the contiguous US, HI, PR and US Territories as may be necessary, and return. Accomplish missions and official business.

## 10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to be essential for accomplishment of DOI programs and missions. Payment from a non-federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.

Speaker / Presenter at Conference, Summits, etc.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per-diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 1-29-09 Ending on or about 2-2-09

## MODE OF TRAVEL

13.  Common carrier

14. Extra fare

15. Government-owned conveyance

16.  Privately owned

at a mileage rate of

cents, subject to:

(a)  Administratively determined to be the advantage of the Government

(b) A showing of advantage to the Government

(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17. Transportation immediate family

19. Shipment household goods and personal effects

18.  Other (specify)

Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et seq.

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$

21. Per Diem \_\_\_\_\_

22. Other \_\_\_\_\_

23. TOTAL \_\_\_\_\_ \$

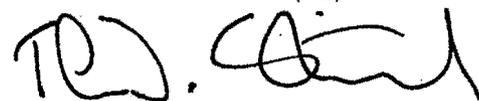
24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. \_\_\_\_\_  
(REQUESTER'S SIGNATURE)

27. Ken Salazar, Secretary of Interior  
(TITLE)

28.   
(AUTHORIZING OFFICER'S SIGNATURE)

29. Thomas Lee Strickland, Chief of Staff  
(TITLE)

SALES PERSON: KS  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004286  
PAIJJD

DATE: 27 JAN 09  
PAGE: 01

TO: NGMSDOI  
ETKT 28JAN.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 27JAN AT 1515 IS 439.20

29 JAN 09 - THURSDAY

AIR FRONTIER AIRLINES FLT:721 ECONOMY SNACK  
LV WASHINGTON REAGAN 900A EQP: AIRBUS A320  
DEPART: TERMINAL C 04HR 05MIN  
AR DENVER 1105A NON-STOP  
REF: PAIKBJ

SALAZAR/KEN SEAT-6C

01 FEB 09 - SUNDAY

AIR FRONTIER AIRLINES FLT:724 ECONOMY SNACK  
LV DENVER 1150A EQP: AIRBUS A320  
AR WASHINGTON REAGAN 459P 03HR 09MIN  
ARRIVE: TERMINAL C NON-STOP  
REF: PAIKBJ

SALAZAR/KEN SEAT-23C

MCO XD8140616929

BILLED TO MASTERCARD

~~27.75\*~~

AIR TICKET F97379210996  
ELEC TKT

SALAZAR KEN  
BILLED TO MASTERCARD

439.20\*

SUB TOTAL  
NET CC BILLING

466.95  
~~466.95\*~~

TOTAL AMOUNT DUE

0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//26JAN  
LODGING DECLINED//26JAN

CONTINUED ON PAGE 2

SALES PERSON: KS  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004286  
PAIJJD

DATE: 27 JAN 09  
PAGE: 02

TO: NGMSDOI  
ETKT 28JAN.

FOR: SALAZAR/KEN

REF: GDOIOS

A/1448  
U15-CO  
U8-----  
U7-0.00-28.25-0.00

SALES PERSON: KS  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004287  
PAIJJD

DATE: 27 JAN 09  
PAGE: 01

TO: NGMSDOI  
ETKT 28JAN.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 27JAN AT 1515 IS 439.20

29 JAN 09 - THURSDAY  
AIR FRONTIER AIRLINES FLT:721 ECONOMY SNACK  
LV WASHINGTON REAGAN 900A EQP: AIRBUS A320  
DEPART: TERMINAL C 04HR 05MIN  
AR DENVER 1105A NON-STOP  
REF: PAIKBJ  
SALAZAR/KEN SEAT-6C

01 FEB 09 - SUNDAY  
AIR FRONTIER AIRLINES FLT:724 ECONOMY SNACK  
LV DENVER 1150A EQP: AIRBUS A320  
AR WASHINGTON REAGAN 459P 03HR 09MIN  
ARRIVE: TERMINAL C NON-STOP  
REF: PAIKBJ  
SALAZAR/KEN SEAT-23C

MCO XD8140616930

BILLED TO MASTERCARD	28.25*
	-----
SUB TOTAL	28.25
NET CC BILLING	28.25*
	-----
TOTAL AMOUNT DUE	0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//26JAN  
LODGING DECLINED//26JAN

CONTINUED ON PAGE 2

SALES PERSON: KS  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004287  
PAIJJD

DATE: 27 JAN 09  
PAGE: 02

TO: NGMSDOI  
ETKT 28JAN.

FOR: SALAZAR/KEN

REF: GDOIOS

A/1448  
U15-C0  
U8-----  
U7-0.00-28.25-0.00

**TRIP DETAIL  
THE TRIP OF THE SECRETARY  
TO  
Denver, CO  
JANUARY 29 – FEBRUARY 1, 2009**

**Thursday, January 29, 2009**

7:30 a.m. DEPART Residence en route Washington Reagan National Airport

(b) (7)(C), (b) (6)

The Secretary

(b) (7)(C), (b) (6)

8:00 a.m. ARRIVE Washington Reagan National Airport

9:00 a.m. DEPART en route Denver, CO  
FRONTIER #721  
Flight Time: 4 hr. 5 min.

FLIGHT MANIFEST

The Secretary

Tom Strickland

Matt Lee-Ashley

Tami Heilemann

(b) (7)(C), (b) (6)

11:05 a.m. ARRIVE Denver, CO  
(MST)

(b) (7)(C), (b) (6)

The Secretary

Tom Strickland

Matt Lee-Ashley

Tami Heilemann

(b) (7)(C), (b) (6)

11:35 a.m. DEPART Denver Airport enroute Denver Federal Center  
West 6<sup>th</sup> Ave. and Kipling St.  
Lakewood, CO 80225  
Phone: (303) 231-3386

12:10 p.m. ARRIVE Denver Federal Center

12:15- 12:55 p.m. Working Lunch  
Room E 305

*(each paid for our meal)*

**CONTACT SHEET  
THE TRIP OF THE SECRETARY  
TO  
Denver, CO  
JANUARY 29 – FEBRUARY 1, 2009**

**Security**

(b) (7)(C), (b) (6)

**Ride Along**

(b) (7)(C), (b) (6)

**Press**

Matt Lee- Ashley  
(202) 340-6946

**Photographer**

Tami Heilemann

**Secretary's Washington Staff**

Joan Padilla, Secretary's scheduler  
(202) 208-5820 – direct office

(b) (6)

Terri Johnson – Tom Strickland's scheduler  
(202) 208-6087 – direct

(b) (6)

**Denver Federal Center- MMS**

Mr. Pat Etchart  
(303) 231-3162

(b) (6)

Tammy Sluss – Admin. Ass't  
(303) 231-3386

(b) (6)

**Denver Post Editorial Board**

Mary Idler  
(303) 954-1331

**Rocky Mountain Editorial Board**

Darlene Trujillo  
(303) 954-5018

**WEATHER AND ATTIRE  
THE TRIP OF THE SECRETARY  
TO  
Denver, CO  
JANUARY 29 – FEBRUARY 1, 2009**

**Thursday January 29, 2009**

Attire- Business

Weather

High 44°

Low 28°

Partly Cloudy/Flurries

**Friday January 30, 2009**

Attire- Business Casual

Weather

High 55°

Low 33°

Sunny

**Saturday, January 31, 2009**

Attire -

Weather

High 55°

Low 31°

Partly Cloudy

**Sunday, February 1, 2009**

Attire -

Weather

High 47°

Low 31°

Partly Cloudy

**Rocky Mountain Arsenal**

Steve Berendzen- Refuge Manager

(303) 289-0350 –office; (b) (6) - cell

Sherry James – Public Affairs

(303) 289-0659- office; (b) (6) - cell

Main number

(303) 289-0232

**Adams County District Attorney Office**

Don Quick

(303) 835-5609

Cindy Adams

(303) 835-5608

Security Hotel

Hilton Garden Inn

Denver, CO

(303) 603-8000 – phone

(303) 825-2255 – fax

SECRETARIAL TRAVEL ROUTING SLIP

Filed 11:45 PM 4/22/09

TRIP LOCATION: DENVER, CO

DATES: 1/29-2/1/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS 3/30/09 IRIS STRAITT

Murphy 4/7/09 TIM MURPHY

ve 9 Apr 09 Kim Hirtz  
MELINDA LOFTIN

MB 4/10/09 MARGARET BRADLEY

FINAL 10/20/2009 10:29 AM



**THE TRIP OF THE SECRETARY**

**TO**

**DENVER, COLORADO**

**JANUARY 29 – FEBRUARY 1, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
DENVER, CO  
JANUARY 29 – FEBRUARY 1, 2009**

**THURSDAY, January 29, 2009**

7:30 a.m. DEPART Residence en route Washington Reagan National Airport  
(Tom Strickland and Matt Lee-Ashley will ride with SECY to  
Airport from Residence)

8:00 a.m. ARRIVE Washington Reagan Airport

9:00 a.m. DEPART Washington, D.C. en route Denver, CO  
Frontier Flight #721  
Flight Time: 4 hr. 5 min.

11:05 a.m. ARRIVE Denver, CO  
(MST)

11:35 a.m. DEPART Denver Airport enroute Denver Federal Center  
West 6<sup>th</sup> Ave. and Kipling St.  
Lakewood, CO 80225

12:10 p.m. ARRIVE Denver Federal Center

12:15-12:55 p.m. Working Lunch - Room E305

1-1:45 p.m. All-Employees Meeting MMS Staff Denver Federal Center

2-2:30 p.m. Press Conference – Denver Federal Center

2:30 p.m. DEPART Denver Federal Center enroute Denver Post Editorial Board

2:55 p.m. ARRIVE Denver Post Editorial Board  
101 West Colfax Avenue  
Denver, CO 80202

3-3:45 p.m. Denver Post Editorial Board Interview

4-4:45 p.m. Rocky Mountain News Editorial Board Interview

4:50 p.m. DEPART enroute Residence

RON: Residence

**FRIDAY, January 30, 2009**

- 9:20 a.m. DEPART Residence enroute Rocky Mountain Arsenal
- 9:45 a.m. ARRIVE Rocky Mountain Arsenal  
5650 Havana St.  
Commerce City, CO 80022
- 10:00 a.m. Meet with FWS Leadership - briefing on FWS Regional issues
- 10:30 a.m. Meet and Greet with RMA staff and partners
- 10:40 a.m. Begin tour of RMA wstaff, partners and press
- 11:10 a.m. Potential Press Opportunity
- 11:30 a.m. DEPART enroute Adams County District Attorney Office
- 11:55 a.m. ARRIVE Adams County District Attorney Office  
1000 Judicial Center Drive  
Brighton, CO 80601
- 12-12:55 p.m. Working Lunch – Small Conference Rm. – 3<sup>rd</sup> floor
- 1:00 - 4:00 p.m. Admin Time  
Library -3<sup>rd</sup> Floor
- 4:00 p.m. HOLD for possible press interview
- 4:45 p.m. DEPART en route Residence
- 5:15 p.m. ARRIVE Residence

RON: Residence

**SATURDAY, February 1, 2009**

TBD  
RON: Residence

**SUNDAY, February 2, 2009**

- 10:15 a.m. DEPART Residence en route Denver International Airport

10: 45 a.m. ARRIVE Denver International Airport

11:50 a.m. DEPART Denver International Airport  
Frontier #724  
Flight Time: 3 hr. 9 min.

4:59 p.m. ARRIVE Washington Reagan National Airport

5:10 p.m. DEPART Washington Reagan National Airport en route Residence  
(EST)

5:35 p.m. ARRIVE at Residence

**TRIP DETAIL  
THE TRIP OF THE SECRETARY  
TO  
Denver, CO  
JANUARY 29 – FEBRUARY 1, 2009**

**Thursday, January 29, 2009**

7:30 a.m. DEPART Residence en route Washington Reagan National Airport

(b) (7)(C), (b) (6)

The Secretary

(b) (7)(C), (b) (6)

8:00 a.m. ARRIVE Washington Reagan National Airport

9:00 a.m. DEPART en route Denver, CO  
FRONTIER #721  
Flight Time: 4 hr. 5 min.

FLIGHT MANIFEST

The Secretary

Tom Strickland

Matt Lee-Ashley

Tami Heilemann

(b) (7)(C), (b) (6)

11:05 a.m. ARRIVE Denver, CO  
(MST)

(b) (7)(C), (b) (6)

The Secretary

Tom Strickland

Matt Lee-Ashley

Tami Heilemann

(b) (7)(C), (b) (6)

11:35 a.m. DEPART Denver Airport enroute Denver Federal Center  
West 6<sup>th</sup> Ave. and Kipling St.  
Lakewood, CO 80225  
Phone: (303) 231-3386

12:10 p.m. ARRIVE Denver Federal Center

12:15- 12:55 p.m. Working Lunch  
Room E 305

**1:00 – 2:00 p.m.      EVENT: ALL EMPLOYEES MEETING W/MMS STAFF**

Location: Bldg. 85, Auditorium (D-100)  
CLOSED PRESS  
PARTICIPANTS: 150 – 200

**2:05 – 2:30 p.m.      EVENT: PRESS CONFERENCE**

Location: Bldg. 67 – Room 1492  
PRESS: 8-10 Press Representatives

2:30 p.m.      DEPART Denver Federal Center enroute Denver Post Editorial Board

(b) (7)(C), (b) (6)

The Secretary  
Tom Strickland  
Matt Lee-Ashley  
Tami Heilemann

(b) (7)(C), (b) (6)

2:50 p.m.      ARRIVE Denver Post Editorial Board

101 West Colfax Avenue  
Denver, CO 80202  
POC – Mary Idler  
303-954-1331

**3:00 – 3:45p.m.      EVENT: INTERVIEW WITH DENVER POST EDITORIAL BOARD**

Denver Post Editorial Board  
ROOM 674 C  
101 West Colfax Avenue  
Denver, CO 80202  
POC – Mary Idler  
303/954-1331

**4:00 – 4:45 p.m.      EVENT: INTERVIEW WITH ROCKY MOUNTAIN EDITORIAL BOARD**

Rocky Mountain News Editorial Board  
5<sup>th</sup> FLOOR  
101 West Colfax Avenue  
Denver, CO 80202  
POC - Darlene Trujillo  
303/954-5018

5:00 p.m. DEPART en route Residence

5:30 p.m. ARRIVE Residence

**Friday, January 30, 2009**

9:20 a.m. DEPART Residence enroute Rocky Mountain Arsenal

(b) (7)(C), (b) (6)

The Secretary  
Tom Strickland  
Matt Lee-Ashley  
Tami Heilemann

(b) (7)(C), (b) (6)

9:45 a.m. ARRIVE Rocky Mountain Arsenal – North Entrance (96<sup>th</sup> and Peoria)  
5650 Havana St.  
Commerce City, CO 80022

**9:45 -11:30 a.m. Event: Meeting with RMA staff and tour of Rocky Mountain Arsenal (RMA)**

10:00 a.m. Meeting w/ FWS leadership staff (light refreshments served) and briefing on FWS Regional Issues

Greeted and introduced by Steve Guertin, FWS Regional Director

Room: ARF Bldg (Bldg. 129) Assembly Room  
CLOSED PRESS  
Participants: 6-10 FWS Staff

10:30 a.m. Meet and greet with RMA staff and partners (U.S. Army, Shell Oil, Commerce City reps.)

10:35 a.m. Secretary and RMA Staff and partners board buses for RMA tour (press will be pre-loaded)

OPEN PRESS  
Participants: 14-16 RMA Staff  
Press : 10-20

10:40 a.m. Begin site tour (new visitor center, bison, remedy/restoration; public-use areas)

11:10 a.m. Disembark bus for potential outdoor press conference (site TBD)

11:30 a.m. DEPART en route Adams County District Attorney Office

11:55 p.m. ARRIVE Adams County District Attorney Office  
1000 Judicial Center Drive  
Brighton, CO 80601

12:00 -12:55 p.m. Working Lunch  
Small Private Conference Room – 3<sup>rd</sup> Floor

1:00 - 4:00 p.m. Admin Time  
Library or Conference Room -3<sup>rd</sup> Floor

4:00 p.m. HOLD for possible Press Interview

4:45 p.m. DEPART en route Residence

5:15 p.m. ARRIVE Residence

RON: Residence

**SATURDAY, January 31, 2009**

9:30 am Depart Residence en route Dixon's Restaurant

10:00 am Arrive Dixon's Restaurant for interview

11:30 am Depart Dixon's Restaurant en Residence

12:00 pm Arrive Residence

RON: Residence

**SUNDAY, February 1, 2009**

10:15 a.m. DEPART Residence enroute Denver International Airport  
(b) (7)(C), (b) (6)  
The Secretary  
Tom Strickland  
(b) (7)(C), (b) (6)

10:45 a.m. ARRIVE Denver International Airport

11:50 a.m. DEPART Denver en route Washington, D.C.

FRONTIER #724  
Flight Time: 3 hr, 9 min.

4:59 p.m. ARRIVE Washington Reagan Airport  
(EST)

5:10 p.m. DEPART en route Residence

5:35 p.m. ARRIVE Residence

(b) (7)(C), (b) (6)

The Secretary

(b) (7)(C), (b) (6)

**CONTACT SHEET  
THE TRIP OF THE SECRETARY  
TO  
Denver, CO  
JANUARY 29 – FEBRUARY 1, 2009**

**Security**

(b) (7)(C), (b) (6)

**Ride Along**

(b) (7)(C), (b) (6)

**Press**

Matt Lee- Ashley  
(202) 340-6946

**Photographer**

Tami Heilemann

**Secretary's Washington Staff**

Joan Padilla, Secretary's scheduler  
(202) 208-5820 – direct office

(b) (6)

BB

Terri Johnson – Tom Strickland's scheduler  
(202) 208-6087 – direct

(b) (6)

BB

**Denver Federal Center- MMS**

Mr. Pat Etchart  
(303) 231-3162

(b) (6)

cell

Tammy Sluss – Admin. Ass't  
(303) 231-3386

(b) (6)

cell

**Denver Post Editorial Board**

Mary Idler  
(303) 954-1331

**Rocky Mountain Editorial Board**

Darlene Trujillo  
(303) 954-5018

**Rocky Mountain Arsenal**

Steve Berendzen- Refuge Manager

(303) 289-0350 –office; (b) (7)(C), (b) (5), (b) (7)(D) - cell

Sherry James – Public Affairs

(303) 289-0659- office; (b) (5) - cell

Main number

(303) 289-0232

**Adams County District Attorney Office**

Don Quick

(303) 835-5609

Cindy Adams

(303) 835-5608

Security Hotel

Hilton Garden Inn

Denver, CO

(303) 603-8000 – phone

(303) 825-2255 – fax

**WEATHER AND ATTIRE  
THE TRIP OF THE SECRETARY  
TO  
Denver, CO  
JANUARY 29 – FEBRUARY 1, 2009**

**Thursday January 29, 2009**

Attire- Business

Weather

High 44°

Low 28°

Partly Cloudy/Flurries

**Friday January 30, 2009**

Attire- Business Casual

Weather

High 55°

Low 33°

Sunny

**Saturday, January 31, 2009**

Attire -

Weather

High 55°

Low 31°

Partly Cloudy

**Sunday, February 1, 2009**

Attire -

Weather

High 47°

Low 31°

Partly Cloudy

ms

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE</b>	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSNEWORLEANS1031709_V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.	<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b>	
	<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	a. FROM 03/17/09
<b>e. PRESENT DUTY STATION</b>	<b>f. RESIDENCE (City and State)</b>	<b>7. TRAVEL AUTHORIZATION</b>	
		a. NUMBER(S) 0PCX8W	b. DATE(S) 03/26/09
<b>10. CHECK NO.</b>			

<b>8. TRAVEL ADVANCE</b>		<b>9. CASH PAYMENT RECEIPT</b>		<b>11. PAID BY</b>
a. Outstanding	0 00	a. DATE RECEIVED	b. AMOUNT RECEIVED	
b. Amount to be applied	0 00	\$		
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)		c. PAYEE'S SIGNATURE		
D. Balance outstanding				

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ <b>Traveler's Initials</b>	
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>	
				FROM (e)	TO (f)	
377401702528	1,201.20		03/17/09			
167401702539	290.60		03/18/09			
<b>ACCOUNTING CLASSIFICATION:</b>						
09 1000.DDD01	.68	2009	DM	1000	DDD01	68
2.00					88.50	NR- 1,72
<b>COMMENTS:</b> SPEECH/PRESENTATION. Airline tickets and STATO fee charged to the OS Corporate card. Refund of \$600.60 for US Airways # 377401702528 for unused portion of airline ti COMMENTS continued on next page						

<b>13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.</b>		
<b>TRAVELER SIGN HERE</b> ▶	<i>Ken Salazar</i>	<b>DATE</b> APR 21 2009 <b>AMOUNT CLAIMED</b> ▶ 88 50
<small>NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).</small>		

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY</b>	
	<b>COMPUTATION</b>	
<b>APPROVING OFFICIAL SIGN HERE</b> ▶ <i>Carrie Stone</i>	<b>DATE</b> 4/15/09	a. DIFFERENCES, IF ANY (Explain and show amount)
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>		b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>		<b>18. ACCOUNTING CLASSIFICATION</b>
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶	<b>DATE</b>	SEE BLOCK 12 ABOVE
		c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):
		d. <b>NET TO TRAVELER</b> ▶ \$ 88 50

TRAVEL VOUCHER

(b) (6)

SALAZAR, KENNETH L.

TRAVEL AUTHORIZATION NUMBER(S)/DATE(S)  
OPCX8W 03/26/09

COMMENTS: (cont'd)

ckets due to later departure time.

MMS-OAS-110 form included for use of chartered aircraft.



ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	1,491.80
LODGING-211D	160.20
M&IE-211D	88.50
TAV EXP -I-211B	13.50
TMC FEE -I-211B	56.50
09 1000.DDD01. .6	0.00
	0.00
	1,810.50

2009^^DM^1000^^DDD01^^68^

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	1,810.50
NON-REIMBURSABLE EXPENSES -----	1,722.00
	=====
TOTAL AMOUNT CLAIMED -----	88.50
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	-----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	88.50
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	88.50

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 3/30/09

Subject: Secretary Ken Salazar-New Orleans, LA  
- 3/17-18/09

Secretary Ken Salazar traveled on 3/17/09 to New Orleans, LA and remained over night. The Secretary on 3/18/09 participated in a MMS Lease Sale Event, OCS tour of the Medusa Spar Facility, a CNN interview, and the New Orleans City Park Event. The Secretary on 3/18/09 returned to Washington, DC.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip, (2) MMS/OAS-110 form, and (3) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

**To:** Shelia Wilson  
Branch of Accounting Operations, FNMS  
National Business Center

**From:** Iris Straitt, Scheduling and Advance Office

**Date:** 3-12-09

**Subject:** Authorization to use (Requestor's Office) Corporate Travel Account

This memorandum authorizes the following traveler to charge airline tickets for this trip only to the OS Corporate Travel Account. Please call Iris Straitt on 202-208-7551 if you have any questions.

<u>Traveler</u>	<u>Travel Period</u>	<u>Cost Center</u>
Ken Salazar	3/17-18/09	2009-1000-DDD01-68

Account Name: Division of Financial Management Services

# TRAVEL AUTHORIZATION

1. No. Hartz 01  
2. 03-12-2009  
(DATE)

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to be essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-17-2009 Ending on or about 03-18-2009

## MODE OF TRAVEL

13.  Common carrier 14. Extra fare \_\_\_\_\_  
16.  Privately owned at a mileage rate of \_\_\_\_\_  
15.  Government-owned conveyance \_\_\_\_\_  
cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b) A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family 19.  Shipment household goods and personal effects  
18.  Other (specify) \_\_\_\_\_

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

## 24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. \_\_\_\_\_  
(REQUESTER'S SIGNATURE)  
27. Ken Salazar, SECY of DOI  
(TITLE)

28.   
(AUTHORIZING OFFICER'S SIGNATURE)  
29. Renee Stone, Depy COS  
(TITLE)

For: KEN SALAZAR GDOIOS

To: NGMSDOI

Sales Person: KS  
Locator: DOFHXY  
Customer Number: S321BGK

THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.  
IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

**Tuesday March 17, 2009**



US Airways Flight Number: 3237  
Class of Service: Coach Class Y  
Depart: WASHINGTON/NATL,DC 1:55 Pm March 17, 2009  
Arrive: NEW ORLEANS, LA 3:50 Pm March 17, 2009  
Total Flight Time: 2 Hours 55 Minutes Non-Stop  
Equipment: E75  
Meal Service: None  
Status: Confirmed Confirmation Number: A4L48B  
Reserved Seat: SALAZAR/KEN 3D  
DEP-TERMINAL C  
\*DCA-MBY OPERATED BY US AIRWAYS EXPRESS-REPUBLIC AIRLINES  
WINDOW SEATING ONLY AVAILABLE AT TIME/OF BOOKING

**Tuesday March 17, 2009**



NEW ORLEANS, LA  
INTERCONTINENTAL HOTELS INTERCONTINENTAL NEW ORLEANS  
444 ST CHARLES AVE  
NEW ORLEANS LA 70130  
Phone Number: 1-504-525-5566  
Fax Number: 1-504-585-4350  
Number of Rooms: 1  
Rate: 140.00 USD Per Night  
Check In: Mar 17, 2009  
Check Out: Mar 18, 2009  
Confirmation Number: 62261591  
Cancellation Policy: Cancel by 6PM

**Wednesday March 18, 2009**



US Airways Flight Number: 3288  
Class of Service: Coach Class Y  
Depart: NEW ORLEANS, LA 4:35 Pm March 18, 2009  
Arrive: WASHINGTON/NATL,DC 7:57 Pm March 18, 2009  
Total Flight Time: 2 Hours 22 Minutes Non-Stop  
Equipment: E75  
Meal Service: None  
Status: Confirmed Confirmation Number: A4L48B  
Reserved Seat: SALAZAR/KEN 19D  
ARR-TERMINAL C

<u>Name</u>	<u>Invoice / Ticket</u>	<u>Base</u>	<u>Tax1</u>	<u>Tax2</u>	<u>Tax3</u>	<u>Total</u>
SALAZAR KEN	4319/0377401702528	1097.68USD	82.32US	7.20ZP	14.00XT	1,201.20
SALAZAR KEN	4319/8908140616961	28.25				28.25
Total Amount:						1,229.45

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916

YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT

WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

CAR DECLINED/A//11MAR

CHECKIN-IN 3 HOURS PRIOR TO FLIGHT DEPARTURE

RECONFIRM INTERNATIONAL FLIGHTS 72 HOURS PRIOR  
TO DEPARTURE.

PASSPORT REQUIRED FOR THIS TRIP.

PLEASE CARRY PROOF OF CITIZENSHIP FOR ENTRY PURPOSES.

FARES ARE NOT GUARANTEED UNTIL TICKET HAS BEEN ISSUED.

FOR TRAVEL ASSISTANCE WHILE OVERSEAS CALL OUR 24 HOUR  
EMERGENCY CENTER COLLECT AT 210-877-6828 OR THE AIRLINE



Refund of \$ 600.60  
unused portion of tickets

For: KEN SALAZAR GDOIOS

To: NGMSDOI

Sales Person: KS  
Locator: DOFHXY  
Customer Number: S321BGK

THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.  
IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

**Tuesday March 17, 2009**



US Airways  
Class of Service: Coach Class Y  
Depart: WASHINGTON/NATL,DC  
Arrive: NEW ORLEANS, LA  
Total Flight Time:  
Equipment: E75  
Meal Service: None  
Status: Confirmed  
Reserved Seat: SALAZAR/KEN 3D  
Frequent Flyer Number:  
DEP-TERMINAL C

Flight Number: 3237  
1:55 Pm March 17, 2009  
3:50 Pm March 17, 2009  
2 Hours 55 Minutes Non-Stop

Confirmation Number: A4L48B

(b) (6)

\*DCA-MSY OPERATED BY US AIRWAYS EXPRESS-REPUBLIC AIRLINES  
WINDOW SEATING ONLY AVAILABLE AT TIME OF BOOKING

**Tuesday March 17, 2009**



NEW ORLEANS, LA  
INTERCONTINENTAL HOTELS INTERCONTINENTAL NEW ORLEANS  
444 ST CHARLES AVE  
NEW ORLEANS LA 70130  
Phone Number: 1-504-525-5566  
Fax Number: 1-504-585-4350  
Number of Rooms: 1  
Rate: 140.00 USD Per Night  
Check In: Mar 17, 2009  
Check Out: Mar 18, 2009  
Confirmation Number: 62261591  
Cancellation Policy: Cancel by 6PM

**Wednesday March 18, 2009**



United Airlines  
Class of Service: Coach Class H  
Depart: NEW ORLEANS, LA  
Arrive: WASHINGTON/DULLES  
Total Flight Time:  
Equipment: E70  
Meal Service: None  
Status: Confirmed  
Frequent Flyer Number:

Flight Number: 7654  
5:29 Pm March 18, 2009  
8:48 Pm March 18, 2009  
2 Hours 19 Minutes Non-Stop

Confirmation Number: W0LD3E

(b) (6)

\*MSY-IAD OPERATED BY /UNITED EXPRESS/SHUTTLE AMERICA  
MSY-IAD CHECK-IN WITH UNITED AIRLINES  
STAR ALLIANCE

<u>Name</u>	<u>Invoice / Ticket</u>	<u>Base</u>	<u>Tax1</u>	<u>Tax2</u>	<u>Tax3</u>	<u>Total</u>
SALAZAR KEN	4330/0167401702539	260.47USD	19.53US	3.60ZP	7.00XT	290.60
SALAZAR KEN	4330/8908140616971	28.25				28.25
SALAZAR KEN	4319/0377401702528	1097.68	103.52			1,201.20
SALAZAR KEN	4319/8908140616961	28.25				28.25
<b>Total Amount:</b>						<b>1,548.30</b>

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A/11MAR  
CHECKIN-IN 3 HOURS PRIOR TO FLIGHT DEPARTURE  
RECONFIRM INTERNATIONAL FLIGHTS 72 HOURS PRIOR  
TO DEPARTURE.  
PASSPORT REQUIRED FOR THIS TRIP.  
PLEASE CARRY PROOF OF CITIZENSHIP FOR ENTRY PURPOSES.  
FARES ARE NOT GUARANTEED UNTIL TICKET HAS BEEN ISSUED.  
FOR TRAVEL ASSISTANCE WHILE OVERSEAS CALL OUR 24 HOUR  
EMERGENCY CENTER COLLECT AT 210-877-6828 OR THE AIRLINE



**INTERCONTINENTAL.**  
NEW ORLEANS

03-18-09

<b>Mr Ken Salazar</b>  <b>US</b>	Folio No. :	432495	Room No. :	1417
	A/R Number :		Arrival :	03-17-09
	Group Code :		Departure :	03-18-09
	Company :	Sato Travel	Conf. No. :	62261591
	Membership No. :		Booking # :	
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
03-17-09	*Accommodation	140.00	
03-17-09	Room State Tax	12.60	
03-17-09	State/City Occupancy Fee	2.00	
03-17-09	Room City Tax	5.60	
03-18-09	Mastercard (b) (6)		160.20
	<b>Total</b>	<b>160.20</b>	<b>160.20</b>
	<b>Balance</b>	<b>0.00</b>	

*TAX* } 20.20

**Guest Signature:** \_\_\_\_\_

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

**OFFICE OF THE SOLICITOR  
CORRESPONDENCE BACKGROUND FORM**

**Date: March 13, 2009**

**Nature and Significance of Document:** Request for approval for one charter aircraft to transport two senior federal officials (Secretary Salazar and Chief of Staff Tom Strickland), two DOI employees, one MMS employees and several non federal travelers (Lt. Governor Landrieu (LA) and a staff member, John King, CNN and a videographer) on **March 18, 200** from New Orleans to visit Murphy Exploration's Medusa facility located in Mississippi Canyon Block 582 (and return). The purpose of the trip is to allow the visitors to see state of the art drilling technology and have the Secretary attend a Gulf lease sale. The media personnel are traveling to cover this event. The Department has determined that it is in the best interest of the government to permit media coverage of this trip.

**Background:** Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of charter or DOI fleet aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1). In this case, no commercial service is available to visit the offshore sites. DOI fleet aircraft also is unavailable. Charter helicopter service is available. As the attached OAS 110 indicates, the total cost of the charter of the helicopter is \$16,644.40. The non-federal travelers are being carried on a Space A basis (the aircraft was already scheduled for an official purpose, there is no need for a larger aircraft to carry the non-federal travelers, and their carriage does not result in any additional expense to the Department).

As the charter helicopter service is the only air service available to visit the offshore sites, it is permissible to approve this travel.

Your approval of this use of the charter aircraft is requested. The applicable criteria are met for your approval of this travel. **PLEASE INDICATE APPROVAL ON THE ATTACHED OAS-110 FORM.**

**Contact and telephone number:**  
Katherine Aldrich, 208-5216

**Surname**  
A. Gary

**Due Date: ASAP**

**T. Murphy** *Murphy* 3/13/09

# TRAVEL COST ANALYSIS

Justification for use of Government aircraft for travel:

## A. BASIC DATA:

Dates and time of required times(s) at Temporary Duty Station(s) (TDS):

Location <u>MC 582</u>	Date <u>3/18/09</u>	Hours Required to be on site <u>1330</u> to <u>1730</u>
Location _____	Date _____	Hours Required to be on site _____ to _____
Location _____	Date _____	Hours Required to be on site _____ to _____

Manifest (only persons required to at TDS):

*see attached*

<u>Name</u>	<u>Hourly Salary</u>
<del>Ken Salazar</del>	\$ _____
<del>Lars Herbst</del>	75.00
_____	_____
_____	_____

Annual Salary + 2087 x 1.20 =  
Hourly Salary Rate

**Note:** 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, Other Fringes. The 1.20 does not include COLA: for Alaska-based employees. Add an additional .25.

TOTAL Hours Cost of All Required Travelers \$ 75.00

(Continue on attached sheet if needed)

## B. COST COMPARISON:

1. **Commercial Airline Costs to meet the required TDS locations and times.** \$ N/A  
Individual ticket cost x # of required travelers.
  - Cost of total duty hours away from office or regular duty station to meet commercial airline schedule. \_\_\_\_\_
  - Cost of required per diem and ground transportation. \_\_\_\_\_

TOTAL Cost by commercial transportation \$ N/A
  
2. **Leased, Contract, or Rental Aircraft.**
  1. Flight Hours x flight hour costs \$ 9,744.40
  2. Cost of total duty hours away from office or regular duty station. \_\_\_\_\_
  3. Cost of required per diem and ground transportation. \_\_\_\_\_
  4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tie down fees, overnight parking, extra Crew, etc. 6,900.00

TOTAL Cost by Lease, Contract, or Rental Aircraft. \$ 16,644.40
  
3. **DOI Operated Aircraft** – identify specific aircraft: \_\_\_\_\_
  - Flight hours required x variable flight hour cost. \$ \_\_\_\_\_
  - Cost of total duty hours away from office or regular duty station. \_\_\_\_\_
  - Cost of required per diem and ground transportation. \_\_\_\_\_
  - Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126. Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if pilot is one of the Government officials required to meet or perform duties at the TDY location.) \_\_\_\_\_
  - Fuel costs, if not included in the above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tie down fees, overnight parking, etc. \_\_\_\_\_

TOTAL Cost by DOI Fleet Aircraft. \$ N/A



Manifest continued:

Name	Hourly Salary
_____	\$ _____
_____	_____
For B.2.1: 6 hours flight time X \$1,622.40 per hour = \$9,744.40	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL Hours Cost of All Required Travelers: \$	75.00

Senior Federal Travel Form  
(See Instructions on Reverse)

Interagency Report Control Form  
0322-GSA-AN

Agency Contact Data

1 Department/Agency Department of the Interior	2 Bureau/Office/Service Minerals Management Service
3a Contact Name Jane Powers	3b Contact Title Regional Aviation Manager
3c Contact Phone Number 504-736-2558	3d Contact Fax Number 504-736-2426

Aircraft Data

4 Aircraft Registration Number	5 Aircraft Serial Number	
6 Aircraft Make/Model Sikorsky 76C++	7 Purpose of Flight Mission related	8 Flight Number
9 Variable Cost per hour:	10 Charter Quote: \$	

Flight Legs and Dates

Dept Leg	1	2	3	4	5	6	7	8	9
11a Icao	MSY	MC582							
11b Date	3/18/09	3/18/09							
11c Time	0730	1630							
Arrival Leg	1	2	3	4	5	6	7	8	9
11d Icao	MC 582	MSY							
11e Date	3/18/09	3/18/09							
11f Time	0830	1730							
12 Hours	1:00	1:00							
13 Pax No.	4	4							

Passenger Data

14 Passenger Name		15 Pax Dept/Agency	16 Pax Status	17 Purp of Travl	18 Legs		19 Costs			20 Reimburse Amount
Last	First				On	Off	19a Govt	19b Charter	19c Carrier	
Salazar	K	DOI	S	IT	2					
Herbst	L	MMS	E	IT	2					



**THE TRIP OF THE SECRETARY**

**TO**

**NEW ORLEANS, LA**

**MARCH 17 – MARCH 18, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
NEW ORLEANS, LA  
MARCH 17 – MARCH 18, 2009**

**Weather:**

Washington D.C	Cloudy; High 59 // Low 38
New Orleans, LA	Cloudy; High 76 // Low 57

**Time Zone:**

Washington D.C	Eastern Time Zone
New Orleans, LA	Central Time Zone

**N.O. Advance:**

Staff Lead	Tim Hartz
Security	(b) (7)(C), (b) (6)
Ride-Along	
Photographer	Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Chief of Staff	Tom Strickland
Press Secretary	Kendra Barkoff
Dir. Intergovernmental Affairs	Ray Rivera
Chief of Public Affairs, MMS	Drew Malcomb

(b) (6)

**Washington Staff:**

Secretary's Scheduler	Joan Padilla
Tom Strickland's Scheduler	Terri Johnson
Communications Director	Betsy Hildebrandt

**Office Phone**

(202) 208-5820  
(202) 208-6087  
(202) 208-5256

**Attire:**

Business (Land Lease Sale)  
Business Casual (Oil Rig)

**Tuesday, March 17, 2009**

- 12:30 – 1:00pm:** **DEPART DOI EN ROUTE WASHINGTON REAGAN NATIONAL AIRPORT**  
(Tom Strickland will ride with SECY to airport from DOI)
- 1:00pm:** **ARRIVE WASHINGTON REAGAN AIRPORT**
- 1:55 – 3:50pm:** **WHEELS-UP FROM WASHINGTON TO NEW ORLEANS, LA**  
US Airways Flight #3237  
Flight Time: 2 hr. 55 min.
- 3:50pm (CST):** **WHEELS-DOWN ARMSTRONG AIRPORT NEW ORLEANS, LA**
- 4:20pm – 4:45pm:** **DEPART ARMSTRONG AIRPORT EN ROUTE HOTEL INTERCONTINENTAL**
- 4:50pm:** **ARRIVE HOTEL INTERCONTINENTAL**  
Location: 444 St. Charles Ave  
New Orleans, LA 70130  
Phone: (504) 525-5566  
Fax: (504) 523-7310
- 5:00 - 7:00pm:** **OPEN**
- 7:00- 9:00pm:** **DINNER WITH TOM STRICKLAND**  
Location: Bayona Restaurant, 430 Rue Dauphine, New Orleans, LA 70112  
Phone: 504-525-4455
- 9:00pm:** **RON – HOTEL INTERCONTINENTAL**

---

**Wednesday, March 18, 2009**

- 7:45am:** **LUGGAGE CALL/STAFF MEET IN LOBBY**  
-YOU will meet staff in lobby; everyone should bring their luggage
- 8:00am – 8:15am:** **DEPART RON EN ROUTE TO SUPERDOME**  
**(b) (7)(C), (b) (6)** KLS, Tom Strickland, Kendra Barkoff, **(b) (7)(C), (b) (6)**

(b) (7)(C), (b)  
(6)

Tami Heilemann, Ray Rivera

**8:15am: ARRIVE NEW ORLEANS SUPERDOME**

1500 Sugarbowl Dr.  
New Orleans, LA 70112

\* Greeted on arrival by Lieutenant Governor Mitch Landrieu

**8:20 - 9:00am: MEET WITH MMS GULF REGION SENIOR STAFF**

Room: Press Room 2

Participants: Approx. 25 Senior Staff members

Format:

- \* Greeted by **Walter Cruickshank** (MMS Acting Director, *Crook' shank*) & **Lars Herbst** (MMS Gulf Regional Director, *Larz Herbst*).
- \* YOU will meet with **Joe Christopher** (Regional Supervisor for Leasing & Environment) and **Dave Martin** (Regional Supervisor for Resource Evaluation)
- \* YOU will be briefed on MMS lease sale process, resource evaluation and format of bid reading

**9:00 - 9:40am: LEASE SALE**

Room: St. Charles Club Lounge

Phone: (504) 558 5411

Fax: (504) 587 3848

Attendees: MMS Acting Director, Walter Cruickshank  
MMS Associate Director, Offshore Energy and Minerals Management  
**Chris Oynes** (*Oy' ness*)

Gulf of Mexico Regional Director, Lars Herbst

Crowd: Approx 300-500

Staff: Tim Hartz, Kendra Barkoff

Set-up: Stage with large table for YOU, Lars Herbst, Walter Cruickshank,  
& Chris Oynes.

Press: Open

Format:

- \* YOU arrive and sit at head table
- \* Lars Herbst welcomes attendees
- \* MMS Acting Director, Walter Cruickshank, introduces YOU
- \* YOU give opening remarks
- \* YOU read first 3 bids
- \* YOU Depart

**9:40 - 9:55am: PRESS TIME**

Room: Back of St Charles Club Lounge

Staff: Tim Hartz, Kendra Barkoff

Set-up: Standup interviews with lease sale as backdrop

Format: Gaggle

**9:55 - 10:40am: OSHA SAFETY TRAINING**

Room: Downtown Heliport

Staff: Tim Hartz

\*\*NOTE – All passengers must change into jeans or long cotton pants & shirts-  
Clothes and changing room available on site.

10:40 – 11:40am:

**DEPART SUPERDOME VIA HELICOPTER**

Tail: #905RD

Craft: Sikorsky S-76

Pilots: Troy David Fisher (210) 602-6227 (lead pilot)

Don Meija (co-pilot)

Flight Time: 1hr

**Manifest:** KLS, Tom Strickland, Tami Heilemann, (b) (7)(C), (b) (6)

Kendra Barkoff, John King (CNN), Stuart Clark (CNN),

MMS Regional Supervisor for Field Operations **Mike Saucier** (*So shay'*),

Lt. Governor Landrieu, Judy Morse (Lt. Governor COS)

MMS-DAS-110  
Forn

**\*\*\* FLYOVER TOUR EN ROUTE \*\*\***

\*Lt. Governor will brief YOU during flyover of Port Fourchon

11:40am:

**ARRIVE AT MURPHY'S MC BLOCK 581 MEDUSA SPAR FACILITY- OIL RIG OWNED BY MURPHY**

Greeted on arrival by Rusty Sawyer, Deepwater Production Senior Operations Manager

Jason Smith, General Manager GOM Production & Subsurface

Dave Perkins, General Manager EHS & Administration

(EHS stands for Environment, Health, Safety)

11:45am – 12:00pm:

**SAFETY BRIEFING**

Room: TV Room

Participants: Steve Perry from Murphy will lead safety briefing for all guests

12:00pm – 12:05pm:

**LEASE SALE TELECONFERENCE**

Call-In number: (b) (6) Password- (b) (6)

Participants: KLS & media

Staff: Kendra Barkoff

Press: Open

Format:

\* Lars Herbst opens call and introduces YOU

\*\* YOU provide results of Land Lease Sale

\*\*\*Secretary Ken Salazar is listed as a speaker on the call details to allow his line not to be in "listen only" mode. Kendra should introduce the Secretary in order for him to be recognized as one of the speakers.

12:05 – 12:20pm:

**LUNCH**

Room: Lunch Room

Phone: (281) 675-9240

Fax: (281) 675-9256

Attendees: Murphy Co. Execs Rusty Sawyer, Jason Smith & Dave Perkins will eat

(Lunch paid for meal)

with KLS & staff  
Staff: Kendra Barkoff  
Press: Closed

**12:20 – 1:00pm: FACILITY WALKTHROUGH**

Room: OIM Office  
Phone: (281) 675-9240  
Attendees: Larry Landry from Murphy will lead tour with Murphy Execs, KLS & staff  
Staff: Kendra Barkoff  
Press: Open  
Format: YOU will take part in a walking tour of the Medusa Spar platform

**1:00 – 1:20pm: PRESS TIME WITH JOHN KING (CNN)**

Room: Outside on platform  
Staff: Kendra Barkoff  
Set-up: Lav Mic  
Format: 1-on-1 with John King. Standup

**1:20 – 2:20pm: DEPART MURPHY'S MEDUSA SPAR FACILITY VIA HELICOPTER**

Tail: #905RD  
Craft: Sikorsky S-76  
Pilots: Troy David Fisher (210) 602-6227 (lead pilot)  
Don Meija (co-pilot)  
Flight Time: 1hr

**Manifest:** KLS, Tom Strickland, Tami Heilemann, (b) (7)(C), (b) (6)  
Kendra Barkoff, John King (CNN), Stuart Clark (CNN), MMS Regional  
Supervisor for Field Operations Mike Saucier,  
Lt. Governor Landrieu, Judy Morse (Lt. Governor COS)

**FLYOVER TOUR EN ROUTE\*\*\***

\*Lt. Governor will brief YOU during flyover of Ft. Jackson, 17<sup>th</sup> St Canal (Lakeview), Industrial Canal (9<sup>th</sup> Ward), St. Bernard Parrish & New Orleans City Park

**2:20pm: ARRIVE NEW ORLEANS CITY PARK**

10 Victory Drive  
New Orleans, LA 70124  
(504) 482-4888

\* Greeted on arrival by Bob Becker (Exec. Director City Park)

\*\* Plane will arrive in front of New Orleans Museum of Art

\*\*\*Tim Hartz will have blazer for YOU to wear

**2:25 – 3:05pm: COMMUNITY MEETING**

Room: Pavilion of Two Sisters  
Phone: (504) 483 9486  
Attendees: Approx. 50

*If YOU miss the 4:35 flight, there is a following flight available which has not yet been booked:*

*March 18th*

*United / United Express #7654*

*Depart: New Orleans*

*5:29PM*

*Arrive: Washington DC Dulles*

*8:48PM*



SECRETARIAL TRAVEL ROUTING SLIP

leave 11:30 AM 4/22/09

TRIP LOCATION: NEW ORLEANS, LA

DATES: 3/17-18/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

MMS-OAS-110

VIEWED BY/ DATE:

IS 3/30/09 IRIS STRAITT

Murphy 4/3/09 TIM MURPHY

(ve) 19 April 09 Kim Hunt  
MELINDA LOFTIN

MB 4/10/09 MARGARET BRADLEY

mb

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSATLANTICIT040509_V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.	<b>b. SOCIAL SECURITY NO.</b> [REDACTED]	<b>6. PERIOD OF TRAVEL</b> a. FROM: 04/05/09 b. TO: 04/06/09
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S): OPI2GP b. DATE(S): 05/13/09
<b>e. PRESENT DUTY STATION</b>	<b>f. RESIDENCE (City and State)</b>	<b>10. CHECK NO.</b>

<b>8. TRAVEL ADVANCE</b>	<b>9. CASH PAYMENT RECEIPT</b>	<b>11. PAID BY</b>
a. Outstanding: 0.00	a. DATE RECEIVED	
b. Amount to be applied: 0.00	b. AMOUNT RECEIVED: \$	
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)	c. PAYEE'S SIGNATURE	
D. Balance outstanding		

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ <i>Traveler's initials</i>	
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER (Initials)</b> (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>	
				<b>FROM</b> (e)	<b>TO</b> (f)	
547401702563 ACCOUNTING CLASSIFICATION: 09 1000.DDD01 9.75	262.00 .68	-2009	04/05/09	DM^1000^DDD01^68	81.00 NR-	40
<b>COMMENTS:</b> SPEECH/PRESENTATION.						

**13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.**

**TRAVELER SIGN HERE** ▶ *Ken Salazar*      **DATE** JUN 17 2009      **AMOUNT CLAIMED** ▶ 81.00

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
	a. DIFFERENCES, IF ANY (Explain and show amount)	\$
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>	<b>b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION</b>	\$
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>	<b>c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):</b>	\$ 0.00
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶ <i>Renee Stone</i> <b>DATE</b> 6/2/09	<b>d. NET TO TRAVELER</b> ▶	\$ 81.00

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** *(Unlisted items are self explanatory)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete thru actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (i) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **TRIP # 11** **PAGES 2**

**TRAVEL AUTHORIZATION NO. OPI2GP**

**TRAVELER'S LAST NAME SALAZAR**

DATE	TIME <i>(Hour and am/pm)</i>	DESCRIPTION <i>(Departure/arrival city, per diem computation, or other explanation of expenses)</i>	ITEMIZED SUBSISTENCE EXPENSES								MILEAGE RATE: 0.000 NO. OF MILES (k)	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)	MILEAGE (l)		SUBSISTENCE (m)	OTHER (n)		
			BREAKFAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)									
04/05		D:RES: , Washingt													
04/05		Train Fare (GOVCC-C)													
04/05		A:ATLANTIC CITY,N				40.50			105.00	40.50				40.50	
04/05		TMC Fee													
04/05		Lodging Tax													
04/06		D:ATLANTIC CITY,N													
04/06		A:RES: , Washingt													
04/06		Subsistence				40.50				40.50				40.50	
04/06		TAV FEE -I													
										<b>SUBTOTALS</b>	0.00	81.00	0.00		
										<b>TOTALS</b>	0.00	81.00	0.00		

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 81.00

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR. -I-211C	262.00
LODGING-211D	106.00
M&IE-211D	81.00
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.25
09 1000.DDD01. .6	490.75
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	490.75
NON-REIMBURSABLE EXPENSES -----	409.75
TOTAL AMOUNT CLAIMED -----	81.00
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
NET TO TRAVELER (GOVT) -----	81.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	81.00

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 5/13/09

Subject: Secretary Ken Salazar – Atlantic City, NJ  
- 4/5-6/09

Secretary Salazar traveled on 4/5/09 to Atlantic City, NJ and had dinner with Governor Corzine. Secretary Salazar remained overnight in Atlantic City, NJ. Secretary Salazar on 4/6/09 gave remarks/participated in the OCS Meeting and toured the Atlantic Wind Farm. Secretary Salazar returned to Washington, DC on 4/6/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

*ms*

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier  
14.  Extra fare  
15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

7.  Transportation immediate family  
19.  Shipment household goods and personal effects  
8.  Other (specify) \_\_\_\_\_  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMP 101-7, et. seq.

## STIMATED COST

0. Transportation \$ \_\_\_\_\_  
1. Per Diem \_\_\_\_\_  
2. Other \_\_\_\_\_  
3. TOTAL \$ \_\_\_\_\_

## 4. CHARGED TO:

2009-1000 DDD01 68

(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)  
27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)  
29. Renee Stone, Depy COS  
(TITLE)



April 1, 2009

For: KEN SALAZAR

To: NGMSDOI  
\*\*NN GOVT CC\*\*TO CFM HTL.

Sales Person: KS  
Locator: LOFOWE  
Customer Number: S321BGK

THE TOTAL COST OF YOUR AMTRAK TICKET ON 13MAR IS 262.00  
THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.  
IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

**Sunday April 5, 2009**



Amtrak Train Number: 2256  
Depart: WASHINGTON - UNION STATION 3:00 Pm  
Arrive: PHILADELPHIA - 30TH-ST. STATION 4:34 Pm  
AMTRAK 008KB BSNS  
Confirmation Number: 0322BE

**Sunday April 5, 2009**



ATLANTIC CITY, NJ  
SHERATON HOTELS SHERATON ATL CITY CONV CTR HTL  
TWO MISS AMERICA WAY  
ATLANTIC CITY NJ 08401  
Phone Number: 1-609-344-3535  
Fax Number: 1-609-441-2999  
Number of Rooms: 1  
Rate: 175.00 USD Per Night  
Check In: Apr 05, 2009  
Check Out: Apr 06, 2009  
Confirmation Number: C061456032  
Cancellation Policy: Cancel 2 days prior

**Monday April 6, 2009**



Amtrak Train Number: 2121  
Depart: PHILADELPHIA - 30TH ST. STATION 3:07 Pm  
Arrive: WASHINGTON - UNION STATION 4:49 Pm  
AMTRAK 009KC BSNS  
Confirmation Number: 0322BE

**Monday October 5, 2009**

Other Service  
Oct 05, 2009 - Oct 05, 2009  
INFORMATION/THANK YOU FOR USING CWTSA TO TRAVEL.



Sheraton Atlantic City Convention Center Hotel  
 Two Miss America Way  
 Atlantic City, New Jersey 08401  
 T 609 344 3535 F 609 441 2999  
 sheraton.com/atlanticcity

Come back soon

GUEST

TRAVEL AGENT / CHARGE TO

KLS  
 Room 1151  
 Rate 105.00  
 No. pers. 1  
 Folio 1203352 A  
 Page 1  
 Arrive 05-APR-09 14:44  
 Depart 06-APR-09 13:37  
 Payment VM

DID05B

DATE	REFERENCE	DESCRIPTION	CHARGES / CREDIT
05-APR-09	RT1151	Room Chrg Grp Corporate	105.00
05-APR-09	RT1151	Room Sales Tax 4%	4.20
05-APR-09	RT1151	Room Luxury Tax 9%	9.45
05-APR-09	RT1151	AC Promotion Fee	1.00
05-APR-09	RT1151	NJ Occupancy Tax 1%	1.05
06-APR-09	1151RL	-ADJ Room Sales Tax 4%	14.70-
06-APR-09	VM	Visa/Mastercard	106.00-

\*\*\*For Authorization Purposes Only\*\*\*

(b) (6)  
 Auth Date Code Authorized  
 (b) (6) (b) (6) 147.00

Balance Due 0.00

EXPENSE REPORT SUMMARY

Date	Room & Tx	Food & Bev	Tel/Int/Pk	Misc	Other	Total	Payment
05-APR-09	120.70	0.00	0.00	0.00	0.00	120.70	0.00
06-APR-09	14.70-	0.00	0.00	0.00	0.00	14.70-	106.00-
Total	106.00	0.00	0.00	0.00	0.00	106.00	106.00-

Occupancy Tax 1.05

I agree to remain personally liable for the payment of this account if the corporation or other third party billed fails to pay part or all of these charges.

Signature

As a Starwood Preferred Guest, you could have earned 210 Starpoints for this visit. Please provide your member number or enroll today.

KLS ROOM DEPART AGENT  
 FOLIO 1203352 05-APR-09 1151 06-APR-09 KAREGOM



**THE TRIP OF THE SECRETARY**

**TO**

**ATLANTIC CITY, NJ**

**APRIL 5 – APRIL 6, 2009**

**CONTACT SHEET  
THE TRIP OF THE SECRETARY  
TO  
ATLANTIC CITY, NEW JERSEY  
APRIL 5-6, 2009**

**Weather:**

Washington D.C.  
Atlantic City, NJ

Sunday, April 5: 66°F, Sunny/Monday, April 6: 59°F, Thunder Showers  
Sunday, April 5: 55°F, Sunny/Monday, April 6: 57°F, Thunder Showers

**Time Zone:**

Washington D.C.  
Atlantic City, NJ

Eastern Time Zone  
Eastern Time Zone

**Atlantic City Advance:**

Staff Advance  
Security Advance  
Ride-Along  
Photographer

Jordan Montoya  
(b) (7)(C), (b) (6)  
Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Senior Advisor  
Counselor to the Secretary  
Communications Director  
Dir. Intergovernmental Affairs  
Dep. Dir. External Affairs  
Chief of Public Affairs, MMS  
Dep. Chief of Public Affairs, MMS

Ken Lane  
Steve Black  
Betsy Hildebrandt  
Ray Rivera  
Sarah E. Peterson  
Drew Malcomb  
Dave Smith

(b) (6)

**Washington Staff:**

Secretary's Scheduler

Joan Padilla

office: (202) 208-5820

cell: (b) (6)

Tom Strickland's Scheduler

Terri Johnson

office: (202) 208-6087

cell: (b) (6)

Ethics

Melinda Loftin

(703) 862-5552

**Attire:**

Business Casual (Dinner with Governor Corzine)  
Business (OCS Meeting and Wind Farm Tour)

Sunday, April 5, 2009

2:15 – 2:30pm: **DEPART RESIDENCE EN ROUTE UNION STATION**

(b) (6); KLS, (b) (7)(C), (b) (6)

2:30pm: **ARRIVE UNION STATION**

3:00 – 4:35pm: **DEPART UNION STATION TO PHILADELPHIA, 30<sup>th</sup> ST. STATION**

Amtrak #2256

Travel Time: 1 hr. 34 min.

YOU will be traveling (b) (7)(C), (b) (6) Ken Lane, and Steve Black

4:35pm: **ARRIVE PHILADELPHIA, 30<sup>th</sup> ST. STATION**

4:35pm – 6:05pm: **DEPART PHILADELPHIA, 30<sup>th</sup> ST. STATION TO ATLANTIC CITY**

(b) (7)(C), (b) (6); KLS, (b) (7)(C), (b) (6) Ken Lane, Steve Black

6:05 pm: **ARRIVE SHERATON HOTEL**

Location: Two Miss America Way  
Atlantic City, NJ 08401

Phone: (609) 344-3535

Fax: (609) 441-2999

6:05 - 6:50pm: **DOWN TIME**

6:50 - 7:00pm: **DEPART RON FOR DINNER**

7:00 pm: **ARRIVE DINNER WITH GOVERNOR CORZINE**

Attendees: YOU and Governor Corzine

Attire: Business Casual

Restaurant: The Palm

2801 Pacific Ave.

Atlantic City, NO 08401

(609) 344-7256

*(Lack paid for our meal)*

**8:00pm: DEPART DINNER TO RON**  
**Sheraton Hotels**  
Location: Two Miss America Way  
Atlantic City, NJ 08401  
Phone: (609) 344-3535  
Fax: (609) 441-2999

**Monday, April 6, 2009**

**8:00 am: LUGGAGE CALL**  
Your luggage will be loaded into the car

**8:05 am: YOU will meet Ken Lane and Steve Black on the 2<sup>nd</sup> Floor**

**8:05 – 8:15am: DEPART RON TO ATLANTIC CITY CONVENTION CENTER**  
YOU, Ken Lane, and Steve Black will proceed to convention center through walkway

**8:15am: ARRIVE ATLANTIC CITY CONVENTION CENTER**  
Location: Two Convention Boulevard  
Atlantic City, NJ 08401  
Phone: (609) 449-2000  
Fax: (609) 449-2095

**8:15- 8:30am: HOLD**  
Room: 306  
Staff: Ken Lane and Steve Black

**8:30 - 9:00am: OCS PRE-MEETING**  
Room: 305  
Participants: Approx. 20-40 elected officials  
Staff: Ray Rivera, Sarah Peterson  
Press: Closed  
Setup: Attendees are standing around tables and beverages will be provided  
Format: Meet & Greet

**9:00 – 9:05am: OCS MEETING BEGINS/OPENING REMARKS**

Room: 303  
Crowd: Set up for 500  
Staff: Ken Lane, Jordan Montoya, Drew Malcomb  
Set-up: Stage with large table for **YOU, Brenda Pierce (USGS) and Bob LaBelle (MMS)**  
\*YOU will be seated in the center  
Press: Open  
Format:  
\* **YOU** Brenda Pierce and Bob Labelle enter room together  
\* **YOU** enter and proceed to podium  
\* **YOU** welcome audience & give opening remarks  
\* **YOU** advise audience on morning agenda and comment process

**9:05 – 9:35am: USGS & MMS REPORT**

Room: 303  
Crowd: Set up for 500  
Staff: Ken Lane, Jordan Montoya, Drew Malcomb  
Set-up: Brenda Pierce USGS and Bob LaBelle MMS conduct powerpoint presentation  
Press: Open  
Format: USGS and MMS present their report on conventional and renewable energy, offshore energy resources and information about potential impacts of development, synthesizing the knowledge-base on OCS resources and information regarding sensitive areas and environmental factors.  
\* **YOU** introduce **Bob Labelle and Brenda Pierce** to give their powerpoint Presentation  
(there will be a monitor on the floor in front of the stage for you to watch)

**9:35 – 10:15am: REMARKS BY GOVERNORS & MEMBERS OF CONGRESS**

Room: 303  
Crowd: Set up for 500  
Staff: Ken Lane, Jordan Montoya, Drew Malcomb  
Set-up: Governors & Members of Congress seated at a “witness table” facing **YOU**  
Press: Open  
Format: Limited to those actually in attendance and limited in time.  
These elected officials will be seated at “witness” tables facing Secretary/head table  
\***YOU** invite governors & elected officials to speak for 5 minutes each  
\***YOU** announce 15 minute break  
\***YOU** will proceed to hold

**10:15 – 10:30am: BREAK/HOLD**

Room: 306  
Staff: Ken Lane

**10:30 – 11:45am: PUBLIC COMMENT & QUESTION SESSION**

Room: 303  
Crowd: Set up for 500  
Staff: Ken Lane, Jordan Montoya, Drew Malcomb  
Set-up: KLS selects speakers from comment cards and invites audience members to speak from microphones  
Press: Open  
Format:  
\*YOU return to head table  
\*YOU announce resumption of meeting and beginning of public comment session  
\*YOU select comment cards and call on audience to speak for 3 minutes each  
\*YOU continue calling from the cards or direct remaining audience members to line up at microphones

**11:45 – 12:00pm: CLOSING REMARKS**

Room: 303  
Crowd: Set up for 500  
Staff: Ken Lane, Jordan Montoya, Drew Malcomb  
Set-up: Podium on stage  
Press: Open  
Format:  
\*YOU deliver closing remarks  
\*YOU announce break for lunch until 1pm and that MMS will take over the meeting after lunch  
\*YOU depart stage

**12:00 – 12:20pm: PRESS TIME**

Room: 305  
Staff: Betsy Hildebrandt  
Set-up: Podium with Pipe & Drape backdrop  
Format: Q&A with reporters

**12:20 – 12:30pm: DEPART ATLANTIC CITY CONVENTION CENTER TO WIND FARM TOUR**

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6) (driver), Ken Lane, Steve Black  
(b) (6) Jordan Montoya (driver), Tami Heilemann, Betsy Hildebrandt

**12:30 – 12:35 pm: ARRIVE JERSEY-ATLANTIC WIND FARM TOUR**

Location: ACUA Atlantic County Utilities Authority  
1801 Absecon Boulevard (Route 30)  
Atlantic City, NJ 08401

Attire: Business Casual

Press: Open

Attendees: 40 invited

Participants: YOU

Governor Corzine

Senator Menendez

Jeanne Fox, Commissioner, Board of Public Utilities

Mark Mauriello, Commissioner, NJ Department of Environmental  
Protection

Staff: Jordan Montoya, Betsy Hildebrandt

Greeters: Rick Dovey, President, Atlantic County Utilities Authority (ACUA)

Tom Lauletta, Vice President of Wastewater, ACUA

Brent Alderfer, Vice President Community Energy, ACUA

**\*YOU will be escorted inside the operations building**

**12:35 – 12:45pm: WALKING TOUR OF SOLAR CANOPY**

\*YOU and event participants will walk the site  
(hard hats will be distributed)

**12:45 – 1:00pm: WALKING TOUR OF WIND TURBINE**

\*YOU and event participants will walk the site  
\*YOU will participate in photo opportunity with event participants

**1:00 - 2:40 pm: DEPART WIND FARM TOUR TO PHILADELPHIA 30<sup>TH</sup> ST. STATION**

Car #1: KLS, Mike Downs, Ken Lane, Steve Black

**2:40 pm: ARRIVE PHILADELPHIA 30<sup>TH</sup> ST. STATION**

**3:10 – 5:00pm: DEPART PHILADELPHIA 30<sup>TH</sup> ST. STATION TO UNION STATION**

Amtrak: 2121

Travel time: 1 hr. 42 min

**5:00pm: ARRIVE UNION STATION**

**5:00- 5:15pm: DEPART UNION STATION TO RESIDENCE**

(b) (7)(C), (b) (6)  
(b) (6) KLS, (b) (7)(C), (b) (6)

**CHIEF OF STAFF TRAVEL ROUTING SLIP**

TRIP LOCATION: ATLANTIC CITY, NJ

DATES: 4/5-6/089

OFFICIAL XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS: \_\_\_\_\_

TRAVEL VOUCHER XXX

TRIP SCHEDULE XXX

REVIEWED BY/ DATE

IS 5/13/09 IRIS STRAITT

TM 5/18/09 TIM MURPHY

ML 5/20/09 MELINDA LOFTIN *is done*  
*not change on Iris letter*

/ JOAN PADILLA

MB 5/21/09 MARGARET BRADLEY

MB

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE</b>	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSNEWORLEANS1040709_V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.	<b>b. SOCIAL SECURITY NO</b> [REDACTED]	<b>6. PERIOD OF TRAVEL</b> a. FROM 04/07/09 b. TO 04/19/09	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) 0PI2KU b. DATE(S) 05/13/09	
<b>e. PRESENT DUTY STATION</b>	<b>f. RESIDENCE (City and State)</b>	<b>10. CHECK NO.</b>	

<b>8. TRAVEL ADVANCE</b>	<b>9. CASH PAYMENT RECEIPT</b>	<b>11. PAID BY</b>	
a. Outstanding 0.00	a. DATE RECEIVED		b. AMOUNT RECEIVED \$
b. Amount to be applied 0.00	c. PAYEE'S SIGNATURE		
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)			
D. Balance outstanding			

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ <b>Traveler's Initials</b>	
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER (Initials)</b> (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>	
				<b>FROM</b> (e)	<b>TO</b> (f)	
377401702573	299.60		04/07/09			
6740170254	401.60		04/07/09			
740170246	937.40		04/13/09			
7401702646	0.00		04/13/09			
7401702647	423.60		04/16/09			
See Attached Ticket 1	324.20		04/16/09			
TICKETS continued on the next page						
COMMENTS on next page						

<b>13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.</b>	<b>TRAVELER SIGN HERE</b> ▶ Ken Salazar	<b>DATE</b> JUN 17 2009	<b>AMOUNT CLAIMED</b> ▶ 489.00
<small>NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).</small>			

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
<b>APPROVING OFFICIAL SIGN HERE</b> ▶ <i>Renee Stone</i> DATE 6/2/09	a. DIFFERENCES, IF ANY (Explain and show amount)	\$
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>	b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION	\$ 288.05
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>		c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶ \$49 deducted	d. NET TO TRAVELER ▶	\$ 489.00

**18. ACCOUNTING CLASSIFICATION**  
SEE NEXT PAGE FOR ACCOUNTING CLASSIFICATIONS  
airline ticket difference - 151.95  
**\$ 337.05**

TRAVEL VOUCHER

(b) (6)

TRAVEL AUTHORIZATION NUMBER(S)/DATE(S)

OPI2KU 05/13/09

SALAZAR, KENNETH L.

ACCOUNTING CLASSIFICATION:

09 1000.DDD01.	.68-2009^^DM^1000^^DDD01^^68^	-	489.00	NR-	4,66
8.23					

TICKETS (Cont'd):

67401702693	397.60	04/17/09
7401702692	142.10	04/19/09

COMMENTS:

SPEECH/PRESENTATION. OAS-110 form included.  
 Refund of unsued portion of UA#7401702647 for \$423.60.  
 No lodging claimed on 4/9-12/09 and 4/17-18/09. No per diem claimed on 4/10-12/09 and 4/18/09. SECY was on personal leave 4/10-12/09 and 4/18/09. SECY returned from Albuquerque, NM to Denver, CO on a non-government rate on 4/17/09. Government rate on 4/17/09 from Albuquerque, NM to BWI was \$416.00 difference of \$151.95. The \$151.95 was deducted from this reimbursement.

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total thru (g) meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals). Complete for per diem and actual expense travel.
- (i) Show total subsistence expense incurred for actual expense travel.
- (j) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **TRIP # 1** PAGES **2** OF **1** PAGES

TRAVEL AUTHORIZATION NO. **OPI2KU**

TRAVELER'S LAST NAME **SALAZAR**

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000 NO. OF MILES (k)	AMOUNT CLAIMED				
			MEALS				MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)		MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)		
			BREAK-FAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)									
04/07		D-:DOI, MIB													
04/07		Airfare (Non Reimbursable)													
04/07		Airfare (Non Reimbursable)													
04/07		A-:NEW ORLEANS, LA				44.125			140.100	44.25			441.25		
04/07		TMC Fee													
04/07		Lodging Tax													
04/08		A-:DENVER, CO				49.00				49.00			49.00		
04/08		D-:NEW ORLEANS, LA													
04/09		Subsistence				49.00				49.00			49.00		
04/10		Annual Leave 8.00													
04/11		Annual Leave 8.00													
04/12		Annual Leave 8.00													
04/13		D-:DENVER, CO													
04/13		A-:ANCHORAGE, AK				89.00			99.00	89.00			89.00		
04/13		Airfare (Non Reimbursable)													
04/13		Airfare (Non Reimbursable)													
04/13		TMC Fee													
04/14		D-:ANCHORAGE, AK													
04/14		A-:SACRAMENTO, CA				59.00			114.00	59.00			59.00		
04/15		A-:SAN FRANCISCO, CA				64.00			164.00	64.00			64.00		
04/15		D-:SACRAMENTO, CA													
04/15		Lodging Tax													
04/15		Lodging Tax													
<b>SUBTOTALS</b>											01.00	394.25	0.00		
<b>TOTALS</b>															

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil,

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED**

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **PAGE 3** OF **1** PAGES

TRAVEL AUTHORIZATION NO.

OPI2KU

TRAVELER'S LAST NAME

SALAZAR

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES						MILEAGE RATE: NO. OF MILES	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE	LODGING		TOTAL SUBSISTENCE EXPENSE	MILEAGE	SUBSISTENCE	OTHER
			BREAK-FAST	LUNCH	DINNER	TOTAL							
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)
09-20		A-:ALBUQUERQUE, NM D-:SAN FRANCISCO, C				49.00		84.00	49.00			49.00	
04/16		Airfare (Non Reimbursable)											
04/16		Airfare (Non Reimbursable)											
04/16		TMC Fee											
04/16		Lodging Tax											
04/16		Authorized Business Call											
04/16		Lodging Tax											
04/17		A-:DENVER, CO D-:ALBUQUERQUE, NM				49.00			49.00			49.00	
04/17		Airfare (Non Reimbursable)											
04/17		TMC Fee											
04/18		Annual Leave 8.00											
04/19		D-:DENVER, CO											
04/19		Airfare (Non Reimbursable)											
04/19		A:RES: , Washingto											
04/19		Subsistence				36.75			36.75			36.75	
04/19		TAV FEE -I											
									<b>SUBTOTALS</b>		0.00	1341.75	0.00
									<b>TOTALS</b>		0.00	489.00	0.00

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

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requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED**

489.00

=====

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	3,863.50
LODGING-211D	677.48
M&IE-211D	489.00
PHONE CALLS-211I	0.75
TAV EXP -I-211B	13.50
TMC FEE -I-211B	113.00
09 1000.DDD01. .6	5,157.23
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	5,157.23
NON-REIMBURSABLE EXPENSES -----	4,668.23
	=====
TOTAL AMOUNT CLAIMED -----	489.00
PREV PAYMENTS -----	0.00
GOV'T ADVANCE OUTSTANDING -----	0.00
GOV'T ADVANCE APPLIED -----	0.00
	-----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	489.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	489.00

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 5/14/09

Subject: Secretary Ken Salazar – LA/CO/AK/CA/NM/CO  
- 4/7-19/09

Secretary Salazar traveled on 4/7/09 to New Orleans, LA to participate in a NPS Regional Employees meeting and remained overnight in New Orleans, LA. Secretary Salazar on 4/8/09 give remarks/participated in the OSC Meeting at Tulane University and departed for Denver, CO and remained overnight. Secretary Salazar on 4/9/09 met with Denver DOI Employees, gave remarks at the Public lands Celebration Dedication of the Rocky Mountain National Park Wilderness, and remained overnight in Denver, CO. Secretary Salazar was on personal time in Denver, CO from 4/10-12/09. Secretary Salazar on 4/13/09 traveled to Anchorage, AK where he meet with Senator Begich and DOI Staffers and continued by charter plane to Dillingham, AK. Secretary Salazar participated in a Community Meeting in Dillingham, AK and participated in an aerial tour of the Bristol Bay Area by charter plane and returned to Anchorage, AK and remained overnight. Secretary Salazar on 4/14/09 met with Walter Hickel, gave remarks/participated in the OCS Meeting, and meet with local DOI NPS Staffers, and departed for Sacramento, CA and remained overnight. Secretary Salazar on 4/15/09 participated with Governor Schwarzenegger in a CA State helicopter of an aerial tour of the Delta Region and departed for San Francisco, CA. Secretary Salazar participated in a San Francisco Press Event, gave an interview with the San Francisco Chronicle Editorial Board, and remained overnight in San Francisco, CA. Secretary Salazar on 4/16/09 gave remarks/participated in the OCS Meeting at the University of California, met with Governor Kulongoski, and departed for Albuquerque, NM and remained overnight. Secretary Salazar on 4/17/09 had lunch with Dr. Joe Shirley, Jr., gave an interview with Radio Actuality, toured the NM Museum of Natural History and Science, participated in the Omnibus Public Lands Management Act Ceremony, participated in the DOI Albuquerque Employees meeting, and departed for Denver, CO. Secretary Salazar was on personal leave 4/18/09. Secretary Salazar returned on 4/19/09 to Washington, DC.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip, (2) OSA 110, and (3) the final itinerary for the trip.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

*ms*

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION Washington, DC

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier  
14.  Extra fare  
15.  Government-owned conveyance  
16.  Privately owned  
at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family  
18.  Other (specify)  
19.  Shipment household goods and personal effects  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \_\_\_\_\_ \$

## 24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS  
(TITLE)



SatoTravel

April 3, 2009

For: KEN SALAZAR GDOIOS

To: NGMSDOI

Sales Person: 77  
Locator: PJLKAY  
Customer Number: S321BGK

THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.  
IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

Tuesday April 7, 2009



US Airways  
Class of Service:Coach Class T  
Depart: WASHINGTON/NATL,DC  
Arrive: NEW ORLEANS, LA  
Total Flight Time:  
Equipment: E75  
Meal Service: None  
Status: Confirmed  
Reserved Seat: SALAZAR/KEN 4D  
Frequent Flyer Number:  
DEP-TERMINAL C  
\*DCA-MSY OPERATED BY US AIRWAYS EXPRESS-REPUBLIC AIRLINES

Flight Number: 3237  
1:55 Pm April 7, 2009  
3:42 Pm April 7, 2009  
2 Hours 47 Minutes Non-Stop

Confirmation Number: CTKR0Z

(b) (5)

Tuesday April 7, 2009



NEW ORLEANS, LA  
HILTON/CONRAD HOTELS HILTON NEW ORLEANS ST CHARLES  
333 ST CHARLES AVENUE  
NEW ORLEANS LA 70130  
Phone Number: 1-504-524-8890  
Fax Number: 1-504-524-8889  
Number of Rooms: 1  
Rate: 140.00 USD Per Night  
Check In: Apr 07, 2009  
Check Out: Apr 08, 2009  
Confirmation Number: 3342948010  
Cancellation Policy: Cancel by 4PM

Wednesday April 8, 2009



United Airlines  
Class of Service:Coach Class Y  
Depart: NEW ORLEANS, LA  
Arrive: DENVER, CO  
Total Flight Time:  
Equipment: 32S  
Meal Service: Available For Purchase  
Status: Confirmed  
Reserved Seat: SALAZAR/KEN 25F  
Frequent Flyer Number:

Flight Number: 498  
2:47 Pm April 8, 2009  
4:41 Pm April 8, 2009  
2 Hours 54 Minutes Non-Stop

Confirmation Number: QZXX7K

(b) (5)

STAR ALLIANCE

Thursday October 8, 2009

Other Service

Oct 08, 2009 - Oct 08, 2009

Departure City: WASHINGTON/ANY ARPT

THANK YOU FOR USING CWT SATO TRAVEL.

<u>Name</u>	<u>Invoice / Ticket</u>	<u>Base</u>	<u>Tax1</u>	<u>Tax2</u>	<u>Tax3</u>		<u>Total</u>
SALAZAR KEN	4368/0167401702574	363.72	37.88			✓	401.60
SALAZAR KEN	4368/8908144782765	28.25					28.25
SALAZAR KEN	4367/0377401702573	268.84USD	20.16US	3.60ZP	7.00XT	✓	299.60
Total Amount:							729.45

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A/17MAR

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004437  
COXDAP

DATE: 10 APR 09  
PAGE: 01

TO: NGMSDQI  
ETKT 09APR.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 10APR AT 1641 IS 1361.00

13 APR 09 - MONDAY

AIR ALASKA AIRLINES FLT:677 ECONOMY  
LV DENVER 715A EQP: BOEING 737-800  
AR SEATTLE TACOMA 911A 02HR 56MIN  
NON-STOP  
REF: CLGBUW

SALAZAR/KEN SEAT-11D  
AIR ALASKA AIRLINES SEAT-11D  
LV SEATTLE TACOMA FLT:87 ECONOMY  
1000A FOOD FOR PURCHASE  
EQP: BOEING 737-800  
AR ANCHORAGE 1234P 03HR 34MIN  
NON-STOP  
ARRIVE: SOUTH TERMINAL DOMESTIC REF: CLGBUW  
SALAZAR/KEN SEAT-11F

HOTEL ANCHORAGE OUT-14APR  
PREFERRED HOTELS AND RESORTS 1 NIGHT  
HOTEL CAPTAIN COOK 1 ROOM DELUXE ROOM WITH ONE KING  
939 W 5TH STREET LUXURY LINENS-DOWN COMFORTER-T  
ANCHORAGE AK 99501 RATE-99.00USD PER NIGHT  
FONE 1-907-2766000 CANCEL 24 HOURS PRIOR TO ARRIVAL  
FAX 1-907-3432298  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 1080336639

14 APR 09 - TUESDAY

AIR ALASKA AIRLINES FLT:96 ECONOMY  
LV ANCHORAGE 300P FOOD FOR PURCHASE  
DEPART: SOUTH TERMINAL DOMESTIC EQP: BOEING 737-800  
AR SEATTLE TACOMA 720P 03HR 20MIN  
NON-STOP  
REF: CLGBUW  
SALAZAR/KEN SEAT-10D

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004437  
COXDAP

DATE: 10 APR 09  
PAGE: 02

TO: NGMSDOI  
ETKT 09APR.

FOR: SALAZAR/KEN

REF: GDOIOS

14 APR 09 - TUESDAY

AIR ALASKA AIRLINES FLT:374 ECONOMY  
LV SEATTLE TACOMA 800P EQP: BOEING 737-700  
AR SACRAMENTO 943P 01HR 43MIN  
ARRIVE: TERMINAL B NON-STOP  
SALAZAR/KEN SEAT-10C REF: CLGBUW  
HOTEL SACRAMENTO OUT-15APR CORP ID-CR76474  
HYATT HOTELS AND RESORTS 1 NIGHT  
HYATT REGENCY SACRA 1 ROOM 1 KING GRAND BED: FLOORS 3  
1209 L ST  
SACRAMENTO CA 95814 RATE-114.00USD PER NIGHT  
PHONE 1-916-4431234 CANCEL BY 04P DAY OF ARRIVAL  
FAX 1-916-321 3099  
GUARANTEED LATE ARRIVAL  
CONFIRMATION HY0024565007

15 APR 09 - WEDNESDAY

HOTEL SAN FRANCISCO OUT-16APR  
COURTYARD BY MARRIOTT 1 NIGHT  
COURTYARD SFO DOWNT 1 ROOM GOVT-MILITARY, FEDERAL GOV  
299 2ND STREET KING, SOFABED  
SAN FRANCISCO CA 94105 RATE-164.00USD PER NIGHT  
PHONE 415-947-0700 CANCEL BY 06P DAY OF ARRIVAL  
FAX 415-947-0800  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 82749038

MCO XD8144782810

BILLED TO MASTERCARD 28.25\*

AIR TICKET AS7401702646  
ELEC TKT

SALAZAR KEN  
BILLED TO MASTERCARD ✓ 937.40\*

CONTINUED ON PAGE 3

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004437  
COXDAP

DATE: 10 APR 09  
PAGE: 03

TO: NGMSDOI  
ETKT 09APR.

FOR: SALAZAR/KEN

REF: GDOIOS

15 APR 09 - WEDNESDAY

SUB TOTAL	965.65
NET CC BILLING	965.65*
TOTAL AMOUNT DUE	0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//18MAR

A/1368  
U15-C0  
U8-----  
U7-0.00-28.25-0.00

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004438  
COXDAP

DATE: 10 APR 09  
PAGE: 01

TO: NGMSDOI  
ETKT 09APR.

OR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 10APR AT 1641 IS 1361.00

16 APR 09 - THURSDAY

AIR UNITED AIRLINES FLT:294 ECONOMY FOOD FOR PURCHASE  
LV SAN FRANCISCO 315P EQP: AIRBUS A320  
DEPART: TERMINAL 3 05HR 11MIN  
AR BALTIMORE WASHNTN 1126P NON-STOP  
REF: V8ZK4A

SALAZAR/KEN SEAT-8C UA-00626519997

12 OCT 09 - MONDAY

OTHER INFORMATION

THANK YOU FOR USING SATO TRAVEL

AIR TICKET UA7401702647  
ELEC TKT

**REFUND**  
SALAZAR KEN  
PAID TO MASTERCARD

SUB TOTAL  
NET CC BILLING

423.60\*

423.60

423.60\*

TOTAL AMOUNT DUE

0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//18MAR

A/1368  
U15-C0  
U8-----  
U7-0.00--0.00

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004467  
DHERGZ

DATE: 16 APR 09  
PAGE: 01

TO: NGMSDOI  
ETKT 16APR.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 16APR AT 1224 IS 324.20

16 APR 09 - THURSDAY

OTHER INFORMATION

SOUTHWEST CONFIRMATION J6ZOTD

AIR SOUTHWEST AIRLINES FLT:3422 ECONOMY  
LV SAN FRANCISCO 225P EQP: BOEING 737-700  
DEPART: TERMINAL 1 01HR 55MIN  
AR PHOENIX 420P NON-STOP  
ARRIVE: TERMINAL 4 REF: J6ZOTD

AIR SOUTHWEST AIRLINES FLT:157 ECONOMY  
LV PHOENIX 515P EQP: BOEING 737-700  
DEPART: TERMINAL 4 01HR 05MIN  
AR ALBUQUERQUE 720P NON-STOP  
REF: J6ZOTD

HOTEL ALBUQUERQUE OUT-17APR CORP ID-9887139  
HILTON HOTELS 1 NIGHT  
HILTON ALBUQUERQUE 1 ROOM 1 KING BED CABANA ROOM FED  
1901 UNIVERSITY BLVD ORDERS REQAT CHECK-IN  
ALBUQUERQUE NM 87102- RATE-80.00USD PER NIGHT  
FONE 1-505-884-2500 CANCEL BY 04P DAY OF ARRIVAL  
FAX 1-505-880-1196  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 3337115207  
ZD040619771

17 APR 09 - FRIDAY

OTHER INFORMATION

THANK YOU FOR USING CWT SATO  
XD 8144782833

BILLED TO MASTERCARD 28.25\*

ELECTRONIC TICKET CONFIRMATION - WN - J6ZOTD

AIR TICKET WN2124095258  
ELEC TKT BILLED TO MASTERCARD 324.20\*

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004467  
DHERGZ

DATE: 16 APR 09  
PAGE: 02

TO: NGMSDOI  
ETKT 16APR.

FOR: SALAZAR/KEN

REF: GDOIOS

17 APR 09 - FRIDAY

SUB TOTAL	352.45
NET CC BILLING	352.45*

\*\*THIS IS YOUR RECEIPT\*\*

TOTAL AMOUNT DUE 0.00

NOTICE- PAYMENT MADE DIRECTLY TO TRANSPORTING CARRIER.

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//16APR  
LODGING DECLINED//16APR

G/326  
U15-C1  
U8-----  
U7-0.00-28.25-0.00

**Ambrose, Matthew**

**From:** Southwest Airlines [SouthwestAirlines@mail.southwest.com]  
**Sent:** Thursday, April 16, 2009 12:58 PM  
**To:** Ambrose, Matthew  
**Subject:** WN - J6ZOTD - SALAZAR/KEN



Receipt and Itinerary as of 04/16/09 11:58 AM

**Confirmation Number**  
**J6ZOTD**



Confirmation Date: 04/16/09  
ARC no: 09581283  
Received:

**Be prepared when you get there!**  
Consult Travel Guide for relevant tips from real travelers.

**Passenger Information**

Passenger Name	Account Number	Ticket#	Expiration <sup>1</sup>
SALAZAR/KEN	- None Entered -	5262124095258	04/16/10

<sup>1</sup> All travel involving funds from this Confirmation Number must be completed by the expiration date.

**Itinerary**

Date	Flight	Routing Details
Thu Apr 16	3422	Depart SAN FRANCISCO CA (SFO) at 2:25 PM Arrive in PHOENIX AZ (PHX) at 4:20 PM
	0157	Change planes in PHOENIX AZ (PHX) departing at 5:15 PM Arrive in ALBUQUERQUE NM (ABQ) at 7:20 PM

**Cost and Payment Summary**

Air	\$ 281.86
Tax	\$ 28.34
PFC Fee	\$ 9.00
Security Fee	\$ 5.00

**Total Payment: 324.20**

Current payment(s)  
04/16/09 Mastercard (b) (6) \$324.20

**Fare Rule(s)**

VIA WN ONLY. All travel involving funds from this Confirmation Number must be completed by the expiration date. Any change to this itinerary may result in a fare increase.

Fare Calculation:

SFO WN X/PHX WN ABQ281.86YDG 281.86 END ZPSFOPHX XFSFO4.5PHX4.5  
AY5.00\$SFO2.50 PHX2.50

**Important Checkin Requirement**

Passengers who do not obtain a boarding pass and are not present and available for boarding in the departure gate area at least ten minutes prior to scheduled departure time may have their reserved space cancelled and will not be eligible for denied boarding compensation.

**Southwest Airlines Co. Notice of Incorporated Terms**

Air transportation by Southwest Airlines is subject to Southwest Airlines' Passenger Contract of Carriage, the terms of which are incorporated by reference.

**Notice of Incorporated Terms****Additional Information for Travelers**

[Online Checkin](#) | [Free Baggage Allowance](#) | [Checkin Requirements](#) | [Print Security Document](#)  
[Inflight Service](#) | [Travel Tips](#) | [Refund Information](#) | [Privacy Policy](#) | [Southwest Airlines Destinations](#)

We can notify you of flight departure or arrival status via text messages on your cell phone, pager, personal digital assistant (PDA), or e-mail account. Or, use our automated phone service by calling 1-888-SWA-TRIP.



SatoTravel

April 17, 2009

For: KEN SALAZAR GDOIOS

To: NGMSDOI

Sales Person: 77  
Locator: PKLJKS  
Customer Number: S321BGK

*Seay* New gov't 567.95  
*Seay* (Omes) 416.00  
\$151.95

THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.  
IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

Friday April 17, 2009



Frontier Airlines  
Class of Service: Coach Class U  
Depart: ALBUQUERQUE, NM  
Arrive: DENVER, CO  
Total Flight Time:  
Equipment: 318  
Meal Service: None  
Status: Confirmed  
Reserved Seat: SALAZAR/KEN 5D  
Frequent Flyer Number:

Flight Number: 338  
5:00 Pm April 17, 2009  
6:15 Pm April 17, 2009  
1 Hour 15 Minutes Non-Stop

Confirmation Number: PALPCF

(b) (6)

Sunday April 19, 2009



United Airlines  
Class of Service: Coach Class H  
Depart: DENVER, CO  
Arrive: BALTIMORE, MD  
Total Flight Time:  
Equipment: Airbus Industrie 320  
Meal Service: Available For Purchase  
Status: Confirmed  
Reserved Seat: SALAZAR/KEN 6A  
Frequent Flyer Number:  
STAR ALLIANCE

Flight Number: 144  
1:00 Pm April 19, 2009  
6:24 Pm April 19, 2009  
3 Hours 24 Minutes Non-Stop

Confirmation Number: N7B2VR

(b) (6)

Name	Invoice / Ticket	Base	Tax1	Tax2	Tax3	✓ Total
SALAZAR KEN	4486/0167401702693	360.00	37.60			✓ 397.60
SALAZAR KEN	4486/8908144782845	28.25				✓ 28.25
SALAZAR KEN	4485/4227401702692	123.72USD	9.28US	3.60ZP	5.50XT	✓ 142.10
Total Amount:						567.95

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916



U.S. General Services Administration

Federal Acquisition Service

GSA Home

Airfares (City Pair Program)  
Search

**In domestic markets, federal, state, and local taxes are included in the fares. Passenger Facility Charges, Segment Fees, and Passenger Security Service Fees are not included. In international markets, all taxes and fees are not included in the fares.**

ABQ		TO		DCA			
Origin Airport		Destination Airport		YCA Unrestricted Govt. Fare	-CA Capacity Controlled Govt. Fare	Contract Effective Date	Contract Expiration Date
ALBUQUERQUE	RONALD REAGAN NATIONAL AIRPORT	American Airlines (AA)		336.00	168.00	10/01/2008	09/30/2009



U.S. General Services Administration

- [Per Diem Overview](#)
- [FAQ](#)
- [Per Diem Rates](#)
- [Meals and Incidental Expense Breakdown](#)
- [Factors Influencing Lodging Rates](#)
- [FY 09 Per Diem Highlights](#)
- [Fire Safe Hotels](#)
- [Have a Per Diem Question?](#)
- [Per Diem Files \(Current & Archived\)](#)

[Home](#) > [Policy & Regulations](#) > [Travel, Transportation, & Relocation](#) > [Travel Management](#) > [Per Diem](#) > Per Diem Rates

## New Mexico - FY 09

(October 1, 2008 through September 30, 2009)

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the [National Association of Counties \(NACO\) website](#) (a non-federal website).

**NOTE: If neither the city nor the county is listed, the location is a standard CONUS destination with a rate of \$70.00 for lodging and \$39.00 for meals and incidental expenses (M&IE).**

### [State Tax Rates & Exemption Forms](#)

### [Properties at Per Diem \(FedRooms\)](#)

[View a state map](#) with highlighted areas showing where rates listed below apply. Standard CONUS rates apply elsewhere.

[Select another State](#)

Primary Destination (1)	County (2, 3)	Max Lodging (exc. taxes)	+	M&IE Rate	=	Max Per Diem Rate (4)	First & Last Day (75% of M&IE)
Albuquerque	Bernalillo	80		49		129	36.75
Los Alamos	Los Alamos	82		49		131	36.75
Santa Fe	Santa Fe	86		59		145	44.25
Taos	Taos	75		59		134	44.25

[Printer Friendly format](#)



New Orleans/St. Charles Avenue

333 St. Charles Avenue • New Orleans, LA 70130  
Phone (504) 524-8890 • Fax (504) 524-8889  
Reservations  
www.hhstcharles.com or 1 800 HILTONS

Name & Address

SALAZAR, KEN

Room 1022/K1RRU1  
Arrival Date 4/7/2009 4:14:00PM  
Departure Date 4/8/2009  
Adult/Child 1/0  
Room Rate 140.00

RATE PLAN L-SJ

HH#  
AL:  
CAR:

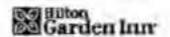
Folio

CONFIRMATION NUMBER : 3342948010

4/8/2009 PAGE 1

DATE	DESCRIPTION	ID	REF. NO.	CHARGES	CREDITS	BALANCE
4/7/2009	GUEST ROOM	EZB	351444	\$140.00		
4/7/2009	ROOM TAXES	EZB	351444	\$19.20		
4/8/2009		BMW	351596		\$159.20	
	BALANCE					\$0.00
EXPENSE REPORT SUMMARY						
	04/07/09 STAY TOTAL			\$159.20		
ROOM & TAX	\$159.20			\$159.20		
DAILY TOTAL	\$159.20			\$159.20		

The Hilton Family



Official Sponsor

ACCOUNT NO.

CARD MEMBER NAME  
MC 3268

ESTABLISHMENT NO. & LOCATION SALAZAR, KEN  
ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE  
X

DATE OF CHARGE 04/07/09 4:14:00PM FOLIO NO./CHECK NO. 95250 A INITIAL

PURCHASES & SERVICES  
077500 TAXES

TIPS & MISC.

TOTAL AMOUNT

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

PAYMENT DUE UPON RECEIPT

# *The Hotel* Captain Cook

939 W. 5th Ave Anchorage AK 99501  
Phone: (907) 276-6000  
Fax: (907) 343-2298  
www.captaincook.com  
reservations@captaincook.com

Reservation Number 23854

Send to **Ken (confidential) Salazar**  
Need Address

Phone

Guest Name **Ken (confidential) Salazar**

Arrival Date

4/13/2009

Departure Date

4/14/2009

Group **Secretary Of The Interior Vist**

Room Information

cn01 - Crow's Nest One Bedroom

Bill To **Salazar, Ken (confidential)**  
Need Address

Phone

olio Number 42534

Trans Date	Description	Voucher	Amount
4/13/2009	Government Room Charge Government	cch-cn01	99.00
4/13/2009	MOA Room Tax	cch-cn01	11.88
4/14/2009	MOA Room Tax cn01	tx xmt	-11.88
Total Charges			99.00
Payments			
4/14/2009	MasterCard (b) (6) 084238	0000017739	-99.00
Total Payments			-99.00
<b>Balance Due:</b>			<b>0.00</b>

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature: \_\_\_\_\_

**THANK YOU FOR STAYING AT THE HOTEL CAPTAIN COOK!**





Hyatt Regency Sacramento  
at Capitol Park  
1209 L Street  
Sacramento, CA 95814  
916 443 1234

**INFORMATION INVOICE**

Payee Ken Salazar

Room No. 0750  
Arrival 04-14-09  
Departure 04-15-09  
Page No. 1 of 1  
Folio 52914

Membership

Bonus Code

Confirmation No. **2456500701**

Group Name

Date	Description	Amount	Balance
04-14-09	Accommodation	114.00	
04-14-09	Occupancy Tax	13.68	
04-14-09	STBID Assessment	1.50	
04-14-09	CA Tourism Assessment	0.15	
04-15-09	Master Card <span style="background-color: black; color: red;">(b) (6)</span> XX/XX		129.33

Handwritten note: } 15.33

No frequent traveler account has been credited for this stay. To enroll in Gold Passport, call 1-800-51-HYATT.

**Total 129.33 129.33**

**Balance 0.00**

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

Thank you for choosing Hyatt Regency Sacramento. We hope that you enjoyed your stay with us. Our goal is to exceed our guests' expectations. If you have any comments regarding your stay please share them with us.

EMAIL CONSUMER AFFAIRS:  
Michael Steinwender 916-321-3632 or michael.steinwender@hyatt.com  
LOST & FOUND V-MAIL: 916-443-1234 ext:4572  
BILLING INQUIRIES: 916-321-3509



Courtyard by Marriott  
San Francisco Downtown

299 2nd Street  
San Francisco Ca 94105  
T 415.947.0700

Ken Salazar

Dept Of Interior

Room: 1033

Room Type: GENR

Number of Guests: 1

Rate: \$164.00

Clerk: MEW



15Apr09	Room Charge	164.00	
15Apr09	City Tax	22.96	} 25.55
15Apr09	Local Bid Fee	2.46	
15Apr09	Calif/Local Tourism Fee	0.13	
16Apr09	LCL PH 765	0.75	
16Apr09	Master Card		190.30

Card #: (b) (6)

Amount: 190.30 Auth: 010227 Signature on File

This card was electronically swiped on 15Apr09

Balance: 0.00

As a Marriott Rewards member, you could have earned points towards your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk, [MarriottRewards.com](http://MarriottRewards.com), or 801-468-4000.

Want your final hotel bill by email? Just ask the Front Desk! See "Internet Privacy Statement" on [Marriott.com](http://Marriott.com).

The undersigned agrees to make immediate payment upon receipt of statement. In the event such payment is not made within 30 days after receipt of the original statement, it is agreed that the hotel may impose a late payment charge at a rate of 1 1/2% per month (annual rate of 18%), or the maximum allowed by law, on the unpaid balance, and the reasonable cost of collection, including attorney's fees.



1901 University Blvd. • Albuquerque, NM-87102  
 Phone (505) 884-2500 • Fax (505) 880-1196  
 Reservations  
 www.hilton.com or 1 800 HILTONS

Name & Address

KLS, X

Room 236/K1RS  
 Arrival Date 4/16/2009 11:09:00AM  
 Departure Date 4/17/2009 2:07:00PM R

Adult/Child 1/0  
 Room Rate 80.00

RATE PLAN L-SJ  
 HH#  
 AL:  
 CAR:

*Folio*

CONFIRMATION NUMBER : 3337115207

4/17/2009 PAGE 1

DATE	REFERENCE	DESCRIPTION	AMOUNT
4/16/2009	1441028	GUEST ROOM	\$80.00
4/16/2009	1441028	RM OCCUPANCY TAX	\$4.00
4/16/2009	1441028	RM STATE TAX	\$5.40
4/16/2009	1441028	HOSPITALITY TAX	\$0.80
4/17/2009	1441331	(b) (6)	(\$90.20)
		** BALANCE **	\$0.00
EXPENSE REPORT SUMMARY			
	09 00:00:00	STAY TOTAL	
ROOM & TAX		\$90.20	\$90.20
DAILY TOTAL		\$90.20	\$90.20

10.20



Official Sponsor

ACCOUNT NO. (b) (6)

CARD MEMBER NAME  
KLS, X

ESTABLISHMENT NO. & LOCATION ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

DATE OF CHARGE 4/16/2009 7:54:00P FOLIO NO. / CHECK NO. 307225

AUTHORIZATION 000612 INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT -90.20

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

PAYMENT DUE UPON RECEIPT

**OFFICE OF THE SOLICITOR  
CORRESPONDENCE BACKGROUND FORM**

**Date: April 6, 2009**

**Nature and Significance of Document:** Request for approval of charter aircraft use on **April 13, 2009** to transport Secretary Salazar, Senior Advisor David Hayes, Counselor to the Secretary Steve Black, one MMS employee, one Park Police employee, and Alaska Senator Mark Begich from Anchorage to Dillingham, Alaska (and return) to meet with state and local officials regarding the proposed North Aleutian Basin Oil and Gas Sale Area. The travel also will include an overflight of the Bristol Bay and the proposed North Aleutian Basin Oil and Gas Sale Area.

**Background:** Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of charter or DOI fleet aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1). In this case, only charter service is available for this travel. Although there is commercial airline service to/from Dillingham, it is limited. As indicated on the attached AMD 110, the Secretary's schedule is extremely tight. He arrives in Alaska shortly after noon on the 13th and the afternoon commercial flight departs at 3:30, with an arrival in Dillingham at 5:00 (and the return to Anchorage is at 5:30). The Secretary's meeting with the local and state officials is from 4:00-5:30pm. The Secretary has official engagements in Anchorage on the morning of April 14th and therefore must return to Anchorage on the evening of the 13th. In addition, the commercial flight would not permit the overflight, which is an essential part of the travel.

As the attached AMD 110 indicates, the total cost of commercial airline service is \$4626 and the total cost of the charter aircraft is \$9680.16 Due to the limited commercial service, the Secretary's travel schedule, and the need for an aircraft that can perform an overflight, the charter flight is the most cost effective means to accomplish both travel objectives (meeting and overflight). Therefore, it is permissible to approve use of the charter aircraft.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED AMD-110 FORM.**

**Contact and telephone number:**  
Katherine Aldrich, 208-5216

Surname

T. Murphy *Murphy* 4/6/09

C. MOST COST EFFECTIVE METHOD:

Commercial  
 Lease, Contract or Rental - N# \_\_\_\_\_, Pilot/Crew \_\_\_\_\_

Purpose \_\_\_\_\_

DOI Fleet -----N# \_\_\_\_\_, Pilot/Crew \_\_\_\_\_

Purpose \_\_\_\_\_

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Four of the passengers, including the Secretary of the Interior, arrive in Anchorage at 12:30 PM on April 13, 2009, on commercial aircraft for other obligations associated with previously schedule obligations in Anchorage Alaska. The commercial flight to Dillingham departs Anchorage at 15:30 PM and arrives in Dillingham at 5:00 PM. The last flight to Anchorage departs Dillingham at 17:30 PM thereby making it impossible to utilize commercial aircraft and still meet with Dillingham government officials and other participants.

The commercial aircraft schedule does not allow time for the meeting scheduled from 4:00 PM to 5:30 PM, nor does it include an over flight of Bristol Bay/Proposed North Aleutian Basin Oil & Gas Lease Sale Area.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

\_\_\_\_\_  
Print name of designated approving official                      Signature                      Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

\_\_\_\_\_  
Print name of designated approving official                      Signature                      Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:  
(See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

ARTHUR E. GARY  
Print name of designated approving official

Arthur E Gary  
Signature

4/6/09  
Date

C. MOST COST EFFECTIVE METHOD:

Commercial  
 Lease, Contract or Rental - N# \_\_\_\_\_ Pilot/Crew \_\_\_\_\_  
Purpose \_\_\_\_\_

DOI Fleet - N# \_\_\_\_\_ Pilot/Crew \_\_\_\_\_  
Purpose \_\_\_\_\_

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Four of the passengers, including the Secretary of the Interior, arrive in Anchorage at 12:30 PM on April 13, 2009, on commercial aircraft for other obligations associated with previously schedule obligations in Anchorage Alaska. The commercial flight to Dillingham departs Anchorage at 15:30 PM and arrives in Dillingham at 5:00 PM. The last flight to Anchorage departs Dillingham at 17:30 PM thereby making it impossible to utilize commercial aircraft and still meet with Dillingham government officials and other participants.

The commercial aircraft schedule does not allow time for the meeting scheduled from 4:00 PM to 5:30 PM, nor does it include an over flight of Bristol Bay/Proposed North Aleutian Basin Oil & Gas Lease Sale Area.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

Print name of designated approving official \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:  
(See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

ARTHUR E. GARY  
Print name of designated approving official

Arthur E Gary  
Signature

4/6/09  
Date

## TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

**A. BASIC DATA:**

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location	Dillingham	Date	04/13/09	Hours required to be on site		1530	to	1800
Location		Date		Hours required to be on site			to	
Location		Date		Hours required to be on site			to	

Manifest (only persons required to be at TDS):

Name	Hourly Salary
Ken Salazar	N/A
David Hayes	N/A
Dave Graham	N/A
Steve Black	N/A
Jeffery Loman	N/A
Mark Begich	N/A

*— Park Police - Security Security Person*  
*— N/A - not Ges*

Annual Salary + 2087 hours x 1.20 =  
Hourly Salary Rate

**NOTE:** 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add an additional .25.

TOTAL Hours Cost of All Required Travelers \$ \_\_\_\_\_

(Continue on attached sheet if needed)

**B. COST COMPARISON:**

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers. **\$ 3,120.00**

- Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule.
- Cost of required per diem and ground transportation. **\$ 1,506.00**  
(per diem DLG \$251.00 per person per day)  
TOTAL Cost by commercial transportation **\$ 4,626.00**

2. Leased, Contract, or Rental Aircraft. (ANC - DLG plus 2 hour overflight of Bristol Bay/NAB Sale Area and 2 hours standby DLG)

- 1. Flight hours x flight hour costs (4.5 hours x \$1375.00 x 7.5% tax) **\$ 6,651.56**
  - 2. Cost of total duty hours away from office or regular duty station **\$ N/A (see note #1)**
  - 3. Cost of required per diem and ground transportation **\$ N/A (see note #1)**
  - 4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc. Copilot \$449.35/Standby \$419.25/ Fuel \$2160.00 **\$ 3,028.60**
- TOTAL Cost by Lease, Contract, or Rental aircraft **\$ 9,680.16**

Note #1: travelers are making trip in conjunction with other Alaska travel obligations and would be away from office and on per diem anyway

3. DOI-Operated Aircraft - identify specific aircraft:

- Flight hours required x variable flight hour cost. **\$ N/A**
- Cost of total duty hours away from office or regular duty station. \_\_\_\_\_
- Cost of required per diem and ground transportation. \_\_\_\_\_
- Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.) \_\_\_\_\_
- Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et. \_\_\_\_\_

TOTAL COST by DOI Fleet aircraft **\$ N/A**



**THE TRIP OF THE SECRETARY**

**TO**

**NEW ORLEANS, LA**

**APRIL 7 – APRIL 8, 2009**

**TRIP SUMMARY**  
**THE TRIP OF THE SECRETARY**  
**TO**  
**NEW ORLEANS, LA**  
**APRIL 7 – APRIL 8, 2009**

**Weather:**

Washington D.C  
New Orleans, LA

Cloudy; High 51 // Low 33  
Tues: Sunny; High 61 // Low 43  
Wed: Sunny; High 72 // Low 54

**Time Zone:**

Washington D.C  
New Orleans, LA

Eastern Time Zone  
Central Time Zone (1hr behind Washington)

**New Orleans Advance:**

Staff Lead  
Security  
Ride-Along  
Photographer

= -Tim Hartz  
(b) (6)  
Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Chief of Staff  
Counselor to the Secretary  
Senior Advisor  
Dir of Congressional Affairs  
Dep. Communications Director  
Dir. Intergovernmental Affairs  
Dep. Dir. External Affairs  
Chief of Public Affairs, MMS

Tom Strickland  
Steve Black  
Ken Lane  
Chris Mansour  
Matt Lee-Ashley  
Ray Rivera  
Sarah Peterson  
Drew Malcomb

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
  
Tom Strickland's Scheduler  
  
Ethics

Joan Padilla  
  
Terri Johnson  
  
Melinda Loftin

**Office Phone**

office: (202) 208-5820  
cell: (b) (6)  
office: (202) 208-6087  
cell: (b) (6)  
(703) 862-5552

**Attire:**

Business

Tuesday, April 7, 2009

12:45 – 1:15pm: **DEPART-DOI EN ROUTE WASHINGTON REAGAN NATIONAL AIRPORT**  
(b) (7)(C), (b) (6) KLS, Tom Strickland, Steve Black, Ken Lane, (b) (7)(C), (b) (6)

1:15pm: **ARRIVE WASHINGTON REAGAN AIRPORT**

1:55 – 3:50pm: **WHEELS-UP FROM WASHINGTON TO NEW ORLEANS, LA**  
US Airways Flight #3237  
Flight Time: 2 hr. 55 min.

3:50pm: **WHEELS-DOWN ARMSTRONG AIRPORT NEW ORLEANS, LA**  
(CST)

4:00pm – 4:30pm: **DEPART ARMSTRONG AIRPORT EN ROUTE NPS OFFICE**  
(b) (7)(C), (b) (6) KLS, Tom Strickland, Steve Black, Ken Lane, (b) (7)(C), (b) (6)

4:30pm: **ARRIVE NPS OFFICE**  
Location: 419 Decatur Street  
New Orleans, LA  
Phone: (504) 589-3882  
Fax: (504) 589-3851

\*Greeted on arrival by **Dave Luchsinger, NPS Superintendent** (Pronounced LOO-SINGER)

4:30 - 5:00pm: **MEET WITH NPS REGIONAL STAFF**  
Room: Multi-Purpose Room  
Participants: 35 NPS Employees  
Staff: Tim Hartz  
Press: Closed  
Setup: Meet & Greet  
Format: \*YOU will arrive to the NPS office unannounced, and tour the office meeting employees  
\*YOU will give brief remarks to employees from a conference room

5:00 - 5:30pm: **DEPART NPS OFFICE FOR RON**  
(b) (7)(C), (b) (6) KLS, Tom Strickland, Steve Black, Ken Lane, (b) (7)(C), (b) (6)

5:30pm: **ARRIVE RON – HILTON HOTEL**  
Location: 333 St. Charles Street  
New Orleans, LA 70130  
Phone: (504) 524-8890  
Fax: (504) 524-8889

**Wednesday, April 8, 2009**

**7:45am: LUGGAGE CALL/STAFF MEET IN LOBBY**  
-YOU will meet staff in lobby; everyone will have their luggage

**8:00am – 8:15am: DEPART RON EN ROUTE TO TULANE UNIVERSITY**  
(b) (7)(C), (b) (6) KLS, Tom Strickland, Ken Lane, (b) (7)(C), (b) (6)  
(b) (6) Steve Black, Chris Mansour, Tami Heilemann, Matt Lee-Ashley

**8:15am: ARRIVE TULANE UNIVERSITY**  
6823 St. Charles Ave  
New Orleans, LA 70118

**8:15- 8:30am: HOLD**  
Room: Favrot Room

**8:30 - 9:00am: OCS PRE-MEETING**  
Room: Robing Room  
Participants: Approx. 20-40 elected officials  
Staff: Ray Rivera, Sarah Peterson  
Press: Closed  
Setup: Attendees are standing  
Format: Meet & Greet

**9:00 – 9:05am: OCS MEETING BEGINS/OPENING REMARKS**  
Room: McAlister Auditorium  
Phone: (504) 865-5196  
Fax: (504) 862-8730  
Attendees: Senator Mary Landrieu  
Congressman Gene Taylor [D-MS]  
Congressman Charles Boustany [R-LA] (*boo-STAN-knee*)  
Congressman Charlie Melancon [D-LA] (*meh-LAW-sawn*)  
Congressman Joseph Cao [R-LA] (*GOW*)  
Congressman Bill Cassidy [R-LA]  
Patricia Powell (for Governor Riley [AL])  
Dr. Bill Walker (for Governor Barbour [MS])  
New Orleans Mayor Ray Nagin

Crowd: 200-300  
Staff: Ken Lane, Tim Hartz, Drew Malcomb  
Set-up: Stage with large table for **YOU, Brenda Pierce (USGS) and Bob LaBelle (MMS)**  
Press: Open

Format:

- \* **YOU** enter and proceed to podium
- \* **YOU** welcome audience & give opening remarks
- \* **YOU** advise audience on morning agenda and comment process

**9:05 – 9:35am: USGS & MMS REPORT**

Room: McAlister Auditorium  
Phone: (504) 865-5196  
Fax: (504) 862-8730  
Attendees: Senator Mary Landrieu  
Congressman Gene Taylor [D-MS]  
Congressman Charles Boustany [R-LA] (*boo-STAN-knee*)  
Congressman Charlie Melancon [D-LA] (*meh-LAW-sawn*)  
Congressman Joseph Cao [R-LA] (*GOW*)  
Congressman Bill Cassidy [R-LA]  
Patricia Powell (for Governor Riley [AL])  
Dr. Bill Walker (for Governor Barbour [MS])  
New Orleans Mayor Ray Nagin

Crowd: 200-300  
Staff: Ken Lane, Tim Hartz, Drew Malcomb  
Set-up: Brenda Pierce USGS and Bob LaBelle MMS conduct powerpoint presentation  
Press: Open  
Format: USGS and MMS present their report on conventional and renewable energy, offshore energy resources and information about potential impacts of development, synthesizing the knowledge-base on OCS resources and information regarding sensitive areas and environmental factors into one concise document

\* **YOU** introduce **Bob Labelle and Brenda Pierce** to give their powerpoint presentation

**9:35 – 10:15am: REMARKS BY GOVERNORS & MEMBERS OF CONGRESS**

Room: McAlister Auditorium  
Phone: (504) 865-5196  
Fax: (504) 862-8730  
Attendees: Senator Mary Landrieu  
Congressman Gene Taylor [D-MS]  
Congressman Charles Boustany [R-LA] (*boo-STAN-knee*)  
Congressman Charlie Melancon [D-LA] (*meh-LAW-sawn*)  
Congressman Joseph Cao [R-LA] (*GOW*)  
Congressman Bill Cassidy [R-LA]  
Patricia Powell (for Governor Riley [AL])  
Dr. Bill Walker (for Governor Barbour [MS])  
New Orleans Mayor Ray Nagin

Crowd: 200-300  
Staff: Ken Lane, Tim Hartz, Drew Malcomb  
Set-up: Governors & Members of Congress seated at a "witness table" facing

YOU  
Press: Open  
Format: Limited to those actually in attendance and limited in time.  
These elected officials will be seated at "witness" tables facing  
Secretary/head table  
\*YOU invite governors & elected officials to speak for 5 minutes each  
\*YOU announce 15 minute break

**10:15 – 10:30am: BREAK**

Room: Favrot Room  
Phone: (504) 865-5196  
Staff: Ken Lane

**10:30 – 11:45am: PUBLIC COMMENT & QUESTION SESSION**

Room: McAlister Auditorium  
Phone: (504) 865-5196  
Fax: (504) 862-8730  
Attendees: Senator Mary Landrieu  
Congressman Gene Taylor [D-MS]  
Congressman Charles Boustany [R-LA] (*boo-STAN-knee*)  
Congressman Charlie Melancon [D-LA] (*meh-LAW-sawn*)  
Congressman Joseph Cao [R-LA] (*GOW*)  
Congressman Bill Cassidy [R-LA]  
Patricia Powell (for Governor Riley [AL])  
Dr. Bill Walker (for Governor Barbour [MS])  
New Orleans Mayor Ray Nagin

Crowd: 200-300  
Staff: Ken Lane, Tim Hartz, Drew Malcomb  
Set-up: KLS selects speakers from comment cards and invites audience  
members to speak from microphones  
Press: Open  
Format:

- \*YOU return to head table
- \*YOU announce resumption of meeting and beginning of public comment session
- \*YOU select comment cards and call on audience to speak for 3 minutes each
- \*YOU continue call from the cards or direct remaining audience members to line up  
at microphones

**11:45 – 12:00pm: CLOSING REMARKS**

Room: McAlister Auditorium  
Phone: (504) 865-5196  
Fax: (504) 862-8730  
Attendees:  
Crowd: 200-300  
Staff: Ken Lane, Tim Hartz, Drew Malcomb  
Set-up: Podium on stage  
Press: Open  
Format:

- \*YOU deliver closing remarks
- \*YOU announce break for lunch until 1pm and that MMS will take over the meeting after lunch
- \*YOU depart stage

**12:00 – 12:20pm: PRESS TIME**

Room: Robing Room  
Staff: Matt Lee-Ashley  
Set-up: Podium with Pipe & Drape backdrop  
Format: Q&A with reporters

**12:20 – 1:00pm: DEPART TULANE UNIVERSITY FOR ARMSTRONG AIRPORT**

(b) (7)(C), (b) (6)  
(b) (6) KLS, Tom Strickland, Ken Lane, (b) (7)(C), (b) (6)  
(b) (6) Steve Black, Tami Heilemann, Matt Lee-Ashley

**1:00pm: ARRIVE ARMSTRONG AIRPORT**

**2:45 – 4:40pm: WHEELS-UP NEW ORLEANS FOR DENVER, CO**

United Airlines #498  
Flight Time: 1 hr. 05 min

**4:40pm: WHEELS-DOWN DENVER INTERNATIONAL AIRPORT  
(MT)**

**4:40 – 5:00pm: DEPART DIA FOR RESIDENCE**

**5:00pm: ARRIVE RESIDENCE**

**5:00pm: RON**

Draft # 3 4/7/09



**THE TRIP OF THE SECRETARY**  
**TO**  
**ROCKY MOUNTAIN NATIONAL PARK, CO**  
**APRIL 9, 2009**

**11:00am: ARRIVE SHERATON DENVER WEST**

**Greeters upon arrival:**

- Steve Guertin, FWS Regional Director
- Leslie Armstrong, Acting Regional Director, U.S. Geological Survey
- Roseann Gozales, Director of Technical Resources, Bureau of Reclamation
- Sam Wittington, Director NPS Denver Service Center
- Debbie Gibbs-Tschudy, MMS Denver Minerals Revenue Management Deputy - Associate Director
- Mike Snyder, Regional Director, Intermountain Region NPS
- Dave Hunsaker Associate State Director, BLM-Colorado

Location: 360 Union Boulevard  
Lakewood, CO 80228

Phone: 303-987-2000

Fax: 303-969-0263

\*YOU will be escorted to the event site

**11:00am-12:00pm: EVENT WITH DENVER DOI STAFF**

Room: Lakewood Ballroom

Crowd: Set up for 800

Staff: Tom Strickland, Ken Lane, Steve Black, Matt Lee-Ashley, Tami Heilemann

Set-up: Small stage with podium and wired microphone. The area seats up to 500 people with additional standing room for 300 people.

Press: Closed

**12:00pm- 2:00pm: DEPART SHERATON EN ROUTE YMCA ESTES PARK**

(b) (7)(C), (b) (6) : KLS, (b) (7)(C), (b) (6), Ken Lane, Matt Lee-Ashley, Tom Strickland

**2:00pm: ARRIVE YMCA ESTES PARK**

**Greeters upon arrival:**

**Vaughn Baker, Superintendent, Rocky Mountain National Park (RMNP)**

**Kyle Patterson, Public Information Officer, RMNP**

Location: 2515 Tunnel Road  
Estes Park, CO 80517

Phone: 970-586-3341

Fax: 970-586-6078

\*YOU will be escorted to the event site

**2:00pm-2:45pm: PUBLIC LANDS CELEBRATION DEDICATION OF RMNP WILDERNESS**

Room: \*\*\*Weather permitting

Good weather: Meadows

Bad weather: Hempel Auditorium  
Attendees: Senator Udall, Senator Bennett, Representative Markey  
Crowd:  
Staff: Tom Strickland, Ken Lane, Steve Black, Matt Lee-Ashley, Jordan  
Montoya, Tami Heilemann  
Set-up: Podium with Secretary of Interior seal and seats near podium for  
speakers, bench seating if outdoors, auditorium seating if indoors for  
audience.

Press: Open

Format:

1:45pm- Music by Brad Fitch

2:00pm- Program begins

- Musical selection "On the Wings of an Eagle" (John Denver) by Brad Fitch
- Welcome remarks, Vaughn Baker
- Vaughn Baker will introduce YOU
- YOU deliver opening remarks  
(Park will help develop list of people to be recognized by you)
- YOU introduce members of the Congressional Delegation
  - Senator Mark Udall
  - Senator Michael Bennet
  - Senator Allard (if present)
  - Representative Betsy Markey
  - Representative Jared Polis (if present)
  - Representative Diana DeGette (if present)
  - Representative Doug Lamborn (if present)
  - Representative John Salazar (if present)
- Presentation of recognition item
- Unveiling of limited edition RMNP wilderness poster by Vaughn Baker
- Unveiling of home of RMNP wilderness sign
  - \*YOU will join the delegation on stage for the unveiling, pose for a photo
- Musical selection "The Mountain Song" (John Denver) by Brad Fitch

**2:45pm: PROGRAM ENDS**

**2:45pm- 3:30pm: RMNP WILDERNESS RECEPTION**

Room: Walnut Room

Attendees: RMNP program participants and invited guests

Crowd: Set up for 250

Staff: Ken Lane, Steve Black, Matt Lee-Ashley, Jordan Montoya,  
Tami Heilemann,

Set-up: Mix and mingle over light refreshments

Press: Closed

*(provided by RMNP friends \$4.00 pp)*

**3:30pm: DEPART YMCA EN ROUTE RESIDENCE**

**(b) (7)(C), (b) (6): KLS, Tom Strickland, (b) (7)(C), (b) (6) Ken Lane, Matt Lee-Ashley,  
Steve Black**

**5:00 pm: ARRIVE RESIDENCE**



**THE TRIP OF THE SECRETARY**

**TO**

**ANCHORAGE, AK**

**APRIL 13 – APRIL 14, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
ANCHORAGE, AK  
APRIL 13 – APRIL 14, 2009**

**Weather:**

Washington D.C.  
Denver, CO  
Anchorage, AK  
Dillingham, AK

Monday, April 13: 56°F, Cloudy/Tuesday, April 14: 59°F, Rain  
Monday, April 13: 63°F, Partly Cloudy  
Monday, April 13: 38°F, Cloudy/Tuesday, April 14: 39°F, Cloudy  
Monday, April 13: 31°F, Mostly Sunny

**Time Zone:**

Washington D.C.  
Denver, CO  
Anchorage, AK

Eastern Time Zone  
Mountain Time Zone  
AKDT Time Zone (4hrs behind Washington D.C.)

**Anchorage Advance:**

Staff Lead  
Security  
Ride-Along  
Security (Dillingham)  
Photographer

Jordan Montoya  
(b) (7)(C), (b) (6)  
Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Deputy Secretary Designate  
Counselor to the Secretary  
Senior Advisor  
Press Secretary  
Dir. Intergovernmental Affairs  
Dep. Dir. External Affairs  
Director of Alaska Affairs

David Hayes  
Steve Black  
Ken Lane  
Kendra Barkoff  
Ray Rivera  
Sarah Peterson  
Kim Elton

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
  
Tom Strickland's Scheduler  
  
Ethics

Joan Padilla  
  
Terri Johnson  
  
Melinda Loftin

**Office Phone**

office: (202) 208-5820  
cell: (b) (6)  
office: (202) 208-6087  
cell: (b) (6)  
(703) 862-5552

**Attire:**

Business Casual (No Suits)

Monday, April 13th 2009

6:15 – 6:40am: **DEPART-RESIDENCE FOR DENVER INTERNATIONAL AIRPORT**

(b) (7)(C), (b) (6)  
(b) (6) KLS, (b) (7)(C), (b) (6)

7:15am: **ARRIVE DENVER INTERNATIONAL AIRPORT**

7:15 – 12:35pm: **WHEELS-UP FROM DENVER TO ANCHORAGE, AK**

*Denver to Seattle*

Alaska Air #677

Flight Time: 2 hr. 56 min

\*\*\*\* Change planes in Seattle with a 45min layover\*\*\*\*

*Seattle to Anchorage*

Alaska Air #87

Flight Time: 3 hr. 34 min

\*\*Lunch should be eaten on the flight\*\*

\*Ken Lane and (b) (7)(C), (b) (6) will also be on this flight\*

12:35pm (AKDT): **WHEELS-DOWN TED STEVENS INTERNATIONAL AIRPORT**

12:45 – 1:00pm: **MEET UP WITH SENATOR BEGICH & DOI STAFF**

\*Note: David Hayes, Steve Black, (b) (7)(C), (b) (6) will meet in Anchorage and Ray Rivera will meet up with Senator Begich ahead of time

1:00 – 1:15pm: **LOAD AIRCRAFT**

Tail: N441SA

Craft: Beechcraft 1900C

*Manifest (11)*: KLS, David Hayes, (b) (7)(C), (b) (6) Senator Begich, Suzanne Fleek, (Sen. Begich's staff) Julie Hasquet, Jeff Loman (Deputy Director MMS Alaska) Steve Black, Tami Heileman, Kendra Barkoff, Carolyn Hall (Press)

1:15 – 2:45pm: **WHEELS-UP FROM ANCHORAGE TO DILLINGHAM, AK**

*Flight Time: 90 minutes*

2:45pm: **WHEELS-DOWN DILLINGHAM AIRPORT**

2:45 – 2:55pm: **LOAD CARS**

(b) (7)(C), (b) (6)  
(b) (7)(C), (b) (6) KLS, Senator Begich, David Hayes, (b) (7)(C), (b) (6)  
(b) (6) Steve Black, Jeff Loman, Kendra Barkoff, Carolyn Hall (Press)  
Tami Heileman, Suzanne Fleek, Julie Hasquet

**2:55 – 3:10pm: DEPART DILLINGHAM AIRPORT FOR DILLINGHAM MIDDLE/HIGH SCHOOL**

**3:10pm: ARRIVE DILLINGHAM MIDDLE/HIGH SCHOOL**

Location: 565 Wolverine Lane  
Dillingham, AK 99576

Phone: (907) 842-5221

Fax: (907) 842-4395

\*Greeted on arrival by

**3:15 – 4:15pm: COMMUNITY EVENT**

Room: Gym

Participants: YOU, Senator Begich, Dillingham Mayor Alice Ruby, Aleutians East Borough Mayor Stanley Mack

Staff: David Hayes, Steve Black, Jeff Loman, Kendra Barkoff, Tami Heilman, Sarah Peterson, Kim Elton, Dave Graham

Press: Open

Setup: Bleachers and chairs will be provided for audience members. A standing microphone will be provided for attendees to place comments and questions.

Format: -Dillingham Mayor Alice Ruby and Aleutians East Borough Mayor Stanley Mack will introduce Senator Begich  
-Senator Begich will introduce YOU  
-YOU provide remarks  
-The floor is opened up for questions and commentary

**4:15 – 4:30pm: PRESS TIME**

Room:

Participants: YOU, KTUU TV Reporter Jason Moore

Staff: Kendra Barkoff

Press: Open

**4:15 - 4:30pm: DEPART SITE FOR DILLINGHAM AIRPORT**

(b) (7)(C), (b) (6) KLS, Senator Begich, David Hayes, (b) (7)(C), (b) (6)

(b) (6) Steve Black, Jeff Loman, Kendra Barkoff, Carolyn Hall (Press)

(b) (6) Tami Heileman, Suzanne Fleek, Julie Hasquet, Kim Elton, Sarah Peterson

**4:30 – 4:45pm: LOAD AIRCRAFT**

**4:45 – 5:15pm: WHEELS-UP FROM DILLINGHAM TO BRISTOL BAY**

Tail:

Craft:

Pilots:

Flight Time:

**Manifest (13):** KLS, David Hayes, (b) (7)(C), (b) (6) Senator Begich, Suzanne Fleek, Jeff Loman, Steve Black, Tami Heileman, Kendra Barkoff, Carolyn Hall (Press), Sarah Peterson, Kim Elton, Julie Hasquet

**5:15 – 6:15pm: AERIAL TOUR OF BRISTOL BAY**

**6:15 – 7:45pm: RETURN FLIGHT TO ANCHORAGE, AK**  
*Flight time: 90 minutes*

**7:45pm: WHEELS-DOWN ANCHORAGE**

**7:45 – 8:00pm: DEPART ANCHORAGE AIRPORT FOR RON**  
(b) (7)(C), (b) (6) KLS, David Hayes, (b) (7)(C), (b) (6) Steve Black  
(b) (6) Kendra Barkoff, Tami Heileman, Kim Elton, Sarah Peterson

**8:00pm: ARRIVE RON – HOTEL CAPTAIN COOK**  
Location: 939 West 5<sup>th</sup> Avenue  
Anchorage, AK  
Phone: (907) 276-6000  
Fax: (907) 343-2298

**8:15pm: RON**

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**Tuesday, April 14th 2009**

**8:00am: LUGGAGE CALL/STAFF MEET IN LOBBY**  
\*for staff only, they will bring all luggage with them

**8:00am – 8:15am: MEET WITH FORMER DOI SECRETARY AND ALASKA GOVERNOR WALTER “WALLY” HICKEL**  
Location: Captain Cook Hotel  
939 West 5<sup>th</sup> Avenue  
Anchorage, AK  
Room: Walter’s 3<sup>rd</sup> floor Captain Cook Office on the Southeast corner above Fletcher’s (no room number)  
Staff: David Hayes and Kim Elton  
Phone: (907) 276-6000  
Fax: (907) 343-2298

**8:15am – 8:30am: DEPART RON EN ROUTE TO DENA'INA CIVIC CENTER**  
(b) (7)(C), (b) (6) KLS, David Hayes, Ken Lane, (b) (7)(C), (b) (6)  
(b) (6) Steve Black, Tami Heilemann, Kendra Barkoff, Sarah Peterson, Ray Rivera

**8:30am: ARRIVE DENA'INA CIVIC CENTER**  
Location: 600 W. Seventh Ave  
Anchorage, AK 94143  
Phone: (907) 263-2800  
Fax: (907) 263-2858

**8:30 - 9:00am: OCS PRE-MEETING**  
Room: Tikhantu Room D  
Participants: Approx. 20-40 elected officials including  
- Alaska Senator Mark Begich  
- Alaska Senator Lisa Murkowski (tentative)  
- Alaska Congressman Don Young  
- Alaska Governor Sarah Palin  
- North Slope Mayor Edward Itta [It-taa]  
- Anchorage Mayor Matt Claman [Clay-man]  
- Lieutenant Governor Parnell (tentative)  
- State Senator Lisle McGuire  
- State Representative Charisse Millett  
- Aleutian East Borough Mayor Stanley Mack  
- Julie Kitka [Kit-kaa], Director, Alaskan Federation of Natives  
- Heather Kendall-Miller, likely White House Advisor on Indian Affairs  
Staff: Ray Rivera, Sarah Peterson  
Press: Closed  
Setup: Attendees are standing  
Format: Meet & Greet

**9:00 – 9:05am: OCS MEETING BEGINS/OPENING REMARKS**  
Room: Tikhantu Room B-F  
Attendees:  
Crowd: Approx  
Staff: Ken Lane, Jordan Montoya, Drew Malcomb  
Set-up: Stage with large table for **YOU, Brenda Pierce (USGS) and Bob LaBelle (MMS)**  
Press: Open  
Format:  
\* **YOU** enter and proceed to podium  
\* **YOU** welcome audience & give opening remarks  
\* **YOU** advise audience on morning agenda and comment process

**9:05 – 9:35am: USGS & MMS REPORT**

Room: Tikahntu Room B-F  
Staff: Ken Lane, Jordan Montoya, Drew Malcomb  
Set-up: Brenda Pierce USGS and Bob LaBelle MMS conduct powerpoint presentation  
Press: Open  
Format: USGS and MMS present their report  
\* **YOU** introduce **Bob Labelle and Brenda Pierce** to give their powerpoint presentation

**9:35 – 10:15am: REMARKS BY GOVERNORS & MEMBERS OF CONGRESS**

Room: Tikahntu Room B-F  
Attendees:  
Crowd: Approx  
Staff: Ken Lane, Jordan Montoya, Drew Malcomb  
Set-up: Governors & Members of Congress seated at a “witness table” facing YOU  
Participants: -Senator Begich  
-Representative Young  
-Governor Palin  
Press: Open  
Format: Limited to those actually in attendance and limited in time.  
These elected officials will be seated at “witness” tables facing Secretary/head table  
\***YOU** invite governors & elected officials to speak for 5 minutes each  
\***YOU** announce 15 minute break

**10:15 – 10:30am: BREAK**

Room: Tikahntu Room E  
Phone:  
Staff: Ken Lane

**10:30 – 11:45am: PUBLIC COMMENT & QUESTION SESSION**

Room: Tikahntu Room B-F  
Attendees:  
Participants: -State Senator Lisle McGuire, chair of the Senate Energy Committee  
-State Representative Charisse Millett, chair of the House Energy Committee  
-Mayor Edward Itta, North Slope Borough Mayor  
-Mayor Stanley Mack, mayor of the Aleutians East Borough.  
Crowd: Approx  
Staff: Ken Lane, Jordan Montoya, Drew Malcomb  
Set-up: KLS selects speakers from comment cards and invites audience members to speak from microphones  
Press: Open  
Format:  
\***YOU** return to head table

- \*YOU announce resumption of meeting and beginning of public comment session
- \*YOU select comment cards and call on audience to speak for 3 minutes each
- \*YOU continue call from the cards or direct remaining audience members to line up at microphones

**11:45 – 12:00pm: CLOSING REMARKS**

Room: Tikahntu Room B-F  
 Attendees:  
 Crowd:  
 Staff: Ken Lane, Jordan Montoya, Drew Malcomb  
 Set-up: Podium on stage  
 Press: Open  
 Format:

- \*YOU deliver closing remarks
- \*YOU announce break for lunch until 1pm and that MMS will take over the meeting after lunch
- \*YOU depart stage

**12:00 – 12:20pm: PRESS TIME**

Room: Tikahntu Room D  
 Staff: Kendra Barkoff  
 Set-up: Podium with Pipe & Drape backdrop  
 Format: Q&A with reporters

**12:20 – 12:35pm: DEPART DENA'INA CIVIC CENTER FOR NPS REGIONAL OFFICE**

(b) (7)(C), KLS, David Hayes, Ken Lane, (b) (7)(C), (b) (6)  
 (b) (6) Steve Black, Tami Heilemann, Kendra Barkoff, Sarah Peterson, Ray Rivera

**12:35pm: ARRIVE NPS REGIONAL OFFICE**

Location: NPS Office  
 240 W. 5th Ave  
 Phone: 907-644-3510  
 Fax: 907-644-3816

\*Greeted on arrival by Sue Masica (Regional Director) Debora Cooper (Associate Regional Director for Resources)

**12:35 – 1:30pm: MEET & GREET WITH LOCAL NPS STAFF**

Room: Conference room 309  
 Phone: 907-644-3510  
 Fax: 907-644-3816  
 Press: Open  
 Crowd: 100-150  
 Attendees: Regional Directors and NPS employees  
 Staff: Jordan Montoya  
 Set-up: Podium w/mic and secretary of the interior seal, option of wireless

hand held mic available, DOI and US flag behind podium, room equipped with video conference

Format:

- \*Sue Masica introduces **YOU**
- \***YOU** deliver remarks
- \***YOU** depart

**1:30 – 2:00pm: DEPART NPS OFFICE FOR ANCHORAGE AIRPORT**

**2:00pm: ARRIVE TED STEVENS INTERNATIONAL AIRPORT**

**3:00 – 9:45pm: WHEELS-UP ANCHORAGE TO SACRAMENTO, CA**

*Anchorage to Seattle*

Alaska Air #96

Flight Time: 3 hr. 20 min

\*\*\*\* Change planes in Seattle with a 40min layover\*\*\*\*

*Seattle to Sacramento*

Alaska Air #374

Flight Time: 1 hr. 43 min

\*David Hayes, Ray Rivera, Kendra Barkoff, Ken Lane, and (b) (7)(C), (b) (6) will also be on this flight\*

**9:45pm: WHEELS-DOWN SACRAMENTO AIRPORT**  
**(PT)**

**9:45 – 10:10pm: DEPART SACRAMENTO AIRPORT FOR RON**

(b) (7)(C), (b) (6) : KLS, David Hayes, Ken Lane, (b) (7)(C), (b) (6)

(b) (6) : Steve Black, Tami Heilemann, Kendra Barkoff, Sarah Peterson, Ray Rivera

**10:00pm: ARRIVE RON - HYATT REGENCY**

Location: 1209 L St  
Sacramento, CA 95814

Phone: (916) 443-1234

Fax: (916) 321-3099

**10:00pm: RON**



**THE TRIP OF THE SECRETARY**

**TO**

**SAN FRANCISCO, CA**

**APRIL 14 – APRIL 16, 2009**

**TRIP SUMMARY**  
**THE TRIP OF THE SECRETARY**  
**TO**  
**SAN FRANCISCO, CA**  
**APRIL 14 – APRIL 16, 2009**

**Weather:**

Washington D.C.	Cloudy; High 63 // Low 38
Sacramento, CA	Sunny; High 72 // Low 47
San Francisco, CA	Sunny; High 61 // Low 49

**Time Zone:**

Washington D.C.	Eastern Time Zone
San Francisco, CA	Pacific Time Zone (3hrs behind Washington)

**San Francisco Advance:**

Staff Lead  
Security  
Ride-Along  
Security (Sacramento)  
Photographer

= -Tim Hartz  
(b) (7)(C), (b) (6)  
Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Deputy Secretary Designate  
Counselor to the Secretary  
Senior Advisor  
Press Secretary  
Dir. Intergovernmental Affairs  
Dep. Dir. External Affairs  
Chief of Public Affairs, MMS  
Dep. Dir; OCL

David Hayes  
Steve Black  
Ken Lane  
Kendra Barkoff  
Ray Rivera  
Sarah Peterson  
Drew Malcomb  
Meghan Conklin

(b) (6)

**Washington Staff:**

Secretary's Scheduler

Joan Padilla

**Office Phone**

office: (202) 208-5820

cell: (b) (6)

Tom Strickland's Scheduler

• Terri Johnson

office: (202) 208-6087

cell: (b) (6)

Ethics

Melinda Loftin

(703) 862-5552

**Attire:**

Business

**Tuesday, April 14th 2009**

**3:00 – 9:45pm: WHEELS-UP ANCHORAGE TO SACRAMENTO, CA**  
Ken Lane and David Hayes will accompany YOU through security.  
*Anchorage to Seattle*  
Alaska Air #96  
Flight Time: 3 hr. 20 min  
\*\*\*\* Change planes in Seattle with a 40min layover\*\*\*\*  
*Seattle to Sacramento*  
Alaska Air #374  
Flight Time: 1 hr. 43 min

**9:45pm: WHEELS-DOWN SACRAMENTO AIRPORT**  
(PT)

**10:00 – 10:20pm: DEPART SACRAMENTO AIRPORT FOR RON**  
(b) (7)(C), (b) (6) : KLS, David Hayes, Ken Lane, (b) (7)(C), (b) (6)  
(b) (6) : Tami Heilemann, Kendra Barkoff, Sarah Peterson, Ray Rivera

**10:20pm: ARRIVE RON - HYATT REGENCY**  
Location: 1209 L St  
Sacramento, CA 95814  
Phone: (916) 443-1234  
Fax: (916) 321-3099

**10:30pm: RON**

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**Wednesday, April 15th 2009**

**8:45am: LUGGAGE CALL/STAFF MEET IN LOBBY**  
\*For staff only

**9:00 – 9:30am: DEPART RON EN ROUTE TO MATHER AIR FORCE BASE**  
(b) (7)(C), (b) (6) : KLS, David Hayes, Ken Lane, (b) (7)(C), (b) (6)  
(b) (6) : Kendra Barkoff, Ray Rivera, Meghan Conklin, Tami Heilemann, Don Glaser

**9:30am: ARRIVE MATHER AIR FORCE BASE**

Location: Mather AFB  
10616 Super Fortress Rd  
Rancho Cordova, CA 95655  
Phone: (916) 843-3925  
Fax: (916) 843-3931

**9:30 – 10:00am: BRIEFING**

Room: Classroom  
Participants:  
Staff: Kendra Barkoff, Ray Rivera  
Press: Closed

**10:00 - 10:10am: MEET & GREET WITH GOVERNOR SCHWARZENEGGER**

Room: Room 108 (Lt. Col. Laura Yeager's Office)  
Staff: Kendra Barkoff, Ray Rivera  
Press: Closed

**10:10 – 10:20am: LOAD HELICOPTER**

Tail:  
Craft: Blackhawk  
Pilots: CW4 Centers; Lt. Col. Carmona  
Flight Time: 90 Minutes  
*Manifest:* KLS, (b) (7)(C), (b) (6) David Hayes, Governor Schwarzenegger, Lester Snow, Susan Kennedy, Craig Condiff, Mike Chrisman, Robert Durell (AP Photog), Peter Grigsby, Thomas O'Hair (KCRA-TV)

**2nd Helicopter**

Tail:  
Craft: Blackhawk  
Pilots: CW4 Centers, Lt. Col. Carmona  
Flight Time: 90 Minutes  
*Manifest:* Tami Heileman, Don Glaser, Ren Lohofener (USGS), Anne Kinsinger (USGS), Jeffrey Barker, John Moffatt, Joe Grindstaff, Charles Hoppin, Chris Mowrer  
**Note on dress code:** Jacket is recommended. Silk blouses, high heels, short skirts and shorts are prohibited.

**10:20 – 11:50am: FLYOVER OF DELTA REGION**

**11:50 – 12:00pm: UNLOAD HELICOPTER**

**12:00 – 12:30pm: PRESS CONFERENCE WITH GOVERNOR SCHWARZENEGGER**

Location: Mather AFB  
10616 Super Fortress Rd

Rancho Cordova, CA 95655

Room: Outdoor Hangar  
Participants: Congresswoman Doris Matsui (D-5<sup>th</sup> CA)  
Congresswoman Grace Napolitano (D-38<sup>th</sup> CA)  
Governor Schwarzenegger (R-CA)  
Staff: Kendra Barkoff and Meghan Conklin  
Press: Open (20-30 Reporters)  
Setup: Podium (Reporters seated in the round)  
Format: Q&A with reporters

**12:30 - 2:45pm: DEPART SACRAMENTO FOR SAN FRANCISCO PRESS EVENT**

(b) (7)(C), KLS, David Hayes, (b) (7)(C), (b) (6)  
(b) (6) Ken Lane, Kendra Barkoff, Ray Rivera, Meghan Conklin, Tami Heilemann

**2:45pm: ARRIVE SAN FRANCISCO PRESS EVENT**

**3:00 - 3:30pm: SAN FRANCISCO PRESS EVENT**

Location: Ferry Building  
1 Ferry Building  
San Francisco, CA 94111  
Room: Back parking lot  
Participants: Congresswoman Grace Napolitano (D-38<sup>th</sup> CA)  
Jackie Speier (D-12<sup>th</sup> CA) [*Spear*]  
Congresswoman Zoe Lofgren (D-16<sup>th</sup> CA)  
Staff: Tim Hartz, Kendra Barkoff, Sarah Peterson  
Press: Open  
Setup: Podium (Outside with Bay Bridge in backdrop)  
Format: Q&A with reporters

**3:30 - 3:45pm: DEPART FERRY BUILDING FOR SAN FRANCISCO CHRONICLE**

(b) (7)(C), Ken Lane, David Hayes, Kendra Barkoff, (b) (7)(C), (b) (6)  
(b) (6) **(Returns to RON):** Tami Heilemann, Meghan Conklin, Sarah  
Peterson, Ray Rivera

**4:00 - 5:00pm: INTERVIEW WITH SAN FRANCISCO CHRONICLE EDITORIAL BOARD**

Location: 901 Mission St  
San Francisco, CA  
Phone: (415) 777-8486  
Fax: (415) 546-0858  
Room:  
Staff: Kendra Barkoff  
Set-up: Sit-down meeting with Ed Board  
Format: Q&A from Ed Board

**5:00 - 5:15pm: DEPART CHRONICLE FOR RON** (b) (7)(C), (b) (6)  
(b) (7)(C), (b) (6) Ken Lane, David Hayes, Kendra Barkoff, (b) (7)(C), (b) (6)

**5:15pm: ARRIVE RON – COURTYARD MARRIOTT**  
Location: 299 Second Street  
San Francisco, CA  
Phone: (415) 947-0700  
Fax: (415) 947-0800

**5:15 - 9:00pm: OPEN**

**9:00pm: RON**

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**Thursday, April 16 2009**

**7:25-7:35am: LIVE INTERVIEW WITH KCBS RADIO**  
Subject: OCS Hearing  
Phone: (415) 765-4074  
Participants: Anchors are Susan Lee Taylor and Stan Bunger

**8:00am: LUGGAGE CALL/STAFF MEET IN LOBBY**  
\*For staff only

**8:15 – 8:30am: DEPART RON EN ROUTE TO UNIV. OF CALIFORNIA SAN FRANCISCO**  
(b) (7)(C), (b) (6) KLS, David Hayes, Ken Lane, (b) (7)(C), (b) (6)  
(b) (6) Steve Black, Tami Heilemann, Kendra Barkoff, Sarah  
Peterson, Ray Rivera, Meghan Conklin

**8:30am: ARRIVE UNIV. OF CALIFORNIA SAN FRANCISCO**  
Location: 1675 Owens St  
San Francisco, CA 94158  
Phone: (415) 514-4680  
Fax: (415) 514-4675

**8:30 - 9:00am: OCS PRE-MEETING**  
Room: Fisher Banquet Room  
Participants: Senator Barbara Boxer (D-CA)  
Congresswoman Lynn Woolsey (D-6<sup>th</sup> CA)  
Congresswoman Grace Napolitano (D-38<sup>th</sup> CA)

Congressman Dennis Cardoza (D-18<sup>th</sup> CA)  
 Congresswoman Jackie Speier (D-12<sup>th</sup> CA) [*Spear*]  
 Governor Ted Kulongoski (D-OR) [*Coolongoskey*]  
 Lieutenant Governor John Garamendi (D-CA) [*Garamendi*]  
 Mike Carrier, Natural Resources Policy Director, OR  
 Mike Chrisman, CA Secretary for Natural Resources [*Krisman*]  
 Paul Thayer, Executive Officer, CA State Lands Commission  
 Representatives from the CA Coastal Commission:  
     Sara Wan, Chair  
     Peter Douglas, Executive Director  
     Anne McMahon, Federal Programs Manager  
     Allison Dettmer, Energy and Resources Manager  
     Fran Gibson, Coastal Energy Analyst  
 CA Assemblyman Pedro Nava (D-Santa Barbara)  
 Wade Crowfoot, Director of Climate Initiatives for San Francisco  
 City Councilman Das Williams (D-Santa Barbara)  
 Councilmember Joe Armendariz [*Armen dar iz*], City of Carpinteria  
 Staff: Ray Rivera, Sarah Peterson, Meghan Conklin  
 Press: Closed  
 Setup: Attendees are standing  
 Format: Meet & Greet

**9:00 – 9:05am: OCS MEETING BEGINS/OPENING REMARKS**

Room: Robertson Auditorium  
 Phone: (415) 514-4680  
 Fax: (415) 514-4675  
 Attendees: Governor Ted Kulongoski (D-OR) [*Coolongoskey*]  
     Lieutenant Governor John Garamendi (D-CA)  
     Senator Barbara Boxer (D-CA)  
     Congresswoman Lynn Woolsey (D-6<sup>th</sup> CA)  
     Congresswoman Barbara Lee (D-9<sup>th</sup> CA)- maybe attending  
     Congresswoman Grace Napolitano (D-38<sup>th</sup> CA)  
     Congressman Dennis Cardoza (D-18<sup>th</sup> CA)  
     Congresswoman Jackie Speier (D-12<sup>th</sup> CA) [*Spear*]- maybe attending  
 Crowd: Approx 400-500  
 Staff: Ken Lane, Tim Hartz, Drew Malcomb  
 Set-up: Stage with large table for **YOU, Brenda Pierce (USGS) and Bob LaBelle (MMS)**  
 Press: Open  
 Format:  
     \* **YOU** enter and proceed to podium  
     \* **YOU** welcome audience & give opening remarks  
     \* **YOU** advise audience on morning agenda and comment process

**9:05 – 9:35am: USGS & MMS REPORT**

Room: Robertson Auditorium  
 Phone: (415) 514-4680  
 Fax: (415) 514-4675  
 Attendees: Governor Ted Kulongoski (D-OR) [*Coolongoskey*]

Lieutenant Governor John Garamendi (D-CA)  
 Senator Barbara Boxer (D-CA)  
 Congresswoman Lynn Woolsey (D-6<sup>th</sup> CA)  
 Congresswoman Barbara Lee (D-9<sup>th</sup> CA)- maybe attending  
 Congresswoman Grace Napolitano (D-38<sup>th</sup> CA)  
 Congressman Dennis Cardoza (D-18<sup>th</sup> CA)  
 Congresswoman Jackie Speier (D-12<sup>th</sup> CA) [*Spear*]- maybe attending

Crowd: Approx 400-500  
 Staff: Ken Lane, Tim Hartz, Drew Malcomb  
 Set-up: Brenda Pierce USGS and Bob LaBelle MMS conduct powerpoint presentation  
 Press: Open  
 Format: USGS and MMS present their report on conventional and renewable energy, offshore energy resources and information about potential impacts of development, synthesizing the knowledge-base on OCS resources and information regarding sensitive areas and environmental factors into one concise document

\* **YOU** introduce **Bob Labelle and Brenda Pierce** to give their powerpoint presentation

**9:35 – 10:15am: REMARKS BY GOVERNORS & MEMBERS OF CONGRESS**

\*Senators/Members are listed in order of their seniority and the order in which they should be recognized to make their 3-5 minute remarks.

Room: Robertson Auditorium  
 Attendees: Governor Ted Kulongoski (D-OR) [*Coolongoski*]  
 Lieutenant Governor John Garamendi (D-CA)  
 Senator Barbara Boxer (D-CA)  
 Congresswoman Lynn Woolsey (D-6<sup>th</sup> CA)  
 Congresswoman Barbara Lee (D-9<sup>th</sup> CA)- maybe attending  
 Congresswoman Grace Napolitano (D-38<sup>th</sup> CA)  
 Congressman Dennis Cardoza (D-18<sup>th</sup> CA)  
 Congresswoman Jackie Speier (D-12<sup>th</sup> CA) [*Spear*]- maybe attending

Crowd: Approx 400-500  
 Staff: Ken Lane, Tim Hartz, Drew Malcomb, Meghan Conklin  
 Set-up: Governors & Members of Congress seated at a "witness table" facing YOU  
 Press: Open  
 Format: Limited to those actually in attendance and limited in time. These elected officials will be seated at "witness" tables facing Secretary/head table

\***YOU** invite governors & elected officials to speak for 5 minutes each  
 \***YOU** announce 15 minute break

**10:15 – 10:30am: BREAK**

Room: Cohlentz Room  
 Phone: (415) 514-4680  
 Fax: (415) 514-4675  
 Staff: Ken Lane, Tim Hartz

**10:30 – 11:45am: PUBLIC COMMENT & QUESTION SESSION**

Room: Robertson Auditorium  
Attendees: Governor Ted Kulongoski (D-OR) [*Coolongos key*]  
Lieutenant Governor John Garamendi (D-CA)  
Senator Barbara Boxer (D-CA)  
Congresswoman Lynn Woolsey (D-6<sup>th</sup> CA)  
Congresswoman Barbara Lee (D-9<sup>th</sup> CA)- maybe attending  
Congresswoman Grace Napolitano (D-38<sup>th</sup> CA)  
Congressman Dennis Cardoza (D-18<sup>th</sup> CA)  
Congresswoman Jackie Speier (D-12<sup>th</sup> CA) [*Speier*]- maybe attending  
Crowd: Approx 400-500  
Staff: Ken Lane, Tim Hartz, Drew Malcomb  
Set-up: KLS selects speakers from comment cards and invites audience members to speak from microphones  
Press: Open  
Format:  
\*YOU return to head table  
\*YOU announce resumption of meeting and beginning of public comment session  
\*YOU select comment cards and call on audience to speak for 3 minutes each  
\*YOU continue call from the cards or direct remaining audience members to line up at microphones

**11:45 – 12:00pm: CLOSING REMARKS**

Room: Robertson Auditorium  
Attendees: Governor Ted Kulongoski (D-OR) [*Coolongos key*]  
Lieutenant Governor John Garamendi (D-CA)  
Senator Barbara Boxer (D-CA)  
Congresswoman Lynn Woolsey (D-6<sup>th</sup> CA)  
Congresswoman Barbara Lee (D-9<sup>th</sup> CA)- maybe attending  
Congresswoman Grace Napolitano (D-38<sup>th</sup> CA)  
Congressman Dennis Cardoza (D-18<sup>th</sup> CA)  
Congresswoman Jackie Speier (D-12<sup>th</sup> CA) [*Speier*]- maybe attending  
Crowd: Approx 400-500  
Staff: Ken Lane, Tim Hartz, Drew Malcomb  
Set-up: Podium on stage  
Press: Open  
Format:  
\*YOU deliver closing remarks  
\*YOU announce break for lunch until 1pm and that MMS will take over the meeting after lunch  
\*YOU depart stage

**12:00 – 12:20pm: PRESS TIME**

Room: Fisher Banquet Room  
Staff: Kendra Barkoff  
Set-up: Podium with Pipe & Drape backdrop  
Format: Q&A with reporters

12:20 – 12:45pm: **MEETING WITH GOVERNOR KULONGOSKI**  
Room: Cohlentz Room

12:45 – 1:30pm: **DEPART UCSF FOR SAN FRANCISCO AIRPORT**  
(b) (7)(C), (b) (6) KLS, David Hayes, Ken Lane, (b) (7)(C), (b) (6)  
(b) (6) Steve Black, Tami Heilemann, Kendra Barkoff, Sarah  
Peterson, Ray Rivera

1:30pm: **ARRIVE SAN FRANCISCO AIRPORT**

3:15 – 11:25pm: **WHEELS-UP SAN FRANCISCO FOR BALTIMORE (for returning staff)**  
United Airlines #294  
Flight Time: 5 hrs 11 min

2:20pm: **WHEELS-UP SAN FRANCISCO FOR ALBUQUERQUE, NM**

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**THE TRIP OF THE SECRETARY**

**TO**

**ALBUQUERQUE, NM**

**APRIL 16 – APRIL 17, 2009**

**TRIP SUMMARY**  
**THE TRIP OF THE SECRETARY**  
**TO**  
**ALBUQUERQUE, NM**  
**APRIL 16 – APRIL 17, 2009**

**Weather:**

Albuquerque, NM-

Friday, April 17- High: 48°F, Low: 45°F; cloudy  
Saturday, April 18- High: 64°F, Low: 44°F; mostly sunny

Denver, CO-

Friday, April 17- High: 33°F, Low: 33°F; snow  
Saturday, April 18- High: 40°F, Low: 33°F; rain/ snow

**Time Zone:**

Washington D.C.  
San Francisco, CA  
Albuquerque, NM

Eastern Time Zone  
Pacific Time Zone (3hrs behind Washington)  
= Mountain Standard Time (2hrs behind Washington)

**New Mexico Advance:**

Staff Lead  
Security  
Ride-Along  
Photographer

Jordan Montoya  
(b) (7)(C), (b) (6)  
Tami Heilemann

**Cell Phone:**

(b) (6)  
[Redacted]

**Traveling Staff:**

Dep. Communications Director

Matt Lee-Ashley

(b) (6)  
[Redacted]

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler  
Ethics

Joan Padilla  
Terri Johnson  
Melinda Loftin

**Office Phone**  
office: (202) 208-5820  
cell: (b) (6)  
office: (202) 208-6087  
cell: (b) (6)  
(703) 862-5552

**Attire:**

Business

**Thursday, April 16th 2009**

**2:25pm: WHEELS-UP SAN FRANCISCO TO ALBUQUERQUE, NM**

*San Francisco to Phoenix*

Southwest # 3422

Flight Time: 1 hr 55 min

\*\*\*Change planes in Phoenix with a 55 minute layover\*\*\*

*Phoenix to Albuquerque*

Southwest # 157

Flight Time: 1 hr 5 min

(b) (7)(C), (b) (6) will accompany YOU through security.

**7:20pm: WHEELS-DOWN ALBUQUERQUE INTERNATIONAL SUNPORT AIRPORT**  
**(MST)**

**7:20pm-7:30pm: DEPART ALBUQUERQUE INTERNATIONAL SUNPORT AIRPORT FOR HILTON HOTEL**

(b) (7)(C), (b) (6) : KLS, (b) (7)(C), (b) (6)  
(b) (6)

**7:30pm: ARRIVE HILTON**

Location: 1901 University Boulevard NE

Albuquerque, NM

87012

Phone: 1-505-884-2500

Fax: 1-505-880-1196

**7:30pm: RON**

---

**Friday, April 17th 2009**

**10:30am-11:00am: CALL WITH GOVERNOR DEVAL PATRICK (MA)**  
Call Michelle: 617-725-4048

**11:00pm-11:45pm FREE TIME**

**11:45pm: DEPART RON FOR LUNCH WITH DR. JOE SHIRLEY JR.**

(b) (7)(C), (b) (6) : KLS, (b) (7)(C), (b) (6) Matt Lee-Ashley  
(b) (6)

**12:00pm-TBD:**

**LUNCH**

Garduño's Restaurant

Location: 2100 Louisiana Blvd. NE at Winrock Mall

Albuquerque, New Mexico

Telephone: (508) 880-0055

Attendees: Dr. Joe Shirley Jr., President Navajo Nation

First Lady Vikki Shirley

(last paid for  
BMM meal)

Gloria Bowman, Executive Staff Assistant  
Staff: Matt Lee-Ashley  
POC: Gloria Bowman  
Cell: (b) (6)

**TBD: INTERVIEW WITH RADIO ACTUALITY**

Studio Number for recording: (202) 208-3341  
POC: Ron Tull  
DOI Radio News Service  
Office of Communications  
Studio: (202) 208-5089  
Fax: (202) 208-3231

**1:00pm: DEPART FOR NEW MEXICO MUSEUM OF NATURAL HISTORY AND SCIENCE**

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6) Matt Lee-Ashley  
(b) (6)

**1:15pm: ARRIVE NEW MEXICO MUSEUM OF NATURAL HISTORY AND SCIENCE**

Location: 1801 Mountain Road NW  
Albuquerque, NM, 87104

Phone: (505) 841-2802

Fax: (505) 841-2866

-YOU will join Chairman Bingaman, Senator Udall, other members of Congress, regional bureau directors for a brief tour of the museum

**1:15pm – 1:30 pm: TOUR OF MUSEUM**

Room: 2<sup>nd</sup> floor

Participants: New Mexico Senator Jeff Bingaman (invited)  
New Mexico Senator Tom Udall (invited)

Staff: Matt Lee-Ashley, Jordan Montoya

Press: Open

Setup: Informal tour of 2<sup>nd</sup> floor

Format: Museum tour guide will escort dignitaries on a brief tour of the museum

**1:30pm-2:30pm: OMNIBUS PUBLIC LANDS MANAGEMENT ACT CEREMONY**

Room: Sandia Room

Invited Participants: Secretary Salazar

New Mexico Senator Jeff Bingaman

New Mexico Senator Tom Udall

Rep. Martin Heinrich (HINE-rick)

Rep. Ben Ray Lujan (LOO-han)

Rep. Harry Teague

Linda Rundell, (BLM NM State Director)

Staff: Matt Lee-Ashley, Jordan Montoya, Tami Heilemann

Press: Open

Set-up: Small stage w/ podium and mic, US and DOI flag, backdrop of mountains, reserved front row seating for speakers

Format: -After tour YOU and dignitaries proceed to Sandia Room for ceremony

- Linda Rundell welcomes audience
- Traditional Navajo blessing
- Linda Rundell introduces YOU
- YOU come to podium and deliver remarks
- YOU introduce Chairman Bingaman, he delivers remarks
- Chairman Bingaman introduces Senator Udall, he speaks
- Senator Udall introduces Congressman Martin Heinrich, he speaks
- Event concludes. Dignitaries do photo-op outside and stand-up interviews with local TV and other press
- Reception follows event

**2:50pm: DEPART CEREMONY TO NATIONAL INDIAN PROGRAM TRAINING CENTER**

(b) (7)(C), (b) (6) KLS (b) (7)(C), (b) (6)

**2:55pm: ARRIVE NATIONAL INDIAN PROGRAM TRAINING CENTER**

Location: 1011 Indian School Road  
 Albuquerque, NM, 87104  
 Phone: (505) 563-5400  
 Fax: (505) 563-5419  
 Greeters: Floyd Toribio, Acting Deputy Director  
 William Walker, Southwest Regional Director

**2:55pm-3:00pm: PHOTO OPPORTUNITY**

Room: 250  
 Format: YOU will take a photo with the below people prior to the event  
 Photo Participants:  
 -Floyd Toribio, Acting Deputy Director  
 -Rick Gividen, Project Manager  
 -Michelle Pelletier, Business Manager  
 -Esther Lopez, Registrar  
 -Linda Romero, Registrar  
 -Janice Sebesta, Receptionist  
 -Romil Mendoza, Facilities Services Assistant  
 -Robert Goldston, IT Specialist  
 -Thomas Bird Bear, Instructor  
 -David Sanchez, AV Specialist  
 -Morris Gaiter, Distance Learning Coordinator  
 -Aaron Chase, Instructional Systems Designer  
 -Marian Sachs, Instructional Systems Designer

**3:00 pm-4:00pm DOI ALBUQUERQUE EMPLOYEE EVENT AT NATIONAL INDIAN PROGRAM TRAINING CENTER**

Room: 231,232, 233, 234  
 Participants: Seating for 250 DOI employees plus overflow rooms  
 Staff: Matt Lee-Ashley, Jordan Montoya

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: LA/CO/AK/CA/NM/CO

DATES: 4/7-19/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL XXXX

FOLDER CONTAINS:

OAS- 110 form

VIEWED BY/ DATE:

IS / 5/14/09 IRIS STRAITT

TM / 5/18/09 TIM MURPHY

ML / 5/20/09 MELINDA LOFTING ML  
*w/notes* *Sec. personal time should be*  
*same as Iris letter*

/ JOAN PADILLA

MB / 6/2/09 MARGARET BRADLEY



**Fw: Governor Patrick call**

**Joan Padilla** to: Jordan Montoya, Lori Faeth, Courtenay Lewis

04/17/2009 10:48 AM

Jordan, please make sure KLS has this for the 10:30 am call. Courtenay, please make sure this is in file with all the Albuquerque trip materials for our records. Thanks.

----- Forwarded by Joan Padilla/SIO/OS/DOI on 04/17/2009 10:47 AM -----

From: Lori Faeth/OEA/OS/DOI  
 To: Melissa Koenigsberg/ASF/OS/DOI@DOI, (b) (6) Joan Padilla/SIO/OS/DOI@DOI  
 Date: 04/17/2009 10:22 AM  
 Subject: Governor Patrick call

---

Finally!

The Governor is calling the Secretary regarding NPS recovery funds with a specific ask -- that the Secretary will consider funding for the African American Museum - African Meeting House in Boston, which is a National Historic Landmark. Per his office, this is not a project that has been discussed and "in the hopper." The Governor understands the Secretary would not be able to make a commitment at this time.

Here is a link to the website

*For trip to Albuquerque NW 4/16-17/09.*

[/afmbeaconhill.htm](#)

Let me know if you need any

Lori

Lori Faeth  
Deputy Director, Intergovernmental Affairs  
Office of the Secretary  
Department of the Interior  
202-208-1923

MB

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE</b>	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSBISMARCKND042409 V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.		<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b> a. FROM: 04/24/09 b. TO: 04/26/09	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423		<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S): OPI2YQ b. DATE(S): 05/13/09
<b>e. PRESENT DUTY STATION</b>		<b>f. RESIDENCE (City and State)</b>		

<b>8. TRAVEL ADVANCE</b>		<b>9. CASH PAYMENT RECEIPT</b>		<b>11. PAID BY</b>
a. Outstanding	0.00	a. DATE RECEIVED	b. AMOUNT RECEIVED	
b. Amount to be applied	0.00	\$		
c. Amount due Government <small>(Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)</small>		c. PAYEE'S SIGNATURE		
D. Balance outstanding				

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ <b>Traveler's Initials</b>	
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER (Initials)</b> (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>	
				<b>FROM</b> (e)	<b>TO</b> (f)	
74017002719	667.20		04/24/09			
740170234	478.60		04/25/09			
<b>ACCOUNTING CLASSIFICATION:</b>						
09 1000.DDD01	.68	2009	DM	1000	DDD01	68
4.80					106.25	NR- 1,33
<b>COMMENTS:</b> SPEECH/PRESENTATION. CAS110 form included for charter aircraft.						

<b>13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.</b>		
<b>TRAVELER SIGN HERE</b> ▶	<i>Ken Salazar</i>	<b>DATE</b> JUN 17 2009 <b>AMOUNT CLAIMED</b> ▶ 106.25
<small>NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).</small>		

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>		<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
<b>APPROVING OFFICIAL SIGN HERE</b> ▶	<i>Renee Stone</i>	<b>DATE</b> 6/2/09	a. DIFFERENCES, IF ANY (Explain and show amount)
			\$

<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>			<b>b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION</b>
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR	
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>			c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶	DATE		
			d. <b>NET TO TRAVELER</b> ▶ \$ 106.25

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- (g) (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet **PAGE 2** OF **TRIP # 1** PAGES

TRAVEL AUTHORIZATION NO.  
**OPI2YQ**

TRAVELER'S LAST NAME  
**SALAZAR**

DATE 09 20	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000 NO. OF MILES (k)	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)		MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)	
			BREAK-FAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)								
04/24		D-:DOI, MIB												
04/24		Airfare (Non Reimbursable)												
04/24		A-:BISMARCK,ND				29.25		70.00	29.25				29.25	
04/24		TMC Fee												
04/25		D-:BISMARCK,ND												
04/25		A-:HELENA,MT				44.00		77.00	44.00				44.00	
04/25		Airfare (Non Reimbursable)												
04/26		D-:HELENA,MT												
04/26		A:RES: , Washingto												
04/26		Subsistence				33.00			33.00				33.00	
04/26		TAV FEE -I												
									<b>SUBTOTALS</b>	01.00	1061.25	0.00		
									<b>TOTALS</b>	01.00	1061.25	0.00		

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 1061.25

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	1,145.80
LODGING-211D	147.00
M&IE-211D	106.25
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.50
09 1000.DDD01. .6	0.00
	0.00
	1,441.05
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	1,441.05
NON-REIMBURSABLE EXPENSES -----	1,334.80
	=====
TOTAL AMOUNT CLAIMED -----	106.25
PREV PAYMENTS -----	0.00
GOV'T ADVANCE OUTSTANDING -----	0.00
GOV'T ADVANCE APPLIED -----	0.00
	-----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	106.25
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD -----	0.00
PAY TO TRAVELER -----	106.25

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 5/13/09

Subject: Secretary Ken Salazar – Bismarck, ND/Helena, MT  
- 4/24-26/09

Secretary Salazar traveled on 4/24/09 to Bismarck, ND and remained overnight. Secretary Salazar on 4/25/09 met with United Tribes Leaders at the United Tribes Technical College and departed by a chartered plane to Fort Berthold, ND where Secretary Salazar toured the BIA Offices, and departed for Beulah, ND. Secretary Salazar toured the Beulah Flood Areas and the Dakota Gasification Plant and departed for Fargo, ND. Secretary Salazar participated in the Fargo Flood meeting and departed for Helena, MT and remained overnight. Secretary Salazar on 4/26/09 toured with Governor Schweitzer the Beaverhead Deer Lodge National Forest on a state helicopter, participated in a breakfast meeting with Senator Tester, and participated in the FWS Recovery Act Projects Press Conference. Secretary Salazar returned to Washington, DC on 4/26/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip, (2) OAS 110 form, and (3) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

*MS*

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar

5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI

7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier  
14.  Extra fare  
15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family  
18.  Other (specify) \_\_\_\_\_  
19.  Shipment household goods and personal effects  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

## ESTIMATED COST

20. Transportation \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \$ \_\_\_\_\_

## 24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS  
(TITLE)

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004512  
MHRKKX

DATE: 23 APR 09  
PAGE: 01

TO: NGMSDOI  
ETKT 22APR.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 21APR AT 1148 IS 1183.90

24 APR 09 - FRIDAY

AIR NORTHWEST AIRLINES FLT:1707 ECONOMY  
LV WASHINGTON REAGAN 225P EQP: AIRBUS A319  
DEPART: TERMINAL A 02HR 36MIN  
AR MINNEAPOLIS ST PL 401P NON-STOP  
ARRIVE: LINDBERGH TERMINAL REF: NFY290

AIR NORTHWEST AIRLINES FLT:2479 ECONOMY  
MINNEAPOLIS ST PL-BISMARCK OPERATED BY NORTHWEST AIRLINK  
LV MINNEAPOLIS ST PL 450P EQP: CANADAIR REG JET  
DEPART: LINDBERGH TERMINAL 01HR 25MIN  
AR BISMARCK 615P NON-STOP  
REF: NFY290

SALAZAR/KEN SEAT-3D  
HOTEL BISMARCK OUT-25APR CORP ID-01153380  
BEST WESTERN INTL 1 NIGHT  
BEST WESTERN RAMKOT 1 ROOM 1 KING BED, NOSMOKE, HI SPEE  
800 S 3RD ST IRON  
BISMARCK ND 58504 RATE-70.00USD PER NIGHT  
FONE 1-701-2587700 CANCEL BY 04P DAY OF ARRIVAL  
FAX 1-701-2248212  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 786479566

MCO XD8144782866

BILLED TO MASTERCARD 28.25\*

AIR TICKET NW7401702719  
ELEC TKT

SALAZAR KEN  
BILLED TO MASTERCARD 667.20\*

SUB TOTAL 695.45  
NET CC BILLING 695.45\*

TOTAL AMOUNT DUE 0.00

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004512  
MHRKKX

DATE: 23 APR 09  
PAGE: 02

TO: NGMSDOI  
ETKT 22APR.

FOR: SALAZAR/KEN

REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//20APR  
LODGING DECLINED//20APR

A/934  
U15-C0  
U8-----  
U7-0.00-28.25-0.00

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004528  
MHRKKX

DATE: 23 APR 09  
PAGE: 01

TO: NGMSDOI  
ETKT 22APR.

FOR: SALAZAR/KEN

REF: GDOIOS

THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.  
IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

25 APR 09 - SATURDAY

HOTEL HELENA MT OUT-26APR  
HOLIDAY INN 1 NIGHT  
HOLIDAY INN EXPRESS 1 ROOM 1 KING LEISURE NONSMOKI  
701 WASHINGTON SPEED INTERNET ACCESS 2 LIN  
HELENA MT 59601 RATE-77.00USD PER NIGHT  
FONE 406-449-4000 CANCEL BY 06P DAY OF ARRIVAL  
FAX 406-449-4522  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 65160881

26 APR 09 - SUNDAY

AIR NORTHWEST AIRLINES FLT:1710 ECONOMY FOOD FOR PURCHASE  
LV MINNEAPOLIS ST PL 505P EQP: AIRBUS A319  
DEPART: LINDBERGH TERMINAL 02HR 26MIN  
AR WASHINGTON REAGAN 831P NON-STOP  
ARRIVE: TERMINAL A REF: NFY290  
SALAZAR/KEN SEAT-15B

AIR TICKET NW7401702734  
ELEC TKT

SALAZAR KEN  
BILLED TO MASTERCARD 478.60\*  
-----  
SUB TOTAL 478.60  
NET CC BILLING 478.60\*  
-----  
TOTAL AMOUNT DUE 0.00

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004528  
MHRKKX

DATE: 23 APR 09  
PAGE: 02

TO: NGMSDOI  
ETKT 22APR.

FOR: SALAZAR/KEN

REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//20APR  
LODGING DECLINED//20APR

A/934  
U15-C0  
U8-----  
U7-0.00-28.25-0.00



Best Western  
**Ramkota Hotel**  
 Bismarck

Ken Salazar  
 1849 C St NW  
 WASHINGTON, DC 20006  
 US

**INFORMATION INVOICE**

A/R Number :  
 Group Code :  
 Company Name : SATO TRAVEL



Best Western  
**Ramkota Hotel**  
 Bismarck

Arrival : 04-24-09  
 Departure : 04-25-09  
 Room No. : 3242  
 Folio No. :  
 Conf. No. : 183023  
 Cashier No. :  
 Page No. : 1 of 1

Date	Description	Charges	Payments
04-24-09	Must show Military ID to qualify	70.00	
<b>Total</b>		<b>70.00</b>	<b>0.00</b>
<b>Balance</b>			<b>70.00</b>

**Guest Signature**

I agree the room rate and additional charges are correctly stated.  
 Thank you

**Best Western Ramkota Hotel**

800 South 3rd Street. | Bismarck, ND 58504 | Tel: 701-258-7700 | Fax: 701-224-8212  
 Each Best Western is independently owned and operated  
 www.bismarck.ramkota.com

I agree that my liability is not waived and agree to be held personally responsible for the event that the indicated person, company or association fails to pay for any the full amount of these charges.

Guest  
 Signature \_\_\_\_\_

**OFFICE OF THE SOLICITOR  
CORRESPONDENCE BACKGROUND FORM**

Date: April 23, 2009

**Nature and Significance of Document:** Request for approval of charter aircraft use on April 25, 2009 to transport Secretary Salazar, Counselor to the Secretary Steve Black, two DOI OS employees, one Park Police employee, North Dakota Senators Kent Conrad and Byron Dorgan and one Senate staff member from Bismarck, ND to Ft. Berthold, ND to Beulah, ND to Fargo, ND. The purpose of the travel is tour to the Joint Emergency Ops Center and meet with tribal leaders at the United Tribes Technical College in Bismarck, tour the BIA offices, meet with the Three Affiliated Tribes Business Council, and hold a press availability in Ft. Berthold, gasification plant tour and survey of flooded areas in Beulah, and meeting regarding the recent flooding at Fargo with local leaders. Additionally the Secretary, Counselor Black and the rest of the DOI employees noted above plus an additional Park Police employee (total of 6 passengers) will proceed to Helena, MT where the Secretary will make an announcement regarding FWS Recovery Act funding and hold a press conference on Sunday morning 4/26. Finally, as discussed in the justification, the cost of the charter includes the cost for the aircraft to fly back to Minneapolis empty. It was determined that it was more cost-effective to have the Secretary and his party fly from Helena back to Minneapolis on that aircraft and then catch a commercial flight to Washington, D.C. than have to pay for that empty segment plus pay for commercial airfare from Helena to Washington, D.C.

*(traveling on  
space available  
basis)*

**Background:** Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of charter or DOI fleet aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1). In this case, there is no airline service at Ft. Berthold or Beulah. There is commercial service between Fargo, ND and Helena, MT, but the last flight leaves Fargo at 4:35pm and the Secretary's meeting runs until 5:15p.m. In addition, while there are early departures out of Fargo on Sunday 4/26, arrival in Helena is after 12:30pm and the Secretary's events in Helena are on Sunday morning. Accordingly, commercial airline service is not reasonably available to carry out the purpose of the Helena travel.

As the attached AMD 110 indicates, the total cost of the charter aircraft for all the travel is \$15,507. No cost comparison is needed for the Ft. Berthold and Beulah segments. The cost of the Fargo-Helena segment is \$4290. The total cost of commercial airline service Fargo-Helena is \$5437.20. However, as discussed above, the commercial service is not reasonably available.

With respect to the Helena- Minneapolis segment on the 26<sup>th</sup>, the total cost of that travel on the charter aircraft is \$4765. The cost on commercial aircraft is \$2808 plus the Department is still paying the \$4290 for an empty aircraft to fly the same segment for a total cost of \$7098. Accordingly, use of the charter aircraft is more cost-effective. Therefore, it is permissible to approve use of the charter aircraft.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED AMD-110 FORM.**

**Contact and telephone number:**  
Katherine Aldrich, 208-5216

**Surname**

T. Murphy *Murphy* 4/23/09



C. MOST COST EFFECTIVE METHOD:

Commercial

Lease, Contract or Rental - N# \_\_\_\_\_ Pilot/Crew \_\_\_\_\_

Purpose \_\_\_\_\_

DOI Fleet -----N# \_\_\_\_\_ Pilot/Crew \_\_\_\_\_

Purpose \_\_\_\_\_

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

SEE ATTACHED REMARKS/JUSTIFICATION

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

ARTHUR E. GARY  
Print name of designated approving official

Arthur E. Gary  
Signature

4/23/09  
Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

\_\_\_\_\_  
Print name of designated approving official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:  
(See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

\_\_\_\_\_  
Print name of designated approving official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Note: No GSA contract city pair-  
fare for Fargo - Helena

**SECTION A: BASIS DATA**

LOCATION:

Bismarck, ND	9:00 am to 10:30 am
Ft. Bethold, ND	11:30am to 1:30pm
Beulah, ND	3:00pm to 4:00pm
Fargo, ND	4:30 to 6:30pm
Helena, ND	Arrive at 8:30pm local

PERSONNEL and HOURLY SALARY:

Secretary Ken Salazar	salary not required
<del>Senator Byron Dorgan</del>	<del>\$97.00</del>
<del>Senator Kent Conrad</del>	<del>\$97.00</del>
Steve Black *SES	\$80.00
<del>Pam Guleson</del>	<del>\$75.00</del>
Kendra Barkoff	\$75.00
Tami Heilemann	\$75.00
(b) (7)(C), (b) (6)	\$60.00
<b>Total hourly salary</b>	<b>\$559.00</b>

These 3 not on Fargo - Helena segment

For purpose of Fargo-Helena travel

Sgt Lopez 60  
\$350

**REMARKS / JUSTIFICATION**

Request for approval of a DOI chartered aircraft to transport Secretary of Interior Ken Salazar, one senior federal official (Steve Black) two senators (Byron Dorgan and Kent Conrad) and two subcommittee staff members (Pam Guleson) and Tami Heilemann and one security staff member (b) (7)(C), (b) (6) on April 25<sup>th</sup>, 2009 from Bismarck, ND to Helena, MT. There will be alternate stops in between at Ft. Bethold, ND, Beulah, ND and Fargo, ND. The purpose of the travel is to conduct aerial survey of the feed damaged sites and to meet with various Department of Interior bureaus staff members.

and photographs  
Tami Heilemann

two

Government lease aircraft was selected because of aircraft capability and performance. The available DOI Fleet owned aircraft is a single-engine airplane versus the lease aircraft, a Beechcraft King Air 200, a twin-engine airplane. In addition, the DOI Fleet owned aircraft is only capable of carrying 4 passengers.

For the aerial surveys, and meetings at remote sites, there are no commercial flights that can accommodate aerial surveys in addition to no airport runways that support commercial flights into these locations. Request approval for flights between Bismarck, ND, Ft. Bethold, ND, Beulah, ND and Fargo, ND based upon these restraints.

Comparison for flight between Fargo, ND and Helena, MT should only be required because commercial airlines are available. However, there was no flight that could accommodate the meeting time requirements. Only 4 flights are out each day and do not meet the time requirements. In addition to time restraints, the price-per-person on commercial aircraft from Fargo, ND to Helena, MT is \$1025. For 6 passengers, this amounts to a total cost of \$6150. Cost of leg on DOI chartered aircraft is \$650. Flying commercial aircraft would require additional time for arrival, check-in and security, approximately 2 additional hours. This time would equate to approximately \$4128 for salary. Total commercial airline cost from Fargo, ND to Helena, MT would be \$9958. This is \$848 more than the DOI Leased aircraft. Justification not required for DOI Leased aircraft is cheaper.

1687.20

\$781.20  
6

\$4290 plus  
cost of return from

Helena to  
M.neapolis  
\$4290  
(\$8530)

less

total cost of the  
Fargo-Helena  
and Helena Fargo  
segment

\$700

\$5387.20

Justification (continued):

However, due to the fact that the last commercial airline flight leaves Fargo at 4:30pm and the Secretary's meeting does not end until 6:15pm, he and his party cannot take that last commercial flight. In addition, while there is early service out of Fargo to Helena (thru Minneapolis) on Sunday April 26, the first flight does not arrive in Helena until 12:30pm. The Secretary's events in Helena are scheduled for 9-11am. Therefore, the commercial service option is not viable for the purpose of this part of the travel.

In addition, the aircraft would have "dead-headed" back to Minneapolis (flown empty) but the Department was being charged for this re-positioning flight at a rate of \$4290. As this is a sunk cost, it was determined that it would be more cost effective to put the Secretary and his party back on the aircraft on Sunday to Minneapolis to meet a commercial flight to Washington:

- 1) No GSA city-pair fair in the Helena-Washington market so have flexibility in routing.
- 2) Cost of airline fare to DC from Helena x 6 = \$5532 plus \$4290 = \$9822 (via MSP using city pair fares Helena to MSP and MSP to DCA)<sup>1</sup>
- 3) Cost of airfare MSP to DCA x6 = 2868 + 4290 + 475 (add'l fuel costs) = \$7633 (using MSP-DCA city pair fares)

As option 3 is more cost effective than option 2 (\$2189 less than option 2), it is permissible to approve the use of the charter aircraft from Helena to MSP on Sunday April 26.

---

<sup>1</sup> We also looked at routing over Denver and that approximately \$5106 plus the \$4290 for DCA and \$6570 plus \$4290. The most cost-effective option was clearly to put them on the charter to MSP and get the commercial flight from there to DC.

**AVIATION CHARTER INC.**

9960 FLYING CLOUD DRIVE  
EDEN PRAIRIE MN 55378

Phone: 952 943 1519 Fax: 952 995 9274

E-Mail: PAMELAN@EXECUTIVE-AVIATION.COM

Quote Number: 29645

<b>Quote To:</b> U S DEPT OF INTERIOR - NBC	<b>Charter Quote</b>	<b>Date:</b> 4/22/2009
		Attn: SHARI MOULTRIE Phone: 770 458 2055
		Fax: Email: SHARI MOULTRIE@NBC.GOV

**Re:** **Trip Date:** 04/25/09 - 04/26/09

**Aircraft:** N127GA KING AIR 200 **Rate:** 1430.00 / B - Block Hour

<u>Date</u>	<u>From/To</u>	<u>ETE</u>	<u>Dist.</u>	<u>Wait Time</u>	<u>Charge</u>
04/25/09	FCM MINNEAPOLIS, MN (FLYING CLOU [CDT]		<u>S.M.</u>		
04/25/09	BIS BISMARCK, ND (BISMARCK) [CDT]	1.6	375		\$2,288.00
04/25/09	OSD NEW TOWN, ND (NEW TOWN MU [CDT]	0.7	145		\$1,001.00
04/25/09	9SD BEULAH, ND (BEULAH) [MDT]	0.5	87		\$715.00
04/25/09	FAR FARGO, ND (HECTOR INTL) [CDT]	1.1	264		\$1,573.00
04/26/09	HLN HELENA, MT (HELENA REGIONAL) [MDT]	3.0	716		\$4,290.00
	FCM MINNEAPOLIS, MN (FLYING CLOU [CDT]	3.0	898		\$4,290.00
	<b>Sub-Totals:</b>	9.9	2,485		\$14,157.00

<u>Additional Charges</u>	
MAC FEE	\$231.00
<b>Sub-Total</b>	<b>\$14,388.00</b>
Fed. Excise Tax	\$1,061.77
Domestic Segment Fees	\$57.60
<b>Total Charge:</b>	<b>\$15,507.37</b>
<b>Total Quote:</b>	<b>\$15,507.37</b>

**Notes:** PRICED USING NBC CONTRACT RATES @ 1400/HR + 30/HR FOR SIC.  
  
CREW STANDBY WILL BE AT 45/HR  
CREW OVERNIGHT WILL BE PER CONTRACT  
LANDING FEES WILL BE AT COST

AVIATION CHARTER INC.

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EDEN PRAIRIE MN 55378

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Quote Number: 29645

<b>Quote To:</b> U S DEPT OF INTERIOR - NBC	<b>Charter Quote</b>	<b>Date:</b> 4/22/2009
		<b>Attn:</b> SHARI MOULTRIE <b>Phone:</b> 770 458 2055
		<b>Fax:</b> <b>Email:</b> SHARI MOULTRIE@NBC.GOV

<b>Re:</b>	<b>Trip Date:</b> 04/25/09 - 04/26/09
<b>Aircraft:</b> NI27GA KING AIR 200	<b>Rate:</b> 1430.00 / B - Block Hour

<u>Date</u>	<u>From/To</u>	<u>ETE</u>	<u>Dist.</u>	<u>Wait Time</u>	<u>Charge</u>
04/26/09	[MDT]		<u>S.M.</u>		

**CANADIAN FISHING GETAWAYS- its time to R E L A X!**

With over 20 years experience flying into Canadian fishing locations Aviation Charter's reputation speaks for it's self. Our experienced 2-person crew will transport you safely and on time to you favorite fishing hole. Our seasoned charter personnel can recommend resorts or private island lodges available only through floatplane access or we can research to have you land at the closest possible airstrip to your final destination. Ask us today for your fast hassle free quotation.

Quotation is in our King Air 200 is a 7-8 (8th SEAT IS A JUMP SEAT) passenger capacity pressurized twin turbo prop. All flights are flown with 2 crew members. Pricing is plus landing/hangar fees (see below).

Complimentary catering of pastries, snacks and beverages will be served onboard your flight; if you require special catering we will be happy to arrange it for you. You will be billed at cost post flight for any special catering requested above our standard. If you would like help with ground transportation at your destination we will be happy to arrange it for you. Aviation Charter offers complimentary car washes for our Flying Cloud departure clients, when you arrive for your flight leave your keys with our receptionist and we will wash your car and have it ramp side upon your return to our facility.

**PAYMENT TERMS AND CONDITIONS.**

Payment is expected at time of booking unless other arrangements have been made in advance. Pre-approved clients understand that full payment is due net 10 days. If you are using a credit card for holding purposes and payment is not recieved net 10 days your credit card will be charged the invoiced amount + a 3% handling fee for the credit card.

The quoted pricing is plus ramp, landing, hangar or handling fees, de-ice were applicable, catering other than our complimentary (see above) and any international fees above the estimated amounts quoted. Delays/diversions due to weather are out of our control, any additional charges due to weather will be billed to you post flight, your crew will speak with you about this prior to making the decision to divert.

**PLEASE SIGN BELOW TO ACCEPT THE TERMS AND CONDITIONS OF YOUR FLIGHT.**

Company name if applicable \_\_\_\_\_

Attention \_\_\_\_\_ Name as it appears on the card or account: \_\_\_\_\_

Invoicing address: \_\_\_\_\_

Card Number: \_\_\_\_\_ card type: \_\_\_\_\_

Expiration: \_\_\_\_\_ Security code: \_\_\_\_\_

I accept the above quotation and have read and understood the above terms and possible additions to my quotation:  
SIGN \_\_\_\_\_

AVIATION CHARTER INC.  
9960 FLYING CLOUD DRIVE  
EDEN PRAIRIE MN 55378

Phone: 952 943 1519 Fax: 952 995 9274  
E-Mail: PAMELAN@EXECUTIVE-AVIATION.COM

Quote Number: 29645

Quote To:

Charter Quote

Date: 4/22/2009

U S DEPT OF INTERIOR - NBC

Attn: SHARI MOULTRIE  
Phone: 770 458 2055

Fax:  
Email: SHARI MOULTRIE@NBC.GOV

Re:

Trip Date: 04/25/09 - 04/26/09

Aircraft:

N127GA

KING AIR 200

Rate:

1430.00 / B - Block Hour

Date

From/To

ETE

Dist.

Wait Time

Charge

04/26/09

[MDT]

S.M.

NAME: \_\_\_\_\_

DATE \_\_\_\_\_

Thank you, please fax this form back to Aviation Charter at 952 995 9274

# Fish + Wildlife Recovery Funds

what: regarding ARRA announcement  
(American Recovery Reinvestment Act)

where: Press Conference @ Montana State  
Capital building

when: Sunday's Time Tbd  
9am ~  
11am

## Commercial Flight Costs

Helena → Reagan: ~~\$928~~ × 6 passengers = \$5,532

Minnesota → Reagan \$478 × 6 passengers = 2,868

\$5,532

- 2,868

★ \$2,664 saved in airfare

★ Additional cost of carrying 6 passengers to Minnesota

\$475.00

\$2,664.00

- 475.00

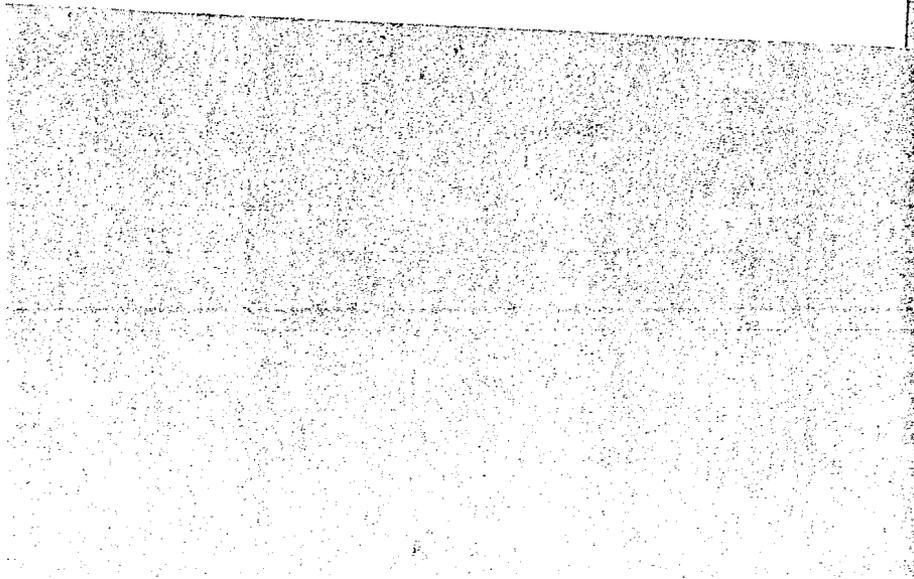
★ \$2189.00 ← Total saved

Flight info: <sup>1130</sup> Wheels up Helena → Minnesota ≈ 11:00 AM MST  
Wheels down Helena → Minnesota ≈ 3:30 PM C  
★ 20 minute drive to the commercial airport in

Wheels up MN → DCA = 5:05 PM CT (Nor)

Wheels down MN → DCA = 8:30 PM EST

Feather background





**Fw: travel cost analysis**  
Shari Moultrie- to: Iris Straitt

04/23/2009 08:12 AM

Iris -

Here is what we have so far. Pretty much the final AMD 110 except for the signature approval. As soon as I receive that from Mike Kales, I will forward on to you.

Also, as soon as I receive the aircraft and FBOs information I will forward that on as well.

Shari

-----Forwarded by Shari Moultrie/NBC/OS/DOI on 04/23/2009 08:07AM -----

To: Matt Kales/R6/FWS/DOI@FWS, Shari Moultrie/NBC/OS/DOI@DOI  
From: Shawn Bayless/R6/FWS/DOI  
Date: 04/22/2009 05:09PM  
Subject: travel cost analysis

Hi Matt,

The attached Travel Cost Analysis was put together by AMD and myself and is required for all SES flights on other than commercial air. You'll need to review it and if ok, send to Sharie Moultrie (email on cc line). She'll also need the cost code to use for our portion of the flight (Fargo-Helena?). I advised her of your instructions regarding our reluctance to pay for the ND portion if a twin engine fixed wing was used, and believe she will forward that to the Secretary's office. Also, I did not see our RD's name on the manifest. If, in fact, he intends to join the flight from Fargo to Helena, his name will need to be added. I assume the ND senators will not travel with the Secretary to Helena, which will free up a seat for Steve (only 8 pax capacity on the King Air 200). Katherine Aldrich at the Solicitor's Office asked me to get it to Sharie NLT tomorrow morning.

Thanks.

Shawn Bayless  
Pilot/Biologist, Regional Aviation Manager  
Mountain Prairie Region  
Bismarck, North Dakota  
701-355-8531 (office)  
701-426-9140 (cell)



20090422170039.pdf

## TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

**A. BASIC DATA:**

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location	BISMARCK, ND	Date	4-25-09	Hours required to be on site	9:00 AM	to	10:30 AM
Location	Ft. BETHOLD, ND	Date	4-25-09	Hours required to be on site	11:30 AM	to	1:30 PM
Location	BUELAH, ND	Date	4-25-09	Hours required to be on site	1:00 PM	to	3:00 PM
Location	FARGO, ND	Date	4-25-09	Hours required to be on site	4:30 PM	to	6:30 PM
	<del>WELLS, ND</del>	Date	4-25-09		8:30 PM		

Manifest (only persons required to be at TDS):

<p style="text-align: center; margin: 0;"><u>Name</u></p> <p>SECRETARY KEN SALAZAR</p> <p>SENATOR BYRON DORGAN</p> <p>SENATOR KENT CONRAD</p> <p>PAM GULLESON</p> <p>KENDRA BARROFF</p> <p>STEVE BLACK (SES)</p> <p>TAMM HAILMAN</p> <p>MARLUS SOMMERVILLE</p>	<p style="text-align: center; margin: 0;"><u>Hourly Salary</u></p> <p style="text-align: center; margin: 0;">N/A</p> <hr/> <p style="text-align: center; margin: 0;">97<sup>25</sup> / hr x 24</p> <hr/> <p style="text-align: center; margin: 0;">80<sup>26</sup> / hr x 24</p> <hr/> <p style="text-align: center; margin: 0;">\$ 15,944<sup>70</sup></p>
--	---

Annual Salary + 2087 hours x 1.20 =  
Hourly Salary Rate

**NOTE:** 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add an additional .25.

(Continue on attached sheet if needed)

**B. COST COMPARISON:**

**1. Commercial Airline Costs to meet the required TDS locations and times, individual ticket cost x number of required travelers.**

- Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule.
- Cost of required per diem and ground transportation.

TOTAL Cost by commercial transportation

\$ N/A  
(SEE ATTACHED)  
Remarks  
\$ I

**2. Leased, Contract, or Rental Aircraft.**

1. Flight hours x flight hour costs
2. Cost of total duty hours away from office or regular duty station
3. Cost of required per diem and ground transportation (Per diem 34/day, 120/night lodging)  
40/day/car (3) for 3 days
4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc.

TOTAL Cost by Lease, Contract, or Rental aircraft.

\$ 15,507<sup>37</sup>  
15,944<sup>70</sup>  
4,056<sup>00</sup>  
\$ 35,508<sup>07</sup>

**3. DOI-Operated Aircraft - identify specific aircraft: \_\_\_\_\_**

- Flight hours required x variable flight hour cost.
- Cost of total duty hours away from office or regular duty station.
- Cost of required per diem and ground transportation.
- Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)
- Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et.

TOTAL COST by DOI Fleet aircraft.

\$ N/A  
(SEE ATTACHED)

C. MOST COST EFFECTIVE METHOD:

Commercial

Lease, Contract or Rental - N# 1276A Pilot/Crew PIC/SIC

Purpose Charter / Aerial Survey

DOI Fleet .....N# \_\_\_\_\_ Pilot/Crew \_\_\_\_\_

Purpose \_\_\_\_\_

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Other than flight from D.C. to Bismarck, commercial aircraft not appropriate for this mission due to time constraints and mission profile. Fleet aircraft not adequate due to passenger requirements.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

\_\_\_\_\_  
Print name of designated approving official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b, page 6 of OMB Circular A-126)

\_\_\_\_\_  
Print name of designated approving official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:  
(See paragraphs 11.c, page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

\_\_\_\_\_  
Print name of designated approving official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



Re: Secretary Flight April 25th & 26th   
 Tim Hartz to: Shari Moultrie  
 Cc: Iris Straitt

04/22/2009 01:54 PM

Shari,

Pam's weight is (b) (6)

Also, Iris informed me that we actually don't fill out the AMD 110 - my apologies.

Would you be able to complete it, or does that go to someone else?

Thanks,

Tim

Shari Moultrie Thank you Tim. ----- Original Message ----- 04/22/2009 01:51:11 PM

From: Shari Moultrie/NBC/OS/DOI  
 To: Tim Hartz/SIO/OS/DOI@DOI  
 Cc: Iris Straitt/SIO/OS/DOI@DOI  
 Date: 04/22/2009 01:51 PM  
 Subject: Re: Secretary Flight April 25th & 26th

Thank you Tim.

Tim Hartz

----- Original Message -----

From: Tim Hartz  
 Sent: 04/22/2009 12:37 PM EDT  
 To: Shari Moultrie  
 Cc: Iris Straitt  
 Subject: Re: Secretary Flight April 25th & 26th

Hi Shari,

I think I have all the required info for the charter aircraft below (except for the weight of one person which I am getting now). Please let me know if you have any questions.

Thanks a lot,

Tim

Passengers

1. Secretary Ken Salazar (weight (b) (6))
2. Senator Byron Dorgan (weight (b) (6))
3. Senator Kent Conrad (weight (b) (6))
4. Pam Guleson
5. Kendra Barkoff (weight (b) (6))
6. Steve Black \*SES (weight (b) (6))
7. Tami Heilemann (weight (b) (6))
8. (b) (7)(C), (b) (6) (Park Police Security - (b) (6))

Below is a listing of our flight plans, and I have attached the most recent copy of our schedule which



All Aviation Charters flights are flown with 2 crew members, complimentary pastries snacks and beverages are served on all flights and we offer a complimentary car wash for all Flying Cloud departures. In our lobby freshly baked cookies and coffee are always available; we also have a conference room in our facility available to you for any pre/post flight meetings

hope your day is going well and do ask any questions you may have I look forward to speaking with you soon.

-PAMELA NOLAN  
952 995 9222



quote.pdf

**AVIATION CHARTER INC.**

9960 FLYING CLOUD DRIVE  
EDEN PRAIRIE MN 55378

Phone: 952 943 1519 Fax: 952 995 9274

E-Mail: PAMELAN@EXECUTIVE-AVIATION.COM

Quote Number: 29645

<b>Quote To:</b> U S DEPT OF INTERIOR - NBC	<b>Charter Quote</b>	<b>Date:</b> 4/22/2009
		Attn: SHARI MOULTRIE Phone: 770 458 2055
		Fax: Email: SHARI MOULTRIE@NBC.GOV

**Re:** Trip Date: 04/25/09 - 04/26/09

**Aircraft:** N127GA KING AIR 200 **Rate:** 1430.00 / B - Block Hour

<u>Date</u>	<u>From/To</u>	<u>ETE</u>	<u>Dist.</u>	<u>Wait Time</u>	<u>Charge</u>
04/25/09	FCM MINNEAPOLIS, MN (FLYING CLOU [CDT]		<u>S.M.</u>		
04/25/09	BIS BISMARCK, ND (BISMARCK) [CDT]	1.6	375		\$2,288.00
04/25/09	05D NEW TOWN, ND (NEW TOWN MU [CDT]	0.7	145		\$1,001.00
04/25/09	95D BEULAH, ND (BEULAH) [MDT]	0.5	87		\$715.00
04/25/09	FAR FARGO, ND (HECTOR INTL) [CDT]	1.1	264		\$1,573.00
04/26/09	HLN HELENA, MT (HELENA REGIONAL) [MDT]	3.0	716		\$4,290.00
	FCM MINNEAPOLIS, MN (FLYING CLOU [CDT]	3.0	898		\$4,290.00
	<b>Sub-Totals:</b>	9.9	2,485		\$14,157.00

<b>Additional Charges</b>	
MAC FEE	\$231.00
<b>Sub-Total</b>	\$14,388.00
Fed. Excise Tax	\$1,061.77
Domestic Segment Fees	\$57.60
<b>Total Charge:</b>	\$15,507.37
<b>Total Quote:</b>	\$15,507.37

**Notes:** PRICED USING NBC CONTRACT RATES @ 1400/HR + 30/HR FOR SIC.  
  
CREW STANDBY WILL BE AT 45/HR  
CREW OVERNIGHT WILL BE PER CONTRACT  
LANDING FEES WILL BE AT COST

AVIATION CHARTER INC.

9960 FLYING CLOUD DRIVE  
EDEN PRAIRIE MN 55378

Phone: 952 943 1519 Fax: 952 995 9274

E-Mail: PAMELAN@EXECUTIVE-AVIATION.COM

Quote Number: 29645

Quote To:

Charter Quote

Date: 4/22/2009

U S DEPT OF INTERIOR - NBC

Attn: SHARI MOULTRIE  
Phone: 770 458 2055

Fax:  
Email: SHARI MOULTRIE@NBC.GOV

Re:

Trip Date: 04/25/09 - 04/26/09

Aircraft: N127GA KING AIR 200

Rate: 1430.00 / B - Block Hour

Date	From/To	ETE	Dist.	Wait Time	Charge
04/26/09		[MDT]	S.M.		

CANADIAN FISHING GETAWAYS- its time to R E L A X!

With over 20 years experience flying into Canadian fishing locations Aviation Charter's reputation speaks for it's self. Our experienced 2-person crew will transport you safely and on time to you favorite fishing hole. Our seasoned charter personnel can recommend resorts or private island lodges available only through floatplane access or we can research to have you land at the closest possible airstrip to your final destination. Ask us today for your fast hassel free quotation.

Quotation is in our King Air 200 is a 7-8 (8th SEAT IS A JUMP SEAT) passenger capacity pressurized twin turbo prop. All flights are flown with 2 crew members.

Pricing is plus landing/hangar fees (see below).

Complimentary catering of pastries, snacks and beverages will be served onboard your flight; if you require special catering we will be happy to arrange it for you. You will be billed at cost post flight for any special catering requested above our standard. If you would like help with ground transportation at your destination we will be happy to arrange it for you.

Aviation Charter offers complimentary car washes for our Flying Cloud departure clients, when you arrive for your flight leave your keys with our receptionist and we will wash your car and have it ramp side upon your return to our facility.

PAYMENT TERMS AND CONDITIONS.

Payment is expected at time of booking unless other arrangements have been made in advance. Pre-approved clients understand that full payment is due net 10 days. If you are using a credit card for holding purposes and payment is not recieved net 10 days your credit card will be charged the invoiced amount + a 3% handling fee for the credit card.

The quoted pricing is plus ramp, landing, hangar or handling fees, de-ice were applicable, catering other than our complimentary (see above) and any international fees above the estimated amounts quoted. Delays/diversions due to weather are out of our control, any additional charges due to weather will be billed to you post flight, your crew will speak with you about this prior to making the decision to divert.

PLEASE SIGN BELOW TO ACCEPT THE TERMS AND CONDITIONS OF YOUR FLIGHT.

Company name if applicable \_\_\_\_\_

Attention \_\_\_\_\_ Name as it appears on the card or account: \_\_\_\_\_

Invoicing address: \_\_\_\_\_

Card Number: \_\_\_\_\_ card type: \_\_\_\_\_

Expiration: \_\_\_\_\_ Security code: \_\_\_\_\_

I accept the above quotation and have read and understand the above terms and possible additions to my quotation:

SIGN \_\_\_\_\_

AVIATION CHARTER INC.

9960 FLYING CLOUD DRIVE  
EDEN PRAIRIE MN 55378

Phone: 952 943 1519 Fax: 952 995 9274

E-Mail: PAMELAN@EXECUTIVE-AVIATION.COM

Quote Number: 29645

Quote To:

Charter Quote

Date: 4/22/2009

U S DEPT OF INTERIOR - NBC

Attn: SHARI MOULTRIE  
Phone: 770 458 2055

Fax:  
Email: SHARI MOULTRIE@NBC.GOV

Re:

Trip Date: 04/25/09 - 04/26/09

Aircraft: N127GA

KING AIR 200

Rate: 1430.00 / B - Block Hour

<u>Date</u>	<u>From/To</u>	<u>ETE</u>	<u>Dist.</u>	<u>Wait Time</u>	<u>Charge</u>
04/26/09					

NAME: \_\_\_\_\_ DATE \_\_\_\_\_ [MDT]

Thank you, please fax this form back to Aviation Charter at 952 995 9274



**THE TRIP OF THE SECRETARY**

**TO**

**NORTH DAKOTA**

**APRIL 24 – APRIL 25, 2009**

7:00-8:00 a.m.

**WHEELS-UP/TOUR OF BEAVERHEAD DEER LODGE  
NATL. FOREST**

Flight Manifest: KLS, Gov. Schweitzer, (b) (7)(C), (b) (6) Steve  
Black, Kendra Barkoff

Tail #: N398M  
Aircraft: Bell UH1 Huey  
Pilot: Chuck Brenton

8:00 a.m.

**WHEELS-DOWN**

8:05 a.m.

**DEPART DNRC AIRPORT FOR RON**

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6) Steve Black, Kendra Barkoff

8:35 a.m.

**DEPART RON FOR BREAKFAST WITH SEN. TESTER**

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6) Steve Black, Kendra Barkoff

8:45-9:45 a.m.

**ARRIVE/ BREAKFAST WITH SENATOR TESTER**

Location: 500 North Benton (corner of N. Benton and Holder)  
Guests: Sen. Tester, Bill and Jill Lombardi  
Staff: Steve Black, Kendra Barkoff

*(leave pad for our meal)*

9:45 a.m.

**DEPART BREAKFAST TO CAPITOL**

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6) Steve Black, Kendra Barkoff

9:55 a.m.

**ARRIVE CAPITOL**

Location: 1301 East Sixth Avenue  
Helena, Montana 59620  
Phone: 406-444-5502  
Fax: 406-444-4151

\*YOU will be escorted to Gov. Schweitzer's office to meet with  
speakers prior to press conference

10:00-10:45a.m.

**U.S. FISH & WILDLIFE SERVICE RECOVERY ACT  
PROJECTS PRESS CONFERENCE**

Room: Governor's Reception Room, 2<sup>nd</sup> floor  
Staff: Steve Black, Kendra Barkoff, Jordan Montoya, Tami  
Heilemann

**Press:** Open

**Set-up:** podium w/mic, Secretary of the Interior seal, wildlife pictures behind podium, flags, seating for speakers on both sides of podium

**Participants:**

-YOU

-Stephen Guertin (GOOR-tin) , FWS Mountain-Prairie Regional Director

- Senator Jon Tester

- Governor Brian Schweitzer

**Program:**

10:00 a.m. Welcome by Stephen Guertin

Stephen Guertin introduces Senator Tester

10:05 a.m. Senator Tester will deliver remarks

Senator Tester will introduce YOU

10:10 a.m. YOU will deliver remarks

YOU introduce Governor Schweitzer

10:15 a.m. Governor Schweitzer delivers remarks

10:20 a.m. Stephen Guertin will announce signing of poster/speakers sign and photo-op

10:25 a.m. Senator Tester will conclude program and open up for Q & A

10:30 a.m. Q & A / stand-up interviews

10:45 a.m. YOU will depart

**10:45-11:15 a.m.**

**DEPART TO HELENA INTERNATIONAL AIRPORT**

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6) Steve Black

(b) (7)(C), (b) (6) Kendra Barkoff, Tami Heilemann,

**11:30 a.m.**

**WHEELS-UP TO MINNEAPOLIS**

**Tail #:** 847BA

**Aircraft:** KING AIR 200

**Travel Time:** 2 hours 51 minutes

**Pilots:** Tom Krey and Chad Sheehan

**Flight Manifest:** KLS, (b) (7)(C), (b) (6) Steve Black, Kendra Barkoff, Tami Heilemann, Jordan Montoya

**3:20 p.m.**  
(Central)

**WHEELS-DOWN MINNEAPOLIS**

\*\*\*A shuttle will take passengers to the main airport for connecting flight

5:05 p.m.

**WHEELS-UP**

**Airline/ Flight #:** Northwest/ 1710  
**Travel Time:** 2 hours 26 minutes

8:31 p.m.  
(Eastern Time Zone)

**WHEELS-DOWN NATIONAL AIRPORT**

8:45 p.m.

**DEPART AIRPORT TO RESIDENCE**

(b) (7)(C), (b) (6) KLS (b) (7)(C), (b) (6)



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**NORTH DAKOTA**

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*(Lump paid for our meal)*

9:45 a.m.

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9:55 a.m.

**ARRIVE CAPITOL**

Location: 1301 East Sixth Avenue  
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Phone: 406-444-5502  
Fax: 406-444-4151

\*YOU will be escorted to Gov. Schweitzer's office to meet with speakers prior to press conference

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PROJECTS PRESS CONFERENCE**

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**Press:** Open

**Set-up:** podium w/mic, Secretary of the Interior seal, wildlife pictures behind podium, flags, seating for speakers on both sides of podium

**Participants:**

-YOU

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10:45 a.m. YOU will depart

**10:45-11:15 a.m.**

**DEPART TO HELENA INTERNATIONAL AIRPORT**

(b) (7)(C), (b) (6) : KLS, (b) (7)(C), (b) (6) Steve Black

(b) (7)(C), (b) (6) Kendra Barkoff, Tami Heilemann,

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**Aircraft:** KING AIR 200

**Travel Time:** 2 hours 51 minutes

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**Flight Manifest:** KLS, (b) (7)(C), (b) (6) Steve Black, Kendra Barkoff, Tami Heilemann, Jordan Montoya

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(Central)

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\*\*\*A shuttle will take passengers to the main airport for connecting flight

5:05 p.m.

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**Airline/ Flight #:** Northwest/ 1710  
**Travel Time:** 2 hours 26 minutes

8:31 p.m.  
(Eastern Time Zone)

**WHEELS-DOWN NATIONAL AIRPORT**

8:45 p.m.

**DEPART AIRPORT TO RESIDENCE**

(b) (7)(C), (b) (6) : KLS (b) (7)(C), (b) (6)



**THE TRIP OF THE SECRETARY**

**TO**

**NORTH DAKOTA**

**APRIL 24 – APRIL 25, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
NORTH DAKOTA  
APRIL 24 – APRIL 25, 2009**

**Weather:**

Washington D.C Sunny; High 74 // Low 56  
Bismarck, ND Cloudy; High 54 // Low 34  
Ft. Berthold, ND Cloudy; High 52 // Low 34  
Beulah, ND Cloudy; High 52 // Low 32  
Fargo, ND Cloudy; High 52 // Low 34  
Helena, MT Possible Rain Showers; High 52 // Low 31

**Time Zone:**

Washington D.C Eastern Time Zone  
Bismarck, ND Central Time Zone (1hr behind Washington)  
Ft. Berthold, ND Central Time Zone (1hr behind Washington)  
Beulah, ND Mountain Time Zone (2hrs behind Washington)  
Fargo, ND Central Time Zone (1hr behind Washington)  
Helena, MT Mountain Time Zone (2hrs behind Washington)

**North Dakota Advance:**

Staff Lead  
Security  
Ride-Along  
Photographer

Tim Hartz  
(b) (7)(C), (b) (6)

Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Counselor to the Secretary  
Press Secretary  
Asst. For Indian Affairs  
Director of Indian Energy

Steve Black  
Kendra Barkoff  
Wizi Garriott  
Bob Middleton

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
  
Tom Strickland's Scheduler  
  
Ethics

Joan Padilla  
  
Terri Johnson  
  
Melinda Loftin

**Office Phone**

office: (202) 208-5820  
cell: (b) (6)  
office: (202) 208-6087  
cell: (b) (6)  
(703) 862-5552

**Attire:**

Business casual

Friday, April 24<sup>th</sup>

Final

**2:30 – 6:00pm: WHEELS-UP REAGAN NATIONAL AIRPORT TO BISMARCK, ND**

(CT) *Washington to Minneapolis*

Northwest # 1707

Flight Time: 2hrs

\*\*\* Change planes in Minneapolis with a 40min layover\*\*\*

*Minneapolis to Bismarck*

Northwest # 2479

Flight Time: 1hr 20 minutes

**6:15pm: WHEELS-DOWN BISMARCK AIRPORT**

(CT)

**6:15 – 6:30pm: DEPART BISMARCK AIRPORT FOR RON**

(b) (7)(C), (b) (6); KLS, Kendra Barkoff, Tami Heilemann, (b) (7)(C), (b) (6)

**6:30pm: ARRIVE RON – BEST WESTERN**

Location: Helena Hampton Inn

3000 Hwy 12 East

Helena, MT 59601

Phone: 406-443-5800

Fax: 406-449-2592

**6:45pm: RON**

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**Saturday, April 25th 2009**

**7:30am: LUGGAGE CALL/STAFF MEET IN LOBBY**

\*For staff only

**7:45 – 8:00am: DEPART RON EN ROUTE TO JOINT EMERGENCY OPERATIONS CENTER**

(b) (7)(C), (b) (6); KLS, (b) (7)(C), (b) (6)

(b) (6); Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleon

**8:00am: ARRIVE JOINT EMERGENCY OPERATIONS CENTER**

Location: Fraine Barracks

Fraine Barracks Rd

Bismarck, ND  
Phone: (701) 333-2906  
Fax: (701) 333-2521

*\*Note: Senators Dorgan & Conrad, Congressman Pomeroy, and Governor Hoeven will meet YOU here*

**8:00 – 8:45am: TOUR OF JOINT EMERGENCY OPERATIONS CENTER**

Room: Emergency Operations Center  
Participants: Senator Byron Dorgan  
Senator Kent Conrad  
Congressman Earl Pomeroy (ND-D)  
Governor John Hoeven (ND-R)  
Staff: Tim Hartz  
Press: Open  
Setup: Walking tour of Operations Center  
Format: Walking tour will be conducted by **Major General David Sprynczynatyk** (Spry-za-natic) & **Greg Wilz** (JEOC Dep. Director)

**8:45 - 9:00am: DEPART J.E.O.C. FOR UNITED TRIBES TECHNICAL COLLEGE**

(b) (7)(C), (b) (6) KLS, Senator Dorgan, Senator Conrad, (b) (7)(C), (b) (6)  
(b) (6) Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleson

**9:00am: ARRIVE UNITED TRIBES TECHNICAL COLLEGE**

Location: Wellness Center  
3315 University Drive  
Bismarck, ND  
Phone: (701) 226-0597  
Fax: (701) 530-0605  
\*Greeted on arrival by **Dr. David Gipp** (College President)

**9:00 - 10:00am: MEETING WITH TRIBAL LEADERS**

Room: Round Meeting Room  
Participants:  
**Standing Rock Sioux Tribe**  
Ron His Horse Is Thunder, Chairman  
Avis Little Eagle, Vice Chair  
Jesse Taken Alive, Tribal Council  
  
**Spirit Lake Tribe**  
Myra Pearson, Chairwoman  
Carl Walking Eagle, Tribal Council  
  
**Turtle Mountain Band of Chippewa**  
Richard Marcellais, Chairman  
Jim Baker, Tribal Council

**Three Affiliated Tribes**

Cammie Thorton, CEO, Acting  
Izetta Hopkins, TAT Programs Analyst  
Prairie Rose Dubray, TAT Law Enforcement  
Lisa Redford, TAT Planning & Grants Management

**Sisseton-Wahpeton Oyate**

Gary Gaikowski, Chief of Police

Staff: Tim Hartz, Kendra Barkoff  
Press: Open  
Setup: Participants seated at conference table  
Format: YOU, Sen. Dorgan, Sen. Conrad and Rep. Pomeroy will lead discussion with Tribal Leaders

**10:00 – 10:30am: PRESS CONFERENCE**

Location: Jack Barden Student Life Building  
Room: Lower level meeting Room  
Staff: Kendra Barkoff  
Press: Open  
Setup: Podium. Press seated in the round  
Format:

- \* YOU will give brief remarks
- \* YOU, Sen. Dorgan & Sen. Conrad will participate in Q&A with press

**10:30 - 10:40am: DEPART UNITED TRIBES TECHNICAL COLLEGE FOR AIRPORT**

(b) (7)(C), (b) (6) KLS, Senator Dorgan, (b) (7)(C), (b) (6)  
(b) (6) Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleson

- \* Senator Conrad will not participate in the rest of the day's events

**10:40– 10:45am: ARRIVE EXECUTIVE AVIATION/LOAD AIRCRAFT**

Location: Executive Aviation  
2301 University Dr  
Bismarck, ND  
Phone: (701) 258-5024  
Fax: (701) 258-2693  
Tail: N127GA  
Craft: KING AIR 200  
Crew: PIC- Tomas Krey  
SIC- Chad Sheehan

**Manifest (7):** KLS, Sen. Dorgan, Pam Gulleson, Kendra Barkoff,  
Steve Black, Tami Heilemann, (b) (7)(C), (b) (6)



**10:45 – 11:30am: WHEELS-UP FROM BISMARCK TO FORT BERTHOLD**

*Flying Time: Approx 45min*

**11:30am: WHEELS-DOWN FORT BERTHOLD**

Location: 38<sup>th</sup> Street NW  
New Town, ND  
Phone: (701) 627-9470  
Tail: N127GA  
Craft: KING AIR 200  
Crew: - PIC- Tomas Krey  
SIC- Chad Sheehan

**11:30 – 11:40am: UNLOAD AIRCRAFT/DEPART FOR FORT BERTHOLD**

(b) (7)(C), (b) (6): KLS, Senator Dorgan, (b) (7)(C), (b) (6)  
(b) (6): Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleson

*\*\*Note: Transportation provided by Vonnie Alberts, Cell: 701-421-0601, TAT  
Congressional/Legislative Officer & TAT Police Department. Police Escort*

**11:40am: ARRIVE FORT BERTHOLD**

Location: Fort Berthold Agency Office  
202 Main Street  
New Town, ND  
Phone: (701)627-4707  
Fax: (701)627-3601

**11:40 - 12:10pm: TOUR OF BIA OFFICES & INDIAN ENERGY DEVELOPMENT OFFICE  
(ONE-STOP SHOP)**

Participants: **Howard Bemer** - Superintendent, BIA Fort Berthold Agency  
**Lyndon Desjarlais** - Deputy Superintendent, BIA Ft Berthold Agency  
**Jeff Hunt** - Indian Energy Office Manager, BIA Fort Berthold Agency  
**Austin Gillette** - Trust Officer, Office of the Special Trustee  
**Fred Fox** - Director, Three Affiliated Tribes Energy Department  
**Spencer Wilkinson, Jr.** - Dakota 3 E&P/Arrow Pipeline

Staff: Bob Middleton  
Press: Open  
Setup: Walking tour of facility  
Format:

**\*Howard Bemer** (Superintendent) will greet on arrival and conduct tour of facility

**12:10 – 12:15pm: DEPART BIA OFFICES FOR THREE AFFILIATED TRIBES HQ**

(b) (7)(C), (b) (6): KLS, Senator Dorgan, (b) (7)(C), (b) (6)  
(b) (6): Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleson

**12:15pm: ARRIVE THREE AFFILIATED TRIBES HEADQUARTERS**

Location: Three Affiliated Tribes Administrative Headquarters  
404 Frontage Rd  
New Town, ND  
Phone: (701) 627-8130  
Fax: (701) 627-4884

**\*Greeted on arrival by Marcus Levings** (Chairman)

**12:15 - 12:45pm: DISCUSSION WITH THREE AFFILIATED TRIBES BUSINESS COUNCIL**

Room: Tribal Business Council Meeting Chambers  
Participants: **Marcus D. Levings** - Chairman  
                  **Mervin Packineau** - Vice Chairman (Parshall/Lucky Mound Rep.)  
                  **Judy Brugh** - Secretary (Four Bears Rep.)  
                  **Frank Whitecalfe** - Treasurer (White Shield Rep.)  
                  **Barry Benson** - Councilman (Twin Buttes Rep.)  
                  **Scott Eagle** - Councilman (New Town Rep.)  
                  **Arnold Strahs** - Councilman (Mandaree Rep.)  
Staff: Wizi Garriott  
Press: Closed  
Setup: Round-table discussion  
Format: YOU will be seated next to Marcus Levings (chairman)

**12:45 - 1:15pm: PRESS AVAIL**

Room: Tribal Business Council Meeting Chambers  
Staff: Kendra Barkoff  
Press: Open  
Setup: Gaggle  
Format: Sen. Dorgan will introduce **YOU**

**1:15 - 1:25pm: DEPART FORT BERTHOLD FOR AIRPORT**

(b) (7)(C), KLS, Senator Dorgan, (b) (7)(C), (b) (6)  
(b) (6) Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleon

**1:25 - 1:30pm: ARRIVE FORT BERTHOLD AIRPORT/LOAD AIRCRAFT**

Location: 38<sup>th</sup> Street NW  
            New Town, ND  
Phone: (701) 627-9470  
Tail: N127GA  
Craft: KING AIR 200  
Crew: PIC- Tomas Krey  
       SIC- Chad Sheehan  
*Manifest (7):* KLS, Sen. Dorgan, Pam Gulleon, Kendra Barkoff,  
                Steve Black, Tami Heilemann, (b) (7)(C), (b) (6)

**1:30 - 1:00pm: WHEELS-UP FROM FORT BERTHOLD TO BEULAH**

(MT) *Flying Time: Approx 25min*  
*\*\*\*Flight will cross into Mountain Time\*\*\**

**1:00pm: WHEELS-DOWN BEULAH**

Location: 6220 County Rd 20  
            Beulah, ND  
Phone: (701) 873-4100  
Fax: (701) 873-5938

Tail: N127GA  
Craft: KING AIR 200

**1:00 – 1:05pm: UNLOAD AIRCRAFT/DEPART AIRPORT**

(b) (7)(C), (b) (6) KLS, Senator Dorgan, Senator Conrad, Mayor Bjornson, (b) (7)(C), (b) (6)  
(b) (7)(C), (b) (6) Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleson

\* Note: *Beulah Mayor Bjornson will meet the plane here to begin the flood tour.*

\* *John Phillip, Beulah City Planner will conduct flood tour*

**1:05 – 1:30pm: TOUR OF BEULAH FLOOD AREAS EN ROUTE TO PLANT**

(b) (7)(C), (b) (6) KLS, Senator Dorgan, (b) (7)(C), (b) (6)  
(b) (7)(C), (b) (6) Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleson

**1:30pm: ARRIVE GREAT PLAINS SYNFUELS PLANT (DAKOTA GASIFICATION PLANT) TOUR**

Location: 420 County Road 26  
Beulah, ND

Phone: (701) 873-2100

**1:30 – 2:30pm: DAKOTA GASIFICATION PLANT TOUR**

Participants: Ron Harper, Basin Electric  
Gary Loop, Dakota Gasification VP & COO

Staff: Kendra Barkoff, Steve Black

Press: Open

Set-up: Walking tour of facility

Format:

\*Ron Harper and Gary Loop will brief visitors and some press members before tour.

**2:30 - 2:45pm: DEPART TOUR FOR AIRPORT**

(b) (7)(C), (b) (6) KLS, Senator Dorgan, (b) (7)(C), (b) (6)  
(b) (7)(C), (b) (6) Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleson

**2:45 – 2:50pm: ARRIVE BEULAH AIRPORT/LOAD AIRCRAFT**

Location: 6220 County Rd 20  
Beulah, ND

Phone: (701) 873-4100

Fax: (701) 873-5938

Tail: N127GA

Craft: KING AIR 200

Crew: PIC- Tomas Krey

SIC- Chad Sheehan

*Manifest (8):* KLS, Sen. Dorgan, Pam Gulleson, Kendra Barkoff,  
Steve Black, Tami Heilemann, (b) (7)(C), (b) (6) Lloyd Jones (FWS)

**2:50 – 4:45pm: WHEELS-UP FROM BEULAH TO FARGO**

(CT) *Flying Time: Approx 1hr*  
*\*\*\*Flight will cross back into Central Time\*\*\**

**4:45pm: WHEELS-DOWN FARGO**

Location: Fargo Jet Center  
3802 20<sup>th</sup> Street  
Fargo, ND  
Phone: (701) 235-3600  
Fax: (701) 237-6887  
Tail: N127GA  
Craft: KING AIR 200  
PIC- Tomas Krey  
SIC- Chad Sheehan

**4:45 – 5:00pm: UNLOAD AIRCRAFT/DEPART FOR FLOOD MEETING**

(b) (7)(C), (b) (6) : KLS, Senator Dorgan, (b) (7)(C), (b) (6)  
(b) (6) Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleeson, Lloyd Jones

**5:00pm: ARRIVE FARGO FLOOD MEETING**

Location: - Fargo City Hall  
200 3<sup>rd</sup> Street North  
Fargo, ND

Phone:  
Fax:

**5:00 – 5:15pm: PRESS AVAIL**

Room: Outside Comission Chambers  
Participants:  
Staff:  
Press: Open  
Setup:  
Format:

**5:15 – 6:00pm: FARGO FLOOD MEETING**

Room: River Room  
Participants:

**Senator Byron Dorgan**  
**Doug Gore**, FEMA Acting Regional Administrator for Region 8  
**Mike Clark**, ACOE, Emergency Support Function (ESF #3 )  
**Mayor Dennis Walaker**  
**Pat Zavoral**, City Administrator  
**Mark Bittner**, City Engineer  
**Dave Rogness** – Emergency Manager  
**Sheriff Paul Laney** – Cass county Sherriff  
**Bonnie Johnson** – Cass County Administrator  
**Keith Berndt** – Highway Engineer  
**Dennis Breitzman**, Bureau of Reclamation

**Ed Connell – FEMA**

Staff: Kendra Barkoff  
Press: Open  
Set-up: Townhall Meeting  
Format:

**6:15 - 6:30pm: DEPART MEETING FOR FARGO AIRPORT**

(b) (7)(C), (b) (6) KLS, Steve Black, (b) (7)(C), (b) (6)  
(b) (6) Kendra Barkoff, Tami Heilemann

**6:30 – 6:35pm: ARRIVE FARGO AIRPORT/LOAD AIRCRAFT**

Location: Fargo Jet Center  
3802 20<sup>th</sup> Street  
Fargo, ND

Phone: (701) 235-3600  
Fax: (701) 237-6887  
Tail: N127GA  
Craft: KING AIR 200

**Manifest (5):** KLS, Kendra Barkoff, Steve Black, Tami Heilemann, (b) (7)(C), (b) (6)  
(b) (7)(C), (b) (6)

**6:35 – 8:15pm: WHEELS-UP FROM FARGO TO HELENA, MT**

(MT) *Flying Time: 2hrs 35minutes*

*\*\*\*Flight will cross back into Mountain Time\*\*\**

**8:15pm: WHEELS-DOWN HELENA**

Location: Executive Air Montana  
2430 Airport Rd  
Helena, MT

Phone: (406) 442-2190  
Fax: (406) 442-2199  
Tail: N127GA  
Craft: KING AIR 200

**8:15 – 8:30pm: UNLOAD AIRCRAFT/DEPART FOR RON**

(b) (7)(C), (b) (6) KLS, Steve Black, (b) (7)(C), (b) (6)  
(b) (6) Kendra Barkoff, Tami Heilemann

**8:30pm: ARRIVE RON**

Location: Holiday Inn Express  
701 Washington Street  
Helena, MT

Phone: (406) 449-4000  
Fax: (406) 449-4522

FINAL



**THE TRIP OF THE SECRETARY**

**TO**

**MONTANA**

**APRIL 25 – APRIL 26, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
MONTANA  
APRIL 24 – APRIL 25, 2009**

**Weather:**

Washington D.C  
Helena, MT

Sunny; High 74 // Low 56  
Possible Snow Showers; High 39 // Low 32

**Time Zone:**

Washington D.C  
Helena, MT

Eastern Time Zone  
Mountain Time Zone (2hrs behind Washington)

**Montana Advance:**

Staff Lead  
Security  
Ride-Along  
Photographer

Jordan Montoya  
(b) (7)(C), (b) (6)  
Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Counselor to the Secretary  
Press Secretary

Steve Black  
Kendra Barkoff

(b) (6)

**Washington Staff:**

Secretary's Scheduler

Joan Padilla

**Office Phone**  
office: (202) 208-5820

Tom Strickland's Scheduler

Terri Johnson

cell: (b) (6)  
office: (202) 208-6087

Ethics

Melinda Loftin

cell: (b) (6)  
(703) 862-5552

**Attire:**

Business casual

Saturday, April 25<sup>th</sup>, 2009

**6:35 – 8:15pm: WHEELS-UP FROM FARGO TO HELENA, MT**  
(MT) *Flying Time: 2hrs 35minutes*  
*\*\*\*Flight will cross back into Mountain Time\*\*\**

**8:15pm: WHEELS-DOWN HELENA**

Location: Executive Air Montana  
2430 Airport Rd  
Helena, MT  
Phone: (406) 442-2190  
Fax: (406) 442-2199  
Tail: 847BA  
Craft: KING AIR 200  
Pilots: Tom Krey and Chad Sheehan

**8:15 – 8:30pm: UNLOAD AIRCRAFT/DEPART FOR RON**

(b) (7)(C), (b) (6) KLS, Steve Black, (b) (7)(C), (b) (6)  
(b) (6) Kendra Barkoff, Tami Heilemann, Jordan Montoya

**8:30pm: ARRIVE RON**

Location: Hampton Inn  
3000 Highway 12 East  
Helena, MT  
Phone: (406) 443-5800  
Fax: (406) 449-2592

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Sunday, April 26<sup>th</sup>, 2009

**6:45 a.m. DEPART RON FOR DNRC AIRPORT**

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6) Steve Black, Kendra Barkoff

**6:50 a.m. ARRIVE DNRC AIRPORT**

Location: 2800 Airport Road

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: BISMARCK, ND/HELENA, MT

DATES: 4/24-26/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

OAS-110 – FWS/OS

VIEWED BY/ DATE:

IRS 5/13/09 IRIS STRAITT

TM 5/13/09 TIM MURPHY

ML 5/20/09 MELINDA LOFTIN

/ JOAN PADILLA

MB 6/2/09 MARGARET BRADLEY



**THE TRIP OF THE SECRETARY**

**TO**

**NORTH DAKOTA**

**APRIL 24 – APRIL 25, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
NORTH DAKOTA  
APRIL 24 – APRIL 25, 2009**

**Weather:**

Washington D.C.	Sunny; High 74 // Low 56
Bismarck, ND	Cloudy; High 54 // Low 34
Ft. Berthold, ND	Cloudy; High 52 // Low 34
Beulah, ND	Cloudy; High 52 // Low 32
Fargo, ND	Cloudy; High 52 // Low 34
Helena, MT	Possible Rain Showers; High 52 // Low 31

**Time Zone:**

Washington D.C	Eastern Time Zone
Bismarck, ND	Central Time Zone (1hr behind Washington)
Ft. Berthold, ND	Central Time Zone (1hr behind Washington)
Beulah, ND	Mountain Time Zone (2hrs behind Washington)
Fargo, ND	Central Time Zone (1hr behind Washington)
Helena, MT	Mountain Time Zone (2hrs behind Washington)

**North Dakota Advance:**

Staff Lead  
Security  
Ride-Along  
Photographer

Tim Hartz  
(b) (7)(C), (b) (6)  
Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Counselor to the Secretary  
Press Secretary  
Asst. For Indian Affairs  
Director of Indian Energy

Steve Black  
Kendra Barkoff  
Wizi Garriott  
Bob Middleton

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
  
Tom Strickland's Scheduler  
  
Ethics

Joan Padilla  
  
Terri Johnson  
  
Melinda Loftin

**Office Phone**

office: (202) 208-5820  
cell: (b) (6)  
office: (202) 208-6087  
cell: (b) (6)  
(703) 862-5552

**Attire:**

Business casual

Friday, April 24<sup>th</sup>

Final

**2:30 – 6:00pm: WHEELS-UP REAGAN NATIONAL AIRPORT TO BISMARCK, ND**

(CT) *Washington to Minneapolis*

Northwest # 1707

Flight Time: 2hrs

\*\*\*\* Change planes in Minneapolis with a 40min layover\*\*\*\*

*Minneapolis to Bismarck*

Northwest # 2479

Flight Time: 1hr 20 minutes

**6:15pm: WHEELS-DOWN BISMARCK AIRPORT**

(CT)

**6:15 – 6:30pm: DEPART BISMARCK AIRPORT FOR RON**

(b) (7)(C), (b) (6)

KLS, Kendra Barkoff, Tami Heilemann,

(b) (7)(C), (b) (6)

**6:30pm: ARRIVE RON – BEST WESTERN**

Location: -Helena Hampton Inn

3000 Hwy 12 East

Helena, MT 59601

Phone: 406-443-5800

Fax: 406-449-2592

**6:45pm: RON**

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Saturday, April 25th 2009

**7:30am: LUGGAGE CALL/STAFF MEET IN LOBBY**

\*For staff only

**7:45 – 8:00am: DEPART RON EN ROUTE TO JOINT EMERGENCY OPERATIONS CENTER**

(b) (7)(C), (b) (6)

KLS, (b) (7)(C), (b) (6)

Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleon

**8:00am: ARRIVE JOINT EMERGENCY OPERATIONS CENTER**

Location: Fraine Barracks

Fraine Barracks Rd

Bismarck, ND  
Phone: (701) 333-2906  
Fax: (701) 333-2521

*\*Note: Senators Dorgan & Conrad, Congressman Pomeroy, and Governor Hoeven will meet YOU here*

**8:00 – 8:45am: TOUR OF JOINT EMERGENCY OPERATIONS CENTER**

Room: Emergency Operations Center  
Participants: Senator Byron Dorgan  
Senator Kent Conrad  
Congressman Earl Pomeroy (ND-D)  
Governor John Hoeven (ND-R)  
Staff: Tim Hartz  
Press: Open  
Setup: Walking tour of Operations Center  
Format: Walking tour will be conducted by **Major General David Sprynczynatyk** (Spry-za-natic) & **Greg Wilz** (JEOC Dep. Director)

**8:45 - 9:00am: DEPART J.E.O.C. FOR UNITED TRIBES TECHNICAL COLLEGE**

(b) (7)(C), (b) (6) KLS, Senator Dorgan, Senator Conrad, (b) (7)(C), (b) (6)  
(b) (6) Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleson

**9:00am: ARRIVE UNITED TRIBES TECHNICAL COLLEGE**

Location: Wellness Center  
3315 University Drive  
Bismarck, ND  
Phone: (701) 226-0597  
Fax: (701) 530-0605  
\*Greeted on arrival by **Dr. David Gipp** (College President)

**9:00 - 10:00am: MEETING WITH TRIBAL LEADERS**

Room: Round Meeting Room  
Participants:  
**Standing Rock Sioux Tribe**  
Ron His Horse Is Thunder, Chairman  
Avis Little Eagle, Vice Chair  
Jesse Taken Alive, Tribal Council  
  
**Spirit Lake Tribe**  
Myra Pearson, Chairwoman  
Carl Walking Eagle, Tribal Council  
  
**Turtle Mountain Band of Chippewa**  
Richard Marcellais, Chairman  
Jim Baker, Tribal Council

**Three Affiliated Tribes**

Cammie Thorton, CEO, Acting  
Izetta Hopkins, TAT Programs Analyst  
Prairie Rose Dubray, TAT Law Enforcement  
Lisa Redford, TAT Planning & Grants Management

**Sisseton-Wahpeton Oyate**

Gary Gaikowski, Chief of Police

Staff: Tim Hartz, Kendra Barkoff  
Press: Open  
Setup: Participants seated at conference table  
Format: YOU, Sen. Dorgan, Sen. Conrad and Rep. Pomeroy will lead discussion with Tribal Leaders

**10:00 – 10:30am: PRESS CONFERENCE**

Location: Jack Barden Student Life Building  
Room: Lower level meeting Room  
Staff: Kendra Barkoff  
Press: Open  
Setup: Podium. Press seated in the round  
Format:

- \* YOU will give brief remarks
- \* YOU, Sen. Dorgan & Sen. Conrad will participate in Q&A with press

**10:30 - 10:40am: DEPART UNITED TRIBES TECHNICAL COLLEGE FOR AIRPORT**

(b) (7)(C), (b) (6) : KLS, Senator Dorgan, (b) (7)(C), (b) (6)  
(b) (6) : Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleson

- \* Senator Conrad will not participate in the rest of the day's events

**10:40– 10:45am: ARRIVE EXECUTIVE AVIATION/LOAD AIRCRAFT**

Location: Executive Aviation  
2301 University Dr  
Bismarck, ND  
Phone: (701) 258-5024  
Fax: (701) 258-2693  
Tail: N127GA  
Craft: KING AIR 200  
Crew: PIC- Tomas Krey  
SIC- Chad Sheehan

**Manifest (7):** KLS, Sen. Dorgan, Pam Gulleson, Kendra Barkoff,  
Steve Black, Tami Heilemann, Marcus Somerville



**10:45 – 11:30am: WHEELS-UP FROM BISMARCK TO FORT BERTHOLD**

*Flying Time: Approx 45min*

**11:30am: WHEELS-DOWN FORT BERTHOLD**

Location: 38<sup>th</sup> Street NW  
New Town, ND  
Phone: (701) 627-9470  
Tail: N127GA  
Craft: KING AIR 200  
Crew: - PIC- Tomas Krey  
- SIC- Chad Sheehan

**11:30 – 11:40am: UNLOAD AIRCRAFT/DEPART FOR FORT BERTHOLD**

(b) (7)(C), (b) (6) KLS, Senator Dorgan, (b) (7)(C), (b) (6)  
Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleeson  
\*\*Note: Transportation provided by Vonnie Alberts, Cell: (b) (6) TAT  
Congressional/Legislative Officer & TAT Police Department. Police Escort

**11:40am: ARRIVE FORT BERTHOLD**

Location: Fort Berthold Agency Office  
202 Main Street  
New Town, ND  
Phone: (701)627-4707  
Fax: -- (701)627-3601

**11:40 - 12:10pm: TOUR OF BIA OFFICES & INDIAN ENERGY DEVELOPMENT OFFICE (ONE-STOP SHOP)**

Participants: **Howard Bemer** - Superintendent, BIA Fort Berthold Agency  
**Lyndon Desjarlais** - Deputy Superintendent, BIA Ft Berthold Agency  
**Jeff Hunt** - Indian Energy Office Manager, BIA Fort Berthold Agency  
**Austin Gillette** - Trust Officer, Office of the Special Trustee  
**Fred Fox** - Director, Three Affiliated Tribes Energy Department  
**Spencer Wilkinson, Jr.**- Dakota 3 E&P/Arrow Pipeline  
Staff: Bob Middleton  
Press: Open  
Setup: Walking tour of facility  
Format:  
\*Howard Bemer (Superintendent) will greet on arrival and conduct tour of facility

**12:10 – 12:15pm: DEPART BIA OFFICES FOR THREE AFFILIATED TRIBES HQ**

(b) (7)(C), (b) (6) KLS, Senator Dorgan, (b) (7)(C), (b) (6)  
(b) (6) Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleeson

**12:15pm: ARRIVE THREE AFFILIATED TRIBES HEADQUARTERS**

Location: Three Affiliated Tribes Administrative Headquarters  
404 Frontage Rd  
New Town, ND  
Phone: (701) 627-8130  
Fax: (701) 627-4884  
\*Greeted on arrival by **Marcus Levings** (Chairman)

**12:15 - 12:45pm: DISCUSSION WITH THREE AFFILIATED TRIBES BUSINESS COUNCIL**

Room: Tribal Business Council Meeting Chambers  
Participants: **Marcus D. Levings** - Chairman  
- **Mervin Packineau** - Vice Chairman (Parshall/Lucky Mound Rep.)  
- **Judy Brugh** - Secretary (Four Bears Rep.)  
- **Frank Whitecalfe** - Treasurer (White Shield Rep.)  
**Barry Benson** - Councilman (Twin Buttes Rep.)  
**Scott Eagle** - Councilman (New Town Rep.)  
**Arnold Strahs** - Councilman (Mandaree Rep.)  
Staff: Wizi Garriott  
Press: Closed  
Setup: Round-table discussion  
Format: YOU will be seated next to Marcus Levings (chairman)

**12:45 - 1:15pm: PRESS AVAIL**

Room: Tribal Business Council Meeting Chambers  
Staff: Kendra Barkoff  
Press: Open  
Setup: Gaggle  
Format: Sen. Dorgan will introduce YOU

**1:15 - 1:25pm: DEPART FORT BERTHOLD FOR AIRPORT**

(b) (7)(C), (b) (6) : KLS, Senator Dorgan, (b) (7)(C), (b) (6)  
(b) (6) : Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleson

**1:25 - 1:30pm: ARRIVE FORT BERTHOLD AIRPORT/LOAD AIRCRAFT**

Location: 38<sup>th</sup> Street NW  
New Town, ND  
Phone: (701) 627-9470  
Tail: N127GA  
Craft: KING AIR 200  
Crew: PIC- Tomas Krey  
SIC- Chad Sheehan  
**Manifest (7):** KLS, Sen. Dorgan, Pam Gulleson, Kendra Barkoff,  
Steve Black, Tami Heilemann, (b) (7)(C), (b) (6)

**1:30 - 1:00pm: WHEELS-UP FROM FORT BERTHOLD TO BEULAH**

(MT) *Flying Time: Approx 25min*  
*\*\*\*Flight will cross into Mountain Time\*\*\**

**1:00pm: WHEELS-DOWN BEULAH**

Location: 6220 County Rd 20  
Beulah, ND  
Phone: (701) 873-4100  
Fax: (701) 873-5938

Tail: N127GA  
Craft: KING AIR 200

**1:00 – 1:05pm: UNLOAD AIRCRAFT/DEPART AIRPORT**

(b) (7)(C), (b) (6) : KLS, Senator Dorgan, Senator Conrad, Mayor Bjornson, (b) (7)(C), (b) (6)  
(b) (6) : Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleson

\* Note: *Beulah Mayor Bjornson will meet the plane here to begin the flood tour.*

\* *John Phillip, Beulah City Planner will conduct flood tour*

**1:05 – 1:30pm: TOUR OF BEULAH FLOOD AREAS EN ROUTE TO PLANT**

(b) (7)(C), (b) (6) : KLS, Senator Dorgan, (b) (7)(C), (b) (6)  
(b) (6) : Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleson

**1:30pm: ARRIVE GREAT PLAINS SYNFUELS PLANT (DAKOTA GASIFICATION PLANT) TOUR**

Location: 420 County Road 26  
Beulah, ND

Phone: (701) 873-2100

**1:30 – 2:30pm: DAKOTA GASIFICATION PLANT TOUR**

Participants: **Ron Harper**, Basin Electric  
**Gary Loop**, Dakota Gasification VP & COO

Staff: Kendra Barkoff, Steve Black

Press: Open

Set-up: Walking tour of facility

Format:

\*Ron Harper and Gary Loop will brief visitors and some press members before tour.

**2:30 - 2:45pm: DEPART TOUR FOR AIRPORT**

(b) (7)(C), (b) (6) : KLS, Senator Dorgan, (b) (7)(C), (b) (6)  
(b) (6) : Steve Black, Kendra Barkoff, Tami Heilemann, Pam Gulleson

**2:45 – 2:50pm: ARRIVE BEULAH AIRPORT/LOAD AIRCRAFT**

Location: 6220 County Rd 20  
Beulah, ND

Phone: (701) 873-4100

Fax: (701) 873-5938

Tail: N127GA

Craft: KING AIR 200

Crew: PIC- Tomas Krey

SIC- Chad Sheehan

**Manifest (8):** KLS, Sen. Dorgan, Pam Gulleson, Kendra Barkoff,  
Steve Black, Tami Heilemann, (b) (7)(C), (b) (6) Lloyd Jones (FWS)

**2:50 – 4:45pm: WHEELS-UP FROM BEULAH TO FARGO**

(CT) *Flying Time: Approx 1hr*  
*\*\*\*Flight will cross back into Central Time\*\*\**

**4:45pm: WHEELS-DOWN FARGO**

Location: Fargo Jet Center  
3802 20<sup>th</sup> Street  
Fargo, ND  
Phone: (701) 235-3600  
Fax: (701) 237-6887  
Tail: N127GA  
Craft: KING AIR 200  
PIC- Tomas Krey  
SIC- Chad Sheehan

**4:45 – 5:00pm: UNLOAD AIRCRAFT/DEPART FOR FLOOD MEETING**

(b) (7)(C), KLS, Senator Dorgan, (b) (7)(C), (b) (6)  
(b) (6) Steve Black, Kendra Barkoff, Tami Heilemann, Pam Guleson, Lloyd Jones

**5:00pm: ARRIVE FARGO FLOOD MEETING**

Location: Fargo City Hall  
200 3<sup>rd</sup> Street North  
Fargo, ND

Phone:  
Fax:

**5:00 – 5:15pm: PRESS AVAIL**

Room: Outside Comission Chambers  
Participants:  
Staff:  
Press: Open  
Setup:  
Format:

**5:15 – 6:00pm: FARGO FLOOD MEETING**

Room: River Room  
Participants:

**Senator Byron Dorgan**  
**Doug Gore**, FEMA Acting Regional Administrator for Region 8  
**Mike Clark**, ACOE, Emergency Support Function (ESF #3 )  
**Mayor Dennis Walaker**  
**Pat Zavoral**, City Administrator  
**Mark Bittner**, City Engineer  
**Dave Rogness** – Emergency Manager  
**Sheriff Paul Laney** – Cass county Sherriff  
**Bonnie Johnson** – Cass County Administrator  
**Keith Berndt** – Highway Engineer  
**Dennis Breitzman**, Bureau of Reclamation

**Ed Connell – FEMA**

Staff: Kendra Barkoff  
Press: Open  
Set-up: Townhall Meeting  
Format:

**6:15 - 6:30pm: DEPART MEETING FOR FARGO AIRPORT**

(b) (7)(C), (b) (6) KLS, Steve Black, (b) (7)(C), (b) (6)  
(b) (6) Kendra Barkoff, Tami Heilemann

**6:30 – 6:35pm: ARRIVE FARGO AIRPORT/LOAD AIRCRAFT**

Location: Fargo Jet Center  
3802 20<sup>th</sup> Street  
Fargo, ND  
Phone: (701) 235-3600  
Fax: (701) 237-6887  
Tail: N127GA  
Craft: KING AIR 200

**Manifest (5):** KLS, Kendra Barkoff, Steve Black, Tami Heilemann, (b) (7)(C), (b) (6)  
(b) (7)(C), (b) (6)

**6:35 – 8:15pm: WHEELS-UP FROM FARGO TO HELENA, MT**

(MT) *Flying Time: 2hrs 35minutes*

*\*\*\*Flight will cross back into Mountain Time\*\*\**

**8:15pm: WHEELS-DOWN HELENA**

Location: Executive Air Montana  
2430 Airport Rd  
Helena, MT  
Phone: (406) 442-2190  
Fax: (406) 442-2199  
Tail: N127GA  
Craft: KING AIR 200

**8:15 – 8:30pm: UNLOAD AIRCRAFT/DEPART FOR RON**

(b) (7)(C), (b) (6) KLS, Steve Black, (b) (7)(C), (b) (6)  
(b) (6) Kendra Barkoff, Tami Heilemann

**8:30pm: ARRIVE RON**

Location: Holiday Inn Express  
701 Washington Street  
Helena, MT  
Phone: (406) 449-4000  
Fax: (406) 449-4522

FINAL



**THE TRIP OF THE SECRETARY**

**TO**

**MONTANA**

**APRIL 25 – APRIL 26, 2009**

**TRIP SUMMARY**  
**THE TRIP OF THE SECRETARY**  
**TO**  
**MONTANA**  
**APRIL 24 – APRIL 25, 2009**

**Weather:**

Washington D.C  
Helena, MT

Sunny; High 74 // Low 56  
Possible Snow Showers; High 39 // Low 32

**Time Zone:**

Washington D.C  
Helena, MT

Eastern Time Zone  
Mountain Time Zone (2hrs behind Washington)

**Montana Advance:**

Staff Lead  
Security  
Ride-Along  
Photographer

Jordan Montoya

(b) (7)(C), (b) (6)

Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Counselor to the Secretary  
Press Secretary

Steve Black  
Kendra Barkoff

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
  
Tom Strickland's Scheduler  
  
Ethics

Joan Padilla

Terri Johnson

Melinda Loftin

**Office Phone**

office: (202) 208-5820

cell: (b) (6)

office: (202) 208-6087

cell: (b) (6)

(703) 862-5552

**Attire:**

Business casual

**Saturday, April 25<sup>th</sup>, 2009**

**6:35 – 8:15pm: WHEELS-UP FROM FARGO TO HELENA, MT**

(MT) *Flying Time: 2hrs 35minutes*

*\*\*\*Flight will cross back into Mountain Time\*\*\**

**8:15pm: WHEELS-DOWN HELENA**

Location: Executive Air Montana  
2430 Airport Rd  
Helena, MT  
Phone: (406) 442-2190  
Fax: (406) 442-2199  
Tail: 847BA  
Craft: KING AIR 200  
Pilots: Tom Krey and Chad Sheehan

**8:15 – 8:30pm: UNLOAD AIRCRAFT/DEPART FOR RON**

(b) (7)(C), (b) (6) KLS, Steve Black, (b) (7)(C), (b) (6)  
(b) (6) Kendra Barkoff, Tami Heilemann, Jordan Montoya

**8:30pm: ARRIVE RON**

Location: Hampton Inn  
3000 Highway 12 East  
Helena, MT  
Phone: (406) 443-5800  
Fax: (406) 449-2592

---

**Sunday, April 26<sup>th</sup>, 2009**

**6:45 a.m.**

**DEPART RON FOR DNRC AIRPORT**

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6) Steve Black, Kendra Barkoff  
(b) (6)

**6:50 a.m.**

**ARRIVE DNRC AIRPORT**

Location: 2800 Airport Road

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: BISMARCK, ND/HELENA, MT

DATES: 4/24-26/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

OAS-110 – FWS/OS

VIEWED BY/ DATE:

JFS 5/13/09 IRIS STRAITT

TMM 5/18/09 TIM MURPHY

MJL 5/20/09 MELINDA LOFTIN

/ JOAN PADILLA

MB 5/21/09 MARGARET BRADLEY

MS

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSPHILADELPHI042909_V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME</b> (Last, first, middle initial) SALAZAR, KENNETH L.		<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b> a. FROM 04/29/09 b. TO 04/29/09	
<b>c. MAILING ADDRESS</b> (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) 0P132A b. DATE(S) 05/13/09	
<b>e. PRESENT DUTY STATION</b>		<b>f. RESIDENCE</b> (City and State)		<b>10. CHECK NO.</b>

<b>8. TRAVEL ADVANCE</b>		<b>9. CASH PAYMENT RECEIPT</b>		<b>11. PAID BY</b>
a. Outstanding	0.00	a. DATE RECEIVED	b. AMOUNT RECEIVED \$	
b. Amount to be applied	0.00	c. PAYEE'S SIGNATURE		
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)		D. Balance outstanding		

**12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH** (List by number below and attach passenger coupon; if cash is used show claim on reverse side)

I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) ▶ **Traveler's Initials**

AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL	
				FROM (e)	TO (f)
2V7401702743 ACCOUNTING CLASSIFICATION: 09 1000.DDD01 3.75	262.00	.68-2009^^DM^1000^DDD01^68^	04/29/09	0.00	NR- 30

**COMMENTS:**  
SPEECH/PRESENTATION.  
Refund of unused AMTRAK tickets #2V7401702743 for \$262.00. The SECY was driven by government car to PA due to the trains being cancelled because of weather conditions.

**13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.**

**TRAVELER SIGN HERE** ▶ *Ken Salazar* **DATE** JUN 17 2009 **AMOUNT CLAIMED** ▶ 0.00

NOTE: Falsification of an item in an expense account works a forfeiture of claim (18 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

**14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)**

**APPROVING OFFICIAL SIGN HERE** ▶ *Renee Howe* **DATE** 6/2/09

**17. FOR FINANCE OFFICE USE ONLY COMPUTATION**

a. DIFFERENCES, IF ANY (Explain and show amount)

**15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION**

a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR	b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION Certifier's initials:	\$
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>			c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):	\$ 0.00
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶			d. <b>NET TO TRAVELER</b> ▶	\$ 0.00

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE



=====

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	262.00
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.25
09 1000.DDD01. .6	0.00
	0.00
	303.75

2009^^DM^1000^^DDD01^^68^

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	303.75
NON-REIMBURSABLE EXPENSES -----	303.75
	=====
TOTAL AMOUNT CLAIMED -----	0.00
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	=====
NET TO TRAVELER (GOVT) -----	0.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	0.00

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 5/13/09

Subject: Secretary Ken Salazar – Philadelphia, PA  
- 4/29/09

Secretary Salazar traveled on 4/29/09 to Philadelphia, PA to meet/speak with the DOI Employees, tour the Liberty Bell and Independence Hall, and give an interview with the Philadelphia Inquirer Editorial Board. Secretary Salazar returned to Washington, DC on 4/29/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

*ms*

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar

5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI

7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.

Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier

14.  Extra fare

15.  Government-owned conveyance  
cents, subject to:

16.  Privately owned

at a mileage rate of

(a)  Administratively determined to be the advantage of the Government

(b)  A showing of advantage to the Government

(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family

19.  Shipment household goods and personal effects

18.  Other (specify)

Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMPR 101-7, et. seq.

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_

21. Per Diem \_\_\_\_\_

22. Other \_\_\_\_\_

23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS  
(TITLE)

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004538  
LOOPGZ

DATE: 28 APR 09  
PAGE: 01

TO: NGMSDOI  
PKT 27APR.

FOR: SALAZAR/KEN

REF: GDOIOS

THE TOTAL COST OF YOUR AMTRAK TICKET ON 24APR IS 262.00

29 APR 09 - WEDNESDAY

RAIL AMTRAK SERVICE CONFIRMATION 2V02AD27

LV WASHINGTON DC 800A  
AR PHILADELPHIA 3 PA 934A  
TRAIN 2104

RAIL AMTRAK SERVICE CONFIRMATION 2V02AD27

LV PHILADELPHIA 3 PA 111P  
AR WASHINGTON DC 254P  
TRAIN 2117

AMTRAK 004KD BSNSS  
XD8145774880

4CO

BILLED TO MASTERCARD 28.25\*

RAIL TICKET 2V7401702743

SALAZAR KEN  
BILLED TO MASTERCARD 262.00\*

-SUB TOTAL 290.25  
NET CC BILLING 290.25\*

TOTAL AMOUNT DUE 0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

1/262  
115-C4  
18-----  
17-0.00-28.25-0.00

*Refund*

08 3426 1163  
PASSENGER TICKET AND BAGGAGE CHECK  
SUBJECT TO CONDITIONS OF CONTRACT  
NOT TRANSFERABLE

QD0IOS

S321B6K 0004538 A77  
X BOARDING PASS

PASSENGER RECEIPT

ISSUED BY:

AMTRAK  
NAME OF ISSUING AGENT  
CARLSON WAGONLIT  
NAME OF PASSENGER  
SALAZAR/KEN

A-R-C

XXXXX

TOUR CODE

AGENT CODE

09581283

NAME OF PASSENGER

SALAZAR/KEN

XO FROM

TO

XO TO

TO

ENDORSEMENTS/RESTRICTIONS

AMTRAK-RAIL SERVICE

1FULL

FP CAXXXXXXXXXXXXXX268-XN\* 0312/ C 079604

FC RR02AD27 1186 1RIDER RF 262.00AC .00 WASPHL/Z

OGE 131.00PHLWAS/ZOGE 131.00ASK ABOUT RESTRICTION

S

PNR/CARRIER CODE

LOOPGZ/AA

FARE BASIS/TICKET DESIGNATOR

MULTI

PLACE OF ISSUE

WASHINGTON, D DC

ISSUE DATE

US28APR09

6 0011/

ISSUING AGENT ID

N3KB\*77

FROM

XPHL 2V2104 KC29APR1KDBSNSS

WAS 2V2117 KD29APR1KDBSNSS

TO

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FARE USD 262.00

TAX/FEE/CHARGE EXEMPT

TAX/FEE/CHARGE

TOTAL USD 262.00

EQUIV. FARE PD.

STOCK CONTROL NO TX 889 CK

42673720261

CPN

0 554 7401702743 5

ALLOW FCS WT UNCKD

\*\*\*\*\*

\*\*\*\*\*

NOT VALID FOR TRAVEL

0 554 7401702743 5

AA9581283

IT IS UNLAWFUL TO PURCHASE OR BEAT THIS TICKET FROM ANY PARTY OTHER THAN THE ISSUING CARRIER OR ITS AUTHORIZED AGENTS.

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004538  
DUPLICATE LOOPGZ

DATE: 28 APR 09  
PAGE: 01

TO: NGMSDOI  
PTKT 27APR.

FOR: SALAZAR/KEN

REF: GDOIOS

THE TOTAL COST OF YOUR AMTRAK TICKET ON 24APR IS 262.00

29 APR 09 - WEDNESDAY

RAIL AMTRAK SERVICE CONFIRMATION 2V02AD27  
LV WASHINGTON DC 800A  
AR PHILADELPHIA 3 PA 934A  
TRAIN 2104  
AMTRAK 003KC BSNSS

RAIL AMTRAK SERVICE CONFIRMATION 2V02AD27  
LV PHILADELPHIA 3 PA 111P  
AR WASHINGTON DC 254P  
TRAIN 2117  
AMTRAK 004KD BSNSS

MCO XD8145774880

RAIL TICKET 2V7401702743

REFUNDED TO MASTHERD  
SALAZAR KEN  
REFUNDED TO MASTHERD

28.25\*

262.00\*

SUB TOTAL

290.25

NET CC BILLING

290.25\*

TOTAL AMOUNT DUE

0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
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WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

X/262  
U15-C4  
U8-----  
U7-0.00-28.25-0.00



**THE TRIP OF THE SECRETARY**

**TO**

**PHILADELPHIA, PA**

**APRIL 29, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
PHILADELPHIA, PA  
APRIL 29th, 2009**

**Weather:**

Washington D.C  
Philadelphia, PA

Thunderstorms; High 72 // Low 52  
Possible Rain Showers; High 67 // Low 49

**Time Zone:**

Washington/Philadelphia

Eastern Time Zone

**Philadelphia Advance:**

Staff Lead  
Security  
Ride-Along  
Photographer

Tim Hartz  
(b) (7)(C), (b) (6)  
Tami Henemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Press Secretary

Kendra Barkoff

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
  
Tom Strickland's Scheduler  
  
Ethics

Joan Padilla  
  
Terri Johnson  
  
Melinda Loftin

**Office Phone**

office: (202) 208-5820  
cell: (b) (6)  
office: (202) 208-6087  
cell: (b) (6)  
(b) (6)

**Attire:**

Business

Wednesday, April 29<sup>th</sup>

**8:00 – 9:30am: DEPART UNION STATION FOR 30<sup>TH</sup> STREET STATION, PHILADELPHIA**  
*Washington to Philadelphia*  
 Amtrak Acela Express # 2104  
 Travel Time: 1hr 30minutes

**9:30 – 9:45am: DEPART 30<sup>TH</sup> STREET STATION FOR CONSTITUTION CENTER**  
 (b) (7)(C), (b) (6) KLS, Kendra Barkoff, Tami Heilemann, TBD

**9:45am: ARRIVE CONSTITUTION CENTER**  
 Location: 525 Arch St  
 Philadelphia, PA 19106  
 Phone: (215) 923-0004  
 Fax: (215) 923-1749

**9:45 – 10:15am: SPEECH TO DOI EMPLOYEES AT NATIONAL CONSTITUTION CENTER**  
 Room: Kirby Auditorium  
 Attendees: DOI Employees  
 Staff: Tim Hartz, Kendra Barkoff  
 Press: Open  
 Crowd: Approx. 200  
 Setup: Prepared remarks from podium  
 Format:

**10:15 – 11:00am: TOUR OF LIBERTY BELL & INDEPENDENCE HALL**  
 Location: 500 Market Street  
 Philadelphia, PA 19106  
 Participants:  
 Staff: Tim Hartz  
 Press: Open  
 Setup: Walking tour of Liberty Bell & Independence Hall  
 Format:

**11:00 – 11:30am: PRESS AVAIL**  
 Location: Independence Hall  
 Staff: Kendra Barkoff  
 Press: Open  
 Setup: Podium with Independence Hall as backdrop  
 Format:

11:30 – 11:45am: **DEPART INDEPENDENCE HALL FOR PHILADELPHIA INQUIRER**  
(b) (7)(C), (b) (6) KLS, Kendra Barkoff, Tami Heilemann, TBD

**11:45am: ARRIVE PHILADELPHIA INQUIRER EDITORIAL BOARD**

Location: 400 N. Broad Street  
Philadelphia, PA 19130  
Phone: (215) 854-2000  
Fax: (701) 333-2521

**11:45 – 12:30pm: INTERVIEW WITH PHILADELPHIA INQUIRER EDITORIAL BOARD**

Room:  
Staff: Kendra Barkoff  
Set-up: Sit-down meeting with Ed Board  
Format: Q&A from Ed Board

**12:30 – 12:45pm: DEPART PHILADELPHIA INQUIRER FOR 30<sup>TH</sup> STREET STATION**  
(b) (7)(C), (b) (6) KLS, Kendra Barkoff, Tami Heilemann, TBD

**12:45pm: ARRIVE 30<sup>TH</sup> STREET STATION**

Location: 1 North 30<sup>th</sup> Street  
Philadelphia, PA 19104  
Phone: (215) 349-3196

**1:10 – 2:55pm: DEPART 30<sup>TH</sup> STREET STATION FOR UNION STATION, WASHINGTON D.C.**

*Philadelphia to Washington*  
Amtrak Acela Express # 2117  
Travel Time: 1hr 40minutes

**3:00pm: DEPART UNION STATION FOR DOI**



**THE TRIP OF THE SECRETARY**

**TO**

**PHILADELPHIA, PA**

**APRIL 29, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
PHILADELPHIA, PA  
APRIL 29th, 2009**

**Weather:**

Washington D.C  
Philadelphia, PA

Thunderstorms; High 72 // Low 52  
Possible Rain Showers; High 67 // Low 49

**Time Zone:**

Washington/Philadelphia

Eastern Time Zone

**Philadelphia Advance:**

Staff Lead  
Security  
Ride-Along  
Photographer

Tim Hartz

(b) (7)(C), (b) (6)

Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Press Secretary

Kendra Barkoff

(b) (6)

**Washington Staff:**

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**Office Phone**

office: (202) 208 -5820

cell: (b) (6)

Tom Strickland's Scheduler

Terri Johnson

office: (202) 208 -6087

cell: (b) (6)

Ethics

Melinda Loftin

(b) (6)

**Attire:**

Business

**Wednesday, April 29<sup>th</sup>**

**9:00 – 10:30am: DEPART DOI FOR NATIONAL CONSTITUTION CTR, PHILADELPHIA**

(b) (7)(C), (b) (6) KLS, Kendra Barkoff, Tami Heilemann, (b) (7)(C), (b) (6)

**10:30am: ARRIVE CONSTITUTION CENTER**

Location: 525 Arch St  
Philadelphia, PA 19106  
Phone: (215) 923-0004  
Fax: (215) 923-1749

**10:30 – 10:45am: SPEECH TO DOI EMPLOYEES AT NATIONAL CONSTITUTION CENTER**

Room: Kirby Auditorium  
Attendees: DOI Employees  
  
Staff: Tim Hartz, Kendra Barkoff  
Press: Open  
Crowd: Approx. 200  
Setup: Prepared remarks from podium  
Format:

**10:45 – 11:00am: TOUR OF LIBERTY BELL & INDEPENDENCE HALL**

Location: 500 Market Street  
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Participants:  
  
Staff: Tim Hartz  
Press: Open  
Setup: Walking tour of Liberty Bell & Independence Hall  
Format:

**11:00 – 11:30am: PRESS AVAIL**

Location: Independence Hall  
Staff: Kendra Barkoff  
Press: Open  
Setup: Podium with Independence Hall as backdrop  
Format:

**11:30 – 11:45am: DEPART INDEPENDENCE HALL FOR PHILADELPHIA INQUIRER**

(b) (7)(C), (b) (6) KLS, Kendra Barkoff, Tami Heilemann, TBD

**11:45am: ARRIVE PHILADELPHIA INQUIRER EDITORIAL BOARD**

Location: 400 N. Broad Street  
Philadelphia, PA 19130  
Phone: (215) 854-2000  
Fax: (701) 333-2521

**11:45 – 12:30pm: INTERVIEW WITH PHILADELPHIA INQUIRER EDITORIAL BOARD**

Room:  
Staff: Kendra Barkoff  
Set-up: Sit-down meeting with Ed Board  
Format: Q&A from Ed Board

**12:30 – 2:05pm: DEPART PHILADELPHIA INQUIRER FOR DOI, WAHSINGTON DC**

(b) (7)(C), (b) (6) KLS, Kendra Barkoff, Tami Heilemann, TBD

**2:00pm: ARRIVE DOI**

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: PHILADELPHIA, PA

DATES: 4/29/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS / 5/13/09 IRIS STRAITT

BM / 5/18/09 TIM MURPHY

M/L / 5/20/09 MELINDA LOFTIN

/ \_\_\_\_\_ JOAN PADILLA

MB / 6/2/09 MARGARET BRADLEY

Jan 6/17/09  
Bm

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: SALT LAKE CITY, UT/LAS VEGAS, NV/DENVER, CO

DATES: 5/1-3/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL XXXX

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS / 5/14/09 IRIS STRAITT

JEM / 5/18/09 TIM MURPHY

AKM / 5/22/09 Ed McDONNELL for  
MELINDA LOFTIN

\_\_\_\_ / \_\_\_\_\_ JOAN PADILLA

MB / 6/2/09 MARGARET BRADLEY

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 5/13/09

Subject: Secretary Ken Salazar – Salt Lake City, UT/Las Vegas, NV/Denver, CO  
- 5/1-3/09

Secretary Salazar traveled on 5/1/09 to Salt lake City, UT to participate in a BLM Employees meeting, met with Mayor Ralph Becker, and participated in the Community Meeting “Investments in Utah” and the Central Utah Projects Completion Act (CUPA) Meeting, and give an interview with the Salt Lake City Tribune. Secretary Salazar continued on to Las Vegas, NV and remained overnight. Secretary Salazar on 5/2/09 participated in meeting with Solar Energy Companies at Red Rock Canyon National Conservation Area, meet/greeted firefighters from the area, and participated in the BLM Management Stimulus Projects Press Conference. Secretary Salazar continued on to Denver, CO and remained overnight. Secretary Salazar returned to Washington, DC on 5/3/09.

The Secretary’s trip included official business: I have included the following documents of the Secretary’s travel: (1) the Secretary’s travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary’s travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business. Secretary Salazar traveled from Las Vegas, NV to Denver, CO on personal time and purchased his ticket on a non government rate. No lodging claimed on 5/2/09.

Attachment

ms

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>		<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE		<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION		<b>3. VOUCHER NO.</b> KSSALTLAKECIT050109_V01	
<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.		<b>b. SOCIAL SECURITY NO.</b> [REDACTED]		<b>6. PERIOD OF TRAVEL</b> a. FROM: 05/01/09 b. TO: 05/03/09		<b>4. SCHEDULE NO.</b>	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423		<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S): 0P135V b. DATE(S): 05/13/09		<b>10. CHECK NO.</b>	
<b>a. PRESENT DUTY STATION</b>		<b>f. RESIDENCE (City and State)</b>		<b>8. TRAVEL ADVANCE</b> a. Outstanding: 0.00 b. Amount to be applied: 0.00 c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash) d. Balance outstanding		<b>9. CASH PAYMENT RECEIPT</b> a. DATE RECEIVED b. AMOUNT RECEIVED \$ c. PAYEE'S SIGNATURE	
<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>		I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				Traveler's Initials	
<b>AGENT'S VALUATION OF TICKET</b> (a)		<b>ISSUING CARRIER</b> (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b> FROM (e) TO (f)		
7423918507 733.20				05/01/09			
7423918504 485.20				05/02/09			
<b>ACCOUNTING CLASSIFICATION:</b> 09 1000.DDD01 7.49		.68-2009	^^DM^1000^^	DDD01^68^	133.75	NR- 1,39	
<b>COMMENTS:</b> SPEECH/PRESENTATION. The SECY traveled from Las Vegas, NV to Denver, CO and remained overnight return ing to DC on 5/3/09. This portion of the trip was personal. The government ticke COMMENTS continued on next page							
<b>13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.</b>		<b>TRAVELER SIGN HERE</b> Ken Salazar		<b>DATE</b> JUN 17 2009		<b>AMOUNT CLAIMED</b> 133.75	
<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: if long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 660a).)</b>		<b>APPROVING OFFICIAL SIGN HERE</b> Renwick Amy 6/2/09		<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>			
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b> a. VOUCHER NO. b. D.O. SYMBOL c. MONTH & YEAR		<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b> AUTHORIZED CERTIFYING OFFICIAL SIGN HERE 112.48 96.00 DATE		<b>b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION</b> Certifier's initials: c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): d. NET TO TRAVELER		\$ 96.00 \$ 0.00 \$ 133.75	
<b>16. ACCOUNTING CLASSIFICATION</b> SEE BLOCK 12 ABOVE		\$ 16.48		See over difference owe DOT		112.48 21.27	

TRAVEL VOUCHER

TRAVEL AUTHORIZATION NUMBER(S)/DATE(S)

(b) (6)

OPI35V 05/13/09

SALAZAR, KENNETH L.

COMMENTS: (cont'd)

t would be from Las Vegas, NV to BWI Airport for \$372.72. The SECY'S personal ticket from Las Vegas, NV to Denver, CO to BWI was \$485.20.  $\$485.20 - \$372.72 = \$112.48$  the SECY owes for the difference. This \$112.48 is deducted from the SECY'S reimbursement. No lodging claimed on 5/2/09.

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete thru only for actual expense travel

Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.

(h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).

(j) Complete for per diem and actual expense travel.

(i) Show total subsistence expense incurred for actual expense travel.

(m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.

(n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **TRIP # 1** **PAGES 2**

**TRAVEL AUTHORIZATION NO.**  
OPI35V

**TRAVELER'S LAST NAME**  
SALAZAR

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE	LODGING	TOTAL SUBSISTENCE EXPENSE		MILEAGE	SUBSISTENCE	OTHER	
			BREAKFAST	LUNCH	DINNER	TOTAL								
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	
05/01		D-:RES: , Washingt												
05/01		Airfare (Non Reimbursable)												
05/01		A-:LAS VEGAS,NV												
05/01		A-:SALT LAKE CITY,				48.00			126.00		48.00		481.00	
05/01		D-:SALT LAKE CITY,												
05/01		TMC Fee												
05/01		Lodging Tax												
05/02		D-:LAS VEGAS,NV											48.00	
05/02		Airfare (Non Reimbursable)												
05/02		A-:DENVER, CO				49.00					49.00		49.00	
05/03		D-:DENVER, CO												
05/03		A:RES: , Washingt												
05/03		Subsistence				36.75					36.75		36.75	
05/03		TAV FEE -I												
										<b>SUBTOTALS</b>	0.00	133.75	0.00	
										<b>TOTALS</b>	0.00	133.75	0.00	

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** **96.00**

133.75

ACCOUNTING CLASS CODE	TRIP, 1
COM. CARR.-I-211C	1,218.40
LODGING-211D	137.34
M&IE-211D	133.75
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.25
09 1000.DDD01. .6	0.00
	0.00
	1,531.24
2009^^DM^1000^^DDD01^^68^	

-SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	1,531.24
NON-REIMBURSABLE EXPENSES -----	1,397.49
	=====
TOTAL AMOUNT CLAIMED -----	133.75
PREV PAYMENTS -----	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	-----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	133.75
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	133.75

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 5/13/09

Subject: Secretary Ken Salazar – Salt Lake City, UT/Las Vegas, NV/Denver, CO  
- 5/1-3/09

Secretary Salazar traveled on 5/1/09 to Salt lake City, UT to participate in a BLM Employees meeting, met with Mayor Ralph Becker, and participated in the Community Meeting “Investments in Utah” and the Central Utah Projects Completion Act (CUPA) Meeting, and give an interview with the Salt Lake City Tribune. Secretary Salazar continued on to Las Vegas, NV and remained overnight. Secretary Salazar on 5/2/09 participated in meeting with Solar Energy Companies at Red Rock Canyon National Conservation Area, meet/greeted firefighters from the area, and participated in the BLM Management Stimulus Projects Press Conference. Secretary Salazar continued on to Denver, CO and remained overnight. Secretary Salazar returned to Washington, DC on 5/3/09.

The Secretary’s trip included official business: I have included the following documents of the Secretary’s travel: (1) the Secretary’s travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary’s travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business. Secretary Salazar traveled from Las Vegas, NV to Denver, CO on personal time and purchased his ticket on a non government rate. No lodging claimed on 5/2/09.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

*ms*

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier 14.  Extra fare 15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family 19.  Shipment household goods and personal effects  
18.  Other (specify)  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

## ESTIMATED COST

20. Transportation \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \$ \_\_\_\_\_  
24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)  
27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)  
29. Renee Stone, Depy COS  
(TITLE)

SALES PERSON: 77  
CUSTOMER NBR: (b)(6)

ITINERARY/INVOICE NO. 0004555  
EEGZGM

DATE: 30 APR 09  
PAGE: 01

TO: NGMSDOI  
ETKT 30APR.

FOR: SALAZAR/KEN

REF: GDOIOS

THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.  
IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

01 MAY 09 - FRIDAY

AIR DELTA AIR LINES INC FLT:1743 COACH FOOD FOR PURCHASE  
LV BALTIMORE WASHNTN 720A EQP: BOEING 737-800

AR SALT LAKE CITY 1005A NON-STOP  
ARRIVE: TERMINAL UNIT 2 REF: C8DE14  
SALAZAR/KEN (b)(6)

AIR DELTA AIR LINES INC FLT:1118 COACH EQP: BOEING 737-800  
LV SALT LAKE CITY 500P 01HR 27MIN

DEPART: TERMINAL UNIT 2  
AR LAS VEGAS 527P NON-STOP  
ARRIVE: TERMINAL 1 REF: C8DE14  
SALAZAR/KEN (b)(6)

HOTEL LAS VEGAS OUT-02MAY CORP ID-560009417  
HAMPTON INN 1 NIGHT  
HAMPTON INN STES LA 1 ROOM 1 KING BED NONSMOKING  
4280 S GRAND CANYON DR COMP HI SPEED-LAPDESK-CURVED B  
LAS VEGAS NV 89147 RATE-126.00USD PER NIGHT  
PHONE 1-702-227-3305 CANCEL BY 06P DAY OF ARRIVAL  
FAX 1-702-227-3343  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 83884640  
ZD040619771

MCO XD8145774892

BILLED TO MASTERCARD 28.25\*  
SALAZAR KEN  
BILLED TO MASTERCARD 733.20\*  
SUB TOTAL 761.45  
NET CC BILLING 761.45\*  
TOTAL AMOUNT DUE 0.00

AIR TICKET DL7423918507  
ELC TKT

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: (b) (6)

ITINERARY/INVOICE NO. 0004555  
BEGZGM

DATE: 30 APR 09  
PAGE: 02

TO: NGMSDOI  
ETKT 30APR.

FOR: SALAZAR/KEN

REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//27APR  
LODGING DECLINED//27APR

A/4200  
U15-C0  
~~U8~~  
U7-0.00-28.25-0.00

SALES PERSON: 77  
CUSTOMER NBR: (b) (6)

ITINERARY/INVOICE NO. 0004549  
EEGZGM

DATE: 29 APR 09  
PAGE: 01

TO: NGMSDOI  
ETKT 30APR.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 27APR AT 1052 IS  
02 MAY 09 - SATURDAY  
AIR UNITED AIRLINES FLT:593 ECONOMY  
LV LAS VEGAS 1252P  
DEPART: TERMINAL 1  
AR DENVER 348P

EQP: AIRBUS A321-200  
01HR 56MIN  
NON-STOP  
REF: MVPS28

SALAZAR/KEN (b) (6) (b) (6)  
ECONOMY PLUS SEAT

03 MAY 09 - SUNDAY  
AIR UNITED AIRLINES FLT:58 ECONOMY  
LV DENVER 1102A  
AR BALTIMORE WASHNTN 423P

FOOD-BEV/PUR  
EQP: BOEING 757-200  
03HR 21MIN  
NON-STOP  
REF: MVPS28

SALAZAR/KEN (b) (6) (b) (6)  
ECONOMY PLUS SEAT

AIR TICKET UA7433918504  
ELEC TKT

SALAZAR KEN  
BILLED TO MASTERCARD

485.20\*

SUB TOTAL  
NET CC BILLING

485.20  
485.20\*

TOTAL AMOUNT DUE

0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//27APR  
LODGING DECLINED//27APR

CONTINUED ON PAGE 2

485.20

372.72 ~~govn't~~ gov'n't  
rate

\$ 112.48 amt due



has Vegas, NV to  
BWI Airport

SALES PERSON: 77  
CUSTOMER NBR: (b)(6)

ITINERARY/INVOICE NO. 0004549  
EEGZGM

DATE: 29 APR 09  
PAGE: 02

TO: NGMSDOI  
ETKT 30APR.

FOR: SALAZAR/KEN

REF: GDOIOS

A/4200  
U15-C0  
U8-----



4280 S. GRAND CANYON DRIVE

LAS VEGAS, NV 89147

TELEPHONE 702-227-3305

FAX 702-227-3343

official sponsor U.S. Olympic Team



XXXXSALAZAR, XXXKEN  
123  
LV, NV 89147  
US

name  
address

room number: 432/KXTO  
arrival date: 5/1/2009 1:53:00PM  
departure date: 5/2/2009  
adult/child: 1/0  
room rate: \$126.00

If the debit/credit card you are using for check-in is attached to a bank or checking account, a hold will be placed on the account for the full anticipated dollar amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such funds will not be released for 72 business hours from the date of check-out or longer at the discretion of your financial institution.

RATE PLAN L-SGV  
HH#  
AL  
BONUS AL CAR

Confirmation: 83884840

Rates subject to applicable sales, occupancy, or other taxes. Please do not leave any money or items of value unattended in your room. A safety deposit box is available for you in the lobby. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. I have requested weekday delivery of USA TODAY. If refused, a credit of \$.75 will be applied to my account. In the event of an emergency, I, or someone in my party, require special evacuation due to a physical disability. Please indicate yes by checking here:

5/2/2009 PAGE 1

signature:

date	reference	description	amount
5/1/2009	129434	GUEST ROOM	\$126.00
5/1/2009	129434	RM-OCCUPANCY TAX	\$11.34
		WILL BE SETTLED TO MC (0) (6)	\$137.34
		EFFECTIVE BALANCE OF	\$0.00
ESTIMATED CURRENCY TOTAL			

for reservations call 1.800.hampton or visit us online at [www.hampton.com](http://www.hampton.com)

account no.	date of charge	folio/check no.
card member name	authorization	56552 A initial
establishment no. and location <small>establishment agrees to transmit to card holder for payment</small>	purchases & services	
	taxes	
	tips & misc.	
signature of card member X	total amount	

KENNETH L. SALAZAR

(b) (6)

9855

23-771020

07/06/09 DATE

PAY TO THE ORDER OF

Department of Interior

\$ 16.48

System # 48/1

DOLLARS



Security Features on back

(b) (6)

FOR TRIP S/L-5/3 '09

164250

(b) (6)

9855



**THE TRIP OF THE SECRETARY**

**TO**

**SALT LAKE CITY**

**MAY 1, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
SALT LAKE CITY  
MAY 1, 2009**

**Weather:**

Salt Lake City, UT

Partly Cloudy; High 63 // Low 46

**Time Zone:**

Washington, DC  
Salt Lake City, UT

Eastern Time Zone  
Mountain Time Zone

**Utah Advance:**

Staff Lead  
Security  
Ride-Along

Tim Hartz  
Lt. [REDACTED]  
Sgt [REDACTED]

**Cell Phone:**

[REDACTED]

**Traveling Staff:**

Deputy Assistant Secretary FWS  
Director of Communications

Will Shafroth  
Betsy Hildebrandt

[REDACTED]

**Washington Staff:**

Secretary's Scheduler

Joan Padilla

**Office Phone**  
office: (202) 208-5820  
cell: [REDACTED]  
office: (202) 208-6087  
cell: [REDACTED]

Tom Strickland's Scheduler

Terri Johnson

Ethics

Melinda Loftin

**Attire:**

**Friday, May 1st**

**7:20 – 10:05am: WHEELS-UP BWI AIRPORT TO SALT LAKE CITY, UT**

**(MT)**

*Washington to Salt Lake*

Delta # 1743

Flight Time: 4 hrs 45 min

Staff: Will Shafroth, Betsy Hildebrandt

Ride-along: (b) (6), (b) (7)(C), (b) (7)(E)

**10:05am: WHEELS-DOWN SALT LAKE AIRPORT**

**(MT)**

**10:20 - 11:00am: DEPART SALT LAKE AIRPORT FOR BUREAU OF LAND MANAGEMENT**

**11:00am: ARRIVE AT BUREAU OF LAND MANAGEMENT**

Address: Gateway Center 3

440 West 200 South, Suite 500

Salt Lake City

Phone: Lola Bird (BLM Acting Chief of External Affairs): (801) 539-4033

Fax:

**11:00– 11:45am: EMPLOYEE MEETING:**

Room: Monument Conference Room

Attendees:

Staff: Betsy Hildebrandt, Will Shafroth, Tim Hartz

Press:

Crowd: Several hundred DOI employees will be invited.

Setup:

Format:

\*\*\*NOTE: People to thank:

Jeff Rawson, BLM Associate State Director (most senior BLM staffer in attendance)

Lola Bird with BLM External Affairs – was very helpful in setting up all of today's meetings

**11:45-12:00pm: MEETING WITH MAYOR RALPH BECKER (D)**

Room: Hold

**12:00 - 12:45pm: COMMUNITY MEETING- "INVESTMENTS IN UTAH"**

Room: Monument Conference Room

Attendees:

Staff: Betsy Hildebrandt, Will Shafroth, Tim Hartz

Press:

Crowd:

Setup:  
Format:

**12:45 – 1:15pm: PRESS AVAIL:**

Room:  
Attendees:

Staff: Betsy Hildebrandt, Will Shafroth, Tim Hartz

Press:  
Crowd:  
Setup:  
Format: Gaggle

**1:15pm-1:30pm:**

**LUNCH:**

Room: Hold

**1:30 - 2:00pm: CENTRAL UTAH PROJECTS COMPLETION ACT (CUPCA) MEETING**

Room:  
Attendees:

**Central Utah Water Conservancy District:**

Don Christiansen - General Manager, Lee Wimmer - Assistant  
General Manager

**Utah Reclamation Mitigation and Conservation Commission:**

Michael Weland - Executive Director  
Mark Holden – Project Manager

**Ute Tribe:**

Ron Groves - Tribal Business Committee Member

**Bureau of Reclamation:**

Larry Walkoviak - Regional Director  
Bruce Barrett – Area Manager

**CUPCA Office:**

Reed Murray - Program Director

Staff: Will Shafroth, Tim Hartz

Press:  
Crowd:  
Setup:

Format: President of CUPCA will introduce YOU

**2:00 - 2:20pm: DEPART CUPCA MEETING FOR SALT LAKE CITY TRIBUNE**

**2:20pm: ARRIVE SALT LAKE CITY TRIBUNE**

Location:  
Salt Lake Tribune  
90 South 400 West  
6<sup>th</sup> Floor

Salt Lake City, UT 84101-1431  
Phone: Paul Wetzel: (801) 257-8881  
Fax:

**2:30pm-3:30pm: INTERVIEW WITH SALT LAKE CITY TRIBUNE EDITORIAL BOARD**

Room:  
Staff: Betsy Hildebrandt, Will Shafroth, Tim Hartz  
Set-up: Sit-down meeting with Ed Board  
Format: Q&A from Ed Board

**3:30pm- 3:45pm: DEPART SALT LAKE CITY TRIBUNE EDITORIAL BOARD FOR SALT LAKE CITY AIRPORT**

**3:45pm: ARRIVE SALT LAKE CITY AIRPORT**

**5:00pm: WHEELS-UP SALT LAKE CITY AIRPORT TO LAS VEGAS, NV**

(MT) *Salt Lake City to Las Vegas*  
Delta # 1118  
Flight Time: 1 hr 27 min

(b) (6), (b) (7)(C), (b) (7)(E)

**5:27pm: WHEELS DOWN LAS VEGAS, NEVADA**  
(PT)

**NOTE:**

\*\*\*\*Will Shafroth and Betsy Hildebrandt will be taking the following flight to meet YOU in Las Vegas:

**7:40 pm:**  
(MT)

**WHEELS-UP FROM SALT LAKE CITY, UTAH TO NEVADA**

Airline: Delta  
Flight #: 1645  
Travel Time: 1 hr 22 min

**8:02 pm:**  
(PT)

**WHEELS-DOWN LAS VEGAS, NEVADA**

FINAL



**THE TRIP OF THE SECRETARY**

**TO**

**NEVADA**

**MAY 1 – MAY 2, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
NEVADA  
MAY 1 – MAY 2, 2009**

**Weather:**

Salt Lake City, UT  
Las Vegas, NV

Partly Cloudy; High 63 // Low 46  
Partly Cloudy; High 79 // Low 62

**Time Zone:**

Salt Lake City, UT  
Las Vegas, NV

Mountain Time Zone  
Pacific Time Zone

**Montana Advance:**

Staff Lead

Security

Ride-Along

Jordan Montoya

Lt.

Sgt

**Cell Phone:**

(b) (6) (b) (7)(C)  
[Redacted]

**Traveling Staff:**

Deputy Assistant Secretary FWS  
Deputy Assistant Secretary LMM  
Director of Communications

Will Shafroth  
Ned Farquhar  
Betsy Hildebrandt

(b) (6)  
[Redacted]

**Washington Staff:**

Secretary's Scheduler

Tom Strickland's Scheduler

Ethics

Joan Padilla

Terri Johnson

Melinda Loftin

**Office Phone**

office: (202) 208-5820

cell: (b) (6)

office: (202) 208-6087

cell: (b) (6)

**Attire:**

Business casual

**Friday, May 1, 2009**

**5:00 pm: WHEELS-UP FROM SALT LAKE CITY, UTAH TO  
(MT) NEVADA**

Airline: Delta  
Flight #: 1118  
Travel Time: 1 hr 27 min  
KLS Seat: (b) (6), (b) (7)(C), (b) (7)(E)

**5:27 pm: WHEELS-DOWN LAS VEGAS, NEVADA  
(PT)**

**5:45 pm: UNLOAD AIRCRAFT/DEPART FOR RON**

(b) (6), (b) (7)(C), (b) (7)(E)

**6:00 pm: ARRIVE RON**

Location: Hampton Inn & Suites Hotel  
4280 S. Grand Canyon Dr.  
Las Vegas, NV 89147  
Phone: (702) 227-3305  
Fax: (702) 227-3343

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**Saturday, May 2, 2009**

**9:10a.m. DEPART RON FOR RED ROCK CANYON FIRE STATION**

(b) (6), (b) (7)(C), (b) (7)(E)

**9:30 a.m. ARRIVE RED ROCK CANYON FIRE STATION**

Location: Hwy 159  
North Las Vegas, NV 86124  
Phone: (702) 515-5350

9:30-10:30 a.m.

**MEETING WITH SOLAR ENERGY COMPANIES**

**Room:** Training Room

**Staff:** Will Shafroth, Ned Farquha

**Participants:** Renewable Development and Energy Companies  
Representatives

10:30-10:45 a.m.

**MEET/GREET WITH SPEAKERS/FIREFIGHTERS**

**Room:** Green Room

**Staff:** Will Shafroth, Ned Farquhar

**\*\*Photo-ops with Firefighters and BLM Staff**

10:45-11:30 a.m.

**PRESS CONFERENCE: BLM MANAGEMENT STIMULUS  
PROJECTS**

**Room:** Outside ceremony held at the NCA Fire Station

**Staff:** Will Shafroth, Betsy Hildebrandt, Ned Farquhar,  
Jordan Montoya,

**Press:** Open

**Audience:** Friends of Red Rock, Board Members, Fire  
Personnel, District Law Enforcement

**Set-up:** chairs for 150, two fire engines, podium w/ mic,

Secretary of the Interior seal, speakers sitting near podium, Red  
Rock Canyon as backdrop

**Participants:** Ron Wenker, BLM Nevada State Director  
YOU

Congresswoman Dina Titus

Mike Pool, Acting BLM Director

**Program:**

10:45-11:15 a.m. Ron Wenker delivers opening remarks

11:15-11:30 a.m. YOU deliver remarks

Congresswoman Titus delivers remarks

Mike Pool delivers closing remarks

11:15-11:30 a.m. Photo-op with speakers and stand-up  
interviews

11:30 a.m.

**DEPART RED ROCK CANYON NATL. CONSERVATION  
AREA TO LAS VEGAS AIRPORT**

(b) (6), (b) (7)(C), (b) (7)(E)

12:52 p.m.

**WHEELS-UP LAS VEGAS, NV TO DENVER**

Airline: United

Flight #: 593

Travel Time: 1 hr 56 min

(b) (6), (b) (7)(C), (b) (7)(E)

3:48 p.m.  
(MT)

**WHEELS-DOWN DENVER INTERNATIONAL AIRPORT**

4:00 p.m.

**DEPART DENVER INTERNATIONAL AIRPORT TO RESIDENCE**

(b) (6), (b) (7)(C),  
(b) (7)(E)

Sunday, May 3, 2009

11:02 am  
(MT)

**WHEELS-UP FROM DENVER TO BALTIMORE**

Airline: United

Flight #: 58

Travel Time: 3 hours 21 minutes

(b) (6), (b) (7)(C), (b) (7)(E)

4:23 pm  
(EST)

**WHEELS-DOWN BALTIMORE**

4:40 pm  
(EST)

**UNLOAD/DEPART TO RESIDENCE**

<b>TRAVEL VOUCHER</b>  <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> <b>BUREAU DIVISION OR OFFICE</b>	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSNEWARKDE050409 V01  <b>4. SCHEDULE NO.</b>																																
<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.  <b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240  <b>e. PRESENT DUTY STATION</b>		<b>b. SOCIAL SECURITY NO.</b> (b) (7)  <b>d. OFFICE TELEPHONE NO.</b> 202-273-3423  <b>f. RESIDENCE (City and State)</b> F																																	
<b>8. TRAVEL ADVANCE</b> a. Outstanding: 0.00 b. Amount to be applied: 0.00 c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash) D. Balance outstanding		<b>9. CASH PAYMENT RECEIPT</b> a. DATE RECEIVED b. AMOUNT RECEIVED \$ c. PAYEE'S SIGNATURE																																	
<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>		<b>6. PERIOD OF TRAVEL</b> a. FROM: 05/04/09 b. TO: 05/05/09  <b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S): OPI397 b. DATE(S): 05/13/09  <b>10. CHECK NO.</b>																																	
<b>11. PAID BY</b>		I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) <span style="float: right;">▶ <i>Traveler's Initials</i></span>																																	
217590968 7423918534 7423918527 ACCOUNTING CLASSIFICATION: 09 1000.DDD01 6.74  COMMENTS: SPEECH/PRESENTATION.		<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">AGENT'S VALUATION OF TICKET <small>(a)</small></th> <th rowspan="2">ISSUING CARRIER <small>(Initials)</small> <small>(b)</small></th> <th rowspan="2">MODE CLASS OF SERVICE AND ACCOMMODATIONS <small>(c)</small></th> <th rowspan="2">DATE ISSUED <small>(d)</small></th> <th colspan="2">POINTS OF TRAVEL</th> </tr> <tr> <th>FROM <small>(e)</small></th> <th>TO <small>(f)</small></th> </tr> </thead> <tbody> <tr> <td>214.60</td> <td></td> <td></td> <td>05/04/09</td> <td></td> <td></td> </tr> <tr> <td>92.60</td> <td></td> <td></td> <td>05/04/09</td> <td></td> <td></td> </tr> <tr> <td>186.60</td> <td></td> <td></td> <td>05/05/09</td> <td></td> <td></td> </tr> <tr> <td colspan="4">.68-2009^^DM^1000^^DDD01^68^ -</td> <td>96.00</td> <td>NR-</td> </tr> </tbody> </table>		AGENT'S VALUATION OF TICKET <small>(a)</small>	ISSUING CARRIER <small>(Initials)</small> <small>(b)</small>	MODE CLASS OF SERVICE AND ACCOMMODATIONS <small>(c)</small>	DATE ISSUED <small>(d)</small>	POINTS OF TRAVEL		FROM <small>(e)</small>	TO <small>(f)</small>	214.60			05/04/09			92.60			05/04/09			186.60			05/05/09			.68-2009^^DM^1000^^DDD01^68^ -				96.00	NR-
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<b>13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me.</b> When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.  <b>TRAVELER SIGN HERE</b> ▶		<b>DATE</b>	<b>AMOUNT CLAIMED</b> ▶ 96.00																																
<b>14. This voucher is approved, Long distance phone calls, if any, are certified as necessary in the interest of the Government.</b> (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 580a))  <b>APPROVING OFFICIAL SIGN HERE</b> ▶		<b>DATE</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b> a. DIFFERENCES, IF ANY (Explain and show amount)																																
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b> a. VOUCHER NO. b. D.O. SYMBOL c. MONTH & YEAR		b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION Certifier's initials: c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol)																																	
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b> <b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶		<b>DATE</b>	d. <b>NET TO TRAVELER</b> ▶ \$ 96.00																																
<b>18. ACCOUNTING CLASSIFICATION</b> SEE BLOCK 12 ABOVE																																			

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** *(Unlisted items are self explanatory)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.

(h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).

(i) Complete for per diem and actual expense travel.

(j) Show total subsistence expense incurred for actual expense travel.

(m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.

(n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **TRIP # 1** **PAGES 2**

**TRAVEL AUTHORIZATION NO.**  
OPI397

**TRAVELER'S LAST NAME**  
SALAZAR

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES						MILEAGE RATE:	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE	LODGING	TOTAL SUBSISTENCE EXPENSE	NO. OF MILES	MILEAGE	SUBSISTENCE	OTHER
			BREAK-FAST	LUNCH	DINNER	TOTAL							
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)
05/04		D-:DOI, MIB											
05/04		Airfare (Non Reimbursable)											
05/04		Airfare (Non Reimbursable)											
05/04		A-:NEWARK, DE											
05/04		D-:NEWARK, DE											
05/04		A-:CHICAGO, IL				48.00		209.00	48.00			48.00	
05/04		TMC Fee											
05/04		Lodging Tax											
05/05		D-:CHICAGO, IL											
05/05		Airfare (Non Reimbursable)											
05/05		A:RES: , Washinton											
05/05		Subsistence				48.00			48.00			48.00	
05/05		TAV FEE -I											
									<b>SUBTOTALS</b>		0.00	96.00	0.00
									<b>TOTALS</b>		0.00	96.00	0.00

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil,

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 96.00

=====

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	493.80
LODGING-211D	241.19
M&IE-211D	96.00
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.25
-----	-----
09 1000.DDD01. .6	872.74
	0.00
	0.00
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	872.74
NON-REIMBURSABLE EXPENSES -----	776.74
	=====
TOTAL AMOUNT CLAIMED -----	96.00
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	-----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	96.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	96.00

=====

STATUS	DATE	TIME	SIGNATURE NAME
CREATED	05/13/09	14:20 EDT	Iris Straitt
T-ENTERED	06/22/09	07:58 EDT	Iris Straitt
AUTHORIZED	06/22/09	08:03 EDT	Iris Straitt
ADJUSTED	06/25/09	12:09 EDT	Iris Straitt
T-ENTERED	06/25/09	12:10 EDT	Iris Straitt
AUTHORIZED	06/25/09	12:21 EDT	Iris Straitt
TV AUDITOR REVIEWED	06/25/09	15:58 EDT	Barbara A Smith
APPROVED	06/25/09	16:33 EDT	BARBARA A MARTIN
AUDIT PASS	06/25/09	16:36 EDT	Paul Payment
PAY LINK	06/25/09	16:36 EDT	Paul Payment
PAYMENT SUBMITTED	06/25/09	16:37 EDT	Paul Payment
PAID	06/29/09	09:22 EDT	Paul Payment

I certify that the electronic signatures listed above are valid and on file.

\_\_\_\_\_  
SIGNED

\_\_\_\_\_  
DATE

ms

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>		<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE		<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION		<b>3. VOUCHER NO.</b> KSNEWARKDE050409 V01	
5. a. NAME (Last, first, middle initial) SALAZAR, KENNETH L.		b. SOCIAL SECURITY NO. (b) (6)		6. PERIOD OF TRAVEL a. FROM 05/04/09 b. TO 05/05/09		4. SCHEDULE NO.	
c. MAILING ADDRESS (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		d. OFFICE TELEPHONE NO. 202-273-3423		7. TRAVEL AUTHORIZATION a. NUMBER(S) 0PI397 b. DATE(S) 05/13/09		10. CHECK NO.	
e. PRESENT DUTY STATION		f. RESIDENCE (City and State)		8. TRAVEL ADVANCE		9. CASH PAYMENT RECEIPT	
a. Outstanding 0.00		b. Amount to be applied 0.00		a. DATE RECEIVED		b. AMOUNT RECEIVED \$	
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)		D. Balance outstanding		c. PAYEE'S SIGNATURE		11. PAID BY	
12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attach passenger coupon; if cash is used show claim on reverse side)		I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) <span style="float: right;">▶ Traveler's Initials</span>					
		AGENT'S VALUATION OF TICKET (a)		ISSUING CARRIER (Initials) (b)		MODE CLASS OF SERVICE AND ACCOMMODATIONS (c)	
		DATE ISSUED (d)		POINTS OF TRAVEL FROM (e) TO (f)			
217590968 214.60		05/04/09					
7423918534 92.60		05/04/09					
7423918527 186.60		05/05/09					
ACCOUNTING CLASSIFICATION: 09 1000.DDD01 68-2009^^DM^1000^DDD01^68^ - 96.00 NR- 77 6.74							
COMMENTS: SPEECH/PRESENTATION.							
13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.		TRAVELER SIGN HERE ▶ <i>Ken Salazar</i>		DATE JUN 17 2009		AMOUNT CLAIMED ▶ 96.00	
NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).							
14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)		APPROVING OFFICIAL SIGN HERE ▶ <i>Russell Stone</i>		DATE 6/2/09		17. FOR FINANCE OFFICE USE ONLY COMPUTATION	
15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION		a. VOUCHER NO.		b. D.O. SYMBOL		c. MONTH & YEAR	
16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT		AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶		DATE		d. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION	
						Certifier's initials: \$	
						e. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00	
						f. NET TO TRAVELER ▶ \$ 96.00	
18. ACCOUNTING CLASSIFICATION SEE BLOCK 12 ABOVE							

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
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Complete this information if this is a continuation sheet. **PAGE 2**  
**TRIP # 1** OF **1** PAGES

**TRAVEL AUTHORIZATION NO.**  
**OPI397**

**TRAVELER'S LAST NAME**  
**SALAZAR**

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000 NO. OF MILES (k)	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)		MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)	
			BREAKFAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)								
05/04		D-:DOI, MIB												
05/04		Airfare (Non Reimbursable)												
05/04		Airfare (Non Reimbursable)												
05/04		A-:NEWARK, DE												
05/04		D-:NEWARK, DE												
05/04		A-:CHICAGO, IL				48.00		209.00	48.00			48.00		
05/04		TMC Fee												
05/04		Lodging Tax												
05/05		D-:CHICAGO, IL												
05/05		Airfare (Non Reimbursable)												
05/05		A:RES: , Washinton												
05/05		Subsistence				48.00			48.00			48.00		
05/05		TAV FEE -I												
									<b>SUBTOTALS</b>	0.00	96.00	0.00		
									<b>TOTALS</b>	0.00	96.00	0.00		

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

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requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** **96.00**

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	493.80
LODGING-211D	241.19
M&IE-211D	96.00
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.25
09 1000.DDD01. .6	0.00
	0.00
	872.74

2009^^DM^1000^^DDD01^^68^

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	872.74
NON-REIMBURSABLE EXPENSES -----	776.74
	=====
TOTAL AMOUNT CLAIMED -----	96.00
PREV PAYMENTS	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	-----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	96.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD -----	0.00
PAY TO TRAVELER -----	96.00

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 5/13/09

Subject: Secretary Ken Salazar – Newark, DE/Chicago, IL  
- 5/4-6/09

Secretary Salazar traveled on 5/4/09 to Newark, DE to give remarks at the Atlantic Wind Conference with VP Joe Biden, participated in the Pars Forum, and continued on to Chicago, IL and remained overnight. Secretary Salazar on 5/5/09 gave remarks at the Windpower 09 Conference, toured the exhibits, meet with General Wesley Clark, and meet with Miguel Sebastian, Spanish Minister of Industry, Trade and Tourism. Secretary Salazar also participated in a Chicago Tribune Editorial Board. Secretary Salazar returned to Washington, DC on 5/5/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

*ms*

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier 14.  Extra fare 15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family 19.  Shipment household goods and personal effects  
18.  Other (specify)  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

## 24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS  
(TITLE)

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004590  
IYDMZG

DATE: 04 MAY 09  
PAGE: 01

TO: NGMSDOI  
ETKT 04MAY.

FOR: SALAZAR/KEN

REF: GDOIOS

THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.  
IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

04 MAY 09 - MONDAY

AIR UNITED AIRLINES FLT:563 ECONOMY  
LV PHILADELPHIA 450P EQP: BOEING 757-200  
DEPART: TERMINAL D 02HR 20MIN  
AR CHICAGO OHARE 610P NON-STOP  
ARRIVE: TERMINAL 1 REF: WBGNMI  
SALAZAR/KEN UA-00626519997

AIR TICKET	UA7423918534	SALAZAR KEN	
ELEC TKT		BILLED TO MASTERCARD	92.60*
			-----
		SUB TOTAL	92.60
		NET CC BILLING	92.60*
			-----
		TOTAL AMOUNT DUE	0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//04MAY  
LODGING DECLINED//04MAY

A/757  
U15-C0  
U8-----  
U7-0.00--0.00

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004571  
IPAVNI

DATE: 04 MAY 09  
PAGE: 01

TQ: NGMSDOI  
ETKT 30APR.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 30APR AT 1644 IS 214.60  
04 MAY 09 - MONDAY

OTHER INFORMATION

SOUTHWEST CONFIRMATION JAIJLV

AIR SOUTHWEST AIRLINES FLT:772 ECONOMY  
LV PHILADELPHIA 540P  
DEPART: TERMINAL E  
AR CHICAGO MIDWAY 705P

EQP: BOEING 737-700  
02HR 25MIN  
NON-STOP  
REF: JAIJLV

OTHER PHILADELPHIA

THANK YOU FOR CHOOSING CWTSATO TRAVEL  
XD 8145774904

BILLED TO MASTERCARD

28.25\*

ELECTRONIC TICKET CONFIRMATION - WN - JAIJLV

AIR TICKET WN2127590968  
ELEC TKT

**REFUND**  
BILLED TO MASTERCARD  
SUB TOTAL  
NET CC BILLING

5/5/09

214.60\*

242.85

242.85\*

\*\*THIS IS YOUR RECEIPT\*\*

TOTAL AMOUNT DUE

0.00

NOTICE- PAYMENT MADE DIRECTLY TO TRANSPORTING CARRIER.

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004571  
IPAVNI

DATE: .04 MAY 09  
PAGE: 02

7 TO: NGMSDOI  
ETKT 30APR.

FOR: SALAZAR/KEN

REF: GDOIOS

A/300  
U15-C0  
U8-----  
U7-0.00-28.25-0.00

# Ambrose, Matthew

**From:** Southwest Airlines [SouthwestAirlines@mail.southwest.com]  
**Sent:** Monday, May 04, 2009 8:20 AM  
**To:** Ambrose, Matthew  
**Subject:** WN - JAIJLV - SALAZAR/KEN



**SOUTHWEST.COM**

Receipt and Itinerary as of 05/04/09 7:20 AM

**Confirmation Number**  
JAIJLV



Confirmation Date: 04/30/09  
ARC no: 09581283  
Received:

**Be prepared when you get there!**  
Consult [Travel Guide](#) for relevant tips from real travelers.

Passenger Information			
Passenger Name	Account Number	Ticket#	Expiration <sup>1</sup>
SALAZAR/KEN	- None Entered -	5262127590968	05/04/10

<sup>1</sup> All travel involving funds from this Confirmation Number must be completed by the expiration date.

Itinerary		
Date	Flight	Routing Details
Mon May 04	0772	Depart PHILADELPHIA PA (PHL) at 5:40 PM Arrive in CHICAGO MIDWAY (MDW) at 7:05 PM

Cost and Payment Summary	
Air	\$ 189.77
Tax	\$ 17.83
PFC Fee	\$ 4.50
Security Fee	\$ 2.50
<b>Total Payment:</b>	<b>214.60</b>

Current payment(s)  
05/04/09 Mastercard XXXXXXXXXXXXX3268 \$214.60

Fare Rule(s)
VIA WN ONLY. All travel involving funds from this Confirmation Number must be completed by the expiration date. Any change to this itinerary may result in a fare increase.

Fare Calculation:  
PHL WN CHI189.77YDG 189.77 END ZPPHL XFPHL4.5 AY2.50\$PHL2.50

Important Checkin Requirement
Passengers who do not obtain a boarding pass and are not present and available for boarding in the departure gate area at least ten minutes prior to scheduled departure time may have their

Reserved space cancelled and will not be eligible for denied boarding compensation.

### **Southwest Airlines Co. Notice of Incorporated Terms**

Air transportation by Southwest Airlines is subject to Southwest Airlines' Passenger Contract of Carriage, the terms of which are incorporated by reference.

### **Notice of Incorporated Terms**

#### **Additional Information for Travelers**

[Online Checkin](#) | [Free Baggage Allowance](#) | [Checkin Requirements](#) | [Print Security Document](#)  
[Inflight Service](#) | [Travel Tips](#) | [Refund Information](#) | [Privacy Policy](#) | [Southwest Airlines Destinations](#)

We can notify you of flight departure or arrival status via text messages on your cell phone, pager, personal digital assistant (PDA), or e-mail account. Or, use our automated phone service by calling 1-888-SWA-TRIP.

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004582  
IYDMZG

DATE: 04 MAY 09  
PAGE: 01

TO: NGMSDOI  
ETKT 04MAY.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 04MAY AT 1006 IS 186.60

05 MAY 09 - TUESDAY

AIR	UNITED AIRLINES	FLT:616	ECONOMY	
	LV CHICAGO OHARE		205P	EQP: AIRBUS A320
	DEPART: TERMINAL 1			01HR 51MIN
	AR WASHINGTON REAGAN		456P	NON-STOP
	ARRIVE: TERMINAL C			REF: WBGNMI
	SALAZAR/KEN	SEAT-8A	UA-00626519997	
		ECONOMY PLUS SEAT		

AER TICKET	UA7423918527	SALAZAR KEN	
ELEC TKT		BILLED TO MASTERCARD	186.60*
		SUB TOTAL	186.60
		NET CC BILLING	186.60*
		TOTAL AMOUNT DUE	0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//04MAY  
LODGING DECLINED//04MAY

A/757  
U15-C0  
U8-----  
U7-0.00--0.00



EMBASSY SUITES  
HOTELS

511 North Columbus Drive • Chicago, IL 60611  
Phone (312) 836-5900 • Fax (312) 836-5901  
For reservations across the nation  
www.embassysuites.com or 1-800-EMBASSY

Name & Address

SALAVAR, KEN  
1849 B ST NW  
  
WASHINGTON, DC 20240  
US

Suite 923/KNGN  
Arrival Date 5/4/2009 2:24:00PM  
Departure Date 5/5/2009

Adult/Child 1/0  
Suite Rate 209.00

RATE PLAN S-GVT  
HH#  
AL:  
CAR:

*Folio*

CONFIRMATION NUMBER : 84373452

5/5/2009 PAGE 1

DATE	REFERENCE	DESCRIPTION	AMOUNT
5/4/2009	3521352	GUEST ROOM	\$209.00
5/4/2009	3521352	STATE TAX	\$24.87
5/4/2009	3521352	CITY TAX	\$7.32
		** BALANCE **	\$241.19

The Hilton Family



Official Sponsor

ACCOUNT NO.	
CARD MEMBER NAME	
ESTABLISHMENT NO. & LOCATION	ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT
CARD MEMBER'S SIGNATURE	X

DATE OF CHARGE	FOLIO NO./CHECK NO.
	600924 A
AUTHORIZATION	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	

**THE TRIP OF THE SECRETARY**

**TO**

**DELAWARE**

**MAY 4, 2009**

**TRIP SUMMARY**  
**THE TRIP OF THE SECRETARY**

(b) (7)  
(C) (b)

**TO**  
**DELAWARE**  
**MAY 4, 2009**

**Weather:**

Washington D.C.                      Showers; High 68//Low 53

New Castle, DE                      Showers; High 61//Low 50

• **Time Zone:** Eastern Time Zone

**Delaware Advance:**

Staff Lead Tim Hartz

(202) 425-2229

Advance

(b) (7)(C), (b) (6)

Ride-Along

(b) (7)(C), (b) (6)

Security

(b) (7)(C), (b) (6)

Security

(b) (7)(C), (b) (6)

Photographer

Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Chief of Staff

Tom Strickland

Counselor to Secretary

Steve Black

Press Secretary

Kendra Barkoff

Intergovernmental Affairs

Lori Faeth

(b) (6)

**Monday, May 4, 2009**

**9:45 - 12:15pm: DEPART DOI EN ROUTE TO  
UNIVERSITY OF DELAWARE**

(b) (7)(C), (b) (6) KLS, Tom Strickland, Kendra Barkoff, (b) (7)(C), (b) (6)  
(b) (7)(C), (b) (6) (b) (7)(C), (b) (6) (b) (7)(C), (b) (6) Tami Heilemann,  
Steve Black

**12:15pm: ARRIVE UNIVERSITY OF DELAWARE**

Address: University of Delaware  
Memorial Hall  
167 S. College Rd  
Newark, DE 19716  
Phone: (302) 831-2222  
Fax: (302) 831-8745

**12:25 - 12:45pm: MEETING WITH VICE PRESIDENT**

Room: Hold (Room 109)

Staff: Tim Hartz

\*\*\* YOU and VPOTUS receive a briefing.

**12:45 - 1:45 pm: ATLANTIC WIND PRESS CONFERENCE**

Room: Memorial Hall

Press: Open

Staff: Tim Hartz, Kendra Barkoff

Crowd: 30-50 people

Set-up:

Participants:

- Vice President Joe Biden
- Senator Thomas Carper
- Governor Jack Markell
- Representative Mike Castle (R)

Program:

- Patrick Harker, University of Delaware President
- Rep. Castle makes brief remarks
- Senator Carper makes brief remarks
- Governor Markell makes brief remarks
- Dr. Willett Kempton (Assoc. Professor of Marine Sciences) gives remarks
- YOU make remarks and introduce VPOTUS
- VPOTUS makes remarks
- All depart

**1:45 – 2:00pm: DEPART UNIVERSITY FOR NEW CASTLE PRESBYTERIAN CHURCH**

(b) (7)(C), (b) (6) KLS, Tom Strickland, Senator Carper, (b) (7)(C), (b) (6)

(b) (7)(C), (b) (6) Kendra Barkoff, Steve Black, Tami Heilemann, (b) (7)(C), (b) (6)

(b) (7)(C), (b) (6)

**2:00pm: ARRIVE NEW CASTLE PRESBYTERIAN CHURCH**

Location: 25 E 2nd St  
New Castle, DE 19720

Phone:-(302) 328-3279

**Washington Staff:**

**Office Phone**

Secretary's Scheduler Joan Padilla *office:* (202) 208-5820

*cell:* (b) (6)

Tom Strickland's Scheduler Terri Johnson *office:* (202) 208-6087

*cell:* (b) (6)

Ethics Melinda Loftin (703) 862-5552

**Additional Staff:**

Sen. Carper's Press Secretary

Emily Cunningham *cell:*

(b) (6)

NPS Public Affairs Officer

Phil Sheridan *cell:*

(b) (6)

**Attire:**

Business

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: NEWARK, DE/CHICAGO, IL

DATES: 5/4-6/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS / 5/13/09 IRIS STRAITT

TM / 5/18/09 TIM MURPHY

GMM / 5/22/09 ED McDONNELL for  
MELINDA LOFTIN

\_\_\_\_ / \_\_\_\_\_ JOAN PADILLA

MB / 6/2/09 MARGARET BRADLEY

NB

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>		<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE		<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION		<b>3. VOUCHER NO.</b> KSMANHATTANNY050709_V01	
<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.		<b>b. SOCIAL SECURITY NO.</b> (b) (6)		<b>6. PERIOD OF TRAVEL</b> a. FROM 05/07/09 b. TO 05/11/09		<b>4. SCHEDULE NO.</b>	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423		<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) OP17NU b. DATE(S) 05/14/09		<b>10. CHECK NO.</b>	
<b>a. PRESENT DUTY STATION</b>		<b>I. RESIDENCE (City and State)</b>		<b>11. PAID BY</b>			
<b>8. TRAVEL ADVANCE</b>		<b>9. CASH PAYMENT RECEIPT</b>					
a. Outstanding		a. DATE RECEIVED		b. AMOUNT RECEIVED			
b. Amount to be applied				\$			
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)		c. PAYEE'S SIGNATURE					
D. Balance outstanding							

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) <span style="float: right;">▶ <i>Traveler's Initials</i></span>					
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>	
				FROM (e)	TO (f)	
2V7423918538 ACCOUNTING CLASSIFICATION: 09 1000.DDD01 9.86 COMMENTS: SPEECH/PRESENTATION. No lodging claimed 5/8-10/09. No per diem claimed 5/9-11/09. 3/4 per diem for 5/8/09. SECY purchased his own personal ticket from NYC, NY to Denver CO and returning to DC on 5/11/09.	179.00 .68-2009		05/07/09		84.75 NR- 54	

**13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.**

TRAVELER SIGN HERE ▶ *Ken Salazar* DATE JUN 19 2009 AMOUNT CLAIMED ▶ 84.75

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>			<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
APPROVING OFFICIAL SIGN HERE ▶ <i>Renue Stone</i> DATE 6-18-09			a. DIFFERENCES, IF ANY (Explain and show amount)	
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>			b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION	
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR	Certifier's initials: \$	
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>			c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00	
AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶			d. NET TO TRAVELER ▶ \$ 84.75	

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE



**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- (g) (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals). Complete for per diem and actual expense travel.
- (i) Show total subsistence expense incurred for actual expense travel.
- (j) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (m) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.
- (n)

Complete this information if this is a continuation sheet. **TRIP # 1** PAGE **2** OF **1** PAGES

TRAVEL AUTHORIZATION NO.

OPI7NU

TRAVELER'S LAST NAME

SALAZAR

DATE	TIME (Hour and arr/vpm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000 NO. OF MILES	AMOUNT CLAIMED		
			MEALS				MISCELLANEOUS SUBSISTENCE	LODGING	TOTAL SUBSISTENCE EXPENSE		MILEAGE	SUBSISTENCE	OTHER
			BREAKFAST	LUNCH	DINNER	TOTAL							
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)
05/07		D-:DOI, MIB											
05/07		Train Fare (GOVCC-C)											
05/07		A-:MANHATTAN, NY				48.00		285.00	48.00			48.00	
05/07		TMC Fee											
05/07		Lodging Tax											
05/08		D-:MANHATTAN, NY											
05/08		A-:DENVER, CO				36.75	36.75		36.75			36.75	
05/09		Annual Leave 8.00											
05/10		Annual Leave 8.00											
05/11		D-:DENVER, CO											
05/11		A:RES: , Washington											
05/11		Subsistence											
05/11		TAV FEE -I											
<b>SUBTOTALS</b>											01.00	841.75	0.00
<b>TOTALS</b>											0.00	84.75	0.00

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil,

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 84.75

=====

ACCOUNTING CLASS CODE					TRIP 1
COM. CARR.-I-211C					179.00
LODGING-211D					329.11
M&IE-211D					84.75
TAV EXP -I-211B					13.50
TMC FEE -I-211B					28.25
<hr/>					
09 1000.DDD01.	.6	0.00	0.00		634.61
2009^^DM^1000^^DDD01^^68^					

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----		634.61
NON-REIMBURSABLE EXPENSES -----		549.86
		=====
TOTAL AMOUNT CLAIMED -----		84.75
PREV PAYMENTS --	0.00	
GOV'T ADVANCE OUTSTANDING --	0.00	
GOV'T ADVANCE APPLIED -----	0.00	
		-----
		0.00
		=====
NET TO TRAVELER (GOVT) -----		84.75
GOV'T CHARGE CARD EXPENSES -	0.00	
GOV'T CHARGE CARD ATM ADV --	0.00	
ADD'L GOV'T CHARGE CARD PYMT	0.00	
		=====
TOTAL GOV'T CHARGE CARD AMT	0.00	
PAY TO GOV'T CHARGE CARD-----		0.00
PAY TO TRAVELER -----		84.75

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 5/14/09

Subject: Secretary Ken Salazar – Manhattan, NY/ Denver, CO  
- 5/7-11/09

Secretary Salazar traveled on 5/7/09 to Manhattan, NY to participate in an interview for the Daily Show taping and remained overnight. Secretary Salazar on 5/8/09 participated in the Liberty Island/ Ellis Island Taping for the Today Show, participated in the Ellis Island Stakeholder Meeting, gave an interview with the NY Times Ed Board, and departed for Denver, CO. Secretary Salazar was on personal leave in Denver, CO from 5/9-10/09. Secretary Salazar returned to Washington, DC on 5/11/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to be essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.  
\*\*\*\*Subject to Availability of Funds\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier  
14.  Extra fare  
15.  Government-owned conveyance  
16.  Privately owned  
at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family  
18.  Other (specify) \_\_\_\_\_  
19.  Shipment household goods and personal effects  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

## 14. CHARGED TO:

2009-1000 DDD01 68

15. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS  
(TITLE)

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004599  
DUPLICATE HZBVS0

DATE: 06 MAY 09  
PAGE: 01

TO: NGMSDOI  
ETKT 05MAY.

FOR: SALAZAR/KEN

REF: GDOIOS

THE TOTAL COST OF YOUR AMTRAK TICKET ON 04MAY IS 179.00

07 MAY 09 - THURSDAY

RAIL AMTRAK SERVICE CONFIRMATION 2V0C7641

LV WASHINGTON DC 200P

AR NEW YORK PENN NY 450P

TRAIN 2168

AMTRAK 002KA BSNSS

HOTEL NEW YORK LGA

OUT-08MAY

HILTON HOTELS

1 NIGHT ID-225448043

HILTON MILLENIUM

1 ROOM 1 KING BED DELUXE ROOM FLO

55 CHURCH STREET

ERNMENT CREDIT CARDOR TRAVEL O

NEW YORK NY 10007

RATE-285.00USD PER NIGHT

FONE 1-212-693-2001

CANCEL 01 DAYS PRIOR TO ARRIVAL

FAX 1-212-571-2316

GUARANTEED LATE ARRIVAL

CONFIRMATION 3344875956

ZD040619771

MCO XD8145774921

--BILLED TO MASTERCARD 28.25\*

RAIL TICKET 2V7423918538

SALAZAR KEN

BILLED TO MASTERCARD

179.00\*

SUB TOTAL

207.25

NET CC BILLING

207.25\*

TOTAL AMOUNT DUE

0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004599  
DUPLICATE HZBVSO

DATE: 06 MAY 09  
PAGE: 02

TO: NGMSDOI  
ETKT 05MAY.

FOR: SALAZAR/KEN

REF: GDOIOS

X/179  
U15-C4  
U8-----  
U7-0.00-28.25-0.00

**UNITED**

SALAZAR/KENMR  
PREMIER EXECUTIVE

UA 745 MAY 8  
FROM NYC/LAGUARDIA  
TO DENVER

BOARDS AT 2:08 PM

SEAT **11D** EXIT

CONFIRMATION NBR Z995N2  
016 2191491913 CPN 1  
ISSUED BY U216798 AT

BOARDING PASS  
UA 00626519997

PR EXEC

SALAZAR/KENMR  
PREMIER EXECUTIVE  
UA 00626519997

UA 745 MAY 8  
FROM NYC/LAGUARDIA  
TO DENVER

DEPARTS AT 2:38 PM

GIVE FEEDBACK - [WWW.UALSURVEY.COM](http://WWW.UALSURVEY.COM)

SEAT **11D** EXIT

Y-CABIN  
016 2191491913 CPN 1





# Millennium Hilton

55 Church Street • New York, NY 10007  
 Phone (212) 693-2001 • Fax (212) 571-2316  
 Reservations  
 www.hilton.com or 1 800 HILTONS

Name & Address

SALAZAR, KEN  
 1849 C STREET  
 WASHINGTON, DC 20240  
 US

Room 2709/K1D  
 Arrival Date 5/7/2009 1:22:00PM  
 Departure Date 5/8/2009  
 Adult/Child 1/0  
 Room Rate 285.00

RATE PLAN L-G3  
 HH# 225448043 BLUE  
 AL:  
 BONUS AL: CAR:

CONFIRMATION NUMBER : 3344875956

5/8/2009 PAGE 1

DATE	DESCRIPTION	ID	REF. NO	CHARGES	CREDITS	BALANCE
5/7/2009	GOVERNMENT RATE PKG	CRODRI	4377667	\$285.00		
5/7/2009	TAXES	CRODRI	4377667	\$44.11		
	WILL BE SETTLED TO (b) (3)					\$329.11
	EFFECTIVE BALANCE OF					\$0.00
EXPENSE REPORT SUMMARY						
	12:00:00AM STAY TOTAL					
MISCELLANEOUS	\$329.11	\$329.11				
DAILY TOTAL	\$329.11	\$329.11				
<p>Hilton HHonors(R) stays are posted within 72 hours of checkout. To check your earnings for this or any other stay at more than 3,000 Hilton Family hotels worldwide, please visit <a href="http://HiltonHHonors.com">HiltonHHonors.com</a>.</p> <p>Thank you for choosing Hilton! Book your next stay at <a href="http://hilton.com">hilton.com</a> and take advantage of our internet-only Advance Purchase Rates and limited-time special offers!</p>						

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U

## Zip-Out Check-Out®

Good Morning! We hope you enjoyed your stay. With Zip-Out Check-Out® there is no need to stop at the Front Desk to check out.

- Please review this statement. It is a record of your charges as of late last evening.
  - For any charges after your account was prepared, you may:
    - + pay at the time of purchase.
    - + charge purchases to your account, then stop by the Front Desk for an updated statement.
    - + or request an updated statement be mailed to you within two business days.
- Simply call the Front Desk from your room and tell us when you are ready to depart. Your account will be automatically checked out and you may use this statement as your receipt. Feel free to leave your key(s) in the room.  
 Please call the Front Desk if you wish to extend your stay or if you have any questions about your account.

DATE OF CHARGE	FOLIO NO./CHECK NO. 714142 A
AUTHORIZATION	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	



**THE TRIP OF THE SECRETARY**

**TO**

**NEW YORK CITY**

**MAY 7 – MAY 8, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
NEW YORK CITY  
MAY 7 – MAY 8, 2009**

**Weather:**

Washington D.C.  
New York, NY

Showers; High 77//Low 59  
PM Showers; High 76//Low 56

**Time Zone:**

New York, NY

Eastern Time Zone

**Advance:**

Advance Director  
Advance  
Ride-Along  
Security  
Security  
Photographer  
NY Harbor Parks Commissioner

Tim Hartz  
Jordan Montoya  
(b) (7)(C), (b) (6)  
Tami Heilemann  
Maria Burks

**Cell Phone:**

(b) (6)  
[Redacted]

**Traveling Staff:**

Chief of Staff  
Director of Communications  
Press Secretary  
Dep. Dir; OCL  
Special Assistant, FWP

Tom Strickland  
Betsy Hildebrandt  
Kendra Barkoff  
Meghan Conklin  
Melissa Koenigsberg

(b) (6)  
[Redacted]

**New York NPS Staff**

NY Harbor Parks Commissioner  
Public Affairs Officer  
STLI Dep. Superintendent  
Park Police  
Park Police  
STLI Chief of Maintenance

Maria Burks  
Darren Boch  
Frank Mills  
Cpt. John Lauro  
Lt. David Buckley  
Peter O'Dougherty

(b) (6)  
[Redacted]

**Washington Staff:**

Secretary's Scheduler  
  
Tom Strickland's Scheduler  
  
Ethics

Joan Padilla  
  
Terri Johnson  
  
Melinda Loftin

**Office Phone**

office: (202) 208-5820  
cell: (b) (6)  
office: (202) 208-6087  
cell: (b) (6)  
(703) 862-5552

**Attire:**

Thursday - Business  
Friday - Business Casual (No high heels)

**THURSDAY, MAY 7TH****1:30 – 1:45pm: DEPART DOI EN ROUTE TO UNION STATION**

(b) (7)(C), (b) (6) KLS, Tom Strickland, Kendra Barkoff, (b) (7)(C), (b) (6)  
 (b) (6) Melissa Koenigsberg, Betsy Hildebrandt, Tami Heilemann, Meghan Conklin

**1:45pm: ARRIVE UNION STATION**

Location: 50 Massachusetts Ave NE  
 Washington, DC  
 Phone: (202) 906-3104

**2:00 – 4:45pm: TRAIN DEPARTS FROM WASHINGTON, DC TO NEW YORK, NY**

Train: Amtrak Acela Express #2168  
 Travel Time: 2hr 50min  
 Staff: Tom Strickland, Betsy Hildebrandt, Kendra Barkoff, Meghan Conklin  
 Melissa Koenigsberg, Tami Heilemann  
 Ride-along: (b) (7)(C), (b) (6)

**4:45pm: ARRIVE NEW YORK PENN STATION**

Location: 393 7<sup>th</sup> Ave  
 New York, NY, 10001  
 Phone: (212) 630-6401

**4:45 – 5:15pm: DEPART PENN STATION**

(b) (7)(C), (b) (6) (Goes to Daily Show): KLS, Kendra Barkoff, Tom Strickland, (b) (7)(C), (b) (6)  
 (b) (6) (15 Pac Van goes to RON): Melissa Koenigsberg, Tami Heilmann,  
 Meghan Conklin, Betsy Hildebrandt

**5:15pm: ARRIVE THE DAILY SHOW STUDIO**

Location: 607 W. 51<sup>st</sup> STREET  
 (between 11<sup>th</sup> & 12<sup>th</sup> Aves)  
 New York, NY  
 Phone: (212) 468-1759

**5:15 pm: HOLD**

Room: Green Room  
 Staff: Kendra Barkoff

**6:00 – 6:45pm: DAILY SHOW TAPING**

Participants: YOU, Jon Stewart  
 Staff: Kendra Barkoff  
 Setup: 1-on-1 taped interview with live studio audience  
 Format: Jon Stewart will introduce YOU from backstage and conduct interview

- 6:45 – 7:15pm: DEPART DAILY SHOW STUDIO EN ROUTE TO RON**  
 (b) (7)(C), (b) (6) KLS, Kendra Barkoff, Tom Strickland, (b) (7)(C), (b) (6)
- 7:15pm: ARRIVE HILTON MILLENIUM**  
 Location: 55 Church St  
 New York, NY 10007  
 Phone: (212) 693-2001  
 Fax: (212) 571-2316
- 7:30pm: RON – HILTON MILLENIUM**  
 Staff: Jordan Montoya

### FRIDAY, MAY 8TH

- 5:00am: LUGGAGE CALL/STAFF MEET IN LOBBY**  
 -Luggage call will be for staff only
- 5:15 – 5:30am: DEPART RON EN ROUTE TO COAST GUARD LAUNCH**  
 (b) (7)(C), (b) (6) KLS, Kendra Barkoff, Tom Strickland, (b) (7)(C), (b) (6)  
 (b) (7)(C), (b) (6) **(15 Pac Van):** Tami Heilmann, Betsy Hildebrandt, Jordan Montoya  
*\*\*Note: Tim Hartz, Melissa Koenigsberg, and Meghan Conklin will travel independently to staff their respective events\* \**
- 5:30am: ARRIVE COAST GUARD LAUNCH (MIO)**  
 Address: 2 South Street  
 New York, NY 10038  
 Staff: Tim Hartz, Jordan Montoya
- 5:30 – 5:40am: LOAD BOAT**  
**Manifest (8):** KLS, Tom Strickland, Kendra Barkoff, Betsy Hildebrandt,  
 Jordan Montoya, Tami Heilemann, (b) (7)(C), (b) (6)
- 5:45am: DEPART MIO EN ROUTE TO LIBERTY ISLAND**  
 Craft: Millers Launch  
 Travel Time: 15 minutes
- 6:00am: ARRIVE LIBERTY ISLAND**  
 Location: Liberty Island  
 New York, NY 10004  
 \*Greeted on arrival by Maria Burks (NPS NY Harbor Commisioner) & Frank Mills (STLI Deputy Superintendent)

**6:00 - 6:15am: MOVE TO TODAY SHOW PREP AREA**

Room: Today Show Green Room

**\*\*NOTE;** YOU will get makeup and briefings from The Today Show producers

**6:15 - 6:30am: MOVE TO TODAY SHOW TAPING LOCATION**

**\*\*NOTE;** Due to space constraints, only KLS, Kendra Barkoff & (b) (7)(C), (b) (6) will go to this location

**6:30 - 7:15am: LIBERTY ISLAND TAPING**

Participants: YOU, Today Show Anchors

Staff: Kendra Barkoff, Jordan Montoya

Setup: LIVE standup interview with The Today Show Anchors

Format: Today Show Anchors will interview YOU

**7:15 - 7:30am: DEPART TAPING LOCATION FOR DOCK**

**7:30 - 7:45am: DEPART LIBERTY ISLAND EN ROUTE TO ELLIS ISLAND**

Craft: Millers Launch

**Manifest (10):** KLS, Tom Strickland, Kendra Barkoff, Betsy Hildebrandt,  
Jordan Montoya, Tami Heilemann, Maria Burks, Frank Mills

(b) (7)(C), (b) (6)

**7:45am: ARRIVE ELLIS ISLAND**

Location: Canopy

Ellis Island

New York, NY 10004

*(Half of Ellis Island is located in New Jersey)*

**7:50 - 8:15am: ELLIS ISLAND TAPING EVENT**

Location: Flag Pole

Participants: YOU, Matt Lauer,

Staff: Kendra Barkoff, Tim Hartz

Setup: LIVE standup interview with The Today Show Anchors

Format: Today Show Anchors will interview YOU

**8:15 - 8:20am: MOVE TO STAKEHOLDER MEETING**

Location: Ferry Building

**8:20 - 8:50am: ELLIS ISLAND STAKEHOLDER MEETING**

Room: Ferry Building Conference Room

Participants: YOU, Invited elected officials

Staff: Meghan Conklin, Melissa Koenigsberg, Jordan Montoya

Press: Closed

Setup: Meet & Greet with invited elected officials

**8:50 – 9:00am: MOVE TO PRESS CONFERENCE LOCATION**

**9:00 – 9:45am: ELLIS ISLAND PRESS CONFERENCE**

Location: Between Ward I and K  
 Participants: YOU, New Jersey Governor Jon Corzine, New York Senator Charles Schumer, New Jersey Senator Robert Menendez, New Jersey Senator Frank Lautenberg, New York Representative Anthony Weiner  
 Staff: Kendra Barkoff, Betsy Hildebrandt, Tim Hartz,  
 Press: Open  
 Setup: Podium set on 16'x16' stage with elected officials standing behind YOU. Statue of Liberty will serve as backdrop  
 Format:  
 \*YOU will give brief remarks  
 \*Other elected officials will have the opportunity to speak  
 \*YOU and elected officials depart

**9:45 – 10:00am: MOVE TO DOCK/LOAD BOAT**

**10:00 – 10:15am: DEPART ELLIS ISLAND EN ROUTE TO PIER 83**

Craft: Millers Launch  
 Manifest (10): KLS, Tom Strickland, Kendra Barkoff, Betsy Hildebrandt, Tim Hartz, Jordan Montoya, Tami Heilemann, Meghan Conklin, Melissa Koenigsberg  
 (b) (7)(C), (b) (6)

**10:15am: ARRIVE PIER 83**

Address: Pier 83  
 West 42<sup>nd</sup> Street & Hudson River  
 New York, NY 10036  
 Phone: (212)563-3200

**10:15 – 10:30am: DEPART PIER 83 FOR NEW YORK TIMES BUILDING**

(b) (7)(C), (b) (6) KLS, Kendra Barkoff, Tom Strickland, Betsy Hildebrandt, (b) (7)(C), (b) (6)  
 (15 Pac Van will return to hotel or Penn Station): Melissa Koenigsberg, Tami Heilmann, Meghan Conklin, Jordan Montoya

**10:30am: ARRIVE NEW YORK TIMES BUILDING**

Location: 620 Eighth Avenue  
 New York, New York 10018

**10:30 – 11:00am: NEW YORK TIMES ED BOARD INTERVIEW**

Room: New York Times Cafeteria  
 Participants: Bob Semple, Kendra Barkoff  
 Staff: Betsy Hildebrandt, Kendra Barkoff

Set-up: Sit-down meeting with members of NYT Editorial Board  
Format: Q&A from Ed Board

**11:00 – 11:45am: DEPART NYT BUILDING EN ROUTE TO LAGUARDIA AIRPORT**

(b) (7)(C), (b) (6) YOU, (b) (7)(C), (b) (6)  
(b) (6) (b) (7)(C), (b) (6)

**11:30 – 11:45am: PRESS PHONE CALL**

\*Details on this call will be provided the morning of Friday, May 8 by Joan Padilla

**11:45am: ARRIVE LAGUARDIA AIRPORT**

**2:38 – 5:15pm: WHEELS-UP NEW YORK CITY FOR DENVER INTERNATIONAL AIRPORT**

Airline: United 745  
Flight Time: 3hr 37mins  
Ride-along: (b) (7)(C), (b) (6)

**5:15pm: WHEELS-DOWN DENVER INTERNATIONAL AIRPORT**  
(MT)

**5:15 – 6:15pm: DEPART DENVER INTERNATIONAL AIRPORT EN ROUTE TO RESIDENCE**

(b) (7)(C), (b) (6) YOU, (b) (7)(C), (b) (6)  
(b) (6)

**6:15pm: ARRIVE RESIDENCE**

**6:15pm: RON**

SECRETARIAL TRAVEL ROUTING SLIP

fat  
6/11/09  
BAM

TRIP LOCATION: MANHATTAN, NY/DENVER, CO

DATES: 5/7-11/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL XXXX

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS 5/4/09 IRIS STRAITT

TMM 6/15/09 TIM MURPHY

ML 6/17/09 MELINDA LOFTIN

/ JOAN PADILLA

MB 6/18/09 MARGARET BRADLEY

no

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSATLANTAGA052609 V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.		<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b> a. FROM 05/26/09 b. TO 05/28/09	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423		<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) 0PJMIM b. DATE(S) 05/28/09
<b>e. PRESENT DUTY STATION</b>		<b>f. RESIDENCE (City and State)</b>		<b>10. CHECK NO.</b>

<b>8. TRAVEL ADVANCE</b>		<b>9. CASH PAYMENT RECEIPT</b>		<b>11. PAID BY</b>
a. Outstanding	0.00	a. DATE RECEIVED	b. AMOUNT RECEIVED \$	
b. Amount to be applied	0.00	c. PAYEE'S SIGNATURE		
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)		D. Balance outstanding		

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ <b>Traveler's Initials</b>	
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b> FROM (e) TO (f)	
DA7423918609	550.60		06/26/09			
743918608	412.20		05/26/09			
<b>ACCOUNTING CLASSIFICATION:</b> 09 1000.DDD01 .68-2009^^DM^1000^DDD01^68^ - 140.00 NR- 1,29 7.68						
<b>COMMENTS:</b> SPEECH/PRESENTATION.						

**13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.**

**TRAVELER SIGN HERE** ▶ *Ken Salazar* **DATE** JUN 19 2009 **AMOUNT CLAIMED** ▶ 140.00

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
	a. DIFFERENCES, IF ANY (Explain and show amount)	\$
<b>APPROVING OFFICIAL SIGN HERE</b> ▶ <i>Renue Stone</i> <b>DATE</b> 6-18-09	b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION	

<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>			c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR	
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>			d. <b>NET TO TRAVELER</b> ▶ \$ 140.00
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶			
DATE			

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE

127.40

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.

(h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).

(i) Complete for per diem and actual expense travel.

(j) Show total subsistence expense incurred for actual expense travel.

(m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.

(n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **TRIP # 1** **PAGES**

PAGE 2 OF 1 PAGES

TRAVEL AUTHORIZATION NO.  
**0PJM1M**

TRAVELER'S LAST NAME  
**SALAZAR**

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.00 NO. OF MILES (k)	AMOUNT CLAIMED				
			MEALS				MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)		MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)		
			BREAKFAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)									
05/26		D-:MIB, Washington													
05/26		Airfare (Non Reimbursable)													
05/26		A-:ATLANTA, GA				36.75		141.00	36.75				36.75		
05/26		Lodging Tax													
05/26		TMC Fee													
05/27		D-:ATLANTA, GA													
05/27		A-:MIAMI, FL				59.00		118.00	59.00				59.00		
05/27		Lodging Tax													
05/28		D-:MIAMI, FL													
05/28		Airfare (Non Reimbursable)													
05/28		A:RES: , Washingt													
05/28		Subsistence				44.25			44.25				44.25		
05/28		TAV FEE -I													
									<b>SUBTOTALS</b>	0.00	140.00	0.00			
									<b>TOTALS</b>	0.00	140.00	0.00			

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 140.00

=====

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	962.80
LODGING-211D	293.13
M&IE-211D	140.00
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.25
09 1000.DDD01. .6	0.00
	0.00
	1,437.68
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	1,437.68
NON-REIMBURSABLE EXPENSES -----	1,297.68
	=====
TOTAL AMOUNT CLAIMED -----	140.00
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	-----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	140.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	140.00

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

*MS*

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar

5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI

7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier  
14.  Extra fare  
15.  Government-owned conveyance  
16.  Privately owned  
at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family  
18.  Other (specify) \_\_\_\_\_  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

19.  Shipment household goods and personal effects

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

## 24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS  
(TITLE)

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 5/13/09

Subject: Secretary Ken Salazar -- Atlanta, GA/Miami, FL  
- 5/26-28/09

Secretary Salazar traveled on 5/26/09 to Atlanta, GA and remained over night. Secretary Salazar on 5/27/09 meet with Governor Perdue, toured Lake Lanier with Governor Perdue, toured MLK Center, and participated in various press/media interviews. Secretary Salazar met with DOI Employees and continued on to Miami, FL and remained over night. Secretary Salazar on 5/28/09 meet with Everglades Stakeholders, toured Alligator Bay Area, and participated in various media interviews. Secretary Salazar returned to Washington, DC on 5/28/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

For: KEN SALAZAR GDOIOS

To: NGMSDOI  
ETKT 26MAY.

Sales Person: 77  
Locator: IFBKMT  
Customer Number: S321BGK

THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.  
IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

**Tuesday May 26, 2009**



Delta Airlines Flight Number: 1975  
Class of Service: Coach Class Y  
Depart: WASHINGTON/NATL,DC 5:00 Pm May 26, 2009  
Arrive: ATLANTA, GA 6:53 Pm May 26, 2009  
Total Flight Time: 1 Hour 53 Minutes Non-Stop  
Equipment: M88  
Meal Service: None  
Status: Confirmed Confirmation Number: DLA25Q  
Reserved Seat: SALAZAR/KEN 12A  
Frequent Flyer Number: (b) (6)  
DEP-TERMINAL B ARR-SOUTH TERMINAL

**Tuesday May 26, 2009**



ATLANTA, GA  
WESTIN HOTELS THE WESTIN PEACHTREE PLAZA  
210 PEACHTREE ST  
ATLANTA GA 30303  
Phone Number: 404-659-1400  
Fax Number: 404-589-7424  
Number of Rooms: 1  
Rate: 141.00 USD Per Night  
Check In: May 26, 2009  
Check Out: May 27, 2009  
Confirmation Number: C854424047  
Cancellation Policy: Cancel 1 day prior  
Membership Number: 41991868532

**Wednesday May 27, 2009**



Delta Airlines Flight Number: 2045  
Class of Service: Coach Class K  
Depart: ATLANTA, GA 5:10 Pm May 27, 2009  
Arrive: FT LAUDERDALE, FL 7:01 Pm May 27, 2009  
Total Flight Time: 1 Hour 51 Minutes Non-Stop  
Equipment: Boeing 757  
Meal Service: None  
Status: Confirmed Confirmation Number: DLA25Q  
Reserved Seat: SALAZAR/KEN 43C

Frequent Flyer Number:  
DEP-SOUTH TERMINAL

(b) (6)  
ARR-TERMINAL 2

**Wednesday May 27, 2009**



FT LAUDERDALE, FL  
HYATT HOTELS HYATT REGENCY BONAVENTUR  
250 RACQUET CLUB ROAD  
WESTON FL 33326  
Phone Number: 1-954-616-1234  
Number of Rooms: 1  
Rate: 118.00 Per Night  
Check In: May 27, 2009  
Check Out: May 28, 2009

**Wednesday May 27, 2009**

Other Service  
May 27, 2009 - May 27, 2009  
Departure City: FT LAUDERDALE, FL  
HOTEL GUARANTEED CANCEL 24 HOURS PRIOR TO DATE OF ARRIVAL T  
O AVOID BILLING

**Thursday May 28, 2009**



American Airlines  
Class of Service: Coach Class Y  
Depart: MIAMI, FL  
Arrive: WASHINGTON/NATL, DC  
Total Flight Time:  
Equipment: 738  
Meal Service: Available For Purchase  
Status: Confirmed  
Reserved Seat: SALAZAR/KEN 10D  
Frequent Flyer Number:  
ARR-TERMINAL B  
ONEWORLD

Flight Number: 1136  
5:35 Pm May 28, 2009  
8:00 Pm May 28, 2009  
2 Hours 25 Minutes Non-Stop

Confirmation Number: IPBKMT

(b) (6)

Name	Invoice / Ticket	Base	Tax1	Tax2	Tax3	Total
SALAZAR KEN	4675/0017423918609	502.32	48.28			550.60
SALAZAR KEN	4675/8908145774979	28.25				28.25
SALAZAR KEN	4674/0067423918608	363.72USD	27.28US	7.20ZP	14.00XT	412.20
Total Amount:						991.05

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED//14MAY  
LODGING DECLINED//14MAY

the westin peachtree plaza, atlanta  
 210 peachtree street atlanta, georgia 30303  
 phone 404.659.1400 fax 404.589.7424  
 westin.com/peachtree

guest

Ken Salazar  
 Sato Travel/tmc

room 6611, 6612  
 rate 141.00, 0.00  
 no. pers. 2  
 folio 4065515 A  
 page 1  
 arrive 26-MAY-09 10:47  
 depart 27-MAY-09  
 payment VM

Travel agent/charge to  
 Adleman Travel Group  
 Adleman Travel Group  
 825 N. Jefferson St Suit

date	reference	description	charge/credit
26-MAY-09	RT6611	Room Chrg Government	141.00
26-MAY-09	RT6611	8% State Sales Tax	11.28
26-MAY-09	RT6611	7% Local Occupancy Tax	9.87
27-MAY-09	VM	Visa/MasterCard	162.15-

21.1

\*\*\*For Authorization Purposes Only\*\*\*

(b) (6)

Auth Date	Code	Authorized
26-MAY-09	027003	197.40

Balance Due 0.00

EXPENSE REPORT SUMMARY

Date	Rm&Tx	Fd&Bev	Phone	Other	Total	Payment
26-MAY-09	162.15	0.00	0.00	0.00	162.15	0.00
27-MAY-09	0.00	0.00	0.00	0.00	0.00	162.15-
Total	162.15	0.00	0.00	0.00	162.15	162.15-

Thank you for choosing Starwood Hotels. We look forward to welcoming you back soon!

Please to remain personally liable for the payment of this account if the corporation or other third party billed fails to pay part or all of these charges.

signature

As a Starwood Preferred Guest you have earned at least 282 Starpoints for this visit A41991868532

Ken Salazar ROOM DEPART AGENT  
 FOLIO 4065515 26-MAY-09 6611





Hyatt Regency Bonaventure  
Conference Center & Spa  
250 Racquet Club Road  
Weston, FL 33326  
Ph: 954-616-1234  
Fax: 954-384-6157

**INVOICE**

Payee Ken Salazar  
GET ADDRESS  
33326  
DESCRIPTION

Room No. 4132  
Arrival 05/27/09  
Departure 05/28/09  
Page No. 1 of 1  
Folio\Invoice 123712\

Membership  
Bonus Code  
Confirmation No. **2617305801**  
Group Name

Cashier No. 18  
User ID DCONSTANT

Date	Description		Charges	Credits
05/27/09	Guest Room		118.00	
05/27/09	Occupancy Tax		12.98	
05/28/09	Master Card	(b) (6) XX/XX		130.98

No frequent traveler account has been credited for this stay. To enroll in Gold Passport, call 1-800-51-HYATT.

**Total 130.98 130.98**

**Balance 0.00**

Guest Signature

**WE HOPE YOU ENJOYED YOUR STAY WITH US!**

We value the feedback of our guests. Should you have any comments about your stay, please contact Mike Lauria, Executive Assistant Manager, at [mike.lauria@hyatt.com](mailto:mike.lauria@hyatt.com). For questions about your bill, please contact the Accounting Department at extension 7685, or [ayesha.naseer@hyatt.com](mailto:ayesha.naseer@hyatt.com). For Lost & Found Contact: [beth.hardy@hyatt.com](mailto:beth.hardy@hyatt.com).

Thank you for choosing the Hyatt Regency Bonaventure. We look forward to welcoming you back soon.

FINAL



**THE TRIP OF THE SECRETARY  
TO  
ATLANTA  
MAY 26 -27, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
ATLANTA  
MAY 27<sup>th</sup>, 2009**

**Weather:**

Washington D.C.  
Atlanta, Georgia

Sunny; High 78 // Low 50  
Scattered T-storms, High 79 // Low 66

**Time Zone:**

Washington D.C.  
Atlanta, Georgia

Eastern Time Zone  
Eastern Time Zone

**Advance:**

Staff Lead  
Advance  
Security  
Ride-Along  
Photographer

Jordan Montoya

Lindsay Dubin

(b) (7)(C), (b) (6)

Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Dir. Congressional Affairs  
Press Secretary  
Dir. Intergovernmental Affairs

Chris Mansour  
Kendra Barkoff  
Ray Rivera

(b) (6)

**Washington Staff:**

Secretary's Scheduler

Joan Padilla

Tom Strickland's Scheduler

Terri Johnson

Ethics

Melinda Loftin

**Office Phone**

office: (202) 208-5820

cell: (b) (6)

office: (202) 208-6087

cell: (b) (6)

(703) 862-5552

**Attire:**

Wednesday- Business

**TUESDAY, MAY 26<sup>TH</sup>**

**5:00 pm**

**WHEELS-UP REAGAN AIRPORT TO HARTSFIELD-  
JACKSON ATLANTA AIRPORT**

Airline: Delta1975  
Flight Time: 1 hr 53 min  
KLS Seat: 12 A

**\*\*\*\* Chris Mansour, Ray Rivera, Kendra Barkoff will be on  
the same flight**

**6:53 pm**

**WHEELS-DOWN ATLANTA**

**7:00-7:30 pm**

**UNLOAD/DRIVE TO RON**

(b) (7)(C), (b) (7)(C), (b)  
(b) (6) (b)

KLS, Kendra B., Ray R., Chris M.

**7:30 pm**

**ARRIVE RON**

Westin Hotels and Resorts  
210 Peachtree Street  
Atlanta, Georgia 30303  
(p) 404-659-1400  
(f) 404-589-7424

**WEDNESDAY, MAY 27TH**

**7:45 a.m. DEPART RON TO CAPITOL**

(b) (7)(C), (b) (6) (b) (7)(C), (b) (6) KLS, Chris M., Ray R., Kendra B.  
departing earlier): Lindsay D., Jordan M., Tami H.

**8:00 a.m. ARRIVE CAPITOL**

**8:00-8:20 a.m. MEETING WITH GOVERNOR PERDUE**

Location:- State Capitol  
201 State Capitol  
Atlanta, Georgia 30334  
Room: Governor's office  
Participants: -Georgia Gov. Sonny Perdue  
-YOU  
-Jud Turner, (Special Executive Counsel, Water)  
-Nels Peterson, ( Deputy Executive Counsel)  
-Carol Couch (Director, Environmental Protection  
Division)  
-Pat Wilson, (Director of Government Affairs)  
-Rollin Downs, (Deputy Chief of Staff)  
Format: - Update on water issues between AL, GA, FL and  
briefing for the helicopter ride (map/visuals)  
Staff: Ray Rivera, Chris M., Kendra B.

**8:20- 8:30 a.m. LOAD HELICOPTER**

Location: Capitol Helicopter Landing Pad  
Make: Bell 407  
Tail: 8NR  
Pilots: Doc Watson, Steven Turner

**8:30-9:30 a.m. AERIAL TOUR OF LAKE LANIER**

Helicopter manifest (6): KLS, Gov. Perdue, Ray Rivera, (b) (7)(C), (b) (6)  
(b) (7)(C), (b) (6) Pilot Watson, Pilot Turner

Tour: Buford Dam, Lake Lanier, Chattahoochee River

**9:30-9:40 a.m. UNLOAD HELICOPTER/WALK TO PRESS AVAIL**

**9:45-10:15 a.m. PRESS AVAIL**

Location: State Capitol  
Room: Governor's office  
Set-up: desk podium w/mic, SOI seal, blue background  
Participants: YOU  
Gov. Perdue  
Format: - Gov. Perdue provides opening remarks  
- Gov. Perdue will introduce YOU  
- YOU deliver remarks  
- Q & A

**10:15-10:30a .m DEPART CAPITOL TO MLK CENTER**

**10:30a.m. ARRIVE MLK CENTER**

Location: 450 Auburn Ave NE  
Atlanta, GA 30312  
Phone: (404) 331-5190  
Greeters: Judy Forte (For-tay)  
Superintendent, MLK, Jr. National Historic Site  
David Vela  
Southeast Regional Director, NPS

\*YOU will be escorted to Visitor Center and take photo with staff

**10:30-11:30a.m. TOUR OF MLK CENTER**

Format:  
**1<sup>st</sup> stop (15 min)**  
*Visitor Center*  
Tour Guides: Clark Moore, Park Chief Ranger  
Marty Smith, Park Ranger Interpreter  
**2<sup>nd</sup> stop (15 min)** \*\*hard hats will be distributed  
*Historic Ebenezer Church*  
Tour Guides: David Ates, Project Manager  
**3<sup>rd</sup> stop (15 min)**  
*Dr. Kings' Tomb*  
Tour Guide: Christine King Farris, Sister of MLK  
**4<sup>th</sup> stop (15 min)**  
*MLK Birth home*

Tour Guide: Marty Smith, Park Ranger Interpreter

**11:30-11:45 a.m.**

**PRESS GAGGLE**

Location: front lawn of home adjacent to MLK birth home

Participants: YOU

Set-up: YOU will speak from lawn with MLK home in background

Staff: Kendra Barkoff,

**11:45-12:00 pm:**

**DEPART FOR ATLANTA JOURNAL CONSTITUTION ED BOARD**

(b) (7)(C), (b) (6) (b) (7)(C), (b) (6)

KLS, Kendra, Ray, Chris

(departing to DOI event): Jordan, Lindsay, Tami

**12:00-12:45 pm**

**ATLANTA JOURNAL CONSTITUTION ED BOARD**

Location: 72 Marietta St. NW

Staff: Kendra Barkoff

**12:45-1:00pm**

**DEPART ATLANTA JOURNAL CONSTITUTION ED BOARD FOR CNN HEADQUARTERS**

(b) (7)(C), (b) (6) (b) (7)(C), (b) (6)

KLS, Kendra, Ray, Chris

**1:00-1:45 p.m.**

**CNN HEADQUARTERS MEETING/TOUR**

Location: CNN Headquarters  
190 Marietta St. NW  
Atlanta, Georgia 30303

Staff: Kendra Barkoff, Chris, Ray

Greeters: Sonia Tucker-Mumick, ( Manager, CNN Journalism Fellowship and Protocol Affairs

\*YOU will be escorted to meeting room with Nancy Lane, Senior VP of Editorial

\* YOU will be taken on tour of newsroom

**1:45-2:00 pm**

**DEPART FOR DOI EMPLOYEE MEETING**

(b) (7)(C), (b) (6) (b) (7)(C), (b) (6)

KLS, Kendra, Ray, Chris

Greeters: David Vela, SE Regional Director, NPS

\*YOU will take a photo with :

- David Viker, Acting Regional Director FWS
- Jess Weaver, USGS Regional Executive for Water
- David Vela, SE Regional Director NPS

**2:15-3:15 pm**

**DOI EMPLOYEE MEETING**

Location: Richard B. Russell Federal Building  
75 Spring Street  
Atlanta, GA 30303

Room: LD Strom Auditorium

Crowd: set-up for 200, employees from NPS, FWS, USGS

Set-up: podium w/Secretary of the Interior seal, DOI flag, US flag

Format: - David Vela will introduce YOU  
-YOU deliver remarks  
-YOU take Q & A

**3:15 pm**

**DEPART FOR HARTSFIELD-JACKSON ATLANTA AIRPORT**

(b) (7)(C), (b) (6) (b) (7)(C), (b) (6) KLS, Kendra B., Ray R., Chris M.  
(Departing from DOI event): Jordan, Lindsay, Tami

**3:30-3:45 pm**

**CALL WITH SENATOR MEL MARTÍNEZ**

Phone #: 202-286-2506  
Or contact Laura Muniz: 786-512-9606

**3:45-4:00 pm**

**CALL WITH CHRIS LU**

Phone #: 202-456-1653

**5:10 pm**

**WHEELS-UP ATLANTA TO FT. LAUDERDALE, FLORIDA**

Airline: Delta 2045  
Flight Time: 1 hr 51 min  
KLS Seat: 43 C

**7:00pm**

**WHEELS-DOWN FT. LAUDERDALE**

**7:00-7:45pm**

**ARRIVE FT. LAUDERDALE/ DRIVE TO RON**

**8:00pm**

**RON**

Hyatt Regency Bonaventur

Location: 250 Racquet Club Road

Ft. Lauderdale, Florida

Phone: 954-616-1234



**THE TRIP OF THE SECRETARY**

**TO**

**MIAMI, FL**

**MAY 27 – MAY 28, 2009**

**TRIP SUMMARY**  
**THE TRIP OF THE SECRETARY**  
**TO**  
**MIAMI, FL**  
**MAY 27 – MAY 28, 2009**

**Weather:**

Washington D.C  
Weston, FL  
Miami, FL

Sunny; High 78 // Low 50  
Scattered T-Showers; High 90 // Low 70  
Scattered T-Showers; High 85 // Low 72

**Time Zone:**

Washington D.C  
Florida

Eastern Time Zone  
Eastern Time Zone

**Miami Advance:**

Staff Lead  
Security  
Ride-Along  
Photographer

Tim Hartz

(b) (7)(C), (b) (6)

Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Assistant Secretary  
Press Secretary  
Dir. Intergovernmental Affairs  
Dep Dir. Intergovernmental Affairs  
Dir. Congressional Affairs

Tom Strickland  
Kendra Barkoff  
Ray Rivera  
Sarah Peterson  
Chris Mansour

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler  
Trip Scheduler

Joan Padilla  
Terri Johnson  
Courtenay Lewis

**Office Phone**

(202) 208-5820  
(202) 208-6087  
(202) 208-4591

**Attire:**

Business Casual (Everglades Tour)  
Business (Miami Events)

**Wednesday, May 27, 2009**

**4:15pm: ARRIVE ATLANTA HARTSFIELD-JACKSON AIRPORT**

**5:10 – 7:00pm: WHEELS-UP FROM ATLANTA TO FT. LAUDERDALE, FL**

*Atlanta to Ft. Lauderdale*

Airline: Delta (KLS Seat 43C)

Flight Time: 1 hr 59min

Staff: KLS, Kendra Barkoff, Ray Rivera, Chris Mansour, Tami Heilemann

Ride-along: (b) (7)(C), (b) (6)

**7:00pm: WHEELS-DOWN FT. LAUDERDALE INTERNATIONAL AIRPORT**

**7:00 – 7:45pm: DEPART FT. LAUDERDALE AIRPORT EN ROUTE TO RON**

(b) (7)(C), (b) (6) KLS, Kendra Barkoff, Chris Mansour, (b) (7)(C), (b) (6)  
(b) (6) Ray Rivera, Tami Heilemann

**7:45pm: ARRIVE RON – HYATT REGENCY BONAVENTURE**

Location: 250 Racquet Club Rd  
Weston, FL 33326

Phone: (954) 616-1234

Fax: (954) 384-6157

**8:00pm: RON**

---

**Thursday, May 28, 2009**

**7:45am: LUGGAGE CALL/STAFF MEET IN LOBBY**

-YOU will meet staff in lobby; everyone will have their luggage

**8:00 – 9:00am: EVERGLADES STAKEHOLDERS MEETING**

Room: Coral Springs Room (Hyatt Regency)

Staff: Tim Hartz, Ray Rivera, Sarah Peterson

Set-up: Seated crowd with head table for YOU & Senator Nelson

Format: YOU & Senator Nelson will meet & greet Everglades Stakeholders

**9:00 – 9:30am: DEPART RON EN ROUTE TO ALLIGATOR BAY**

(b) (7)(C), (b) (6) KLS, Tom Strickland, Senator Nelson, (b) (7)(C), (b) (6)  
(b) (6) Chris Mansour, Ray Rivera, Kendra Barkoff  
Sarah Peterson, Tami Heilemann

**9:30am: ARRIVE ALLIGATOR BAY**  
Location: (I-75) Mile Marker 41

**9:30 - 10:00am: INVASIVE WILDLIFE BRIEFING**  
Location: (I-75) Mile Marker 41  
Staff: Kendra Barkoff  
Setup: Informal group briefing (*Outdoors*)  
Format: YOU, Sen. Nelson, Sen. Martinez & Gov. Crist will be briefed on wildlife

**10:00 - 11:45am: AIRBOAT TOUR**  
Location: Departs from Boat Ramp, Alligator Alley (I-75) Mile Marker 41, returns to same location.  
Press: Open  
Format: YOU, Sen. Nelson, Sen. Martinez & Gov. Crist will tour Everglades

**12:00pm-12:30pm: BRIEF MEDIA AVAILABILITY**  
Location: Alligator Alley (I-75) Mile Marker 41  
Staff: Kendra Barkoff, Tim Hartz  
Press: Open  
Setup: Gaggle (*Outdoors*)  
Format: YOU, Sen. Nelson, Sen. Martinez & Gov. Crist will make brief remarks

**12:30 - 1:30pm: LUNCH/DEPART EVERGLADES EN ROUTE TO UNIVISION**  
(b) (7)(C), (b) (6) KLS, Chris Mansour, Kendra Barkoff, (b) (7)(C), (b) (6)  
(b) (6) Sarah Peterson, Ray Rivera, Tami Heilemann  
\*\*Note: Tom Strickland will depart for MIA airport\*\*

**1:30pm: ARRIVE UNIVISION STUDIOS**  
Location: 9405 NW 41<sup>st</sup> Street  
Miami, FL 33178  
Phone: (305) 463-5686

**1:30 - 1:45pm: INTERVIEW WITH UNIVISION**  
Staff: Kendra Barkoff  
Set-up: 1-on-1 Interview. *On Camera*  
Format: YOU will be interviewed by Univision

**1:45 - 2:15pm: DEPART UNIVISION EN ROUTE TO MIAMI HERALD**  
(b) (7)(C), (b) (6) KLS, Chris Mansour, Kendra Barkoff, (b) (7)(C), (b) (6)  
(b) (6) Sarah Peterson, Ray Rivera, Tami Heilemann



mb

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSINDEPENDENC060109_V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.		<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b> a. FROM 06/01/09 b. TO 06/02/09	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) 0PK724 b. DATE(S) 06/03/09	
<b>e. PRESENT DUTY STATION</b>		<b>f. RESIDENCE (City and State)</b>		<b>10. CHECK NO.</b>

<b>8. TRAVEL ADVANCE</b> a. Outstanding 0.00 b. Amount to be applied 0.00 c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash) D. Balance outstanding		<b>9. CASH PAYMENT RECEIPT</b> a. DATE RECEIVED b. AMOUNT RECEIVED \$ c. PAYEE'S SIGNATURE		<b>11. PAID BY</b>
---	--	---	--	--------------------

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				Traveler's Initials	
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b> FROM (e) TO (f)	
7423918628 ACCOUNTING CLASSIFICATION: 09 1000.DDD01 7.73	819.20	.68-2009	^DM^1000^DDD01^68^	05/29/09	81.00	NR- 98
<b>COMMENTS:</b> SPEECH/PRESENTATION.						

<b>13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.</b>		<b>TRAVELER SIGN HERE</b>	Ken Salazar	<b>DATE</b> JUN 19 2009	<b>AMOUNT CLAIMED</b>	81.00
<small>NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).</small>						

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>		<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
<b>APPROVING OFFICIAL SIGN HERE</b>		REMUE STONE	
<b>DATE</b>		6-18-09	
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>		a. DIFFERENCES, IF ANY (Explain and show amount)	
<b>a. VOUCHER NO.</b>		<b>b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION</b>	
<b>b. D.O. SYMBOL</b>		Certifier's initials:	
<b>c. MONTH &amp; YEAR</b>		<b>c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):</b>	
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>		<b>d. NET TO TRAVELER</b>	
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b>		\$ 81.00	

<b>18. ACCOUNTING CLASSIFICATION</b> SEE BLOCK 12 ABOVE	
--	--

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total thru (g) meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **PAGE 2** OF **1** PAGES **TRIP # 1**

**TRAVEL AUTHORIZATION NO.**

**OPK7Z4**

**TRAVELER'S LAST NAME**

**SALAZAR**

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000 NO. OF MILES (k)	AMOUNT CLAIMED				
			MEALS				MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)		MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)		
			BREAK-FAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)									
06/01		D-:RES: , Washing													
06/01		Airfare (Non Reimbursable)													
06/01		A-: INDEPENDENCE, OH													
06/01		TMC Fee				40.50			110.00	40.50			40.50		
06/01		Lodging Tax													
06/02		D-: INDEPENDENCE, OH													
06/02		A:RES: ,													
06/02		Subsistence				40.50				40.50			40.50		
06/02		TAV FEE -I													
										<b>SUBTOTALS</b>	0.00	81.00	0.00		
										<b>TOTALS</b>	0.00	81.00	0.00		

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil

requirement by this agency in connection with the hiring or firing of an employee; the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 81.00

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	819.20
LODGING-211D	126.78
M&IE-211D	81.00
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.25
09 1000.DDD01. .6	1,068.73
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	1,068.73
NON-REIMBURSABLE EXPENSES -----	987.73
TOTAL AMOUNT CLAIMED -----	81.00
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
NET TO TRAVELER (GOVT) -----	81.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD -----	0.00
PAY TO TRAVELER -----	81.00

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 5/13/09

Subject: Secretary Ken Salazar – Independence, OH  
- 6/1-2/09

Secretary Salazar traveled on 6/1/09 to Independence, OH and remained over night. Secretary Salazar on 6/2/09 spoke/participated in the site tour of the Cuyahoga Valley National Park and Canal Visitor Center. The Secretary was the Luncheon Speaker at the City Club of Cleveland Meeting on 6/6/09 in Cleveland, OH. Secretary Salazar returned to Washington, DC on 6/6/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02 MB

2. 03-19-2008

(DATE)

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.

Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier 14.  Extra fare 15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family 19.  Shipment household goods and personal effects  
18.  Other (specify) \_\_\_\_\_  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

## 24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS  
(TITLE)

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004694  
DCOWFG

DATE: 29 MAY 09  
PAGE: 01

TOP NGMSDOI  
ETKT 29MAY.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 29MAY AT 1417 IS 819.20

01 JUN 09 - MONDAY

AIR CONTINENTAL AIRLINES FLT:5819 ECONOMY CLASS  
OPERATED BY /CHAUTAUQUA AIRLINES INC DBA CO EXPRESS  
LV WASHINGTON REAGAN 630P EQP: EMBRAER 145 JET  
01HR 18MIN  
AR CLEVELAND 748P NON-STOP  
REF: CXH017

HOTEL SALAZAR/KEN SEAT-7A CO-GU138208  
CLEVELAND OUT-02JUN  
HAMPTON INN 1 NIGHT ID-225448043  
HAMPTON STE CLEVELA 1 ROOM 1 KING BED 1BDRM SUITE W-  
6020 JEFFERSON DRIVE COMP HI SPEED-LIVING ROOM-SOFA  
INDEPENDENCE OH 44131 RATE-107.00USD PER NIGHT  
PHONE 1-216-520-2020 CANCEL BY 06P DAY OF ARRIVAL  
FAX 1-216-674-7917  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 84260062  
ZD040619771

02 JUN 09 - TUESDAY

AIR CONTINENTAL AIRLINES FLT:5812 ECONOMY CLASS  
OPERATED BY /CHAUTAUQUA AIRLINES INC DBA CO EXPRESS  
LV CLEVELAND 320P EQP: EMBRAER 145 JET  
01HR 19MIN  
AR WASHINGTON REAGAN 439P NON-STOP  
REF: CXH017

MCO SALAZAR/KEN SEAT-8A CO-GU138208  
XD8145774994  
BILLED TO MASTERCARD 28.25\*  
AIR TICKET CO7423918628 SALAZAR KEN  
ELEC TKT BILLED TO MASTERCARD 819.20\*

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004694  
DCOWFG

DATE: 29 MAY 09  
PAGE: 02

TO: NGMSDOI  
ETKT 29MAY.

FOR: SALAZAR/KEN

REF: GDOIOS

02 JUN 09 - TUESDAY

SUB TOTAL	847.45
NET CC BILLING	847.45*
TOTAL AMOUNT DUE	0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//27MAY

A/719  
U15-C0  
U8-----  
U7-0.00-28.25-0.00



EMBASSY SUITES  
HOTELS\*

5800 Rockside Woods Blvd. • Independence, OH 44131  
Ph: (216) 986-9900 • Fax: (216) 986-9901  
www.embassysuites.com

Name & Address

SALAZAR, KEN  
1849 C STREET  
WASHINGTON, DC 20240  
US

Suite 310/KNGN  
Arrival Date 6/1/2009 10:16:00AM  
Departure Date 6/2/2009  
Adult/Child 1/0  
Suite Rate \$110.00

RATE PLAN S-GVT  
HH# 225448043 BLUE  
AL  
BONUS AL CAR

Confirmation: 86923879

6/2/2009 PAGE 1

DATE	REFERENCE	DESCRIPTION	AMOUNT
6/1/2009	1650148	GUEST ROOM	\$110.00
6/1/2009	1650148	STATE TAX	\$8.53
6/1/2009	1650148	COUNTY TAX	\$4.95
6/1/2009	1650148	CITY TAX	\$3.30
WILL BE SETTLED TO (b) (6)			\$126.78
EFFECTIVE BALANCE OF			\$0.00
<p><i>You have earned approximately 2100 HHonors points for this stay. To check your earnings for this stay or any other stay at any of more than 3,000 Hilton Family hotels worldwide visit <a href="http://HiltonHHonors.com">HiltonHHonors.com</a></i></p> <p><i>Thank you for staying with us. Visit <a href="http://embassysuites.com">embassysuites.com</a> for more information on hotel packages, subscribe to our E-announcements newsletter, or plan your next stay at close to 200 destinations.</i></p>			<p>ESTIMATED CURRENCY TOTAL</p> <p>16.78</p>

### EXPRESS CHECK-OUT

Good Morning ! We hope you enjoyed your stay. With Express Check-Out there is no need to stop at the Front Desk to check out.

- Please review this statement. It is a record of your charges as of late last evening.
- For any charges after your account was prepared, you may:
  - + pay at the time of purchase.
  - + charge purchases to your account, then stop by the Front Desk for an updated statement.
  - + or request an updated statement be mailed to you within two business days.

Simply call the Front Desk from your suite and tell us when you are ready to depart. Your account will be automatically checked out and you may use this statement as your receipt. Feel free to leave your key(s) in the suite.

Please call the Front Desk if you wish to extend your stay or if you have any questions about your account.

DATE OF CHARGE	FOLIO NO./CHECK NO.	
AUTHORIZATION	338370	INITIAL
PURCHASES & SERVICES		
TAXES		
TIPS & MISC.		
TOTAL AMOUNT	0.00	

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Final 6/2/09



**THE TRIP OF THE SECRETARY**

**TO**

**OHIO**

**JUNE 1– JUNE 2, 2009**



**Monday, June 1, 2009**

**5:30 pm: DEPART DOI EN ROUTE WASHINGTON REAGAN NATIONAL AIRPORT**

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6)

**6:30 – 7:48pm: WHEELS-UP FROM WASHINGTON TO CLEVELAND, OHIO**

Airline: Continental Airways 5819  
Flight Time: 1hr 18 min  
KLS Seat: 7A

\*\*Matt Lee-Ashley and Tami H. will be on the same flight  
\*\*Will Shafroth gets in at midnight and will meet at hotel

**7:48-8:45pm: ARRIVE CLEVELAND/ DRIVE TO RON**

(b) (7)(C), (b) (6) KLS, Matt Lee-Ashley, (b) (7)(C), (b) (6)

**8:45pm: ARRIVE RON**

Location: Embassy Suites  
Address: 5800 Rockside Woods Blvd  
Independence, OH 44131  
Phone: 216-986-9900  
Fax: 216-986-9901

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**Tuesday, June 2, 2009**

**8:30 a.m: DEPART RON TO CUYAHOGA VALLEY NATL. PARK**

(b) (7)(C), (b) (6) KLS, Matt Lee-Ashley, Will Shafroth, (b) (7)(C), (b) (6)  
Jordan M., Tami H.

**8:35 a.m. RADIO INTERVIEW IN CAR**

Interview with: KOA Denver  
Hosts: April and Stephan  
Call-in #: 303-713-8158  
Backup #: 303-713-8159

**8:45 a.m.: ARRIVE CUYAHOGA VALLEY NATL. PARK**

Location: Canal Visitor Center  
7104 Canal Rd.  
Cleveland, Ohio 44125  
(p) 216-524-1497

Greeters: - John P. Debo, Jr. (DEE-bo), Superintendent  
-Mary Pat Doorley, Interpretive Operations  
Supervisor

\*YOU will be escorted to Canal Visitor Center  
\*YOU will be presented with National Park Passport

**8:45-8:55 a.m.: BRIEF TOUR OF CANAL VISITOR CENTER**

Tour Guides: -Steve Roberts, Supervisory Park Ranger  
-Jennie Vasarhelyi, Chief Interpretation, Education,  
& Visitor Services

**9:00 -9:30 a.m.: MEET/GREET WITH BOARD MEMBERS**

Room: Canal Visitor Auditorium for meet/greet  
Staff: Matt Lee-Ashley, Will Shafroth, Jordan Montoya  
Participants: Cuyahoga Valley Natl. Park Association (CVNPA)  
Cuyahoga Valley Scenic Railroad (CVSR)  
Cuyahoga Valley Countryside Conservancy(CVCC)  
Press: Closed  
Set-up: hollow square seating, no table  
Format: -YOU will have meet/greet over coffee/Danish  
-YOU will deliver remarks

**9:30-9:40 a.m. LOAD TRAIN**

Train: Dome Car  
Staff: Matt Lee-Ashley, Will Shafroth, Jordan Montoya  
Participants: Board Members  
Press: Closed

*Tour of Cuyahoga Valley Scenic Railroad*

**9:40 -9:55 a.m.: TRAIN TOUR**

**9:55-10:00 a.m. UNLOAD TRAIN/ WALK TO PRESS CONFERENCE**

**10:00-10:30 a.m.: PRESS CONFERENCE**

Location: Brecksville Station at Station Road Trailhead  
13512 Station Road  
Brecksville, Ohio 44141

Staff: Matt Lee-Ashley, Will Shafroth

Participants:

- Superintendent John P. Debo, Jr. (DEE-bo)
- YOU
- Akron Mayor Don Plusquellic ( Plus- quell- ick)
- Bob Wheeler, President of Airstream Inc.
- Dennis Roche (Roach), President of Positively Cleveland

Press: Open

Set-up: SOI podium seal, train and bridge in backdrop, everyone will be standing

- Format:
- John P. Debo, Jr. will provide opening remarks
  - John P. Debo, Jr. will introduce YOU
  - YOU deliver remarks
  - John P. Debo, Jr. will introduce Mayor Plusquellic
  - Mayor Plusquellic delivers remarks
  - John P. Debo, Jr. will introduce Bob Wheeler
  - Bob Wheeler delivers remarks
  - John P. Debo, Jr. will introduce Dennis Roche
  - Dennis Roche delivers remarks
  - John P. Debo, Jr. opens it up to Q & A

**\*\*YOU will take a quick photo with NPS staff before loading train**

**10:30-10:45 a.m.: LOAD TRAIN**

Train: Saint Lucie

Staff: Matt Lee-Ashley, Will Shafroth, Jordan Montoya

Participants: Local elected officials, program participants

Press: Open

**10:45-11:00 a.m.: TRAIN RIDE TO CANAL VISITOR CENTER**

**11:00-11:15 a.m.: UNLOAD TRAIN/ WALK TO VISITOR CENTER**

**11:15-11:45 a.m.: MEET/GREET WITH YOUTH**

Location: Canal Visitor Center  
Room: Nice weather/ Outside picnic area  
Bad weather/ Inside auditorium  
Staff: Matt Lee-Ashley, Will Shafroth  
Press: Open  
Crowd: 25 middle school students from Robert H. Jameson  
Middle School  
Participants: -YOU  
-4th, 5th grade students  
Format: -YOU will take a photo with students  
-YOU will meet/greet with students

**11:45 a.m.: DEPART CANAL VISITOR CENTER/ DRIVE TO CITY CLUB OF CLEVELAND**

**12:15pm: ARRIVE CITY CLUB OF CLEVELAND**

\*YOU will be escorted to event room

**12:15-12:20 pm: PHOTO-OP**

\*YOU will take a photo with 5 Brunswick High School students  
-These students are attending the forum as part of the City Club of Cleveland Youth Forum Council

**12:30-1:30 pm: CITY CLUB OF CLEVELAND LUNCHEON**

Location: City Club of Cleveland  
850 Euclid Ave  
Cleveland, Ohio 44114  
Room: City Bldg, 2nd floor  
Crowd: 126  
Participants: -James Foster, Executive Director City Club  
-Ralph Della Ratta (Del-uh Rah-ta), President City Club  
-YOU

Set-up: small riser, podium w/City Club seal, City Club back-drop

\* YOU are seated next to James Foster and Ralph Della Ratta

Format:

12:30 pm - Ralph Della Ratta will introduce YOU  
12:35-1:00 pm -YOU deliver remarks/ return to seat  
1:00-1:05 pm -Ralph Della Ratta will make announcements/ open up for Q &A

*(Seay did not have lunch)*

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: INDEPENDENCE, OH

DATES: 6/1-2/09

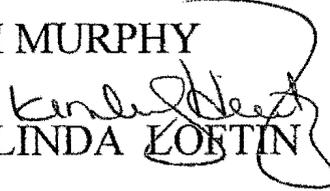
OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

VIEWED BY/ DATE:

 6/8/09 IRIS STRAITT

TIM / 6/15/09 TIM MURPHY

 / June 2009  MELINDA LORTIN

\_\_\_\_ / \_\_\_\_\_ JOAN PADILLA

M2 / 6/18/09 MARGARET BRADLEY

MB

TRAVEL VOUCHER <small>(Read Privacy Act Statement on the back)</small>	1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE	2. TYPE OF TRAVEL <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	3. VOUCHER NO. KSSOMERSETCOU060509_V01
			4. SCHEDULE NO.

5. a. NAME (Last, first, middle initial) SALAZAR, KENNETH L.	b. SOCIAL SECURITY NO. (b) (3)	6. PERIOD OF TRAVEL a. FROM 06/05/09 b. TO 06/05/09
c. MAILING ADDRESS (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	d. OFFICE TELEPHONE NO. 202-273-3423	7. TRAVEL AUTHORIZATION a. NUMBER(S) OPKLB7 b. DATE(S) 06/05/09
e. PRESENT DUTY STATION	f. RESIDENCE (City and State)	10. CHECK NO.

8. TRAVEL ADVANCE a. Outstanding 0.00 b. Amount to be applied 0.00 c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash) D. Balance outstanding	9. CASH PAYMENT RECEIPT a. DATE RECEIVED b. AMOUNT RECEIVED \$ c. PAYEE'S SIGNATURE	11. PAID BY
--	--	-------------

12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attach passenger coupon; if cash is used show claim on reverse side)	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ Traveler's Initials	
	AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (initials) (b)	MODE CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL FROM (e) TO (f)	
ACCOUNTING CLASSIFICATION: 09 1000.DDD01 3.50	.68	2009	DM	1000	DDD01	68 - 0.00 NR
COMMENTS: SPEECH/PRESENTATION. OAS 110 form included for charter plane.						

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE ▶ *Ken Salazar* DATE JUN 19 2009 AMOUNT CLAIMED ▶ 0.00

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 660a).)	17. FOR FINANCE OFFICE USE ONLY COMPUTATION
APPROVING OFFICIAL SIGN HERE ▶ <i>Renee Stone</i> DATE	a. DIFFERENCES, IF ANY (Explain and show amount)

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION a. VOUCHER NO. b. D.O. SYMBOL c. MONTH & YEAR	b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION Certifier's initials: \$
16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶ <i>Renee Stone</i> DATE 6-18-09	c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00
	d. NET TO TRAVELER ▶ \$ 0.00

18. ACCOUNTING CLASSIFICATION  
SEE BLOCK 12 ABOVE



=====

ACCOUNTING CLASS CODE				TRIP 1
TAV EXP -I-211B	-			13.50
09 1000.DDD01.	.6	0.00	0.00	13.50
2009^^DM^1000^^DDD01^^68^				

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES	-----		13.50
NON-REIMBURSABLE EXPENSES	-----		13.50
TOTAL AMOUNT CLAIMED	-----		0.00
PREV PAYMENTS	--	0.00	
GOV'T ADVANCE OUTSTANDING	--	0.00	
GOV'T ADVANCE APPLIED	-----	0.00	
			0.00
NET TO TRAVELER (GOVT)	-----		0.00
GOV'T CHARGE CARD EXPENSES	-	0.00	
GOV'T CHARGE CARD ATM ADV	--	0.00	
ADD'L GOV'T CHARGE CARD PYMT		0.00	
TOTAL GOV'T CHARGE CARD AMT	=====	0.00	
PAY TO GOV'T CHARGE CARD	-----		0.00
PAY TO TRAVELER	-----		0.00

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 5/13/09

Subject: Secretary Ken Salazar – Somerset, PA  
- 6/5/09

Secretary Salazar traveled on 6/5/09 to Somerset, PA to participate with Senator Arlen Specter, local elected officials, family members of Flight 93 victims, landowners, and general public in a meeting regarding the Flight 93 Memorial. Secretary Salazar returned to Washington, DC on 6/5/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip, (2) OAS 110, and (3) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier  
14.  Extra fare  
15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family  
18.  Other (specify) \_\_\_\_\_  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.  
19.  Shipment household goods and personal effects

## ESTIMATED COST

20. Transportation \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \$ \_\_\_\_\_

## 4. CHARGED TO:

2009-1000 DDD01 68

5. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS  
(TITLE)

**OFFICE OF THE SOLICITOR  
CORRESPONDENCE BACKGROUND FORM**

**Date: June 4, 2009**

**Nature and Significance of Document:** Request for approval of charter aircraft use on **June 5, 2009** to transport Secretary Salazar and two SES employees (Steve Whitesell and Dan Wenk, Deputy Director of the NPS) and two other DOI employees on a charter flight from Washington, DC to Somerset, PA and return (it is possible that an additional SES employee may be on the flight or that Senator Spector and an aide will be on the flight on a space available basis). The purpose of the travel is to meet with local elected officials, Senator Spector, family members of flight 93 victims and members of the public regarding a NPS Flight 93 memorial. There will be a press conference after the meeting.

**Background:** Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of charter or DOI fleet aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1). Commercial service is available. DOI aircraft is unavailable due to the fact that the only DOI aircraft in the vicinity is the Park Police helicopters and this travel is outside the scope of their mission. Charter aircraft is available.

As the attached AMD-110110 indicates, the total cost of using commercial service is \$14,242. The total cost of using charter aircraft is \$8419.32. As the charter service is most cost effective available option, it is permissible to approve the use of the charter aircraft.

Your approval of this travel is requested. The applicable criteria (including that for space available travel) are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED AMD-110 FORM.**

**Contact and telephone number:**

Katherine Aldrich, 208-5216

**Due Date: ASAP**

**Surname**

T. Murphy *Murphy* 6/4/09

## TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

**A. BASIC DATA:**

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location	SOMERSET, PA	Date	6/5/09	Hours required to be on site	10:00AM	to	11:30AM
Location		Date		Hours required to be on site		to	
Location		Date		Hours required to be on site		to	

Manifest (only persons required to be at TDS):

<u>Name</u>	<u>Hourly Salary</u>
Ken Salazar (Secretary of Interior)	Salary Not Required
Senator Alan Spector	\$92.00
Steve Whitesell, SES	\$92.00
Dan Wenk, SES	\$92.00
Alde for Senator Spector	\$50.00
SGT Christine Lopez, USPP Security	\$50.00
Kendra Barkoff, Press Secretary	\$50.00
<b>TOTAL Hours Cost of All Required Travelers</b>	<b>\$ 426.00</b>

Annual Salary + 2087 hours x 1.20 = Hourly Salary Rate

**NOTE:** 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

*(Continue on attached sheet if needed)*

**B. COST COMPARISON:**

1. <u>Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.</u>	\$ 9030.00
<i>(\$1290.00 roundtrip airfare x 7 passengers)</i>	
• Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule. <i>(See Attachment 1 for detailed explanation)</i>	5,112.00
• Cost of required per diem and ground transportation.	100.00
TOTAL Cost by commercial transportation	\$ 14,242.00
2. <u>Leased, Contract, or Rental Aircraft.</u>	
1. Flight hours x flight hour costs (N38VV – MartinAir Inc., King Air 200)	\$ 4,160.00
2. Cost of total duty hours away from office or regular duty station <i>(See Attachment 1 for detailed explanation)</i>	3,195.00
3. Cost of required per diem and ground transportation	100.00
4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc.	964.32
* TOTAL Cost by Lease, Contract, or Rental aircraft.	\$ 8,419.32
3. <u>DOI-Operated Aircraft – identify specific aircraft: (N299 – USPP Helicopter, Bell 412)</u>	
• Flight hours required x variable flight hour cost.	\$ 2,500.00
• Cost of total duty hours away from office or regular duty station. <i>(See Attachment 1 for detailed explanation)</i>	3,408.00
• Cost of required per diem and ground transportation.	100.00
• Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)	
• Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et.	
TOTAL COST by DOI Fleet aircraft.	\$ 6,008.00

Not Available due to mission issues

C. MOST COST EFFECTIVE METHOD:

Commercial

Lease, Contract or Rental - N# 38VV Martin Air Pilot/Crew Jim Holden / John Mackay

Purpose \_\_\_\_\_

DOI Fleet -----N#

Pilot/Crew

Purpose \_\_\_\_\_

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Request approval for Secretary of Interior Ken Salazar and his staff to fly on June 5<sup>th</sup>, 2009. The flight will utilize one DOI government fleet helicopter (USP in Washington, DC) to support a group of 4 passengers.

Purpose of trip: SECY will participate along with Senator Arlen Specter, local elected officials, family members of Flight 93 victims, and public attendees in a meeting regarding Flight 93 Memorial and press avail afterwards.

DOI Fleet Helicopter was not available, therefore the Rental Aircraft was chosen because it was the most cost-effective over commercial airlines.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

Print name of designated approving official

Signature

Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b, page 6 of OMB Circular A-126)

Print name of designated approving official

Signature

Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE: (See paragraph H.c, page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers possible

ARTHUR E. GARY  
Print name of designated approving official

Arthur E. Gary  
Signature

6/4/09  
Date



Shari  
Moultrie/NBC/OS/DOI@DOI  
06/03/2009 12:13 PM

To Katherine M Aldrich/HQ/SOL/DOI@SOL  
cc  
bcc  
Subject Fw: Fwd: Emailing: Martinair Charter Estimate #122525

Katherine - Here is the quote from the company. Please see column one.

Thanks - Shari

-----Forwarded by Shari Moultrie/NBC/OS/DOI on 06/03/2009 12:12PM -----

To: Shari\_Moultrie@nbc.gov  
From: Martinairdc@aol.com  
Date: 06/02/2009 12:04PM  
Subject: Fwd: Emailing: Martinair Charter Estimate #122525

The King Air 200 N38VV would be cheaper .....the airport has a displaced runway, therefore too small for the beechjet....but the Citation 2 or the KAair could get in....pls let us know..

Thanks  
Bob

From: ppolson@flymartinair.com  
To: Martinairdc@aol.com  
Sent: 6/2/2009 12:00:54 P.M. Eastern Daylight Time  
Subj: Emailing: Martinair Charter Estimate #122525

New Quote Edit Quote Print Quote Quote History Edit Airports

Print

**P. O. Box 485, Sandston, VA 23150  
800-777-7401 / 804-226-0922 (fax)**

Prepared for

**Esitmate #122525**

**BEECH KINGAIR 200**  
8 seat turbo prop

**CESSNA CITATION II**  
7 seat jet with lav

**06/02/2009**

From: Richmond, VA  
To: Washington, VA

0.7 hours  
87 miles

0.7 hours  
87 miles

**06/02/2009**

From: Washington, VA  
To: Somerset, PA

0.9 hours  
137 miles

0.7 hours  
137 miles

**06/02/2009**

From: Somerset, PA

0.9 hours

0.7 hours

To: Washington, VA	137 miles	137 miles
<b>06/02/2009</b>		
From: Washington, VA	0.7 hours	0.7 hours
To: Richmond, VA	87 miles	87 miles
Total flight time	3.2	2.8
Total distance	448	448
Charter cost	4,160.00	4,550.00
Fuel surcharge	489.60	744.80
Overnights	0.00	0.00
CoPilot	0.00	0.00
Discount	0.00	0.00
FET	348.72	397.11
DSF	126.00	112.00
Total Cost	5,124.32	5,803.91

Domestic Segment Fees assume maximum capacity, fewer passengers will reduce DSF

**Notes:**

**Warnings:**

None

**An Excellent Credit Score is 750. See Yours in Just 2 Easy Steps!**

**MARTINAIR** INC.  
AIRCRAFT CHARTER/MANAGEMENT



Shari  
Moultrie/NBC/OS/DOI@DOI  
06/03/2009 12:38 PM

To Katherine M Aldrich/HQ/SOL/DOI@SOL  
cc  
bcc  
Subject Re: Fw: Fwd: Emailing: Martinair Charter Estimate #I22525  


Commercial flight costs were calculated as follows:

Each one way costs from Ronald Regan Airport to Pittsburg, PA was \$645 including taxes and other charges. A total of \$1290 roundtrip. Figures are from contract rates established in GovTrip.

I just noticed I had originally put total commercial cost as \$6450 based upon the original request of five people, this is the only item I forgot to change. Based on actual 4 people, commercial airline cost should be \$5160. Can you correct that on the form ?

Thanks - Shari

-----Katherine M Aldrich/HQ/SOL/DOI wrote: -----

To: Shari Moultrie/NBC/OS/DOI@DOI  
From: Katherine M Aldrich/HQ/SOL/DOI  
Date: 06/03/2009 12:20PM  
Subject: Re: Fw: Fwd: Emailing: Martinair Charter Estimate #I22525

Thanks. Will be looking for the commercial back up date to follow.

Katherine

Katherine M. Aldrich  
Attorney-Advisor  
Office of the Solicitor  
Division of General Law  
Room 6446  
1849 C Street, N.W.  
Washington, D.C. 20240  
202-208-5007  
202-219-1790  
Katherine.Aldrich@sol.doi.gov

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## BREAKDOWN OF HOURS AWAY FROM OFFICE

**CHARTERED AIRCRAFT**

Travel from HOR to Dulles A/P	0.75	hrs
Elapsed time to load passengers	0.50	hrs
Flight time to Somerset, PA	1.00	hrs
Elapsed time to unload passengers	0.50	hrs
Travel to Site	0.25	hrs
Time at site	1.50	hrs
Travel to A/P	0.25	hrs
Elapsed time to load passengers	0.50	hrs
Flight time to Washington Dulles	1.00	hrs
Elapsed time to unload passenger	0.50	hrs
Travel to Return to HOR	0.75	hrs
<b>Total</b>	<u>7.50</u>	
<b>Hourly Salary for All</b>	<u>195.00</u>	
<b>TOTAL COSTS</b>	<b>\$1462.50</b>	

**US DOI FLEET HELICOPTER**

Travel from HOR to Dulles A/P	0.75	hrs
Elapsed time to load passengers	0.50	hrs
Flight time to Somerset, PA	1.25	hrs
Elapsed time to unload passengers	0.50	hrs
Travel to Site	0.25	hrs
Time at site	1.50	hrs
Travel to A/P	0.25	hrs
Elapsed time to load passengers	0.50	hrs
Flight time to Washington Dulles	1.25	hrs
Elapsed time to unload passenger	0.50	hrs
Travel to Return to HOR	0.75	hrs
<b>Total</b>	<u>8.00</u>	
<b>Hourly Salary for All</b>	<u>195.00</u>	
<b>TOTAL COSTS</b>	<b>\$1,560.00</b>	

SECRETARIAL TRAVEL ROUTING SLIP

6/19/09  
Fax - BSM

TRIP LOCATION: SOMERSET, PA

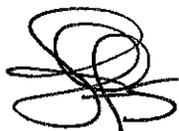
DATES: 6/5/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

OAS 110

VIEWED BY/ DATE:



6/8/09 IRIS STRAITT

TSM / 6/16/09 TIM MURPHY

LD / 18 June 09 MELINDA LOBTTIN

\_\_\_\_\_/\_\_\_\_\_  
JOAN PADILLA

MB / 6/18/09 MARGARET BRADLEY

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 5/13/09

Subject: Secretary Ken Salazar – Somerset, PA  
- 6/5/09

Secretary Salazar traveled on 6/5/09 to Somerset, PA to participate with Senator Arlen Specter, local elected officials, family members of Flight 93 victims, landowners, and general public in a meeting regarding the Flight 93 Memorial. Secretary Salazar returned to Washington, DC on 6/5/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip, (2) OAS 110, and (3) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

MB

TRAVEL VOUCHER <small>(Read Privacy Act Statement on the back)</small>	1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE	2. TYPE OF TRAVEL <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	3. VOUCHER NO. KSSOMERSETCOU060509_V01
			4. SCHEDULE NO.

5. a. NAME (Last, first, middle initial) <b>SALAZAR, KENNETH L.</b>	b. SOCIAL SECURITY NO. <b>(b) (5)</b>	6. PERIOD OF TRAVEL a. FROM <b>06/05/09</b> b. TO <b>06/05/09</b>
c. MAILING ADDRESS (Include ZIP Code) <b>DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240</b>	d. OFFICE TELEPHONE NO. <b>202-273-3423</b>	7. TRAVEL AUTHORIZATION a. NUMBER(S) <b>0PKL87</b> b. DATE(S) <b>06/05/09</b>
e. PRESENT DUTY STATION	f. RESIDENCE (City and State)	10. CHECK NO.

8. TRAVEL ADVANCE	9. CASH PAYMENT RECEIPT	11. PAID BY
a. Outstanding	a. DATE RECEIVED	
b. Amount to be applied	b. AMOUNT RECEIVED	
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)	c. PAYEE'S SIGNATURE	
d. Balance outstanding		

12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attach passenger coupon; if cash is used show claim on reverse side)	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				Traveler's Initials
	AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL FROM (e) TO (f)
ACCOUNTING CLASSIFICATION: 09 1000.DDD01 3.50	.68-2009	^^DM^1000^^	DDD01^68^	0.00	NR-
COMMENTS: SPEECH/PRESENTATION. OAS 110 form included for charter plane.					

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claim is based on the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE **Ken Salazar** DATE **JUN 19 2009** AMOUNT CLAIMED **0.00**

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, i.d. 1001).

14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)	17. FOR FINANCE OFFICE USE ONLY COMPUTATION
APPROVING OFFICIAL SIGN HERE <b>[Signature]</b> DATE	a. DIFFERENCES, IF ANY (Explain and show amount)

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION	b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION
a. VOUCHER NO.	b. D.O. SYMBOL
c. MONTH & YEAR	Certifier's Initials:
16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT	c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):
AUTHORIZED CERTIFYING OFFICIAL SIGN HERE <b>Renee Stone</b> DATE <b>6-18-09</b>	d. NET TO TRAVELER

18. ACCOUNTING CLASSIFICATION  
SRR BLOCK 12 ABOVE



ACCOUNTING CLASS CODE	TRIP 1
TAV EXP -I-211B	13.50
09 1000.DDD01. .6	13.50
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES	13.50
NON-REIMBURSABLE EXPENSES	13.50
TOTAL AMOUNT CLAIMED	0.00
PREV PAYMENTS	0.00
GOV'T ADVANCE OUTSTANDING	0.00
GOV'T ADVANCE APPLIED	0.00
NET TO TRAVELER (GOVT)	0.00
GOV'T CHARGE CARD EXPENSES	0.00
GOV'T CHARGE CARD ATM ADV	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD	0.00
PAY TO TRAVELER	0.00

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 5/13/09

Subject: Secretary Ken Salazar – Somerset, PA  
- 6/5/09

Secretary Salazar traveled on 6/5/09 to Somerset, PA to participate with Senator Arlen Specter, local elected officials, family members of Flight 93 victims, landowners, and general public in a meeting regarding the Flight 93 Memorial. Secretary Salazar returned to Washington, DC on 6/5/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip, (2) OAS 110, and (3) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar

5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI

7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to be essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier  
14.  Extra fare  
15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family  
18.  Other (specify) \_\_\_\_\_  
19.  Shipment household goods and personal effects  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

ESTIMATED COST

20. Transportation	\$ _____
21. Per Diem	_____
22. Other	_____
23. TOTAL	\$ _____
24. CHARGED TO:	_____
25. _____	_____

(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)  
27. Ken Salazar, SECY of DOI  
(TITLE)  
28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)  
29. Renee Stone, Depy COS  
(TITLE)

**OFFICE OF THE SOLICITOR  
CORRESPONDENCE BACKGROUND FORM**

Date: June 4, 2009

**Nature and Significance of Document:** Request for approval of charter aircraft use on June 5, 2009 to transport Secretary Salazar and two SES employees (Steve Whitesell and Dan Wenk, Deputy Director of the NPS) and two other DOI employees on a charter flight from Washington, DC to Somerset, PA and return (it is possible that an additional SES employee may be on the flight or that Senator Specter and an aide will be on the flight on a space available basis). The purpose of the travel is to meet with local elected officials, Senator Specter, family members of flight 93 victims and members of the public regarding a NPS Flight 93 memorial. There will be a press conference after the meeting.

**Background:** Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of charter or DOI fleet aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1). Commercial service is available. DOI aircraft is unavailable due to the fact that the only DOI aircraft in the vicinity is the Park Police helicopters and this travel is outside the scope of their mission. Charter aircraft is available.

As the attached AMD-110110 indicates, the total cost of using commercial service is \$14,242. The total cost of using charter aircraft is \$8419.32. As the charter service is most cost effective available option, it is permissible to approve the use of the charter aircraft.

Your approval of this travel is requested. The applicable criteria (including that for space available travel) are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED AMD-110 FORM.**

**Contact and telephone number:**  
Katherine Aldrich, 208-5216

**Due Date:** ASAP

Surname

T. Murphy *Murphy* 6/4/09

# TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

**A. BASIC DATA:**

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location	<u>SOMERSET, PA</u>	Date	<u>6/5/09</u>	Hours required to be on site	<u>10:00AM</u>	to	<u>11:30AM</u>
Location	_____	Date	_____	Hours required to be on site	_____	to	_____
Location	_____	Date	_____	Hours required to be on site	_____	to	_____

Manifest (only persons required to be at TDS):

Name	Hourly Salary
<u>Ken Salazar (Secretary of Interior)</u>	<u>Salary Not Required</u>
<u>Senator Alan Specter</u>	<u>\$92.00</u>
<u>Steve Whitesell, SES</u>	<u>\$92.00</u>
<u>Dan Wenk, SES</u>	<u>\$92.00</u>
<u>Aide for Senator Specter</u>	<u>\$50.00</u>
<u>SGT [REDACTED] USPP Security</u>	<u>\$50.00</u>
<u>Kendra Barloff, Press Secretary</u>	<u>\$50.00</u>
<b>TOTAL Hours Cost of All Required Travelers</b>	<b>\$ <u>426.00</u></b>

Annual Salary + 2087 hours x 1.20 = Hourly Salary Rate

**NOTE:** 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

(Continue on attached sheet if needed)

**B. COST COMPARISON:**

1. <u>Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.</u> ( <i>\$1290.00 roundtrip airfare x 7 passengers</i> )	\$ <u>9030.00</u>
• Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule. ( <i>See Attachment 1 for detailed explanation</i> )	<u>5,112.00</u>
• Cost of required per diem and ground transportation.	<u>100.00</u>
<b>TOTAL Cost by commercial transportation</b>	<b>\$ <u>14,242.00</u></b>
2. <u>Leased, Contract, or Rental Aircraft.</u>	
1. Flight hours x flight hour costs (N38VV - Martha Air Inc., King Air 200)	\$ <u>4,160.00</u>
2. Cost of total duty hours away from office or regular duty station ( <i>See Attachment 1 for detailed explanation</i> )	<u>3,195.00</u>
3. Cost of required per diem and ground transportation	<u>100.00</u>
4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc.	<u>964.32</u>
<b>TOTAL Cost by Lease, Contract, or Rental aircraft.</b>	<b>\$ <u>8,419.32</u></b>
3. <u>DOI-Operated Aircraft - identify specific aircraft: (N299 - USPP Helicopter, Bell 412)</u>	
• Flight hours required x variable flight hour cost.	\$ <u>2,500.00</u>
• Cost of total duty hours away from office or regular duty station. ( <i>See Attachment 1 for detailed explanation</i> )	<u>3,408.00</u>
• Cost of required per diem and ground transportation.	<u>100.00</u>
• Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)	_____
• Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et.	_____
<b>TOTAL COST by DOI Fleet aircraft.</b>	<b>\$ <u>6,008.00</u></b>

*Not Available due to mission issues*

C. MOST COST EFFECTIVE METHOD:

Commercial

Lease, Contract or Rental - N# 38VV Martin Air Pilot/Crew Jim Holden / John Mackay

Purpose \_\_\_\_\_

DOI Fleet

-----N#

Pilot/Crew

Purpose \_\_\_\_\_

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Request approval for Secretary of Interior Ken Salazar and his staff to fly on June 5<sup>th</sup>, 2009. The flight will utilize one DOI government fleet helicopter (USHP in Washington, DC) to support a group of 4 passengers.

Purpose of trip: SECY will participate along with Senator Arlen Specter, local elected officials, family members of Flight 93 victims, and public attendees in a meeting regarding Flight 93 Memorial and press avail afterwards.

DOI Fleet Helicopter was not available, therefore the Rental Aircraft was chosen because it was the most cost-effective over commercial airlines.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

\_\_\_\_\_  
Print name of designated approving official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

\_\_\_\_\_  
Print name of designated approving official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:  
(See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers possible.

ARTHUR E. GARY  
Print name of designated approving official

Arthur E. Gary  
Signature

6/4/09  
Date



Shari  
Moultrie/NBC/OS/DOI@DOI  
06/03/2009 12:13 PM

To Katherine M Aldrich/HQ/SOL/DOI@SOL  
cc  
bcc  
Subject Fw: Fwd: Emailing: Martinair Charter Estimate #122525

Katherine - Here is the quote from the company. Please see column one.

Thanks - Shari

-----Forwarded by Shari Moultrie/NBC/OS/DOI on 06/03/2009 12:12PM -----

To: Shari\_Moultrie@nbc.gov  
From: Martinairdc@aol.com  
Date: 06/02/2009 12:04PM  
Subject: Fwd: Emailing: Martinair Charter Estimate #122525

The King Air 200 N38VV would be cheaper .....the airport has a displaced runway, therefore too small for the beechjet....but the Citation 2 or the KAir could get in....pls let us know..

Thanks  
Bob

From: ppolson@flymartinair.com  
To: Martinairdc@aol.com  
Sent: 6/2/2009 12:00:54 P.M. Eastern Daylight Time  
Subj: Emailing: Martinair Charter Estimate #122525

New Quote Edit Quote Print Quote Quote History Edit Airports

Print

**P. O. Box 485, Sandston, VA 23150  
800-777-7401 / 804-226-0922 (fax)**

**Prepared for**

**Estimate #122525**

**BEECH KINGAIR 200**  
8 seat turbo prop

**CESSNA CITATION II**  
7 seat jet with lav

**06/02/2009**

From: Richmond, VA  
To: Washington, VA

0.7 hours  
87 miles

0.7 hours  
87 miles

**06/02/2009**

From: Washington, VA  
To: Somerset, PA

0.9 hours  
137 miles

0.7 hours  
137 miles

**06/02/2009**

From: Somerset, PA

0.9 hours

0.7 hours

To: Washington, VA	137 miles	137 miles
<b>06/02/2009</b>		
From: Washington, VA	0.7 hours	0.7 hours
To: Richmond, VA	87 miles	87 miles
Total flight time	3.2	2.8
Total distance	448	448
Charter cost	4,160.00	4,550.00
Fuel surcharge	489.60	744.80
Overnights	0.00	0.00
CoPilot	0.00	0.00
Discount	0.00	0.00
FET	348.72	397.11
DSF	126.00	112.00
Total Cost	5,124.32	5,803.91

Domestic Segment Fees assume maximum capacity, fewer passengers will reduce DSF

**Notes:**

**Warnings:**

None

**An Excellent Credit Score is 750. See Yours in Just 2 Easy Steps!**

**MARTINAIR INC.**  
 AIRCRAFT CHARTER/MANAGEMENT

## BREAKDOWN OF HOURS AWAY FROM OFFICE

**CHARTERED AIRCRAFT**

Travel from HOR to Dulles A/P	0.75 hrs
Elapsed time to load passengers	0.50 hrs
Flight time to Somerset, PA	1.00 hrs
Elapsed time to unload passengers	0.50 hrs
Travel to Site	0.25 hrs
Time at site	1.50 hrs
Travel to A/P	0.25 hrs
Elapsed time to load passengers	0.50 hrs
Flight time to Washington Dulles	1.00 hrs
Elapsed time to unload passenger	0.50 hrs
Travel to Return to HOR	0.75 hrs
<b>Total</b>	<u>7.50</u>
<b>Hourly Salary for All</b>	<u>195.00</u>
<b>TOTAL COSTS</b>	<b>\$1462.50</b>

**US DOI FLEET HELICOPTER**

Travel from HOR to Dulles A/P	0.75 hrs
Elapsed time to load passengers	0.50 hrs
Flight time to Somerset, PA	1.25 hrs
Elapsed time to unload passengers	0.50 hrs
Travel to Site	0.25 hrs
Time at site	1.50 hrs
Travel to A/P	0.25 hrs
Elapsed time to load passengers	0.50 hrs
Flight time to Washington Dulles	1.25 hrs
Elapsed time to unload passenger	0.50 hrs
Travel to Return to HOR	0.75 hrs
<b>Total</b>	<u>8.00</u>
<b>Hourly Salary for All</b>	<u>195.00</u>
<b>TOTAL COSTS</b>	<b>\$1,560.00</b>



Shari  
Moultrie/NBC/OS/DOI@DOI  
06/03/2009 12:38 PM

To: Katherine M Aldrich/HQ/SOL/DOI@SOL  
cc  
bcc  
Subject: Re: Fw: Fwd: Emailing: Martinair Charter Estimate #122525  
□

Commercial flight costs were calculated as follows:

Each one way costs from Ronald Regan Airport to Pittsburg, PA was \$645 including taxes and other charges. A total of \$1290 roundtrip. Figures are from contract rates established in GovTrip.

I just noticed I had originally put total commercial cost as \$6450 based upon the original request of five people, this is the only item I forgot to change. Based on actual 4 people, commercial airline cost should be \$5160. Can you correct that on the form ?

Thanks - Shari

-----Katherine M Aldrich/HQ/SOL/DOI wrote: -----

To: Shari Moultrie/NBC/OS/DOI@DOI  
From: Katherine M Aldrich/HQ/SOL/DOI  
Date: 06/03/2009 12:20PM  
Subject: Re: Fw: Fwd: Emailing: Martinair Charter Estimate #122525

Thanks. Will be looking for the commercial back up date to follow.

Katherine

Katherine M. Aldrich  
Attorney-Advisor  
Office of the Solicitor  
Division of General Law  
Room 6446  
1849 C Street, N.W.  
Washington, D.C. 20240  
202-208-5007  
202-219-1790  
Katherine.Aldrich@sol.doi.gov

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**THE TRIP OF THE SECRETARY**

**TO**

**SOMERSET, PA**

**June 5<sup>th</sup>, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
SOMERSET, PA  
JUNE 5<sup>th</sup>, 2009**

**Weather:**

Washington D.C  
Somerset, PA

High 63// cloudy and periods of rain  
High 62// showers in the morning

**Time Zone:**

Washington/Somerset

Eastern Time Zone

**Somerset Advance:**

Staff Lead  
Security  
Ride-Along  
Photographer

Jordan Montoya  
Lt. (b) (6), (b) (7)(C)  
Sgt. (b) (6), (b) (7)(C)  
Tami Heilemann

**Cell Phone:**

(b) (6), (b) (7)(C)  
[Redacted]

**Traveling Staff:**

NPS Director  
Press Secretary  
NPS Associate Director

Dan Wenk  
Kendra Barkoff  
Steve Whitesell

(b) (6)  
[Redacted]

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler  
Ethics

Joan Padilla  
Terri Johnson  
Melinda Loftin

**Office Phone**  
office: (202) 208-5820  
cell: (b) (6)  
office: (202) 208-6087  
cell: (b) (6)

**Attire:**

Business

Friday, June 5<sup>th</sup> 2009

7:00 am: **DEPART RESIDENCE FOR DULLES AIRPORT**

(b) (6), (b) (7)(C), (b) (7)(E)

7:45 am: **ARRIVE DULLES AIRPORT/LOAD CHARTER**

Location: Landmark Aviation  
Phone: (800) 926-0150

8:00-9:00 am: **WHEELS-UP DULLES AIRPORT TO SOMERSET, PENNSYLVANIA**

Make/Model: Beechcraft KingAir 200 (white w/blue stripes)  
Tail #: N38VV

Pilots (2);

Helicopter manifest (8):

KLS (b) (6), (b) (7)(C), (b) (7)(E) Kendra Barkoff, Dan Wenk, Steve Whitesell, Tami Heilemann,  
Senator Specter, Scott Hoeflich (Senator Specter's aide)

Flight Time: 1 hr

9:00 am: **WHEELS-DOWN SOMERSET COUNTY AIRPORT**

Location: Somerset County Courthouse  
159 Airport Lane  
Friedens, PA 15541

POC: David Wright  
(814) 445-1599

9:00-9:15am: **UNLOAD CHARTER/DRIVE TO NPS HEADQUARTERS**

Room: 104

Location: National Park Service  
109 W. Main Street

Somerset, Pennsylvania 15501

Phone: 814-443-4557

Fax: 814-443-2180

(b) (6), (b) (7)(C), (b) (7)(E)

9:30 - 9:55am: **MEETING WITH FAMILIES OF FLIGHT 93**

Participants: -YOU

-Senator Arlen Specter

-Scott Roy, Deputy COS for Governor Rendell

-Patrick White, VP and Spokesperson, Families of Flight 93

-George Felt, President, Families of Flight 93

-Deborah Borza, Families of Flight 93

- Calvin E Wilson, Families of Flight 93
- T: Kenny Nacke, Families of Flight 93
- T: Catherine Price, Families of Flight 93
- Jeffrey Stover, Families of Flight 93

Staff: Kendra Barkoff, Dan Wenk, Steve Whitesell  
 Press: Closed  
 Format:

-Moment of Silence for Joy Stella, member of United 93 Task Force, who passed away on Sunday. \*Due to her unexpected passing, several members of Families of Flight 93 will be attending her memorial instead of the Somerset meeting.

**9:55 – 10:00 a.m.: DEPART NPS TO SOMERSET TRUST HISTORIC BUILDING**

**10:00-10:45 a.m.: MEETING WITH SENATOR SPECTER**

Location: Somerset Trust Historic Building  
 131 N. Center Avenue  
 Somerset, PA 15501

Phone: (814) 445-3790

Fax: (814) 445-3881

Room: 2<sup>nd</sup> floor

Participants: YOU

- Senator Arlen Specter
- Scott Roy, Deputy COS for Governor Rendell
- State Rep. Carl Metzgar (Invited)
- State Rep. Frank Burns (Invited)
- State Sen. Rich Kasunic (Invited)
- State Sen. John Wozniak (Invited)
- Stonycreek Township Supervisors (Invited)
- Keith Newlin, Flight 93 National Memorial Deputy Superintendent
- Patrick White, Vice President of Families of Flight 93
- Jerry Spangler, Co-chair, Flight 93 Memorial Task Force
- John Vatavuk, Somerset County Commissioner
- Thomas McInroy, Shanksville-Stonycreek School District Superintendent
- Randy Musser, landowner
- Chris and Tony Kordell, landowners
- Patrick and Michael Svonavec, landowners
- Dale and Christine Williams, landowners
- Attorney James R. Cascio for Tim Lambert, landowner

Staff: Kendra Barkoff, Dan Wenk, Steve Whitesell

Press: Closed

Setup: Roundtable discussion with attendees

Format:

- 10:00-10:05: Sen. Specter will make opening remarks.
- 10:05-10:10: YOU give brief remarks
- 10:10-10:15: Jerry Spangler gives brief remarks
- 10:15-10:25: Dan Wenk describes the process moving forward.
- 10:25-10:45: Question and answer from landowners

- 10:45- 11:15 a.m.

**PRESS AVAIL**

Location: Somerset Trust Historic Building  
131 N. Center Avenue  
Somerset, PA 15501  
Phone: (814) 445-3790  
Fax: (814) 445-3881  
Room: 2<sup>nd</sup> floor  
Staff: Kendra Barkoff  
Press: Open  
Setup: Gaggle, desk podium with mic, a US and a DOI flag and a Secretary of the Interior seal  
Format: YOU & Senator Specter will give brief remarks and take Q&A  
Participants: YOU  
Senator Specter

11:15 – 11:45 a.m. **DEPART PRESS AVAIL FOR TEMPORARY FLIGHT 93 MEMORIAL SITE**

(b) (6), (b) (7)(C), (b) (7)(E)

11:45-12:15 pm: **VISIT TO TEMPORARY FLIGHT 93 MEMORIAL SITE**

Location: Hilltop overlooking the crash site of Flight 93  
Staff: Kendra Barkoff, Dan Wenk, Steve Whitesell  
Press: Open  
Format:  
-11:45-12:00: YOU will spend time at Temporary Flight 93 Memorial Site  
-12:00-12:15: YOU will spend time at Sacred Ground  
\*Keith Newlin, acting NPS Superintendent will provide interpretation of the Temporary Flight 93 Memorial Site

12:15-12:45 pm: **DEPART MEMORIAL SITE FOR SOMERSET COUNTY AIRPORT**

(b) (6), (b) (7)(C), (b) (7)(E)

12:45pm **ARRIVE SOMERSET COUNTY AIRPORT**

12:45-1:00p.m. **LOAD CHARTER**

1:00 p.m.: **WHEELS-UP SOMERSET, PENNSYLVANIA FOR DULLES AIRPORT**

Make/Model: Beechcraft KingAir 200 (white w/blue stripes)  
Tail #: N38VV  
Pilots (2);  
Helicopter manifest (6):

KLS, (b) (6), (b) (7)(C) Kendra Barkoff, Dan Wenk, Steve Whitesell, Tami Heilemann  
*Flight Time: 1 hr*

**2:00 pm: WHEELS-DOWN DULLES AIRPORT**

**5:40-7:30 pm: WHEELS-UP DULLES AIRPORT TO DENVER INTERNATIONAL AIRPORT**

*Washington to Denver*

Airline: United #936

Flight Time: 3hrs 50min

(b) (6), (b) (7)(C), (b) (7)(E)

MB

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE</b>	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSSALTLAKECIT061009_V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.	<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b> a. FROM 06/10/09 b. TO 06/11/09	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) 0PL59U b. DATE(S) 06/11/09	
<b>e. PRESENT DUTY STATION</b>		<b>f. RESIDENCE (City and State)</b>	
<b>8. TRAVEL ADVANCE</b>		<b>9. CASH PAYMENT RECEIPT</b>	

<b>a. Outstanding</b> 0.00	<b>a. DATE RECEIVED</b>	<b>b. AMOUNT RECEIVED</b> \$
<b>b. Amount to be applied</b> 0.00	<b>c. PAYEE'S SIGNATURE</b>	
<b>c. Amount due Government</b> (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)		
<b>D. Balance outstanding</b>		

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) <span style="float: right;">▶ <b>Traveler's Initials</b></span>					
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER (Initials)</b> (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b> FROM (e) TO (f)	
62135041018	409.20		06/10/09			
67681380010	243.60		06/10/09			
76981380020	121.60		06/10/09			
7681380016	300.20		06/10/09			
7681380026	440.20		06/10/09			
68681380011	440.20		06/10/09			
<b>COMMENTS:</b> SPEECH/PRESENTATION. Due to weather conditions the SECY arrived back in DC on 6/11/09. COMMENTS continued on next page						

<b>13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.</b>	<b>TRAVELER SIGN HERE</b> ▶ <i>Ken Salazar</i>	<b>DATE</b> JUN 23 2009	<b>AMOUNT CLAIMED</b> ▶ 490.20
<small>NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).</small>			

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680e).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
	<b>a. DIFFERENCES, IF ANY (Explain and show amount)</b>	\$
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>	<b>b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION</b>	\$
<b>a. VOUCHER NO.</b>	<b>b. D.O. SYMBOL</b>	<b>c. MONTH &amp; YEAR</b>
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>	<b>c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):</b>	\$ 0.00
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶ <i>Renee Stone</i>	<b>d. NET TO TRAVELER</b> ▶	\$ 490.20
<b>DATE</b> 6-22-09		

**18. ACCOUNTING CLASSIFICATION**  
- SEE NEXT PAGE FOR ACCOUNTING CLASSIFICATIONS

TRAVEL VOUCHER

(b) (6)

SALAZAR, KENNETH L.

TRAVEL AUTHORIZATION NUMBER(S) / DATE(S)

0PL59U 06/11/09

ACCOUNTING CLASSIFICATION:

09 1000.DDD01. .68-2009^^DM^1000^^DDD01^^68^ - 490.20 NR- 1,58  
7.55

COMMENTS: (cont'd)

Refund of the following unused portions of airline tickets:

UA#7681380011 for \$440.20, DA#267436317 for \$243.60, and UA#7681380026 for \$440.20.

Due to bad weather and delays is the reason on for so many airline ticket issues in order to get the SECY to his event on time.

The SECY had to purchase with his own personal charge card his airline ticket from BWI because he did not have his government card with him at the time of travel. This was \$1.00 less than the government issued ticket charge.



ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	1,955.00
M&IE-211D	81.00
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.25
09 1000.DDD01. .6	2,077.75
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	2,077.75
NON-REIMBURSABLE EXPENSES -----	1,996.75
TOTAL AMOUNT CLAIMED -----	81.00
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
NET TO TRAVELER (GOVT) -----	81.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
TOTAL GOV'T CHARGE CARD AMT -----	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	81.00

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 6/11/09

Subject: Secretary Ken Salazar – Salt Lake City, UT  
- 6/10-11/09

Secretary Salazar traveled on 6/10/09 to Salt Lake City, UT to participate along with Assistant Secretary Larry Echohawk and UT US Attorney in a Press Conference Announcement of the largest bust of antiquity thieves ring looting American Indian sites of priceless treasures. Secretary Salazar returned to Washington, DC on 6/11/09. Due to weather conditions the flight was delayed in returning to Washington, DC.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business. Due to the delay of the departure flight at BWI Secretary Salazar had to purchase at the airline ticket desk with his own personal charge card a airline ticket for \$409.20 which is \$1.00 less than government rate to Salt Lake City, UT. Secretary Salazar did not have his government card with him at the time of travel. Due to the flight less than one hour from take off SATO travel office could not issue a ticket for the traveler.

Attachment

# Reimbursement

ISSUED BY AND VALID ONLY ON  
**SOUTHWEST AIRLINES\***

ITINERARY / RECEIPT

DATE: 10 JUN 09  
CONFIRMATION NUMBER: NS469G  
AGENT: e47517

## ITINERARY

## RECEIPT

From	To	Flt	Date	Dep	Arr	BC	Customer Name
BWI	DEN	298	10 JUN	735A	935A	Y	SALAZAR, KEN
DEN	SLC	86	10 JUN	1020A	1150A	Y	

Reference NBR  
5262135041018

Base	Fees/	Total
Fare	Taxes	
360.93	48.27	409.20

GRAND TOTAL

1.93 48.27 409.20

Stacy used personal charge card because he did not have his gov't card with him at the time of travel.

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004732  
DMMLRC

DATE: 09 JUN 09  
PAGE: 01

TO: NGMSDOI  
ETKT 08JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 08JUN AT 1038 IS 683.80

10 JUN 09 - WEDNESDAY

AIR	DELTA AIR LINES INC	FLT:1203	COACH	FOOD FOR PURCHASE
	LV BALTIMORE WASHNTN		729A	EQP: BOEING 737
				04HR 36MIN
	AR SALT LAKE CITY		1005A	NON-STOP
	ARRIVE: TERMINAL UNIT 2			REF: QPFMXV
	SALAZAR/KEN	SEAT-12C	DL-2674306317	

AIR TICKET DL7681380010  
ELEC TKT

SALAZAR KEN.  
BILLED TO MASTERCARD

243.60\*

SUB TOTAL  
NET CC BILLING

243.60  
243.60\*

TOTAL AMOUNT DUE

0.00

**REFUND**  
SATO TRAVEL AFTER HOURS EMERGENCY 865-697-3916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MINORITY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//08JUN  
LODGING DECLINED//08JUN

A/877  
U15-C0  
U8-----

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004742  
JKYOCR

DATE: 10 JUN 09  
PAGE: 01

TO: NGMSDOI  
ETKT 10JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 10JUN AT 1034 IS 121.60

10 JUN 09 - WEDNESDAY

AIR DELTA AIR LINES INC FLT:4802 COACH  
DENVER-SALT LAKE CITY OPERATED BY SKYWEST AIRLINES  
LV DENVER 1055A EQP: CANADAIR REGIONAL  
AR SALT LAKE CITY 1232P 01HR 37MIN  
ARRIVE: TERMINAL UNIT 2 NON-STOP  
SALAZAR/KEN DL-2674306317 REF: EAJ5I8

AIR TICKET	DL7681380020	SALAZAR KEN	
ELEC TKT		BILLED TO MASTERCARD	121.60*
			-----
		SUB TOTAL	121.60
		NET CC BILLING	121.60*
			-----
		TOTAL AMOUNT DUE	0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//10JUN  
LODGING DECLINED//10JUN

A/796  
J15-C0  
J8-----

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004738  
KSRZDG

DATE: 09 JUN 09  
PAGE: 01

TO: NGMSDOI  
ETKT 09JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 09JUN AT 1657 IS 300.20

10 JUN 09 - WEDNESDAY

AIR FRONTIER AIRLINES FLT:531 ECONOMY  
LV SALT LAKE CITY 920A  
DEPART: TERMINAL UNIT 1  
AR DENVER 1045A  
EQP: AIRBUS A319  
01HR 25MIN  
NON-STOP  
REF: DZVVYC

AIR SALAZAR/KEN SEAT-5C F9-10106065793  
FRONTIER AIRLINES FLT:724 ECONOMY  
LV DENVER 1141A  
AR WASHINGTON REAGAN 459P  
ARRIVE: TERMINAL C  
SALAZAR/KEN SEAT-4D F9-10106065793  
FOOD FOR PURCHASE  
EQP: AIRBUS A320  
03HR 18MIN  
NON-STOP  
REF: DZVVYC

AIR TICKET	F97681380016	SALAZAR KEN	
ELEC TKT		BILLED TO MASTERCARD	300.20*
			-----
		SUB TOTAL	300.20
		NET CC BILLING	300.20*
			-----
		TOTAL AMOUNT DUE	0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//09JUN  
LODGING DECLINED//09JUN

A/1100  
U15-C0  
U8-----

SALES PERSON: 77  
CUSTOMER N: R: S321BGK

ITINERARY/INVOICE NO. 0004748  
GDHRCN

DATE: 10 JUN 09  
PAGE: 01

TO: NGMSDOI  
ETKT 10JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 10JUN AT 1230 IS 440.20

10 JUN 09 - WEDNESDAY

AIR UNITED AIRLINES FLT:6006 ECONOMY  
OPERATED BY /UNITED EXPRESS/SKYWEST AIRLINES  
LV SALT LAKE CITY 326P  
DEPART: TERMINAL UNIT 1  
AR CHICAGO OHARE 730P  
ARRIVE: TERMINAL 2

EQP: CANADAIR REGIONAL  
03HR 04MIN  
NON-STOP  
REF: Z782K6

AIR SALAZAR/KEN UA-00626519997  
UNITED AIRLINES FLT:628 ECONOMY  
LV CHICAGO OHARE 905P  
DEPART: TERMINAL 1  
AR WASHINGTON REAGAN 1148P  
ARRIVE: TERMINAL C  
SALAZAR/KEN SEAT-12E UA-00626519997  
ECONOMY PLUS SEAT

EQP: AIRBUS A319  
01HR 43MIN  
NON-STOP  
REF: Z782K6

AIR TICKET UA7681380026 SALAZAR KEN  
ELEC TKT - BILLED TO MASTERCARD

440.20\*

SUB TOTAL  
NET CC BILLING

440.20  
440.20\*

TOTAL AMOUNT DUE

0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//10JUN  
LODGING DECLINED//10JUN

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004748  
GDHRCN

DATE: 10 JUN 09  
PAGE: 02

TO: NGMSDOI  
ETKT 10JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

A/947  
U15-C0  
U8-----

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004733  
DMMLRC

DATE: 09 JUN 09  
PAGE: 01

TO: NGMSDOI  
ETKT 08JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 08JUN AT 1038 IS 683.80

10 JUN 09 - WEDNESDAY

AIR UNITED AIRLINES FLT:6006 ECONOMY  
OPERATED BY /UNITED EXPRESS/SKYWEST AIRLINES  
LV SALT LAKE CITY 326P EQP: CANADAIR REGIONAL  
DEPART: TERMINAL UNIT 1 03HR 04MIN  
AR CHICAGO OHARE 730P NON-STOP  
ARRIVE: TERMINAL 2 REF: NOCGCG  
SALAZAR/KEN SEAT-6C UA-00626519997  
ECONOMY PLUS SEAT

AIR UNITED AIRLINES FLT:628 ECONOMY  
LV CHICAGO OHARE 905P EQP: AIRBUS A319  
DEPART: TERMINAL 1 01HR 43MIN  
AR WASHINGTON REAGAN 1138P NON-STOP  
ARRIVE: TERMINAL C REF: NOCGCG  
SALAZAR/KEN SEAT-12A UA-00626519997  
ECONOMY PLUS SEAT

SERVICE FEE XD0500109224 SALAZAR KEN BILLED TO MASTERCARD 28.25\*

AIR TICKET UA7681380011 SALAZAR KEN BILLED TO MASTERCARD 440.20\*

ELEC TKT SALAZAR KEN BILLED TO MASTERCARD 440.20\*

SUB TOTAL 468.45

NET CC BILLING 468.45\*

TOTAL AMOUNT DUE 0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//08JUN  
LODGING DECLINED//08JUN

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004733  
DMMLRC

DATE: 09 JUN 09  
PAGE: 02

TO: NGMSDOI  
ETKT 08JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

A/877  
U15-C0  
U8-----  
U7-0.00-28.25-0.00

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004733  
DMMLRC

DATE: 09 JUN 09  
PAGE: 01

TO: NGMSDOI  
ETKT 08JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 08JUN AT 1038 IS 683.80

10 JUN 09 - WEDNESDAY

AIR UNITED AIRLINES FLT:6006 ECONOMY  
OPERATED BY /UNITED EXPRESS/SKYWEST AIRLINES  
LV SALT LAKE CITY 326P  
DEPART: TERMINAL UNIT 1  
AR CHICAGO OHARE 730P  
ARRIVE: TERMINAL 2  
SALAZAR/KEN SEAT-6C UA-00626519997  
ECONOMY PLUS SEAT

EQP: CANADAIR REGIONAL  
03HR 04MIN  
NON-STOP  
REF: NOCGCG

AIR UNITED AIRLINES FLT:628 ECONOMY  
LV CHICAGO OHARE 905P  
DEPART: TERMINAL 1  
AR WASHINGTON REAGAN 1148P  
ARRIVE: TERMINAL C  
SALAZAR/KEN SEAT-12F UA-00626519997  
ECONOMY PLUS SEAT

EQP: AIRBUS A319  
01HR 43MIN  
NON-STOP  
REF: NOCGCG

SERVICE FEE XD0500109224

SALAZAR KEN  
BILLED TO MASTERCARD

28.25\*

AIR TICKET UA7681380011  
ELEC TKT

SALAZAR KEN  
BILLED TO MASTERCARD

440.20\*

SUB TOTAL  
NET CC BILLING

468.45  
468.45\*

TOTAL AMOUNT DUE

0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//08JUN  
LODGING DECLINED//08JUN

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004755  
JILRSE

DATE: 11 JUN 09  
PAGE: 02

TO: NGMSDOI  
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

A/1549  
U15-C0  
U8-----

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004756  
JILRSE

DATE: 11 JUN 09  
PAGE: 01

TO: NGMSDOI  
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

15 JUN 09 - MONDAY

AIR FRONTIER AIRLINES FLT:516 ECONOMY  
LV SALT LAKE CITY 216P  
DEPART: TERMINAL UNIT 1  
AR DENVER 336P

EQP: AIRBUS A319  
01HR 20MIN  
NON-STOP  
REF: KUEWWU

AIR SALAZAR/KEN SEAT-4C F9-10106065793  
FRONTIER AIRLINES FLT:720 ECONOMY  
LV DENVER 430P

FOOD FOR PURCHASE  
EQP: AIRBUS A320  
03HR 21MIN  
NON-STOP  
REF: KUEWWU

AR WASHINGTON REAGAN 951P  
ARRIVE: TERMINAL C  
SALAZAR/KEN SEAT-8D F9-10106065793

AIR TICKET F97681380034  
ELEC TKT

SALAZAR KEN  
BILLED TO MASTERCARD

250.20\*

SUB TOTAL  
NET CC BILLING

250.20  
250.20\*

TOTAL AMOUNT DUE

0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//28MAY

A/1549  
U15-C0  
U8-----

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004757  
JILRSE

DATE: 11 JUN 09  
PAGE: 01

TO: NGMSDOI  
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

14 JUN 09 - SUNDAY

AIR DELTA AIR LINES INC FLT:4511 COACH  
SAN FRANCISCO-SALT LAKE CITY OPERATED BY SKYWEST AIRLINES  
LV SAN FRANCISCO 640P EQP: CR9  
DEPART: TERMINAL 1 01HR 46MIN  
AR SALT LAKE CITY 926P NON-STOP  
ARRIVE: TERMINAL UNIT 2 REF: QQ4845  
SALAZAR/KEN SEAT-12C DL-2674306317

HOTEL SALT LAKE CITY OUT-15JUN  
GENARES RESRV SVC 1 NIGHT  
PARK CITY PEAKS 1 ROOM ROOM WITH 1 KING BED  
2121 PARK AVE  
PARK CITY UT 84060 RATE-69.00USD PER NIGHT  
PHONE 435-649-5000 CANCEL BY 04P DAY OF ARRIVAL  
FAX 435-649-2122  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 8M16S7S0K5M

15 JUN 09 - MONDAY

AIR FRONTIER AIRLINES FLT:516 ECONOMY  
LV SALT LAKE CITY 216P EQP: AIRBUS A319  
DEPART: TERMINAL UNIT 1 01HR 20MIN  
AR DENVER 336P NON-STOP  
REF: KUEWWU

AIR SALAZAR/KEN SEAT-4C F9-10106065793  
FRONTIER AIRLINES FLT:720 ECONOMY  
LV DENVER 430P FOOD FOR PURCHASE  
EQP: AIRBUS A320  
AR WASHINGTON REAGAN 951P 03HR 21MIN  
ARRIVE: TERMINAL C NON-STOP  
REF: KUEWWU

SALAZAR/KEN SEAT-8D F9-10106065793  
SERVICE FEE XD0500374433 SALAZAR KEN  
BILLED TO MASTERCARD 28.25\*

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004757  
JILRSE

DATE: 11 JUN 09  
PAGE: 02

TO: NGMSDOI  
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

SUB TOTAL	28.25
NET CC BILLING	28.25*
-----	
TOTAL AMOUNT DUE	0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//28MAY

A/1549  
U15-C0  
U8-----  
U7-0.00-28.25-0.00

**Park City Peaks Hotel**  
 2121 Park Avenue P.O. Box 1778  
 Park City, UT 84060

reservations@parkcitypeaks.com

Ken Salazar

Room No.	Room No.	Check In	Check Out	Balance
344	83860	06/11/2009	06/15/2009	76.21
Master Folio				

Date	Room No.	Description	Amount	Balance	Balance
06/11/2009	344	Room Charge - Transient	0.00	0.00	0.00
06/12/2009	344	Room Charge - Transient	0.00	0.00	0.00
06/13/2009	344	Room Charge - Transient	0.00	0.00	0.00
06/14/2009	344	Room Charge - Transient	69.00	0.00	69.00
06/14/2009	344	Room/Bed Tax - 10.450%	7.21	0.00	76.21



**THE TRIP OF THE SECRETARY**

**TO**

**SALT LAKE CITY**

**JUNE 10, 2009**

**\*\*\*\*CONFIDENTIAL\*\*\*\***

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
SALT LAKE CITY  
JUNE 10, 2009**

\*\*\*\***CONFIDENTIAL**\*\*\*\*

**Weather:**

Washington D.C  
Salt Lake City, UT

Sunny; High 81 // Low 67  
T-Storms; High 70 // Low 56

**Time Zone:**

Washington D.C  
Salt Lake City, UT

Eastern  
Mountain

**Salt Lake Advance:**

Staff Lead  
Security  
Security  
Ride-Along  
Photographer

Tim Hartz  
(b) (7)(C), (b) (6)  
Tami Heilemann

**Cell Phone:**

(b) (6)  
[Redacted]

**Traveling Staff:**

Dep. Communications Director  
Assistant Secretary BIA

Matt Lee-Ashley  
Larry Echohawk

(b) (6)  
[Redacted]

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler

Joan Padilla  
Terri Johnson

**Office Phone**  
(202) 208-5820  
(202) 208-6087

**Attire:**

Business

Wednesday, June 10th

**5:45 – 6:45am: DEPART RESIDENCE EN ROUTE BALTIMORE-WASHINGTON  
(EST) INTERNATIONAL AIRPORT**

(b) (7)(C), (b) (6)  
(b) (6) KLS, Matt Lee Ashley, Larry Echohawk, (b) (7)(C), (b) (6) (b) (7)(C), (b) (6)

**6:45am: ARRIVE BALTIMORE AIRPORT**

**7:30 – 10:05am: WHEELS-UP FROM BALTIMORE TO SALT LAKE CITY, UT**

*Washington to Salt Lake*

Airline: Delta #1203

Flight Time: 4hrs 36min

Ride-along: (b) (7)(C), (b) (6)

Seat: 12C

**10:05am: WHEELS-DOWN SALT LAKE CITY  
(MT)**

**10:30 – 11:00am: DEPART SALT LAKE AIRPORT EN ROUTE TO BRIEFING**

(b) (7)(C), (b) (6)  
(b) (6) KLS, Matt Lee Ashley, Larry Echohawk, (b) (7)(C), (b) (6)  
Tim Hartz, Tami Heilemann

**11:00am: ARRIVE U.S. ATTORNEY'S OFFICE**

Address: 185 South State Street, Suite #300  
Salt Lake City, UT 84111

Phone (801) 524-5682

Fax (801) 524-6924

\* Greeted on arrival by Melodie Rydalch

**11:15 - 12:00pm: BRIEFING**

Room: Suite #601

Staff: Tim Hartz, Matt Lee-Ashley

Participants: YOU, Larry Echohawk, David Ogden (Dep AG), Brett Tolman (US Attorney, Utah), Tim Fuhrman (FBI SAC, Salt Lake)

Press: Closed

Format: YOU & Larry Echohawk will receive a briefing about the day's events

12:00 - 1:00pm:

**PRESS CONFERENCE**

Room: Suite #300  
Staff: Matt Lee-Ashley, Tim Hartz  
Press: Open  
Participants: YOU, Larry Echohawk, David Ogden (Dep AG), Brett Tolman (US Attorney, Utah), Tim Fuhrman (FBI SAC, Salt Lake)  
Set-up: Podium w/mic. All participants will stand at podium for remarks  
Format:  
\*U.S. Attorney Tolman gives introduction  
\*David Ogden (Dep. AG) will give brief remarks and introduce YOU  
\*YOU give brief remarks and introduce Brett Tolman (USA)  
\*Brett Tolman gives brief remarks and introduces Tim Fuhrman (FBI SAC)  
\*Tim Fuhrman gives brief remarks and introduces Larry Echohawk  
\*Larry Echohawk gives brief remarks  
\*Q&A with Press  
\*YOU, Larry and other participants depart

1:00 – 1:30pm:

**DEPART PRESS CONFERENCE FOR AIRPORT**

(b) (7)(C), (b) (6) KLS, Matt Lee Ashley, (b) (7)(C), (b) (6)  
(b) (6) Tim Hartz, Tami Heilemann

1:30pm:

**ARRIVE SALT LAKE CITY AIRPORT**

2:16pm:  
(MT)

**WHEELS-UP SALT LAKE FOR DENVER INTERNATIONAL AIRPORT**

*Salt Lake to Denver (Matt Lee-Ashley & Larry Echohawk will travel separately)*  
Airline: Frontier  
Flight Number: 516  
Flight Time: 1hrs 25min  
Ride-along: Chris Lopez  
Seat #: 4F

\*\*\*Change planes in Denver (55min layover)\*\*\*

*Denver to Washington*

Airline: Frontier  
Flight Number: 720  
Flight Time: 3 hrs 18 min  
Ride-along: (b) (7)(C), (b) (6)  
Seat #: 6A

9:51pm:  
(ET)

**WHEELS DOWN REAGAN NATIONAL AIRPORT**

10:00pm:

**DEPART REAGAN NATIONAL AIRPORT FOR RESIDENCE**

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6)  
(b) (6)

10:20pm: **ARRIVE RESIDENCE/RON**

***\*\*Please note that Larry Echohawk, Matt-Lee Ashley, and Tami Heilemann will take the following flight:***

**3:26pm: WHEELS-UP SALT LAKE FOR CHICAGO/ OHARE AIRPORT**  
**(MST)**      *Salt Lake to Chicago*

Airline: United

Flight Time: 3 hrs 4 min

***\*\*\*Change planes in Denver (90min layover)\*\*\****

*Chicago to Washington*

Airline: United

Flight Time: 1 hr 43 min

**11:48pm: WHEELS DOWN REAGAN NATIONAL AIRPORT**  
**(EST)**

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: SALT LAKE CITY, UT

DATES: 6/10-11/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS 16/18/09 IRIS STRAITT

TMA 16/19/09 TIM MURPHY

(VAD) 19 June 2009 MELINDA LOFTIN

1 JOAN PADILLA

MB 16/19/09 MARGARET BRADLEY

MB

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE</b>	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSPARKCITYUT061409 V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.	<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b> a. FROM 06/14/09 b. TO 06/15/09	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) 0PLRC7 b. DATE(S) 06/17/09	
<b>e. PRESENT DUTY STATION</b>	<b>f. RESIDENCE (City and State)</b>	<b>10. CHECK NO.</b>	

<b>8. TRAVEL ADVANCE</b>	<b>9. CASH PAYMENT RECEIPT</b>		<b>11. PAID BY</b>
a. Outstanding 0.00	a. DATE RECEIVED	b. AMOUNT RECEIVED \$	
b. Amount to be applied 0.00	c. PAYEE'S SIGNATURE		
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)			
D. Balance outstanding			

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)						<b>Traveler's Initials</b>
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>		
				<b>FROM</b> (e)	<b>TO</b> (f)		
768180033 173.60			06/14/09				
7681380034 250.20			06/15/09				
<b>ACCOUNTING CLASSIFICATION:</b> 09 1000.DDD01 .68-2009^^DM^1000^DDD01^68^ - 96.00 NR- 54 1.76							
<b>COMMENTS:</b> SPEECH/PRESENTATION. SECY was on personal leave in San Francisco, CA from 6/12 - to half day on 6/14/09. It was cost effective to the government for the SECY to travel from San Francisco, CA to Salt Lake City, UT than from DC to Salt Lake City, UT. CA- UT \$173.60 DC-UT \$440.20 saving the government \$266.60.							

**13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.**

**TRAVELER SIGN HERE** *Ken Salazar* **DATE** JUN 23 2009 **AMOUNT CLAIMED** 96.00

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
	a. DIFFERENCES, IF ANY (Explain and show amount)	\$
<b>APPROVING OFFICIAL SIGN HERE</b> <i>Renee Stone</i> <b>DATE</b> 6/22/09		

<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>		
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR

<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b>	b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION Certifier's initials: \$
<b>DATE</b>	c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00
	d. <b>NET TO TRAVELER</b> \$ 96.00

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals). Complete for per diem and actual expense travel.
- (i) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (i) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **TRIP # 1** PAGE **2** OF **1** PAGES

TRAVEL AUTHORIZATION NO.

0PLRC7

TRAVELER'S LAST NAME

SALAZAR

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000 NO. OF MILES (k)	AMOUNT CLAIMED						
			MEALS				MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)		MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)				
			BREAK-FAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)											
06/14		D--:San Francisco, Airfare (Non Reimbursable)															
06/14		A--:PARK CITY, UT TMC Fee				48.00			69.00	48.00			48.00				
06/14		Taxi															
06/15		D--:PARK CITY, UT Airfare (Non Reimbursable)															
06/15		A:RES: , Washingt															
06/15		Subsistence				48.00				48.00			48.00				
06/15		TAV FEE -I															
										<b>SUBTOTALS</b>	0.00	96.00	0.00				
										<b>TOTALS</b>	0.00	96.00	0.00				

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 96.00

=====

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	423.80
LODGING-211D	69.00
M&IE-211D	96.00
TAV EXP -I-211B	13.50
TAXI-211T	7.21
TMC FEE -I-211B	28.25
09 1000.DDD01. .6	637.76

2009^^DM^1000^^DDD01^^68^

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	637.76
NON-REIMBURSABLE EXPENSES -----	541.76
TOTAL AMOUNT CLAIMED -----	96.00
PREV PAYMENTS -----	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
NET TO TRAVELER (GOVT) -----	96.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	96.00

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 6/17//09

Subject: Secretary Ken Salazar – Park City, UT  
- 6/14-15/09

Secretary Salazar traveled on 6/14/09 from San Francisco, CA to Park City, UT and remained over night. Secretary Salazar on 6/15/09 met with Governor Frudenthal and spoke at the WGA 2009 Annual Meeting. Secretary Salazar returned to DC on 6/15/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business. Secretary Salazar was on personal leave in San Francisco, CA from 6/12/09 through half- day of 6/15/09. It was cost conserving to the government to fly the Secretary Salazar from San Francisco, CA to Park City, UT than from DC to Park City, UT. DC to Salt City, UT - \$440.20 and San Francisco, CA to Salt Lake City, UT- \$173.60. A savings of \$266.60 for the government.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

*MS*

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

10. PURPOSE AND REMARKS:  
Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

11. PER DIEM ALLOWANCE:  
Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.  
\*\*\*\*Subject to Availability of Funds\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier  
14.  Extra fare  
15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family  
18.  Other (specify) \_\_\_\_\_  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.  
19.  Shipment household goods and personal effects

ESTIMATED COST  
20. Transportation \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \$ \_\_\_\_\_  
24. CHARGED TO:  
2009-1000 DDD01 68  
5. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)  
27. Ken Salazar, SECY of DOI  
(TITLE)  
28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)  
29. Renee Stone, Depy COS  
(TITLE)

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004755  
JILRSE

DATE: 11 JUN 09  
PAGE: 01

TO: NGMSDOI  
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

14 JUN 09 - SUNDAY

AIR DELTA AIR LINES INC FLT:4511 COACH  
SAN FRANCISCO-SALT LAKE CITY OPERATED BY SKYWEST AIRLINES  
LV SAN FRANCISCO 640P EQP: CR9  
DEPART: TERMINAL 1 01HR 46MIN  
AR SALT LAKE CITY 926P NON-STOP  
ARRIVE: TERMINAL UNIT 2 REF: QQ4845  
SALAZAR/KEN SEAT-12C DL-2674306317  
HOTEL SALT LAKE CITY OUT-15JUN  
GENARES RESRV SVC 1 NIGHT  
PARK CITY PEAKS 1 ROOM ROOM WITH 1 KING BED  
2121 PARK AVE  
PARK CITY UT 84060 RATE-69.00USD PER NIGHT  
PHONE 435-649-5000 CANCEL BY 04P DAY OF ARRIVAL  
FAX 435-649-2122  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 8M16S7S0K5M

AIR TICKET	DL7681380033	SALAZAR KEN	
ELEC TKT		BILLED TO MASTERCARD	173.60*
			-----
		SUB TOTAL	173.60
		NET CC BILLING	173.60*
			-----
		TOTAL AMOUNT DUE	0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//28MAY

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004755  
JILRSE

DATE: 11 JUN 09  
PAGE: 02

TO: NGMSDOI  
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

A/1549  
U15-C0  
U8-----

SALES PERSON: 77  
CUSTOMER\_NBR: S321BGK

ITINERARY/INVOICE NO. 0004756  
JILRSE

DATE: 11 JUN 09  
PAGE: 01

TO: NGMSDOI  
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

15 JUN 09 - MONDAY

AIR FRONTIER AIRLINES FLT:516 ECONOMY  
LV SALT LAKE CITY 216P  
DEPART: TERMINAL UNIT 1  
AR DENVER 336P

EQP: AIRBUS A319  
01HR 20MIN  
NON-STOP  
REF: KUEWWU

AIR SALAZAR/KEN SEAT-4C F9-10106065793  
FRONTIER AIRLINES FLT:720 ECONOMY  
LV DENVER 430P  
AR WASHINGTON REAGAN 951P  
ARRIVE: TERMINAL C  
SALAZAR/KEN SEAT-8D F9-10106065793

FOOD FOR PURCHASE  
EQP: AIRBUS A320  
03HR 21MIN  
NON-STOP  
REF: KUEWWU

AIR TICKET F97681380034  
ELEC TKT

SALAZAR KEN  
BILLED TO MASTERCARD

250.20\*

SUB TOTAL  
- NET CC BILLING

250.20

250.20\*

TOTAL AMOUNT DUE

0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//28MAY

A/1549  
U15-C0  
U8-----

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004757  
JILRSE

DATE: 11 JUN 09  
PAGE: 01

TO: NGMSDOI  
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

14 JUN 09 - SUNDAY

AIR DELTA AIR LINES INC FLT:4511 COACH  
SAN FRANCISCO-SALT LAKE CITY OPERATED BY SKYWEST AIRLINES  
LV SAN FRANCISCO 640P EQP: CR9  
DEPART: TERMINAL 1 01HR 46MIN  
AR SALT LAKE CITY 926P NON-STOP  
ARRIVE: TERMINAL UNIT 2 REF: QQ4845  
SALAZAR/KEN SEAT-12C DL-2674306317  
HOTEL SALT LAKE CITY OUT-15JUN  
GENARES RESRV SVC 1 NIGHT  
PARK CITY PEAKS 1 ROOM ROOM WITH 1 KING BED  
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PARK CITY UT 84060 RATE-69.00USD PER NIGHT  
PHONE 435-649-5000 CANCEL BY 04P DAY OF ARRIVAL  
FAX 435-649-2122  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 8M16S7SOK5M

15 JUN 09 - MONDAY

AIR FRONTIER AIRLINES FLT:516 ECONOMY  
LV SALT LAKE CITY 216P EQP: AIRBUS A319  
DEPART: TERMINAL UNIT 1 01HR 20MIN  
AR DENVER 336P NON-STOP  
REF: KUEWWU  
SALAZAR/KEN SEAT-4C F9-10106065793  
AIR FRONTIER AIRLINES FLT:720 ECONOMY  
LV DENVER 430P FOOD FOR PURCHASE  
EQP: AIRBUS A320  
03HR 21MIN  
AR WASHINGTON REAGAN 951P NON-STOP  
ARRIVE: TERMINAL C REF: KUEWWU  
SALAZAR/KEN SEAT-8D F9-10106065793

SERVICE FEE XD0500374433

SALAZAR KEN  
BILLED TO MASTERCARD

28.25\*

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004757  
JILRSE

DATE: 11 JUN 09  
PAGE: 02

TO: NGMSDOI  
ETKT 11JUN.

FOR: SALAZAR/KEN

REF: GDOIOS

SUB TOTAL	28.25
NET CC BILLING	28.25*
TOTAL AMOUNT DUE	0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//28MAY

A/1549  
U15-C0  
U8-----  
U7-0.00-28.25-0.00

# Park City Peaks Hotel

2121 Park Avenue P.O. Box 1778  
Park City, UT 84060

reservations@parkcitypeaks.com

Ken Salazar

Room	Rate	Check In	Check Out	Balance
344	83860	06/11/2009	06/15/2009	76.21
Master Folio				

Date	Room	Description	Rate	Tax	Total
06/11/2009	344	Room Charge - Transient	0.00	0.00	0.00
06/12/2009	344	Room Charge - Transient	0.00	0.00	0.00
06/13/2009	344	Room Charge - Transient	0.00	0.00	0.00
06/14/2009	344	Room Charge - Transient	69.00	0.00	69.00
06/14/2009	344	Room/Bed Tax - 10.450%	7.21	0.00	76.21

FINAL



**THE TRIP OF THE SECRETARY**

**TO**

**PARK CITY, UT**

**JUNE 14– JUNE 15, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
PARK CITY, UT  
JUNE 14- JUNE 15, 2009**

**Weather:**

Washington D.C  
Park City, Utah

Sunday: Mostly Cloudy; High 79 // Low 66  
Sunday: Isolated T-Storms, High 66 // Low 47  
Monday: Isolated T-Storms, High 64 // Low 48

**Time Zone:**

Washington D.C  
Park City, Utah

Eastern Time Zone  
Mountain Time Zone

**Utah Advance:**

Staff Lead  
Security  
Security  
Ride-Along  
Photographer

Jordan Montoya

(b) (7)(C), (b) (6)

Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Deputy Secretary  
Counselor to Secretary  
Dir. Intergovernmental Affairs  
Deputy Dir. External Affairs  
Dir. Of Communications

David Hayes  
Steve Black  
Ray Rivera  
Lori Faeth  
Betsy Hildebrandt

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler

Joan Padilla  
Terri Johnson

**Office Phone**

(202) 208-5820

(202) 208-6087

**Attire:**

Business Casual

**Sunday, June 14, 2009**

**pm: DEPART FOR SAN FRANCISCO INTERNATIONAL AIRPORT (SFO)**

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6)

**6:40pm WHEELS-UP SFO TO SALT LAKE CITY, UTAH**

Airline: Delta 4511  
Flight time: 1 hr 46min  
KLS Seat: 12C (exit row/aisle)

**9:26pm WHEELS-DOWN SALT LAKE CITY, UTAH**

**9:30-10:15pm UNLOAD/DRIVE TO RON IN PARK CITY, UTAH**

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6)  
(b) (7)(C), (b) (6) Tami Heilemann

*Drive Time: 45 minutes*

**10:15 pm: RON**  
Park City Peaks Hotel  
2121 Park Ave  
Park City, Utah 84060  
(P) 800-649-5012

**Monday, June 15, 2009**

**8:50 am: DEPART RON TO WGA 2009 ANNUAL MEETING**

(b) (7)(C), (b) (6) KLS, Betsy Hildebrandt, (b) (7)(C), (b) (6)  
(departing earlier): Jordan M., Tami H.

**9:10am: ARRIVE STEIN ERIKSEN LODGE**

Location: Stein Eriksen Lodge  
7700 Stein Way  
Park City, Utah 84060  
(p) 435-649-3700  
(f) 435-649-5825

9:10-9:20 am

**SIDE-BAR MEETING WITH GOV. FREUDENTHAL**

Location: Alpine A at Stein Eriksen Lodge  
Staff: Lori Faeth, Ray Rivera

9:20-9:25am

**DEPART TO CHATEAUX**

9:25am

**ARRIVE CHATEAUX**

Location: The Chateaux  
7815 Royal Street East  
Park City, Utah 84060  
(p) 435-658-9500  
(f) 435-658-9513

\*YOU will be escorted to event room

9:30-11:15am

**WGA 2009 ANNUAL MEETING: Tapping the Wests'  
Renewable Energy Potential**

Location: The Chateaux  
Room: Impressionist Ballroom  
Participants: -YOU  
-Secretary Tom Vilsack  
-Secretary Steven Chu  
-FERC Chairman Jon Wellinghoff  
-Gov. Schweitzer (MT)  
-Gov. Rounds (SD)  
-Gov. Otter (ID)  
-Gov. Kulongoski (OR)  
-Gov. Heineman (NE)  
-Gov. Freudenthal (WY)  
-Gov. Richardson (NM)  
-Gov. Ritter (CO)  
-Gov. Fitial (NMI)

Set-up: hollow u-shaped table on riser facing audience  
Table mics  
WGA Chair and Secretaries sitting at head of table  
Governors and Premiers sitting on wings of table

Press: Open, C-SPAN streaming live

Format: -Gov. Schweitzer  
-Gov. Freudenthal  
-YOU  
-Secretary Chu  
-Secretary Vilsack  
-Chairman Wellinghoff  
-\*\*\*roundtable discussion\*\*

11:15-11:45 am

**MEDIA AVAILABILITY**

Location: The Chateaux  
Room: Marseille  
Participants: -Governors  
-Secretaries  
Staff: Betsy Hildebrandt  
Format: -Gov Schweitzer will offer a few comments and then open for questions  
-Q and A with Governors and Secretaries  
-Gov. Schweitzer and Secretary Chu will sign an MOA related to transportation of nuclear waste to WIPP.

11:45-12:30 pm

**DEPART MEDIA AVAILABILITY TO SALT LAKE CITY AIRPORT**

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6)

12:30 pm

**ARRIVE SALT LAKE CITY AIRPORT**

2:16pm

**WHEELS-UP SALT LAKE CITY TO REAGAN**

Airline: Frontier 516  
Flight Time: 1 hr 20min  
KLS Seat: 4C (aisle)

*\*\*\*Change Planes in Denver (54 min layover)*

Wheels-down Denver: 3:36pm  
Wheels-up Denver: 4:30pm

Airline: Frontier  
Flight Time: 3 hr 21 min  
KLS Seat: 8D (aisle)

9:51 pm

**WHEELS-DOWN REAGAN**

10:00pm

**UNLOAD/DRIVE TO RESIDENCE**

(b) (7)(C), (b) (6) KLS,

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: PARK CITY, UT

DATES: 6/14-15/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS / 6/18/09 IRIS STRAITT  
TM / 6/19/09 TIM MURPHY  
ML / 6/19/09 MELINDA LOFTIN  
/ JOAN PADILLA  
MB / 6/19/09 MARGARET BRADLEY

MS

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSSHEPHERDSTO061609_V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME</b> (Last, first, middle initial) SALAZAR, KENNETH L.		<b>b. SOCIAL SECURITY NO.</b> [REDACTED]	<b>6. PERIOD OF TRAVEL</b> a. FROM 06/16/09 b. TO 06/17/09	
<b>c. MAILING ADDRESS</b> (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) OPLRFQ b. DATE(S) 06/17/09	
<b>e. PRESENT DUTY STATION</b>		<b>f. RESIDENCE</b> (City and State)		<b>10. CHECK NO.</b>

<b>B. TRAVEL ADVANCE</b>		<b>9. CASH PAYMENT RECEIPT</b>		<b>11. PAID BY</b>
a. Outstanding	0.00	a. DATE RECEIVED	b. AMOUNT RECEIVED \$	
b. Amount to be applied	0.00	c. PAYEE'S SIGNATURE		
c. Amount due Government <small>(Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)</small>				
D. Balance outstanding				

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)					<b>Traveler's Initials</b>
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>	
				<b>FROM</b> (e)	<b>TO</b> (f)	
ACCOUNTING CLASSIFICATION: 09 1000.DDD01 .68-2009^^DM^1000^^DDD01^^68^ - 25.00 NR- 13 4.50						
COMMENTS: SPEECH/PRESENTATION. SECY traveled by government car to the event site. Actual lodging NTE 300% as authorized. Approved _____, signing official. The lodging included room and meals together on the invoice.						

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claim is based on the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE **Ken Salazar** DATE **JUN 29 2009** AMOUNT CLAIMED **25.00**

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, i.d. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 660a).)</b>		<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
APPROVING OFFICIAL SIGN HERE <b>Renue Stone</b> DATE <b>6-25-09</b>		a. DIFFERENCES, IF ANY (Explain and show amount)	
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>		b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION	
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR	Certifier's Initials: \$
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>		c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00	
AUTHORIZED CERTIFYING OFFICIAL SIGN HERE		d. NET TO TRAVELER \$ 25.00	
DATE			

18. ACCOUNTING CLASSIFICATION  
SEE BLOCK 12 ABOVE



=====

ACCOUNTING CLASS CODE	TRIP-1
LODGING-211D	121.00
M&IE-211D	25.00
TAV EXP -I-211B	13.50
09 1000.DDD01. .6	159.50
0.00	0.00
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	159.50
NON-REIMBURSABLE EXPENSES -----	134.50
TOTAL AMOUNT CLAIMED -----	25.00
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	0.00
NET TO TRAVELER (GOVT) -----	25.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
TOTAL GOV'T CHARGE CARD AMT -----	0.00
PAY TO GOV'T CHARGE CARD -----	0.00
PAY TO TRAVELER -----	25.00

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 6/17/09

Subject: Secretary Ken Salazar – Shepherdstown, WV  
- 6/16-17/09

Secretary Salazar traveled on 6/16/09 from DC to Shepherdstown, WV by government car and remained over night. Secretary Salazar on 6/17/09 participated in the Annual Continuity Interagency Event. Secretary Salazar returned to DC on 6/17/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

*ms*

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier  
14.  Extra fare  
15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

7.  Transportation immediate family 19.  Shipment household goods and personal effects

8.  Other (specify) \_\_\_\_\_  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

## ESTIMATED COST

0. Transportation \_\_\_\_\_ \$ \_\_\_\_\_  
1. Per Diem \_\_\_\_\_  
2. Other \_\_\_\_\_  
3. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

## 4. CHARGED TO:

2009-1000 DDD01 68

5. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS  
(TITLE)



THE NATIONAL  
CONSERVATION  
TRAINING CENTER

Ken Salazar  
US

Room No. 7865  
Arrival 06-16-09  
Departure 06-17-09  
Folio No. 4856  
Cashier No. 1001  
Page No. 1 of 1

Group Code 0906EAGLEH  
Group Eagle Horizon 2009  
Rate Code MNFGOV

Date	Description		Charges	Credits
06-16-09	Lodging and Meals	(b) (6)	121.00	
06-16-09	Mastercard	XX/XX		121.00
			<b>Total Charges</b>	<b>121.00</b>
			<b>Total Credits</b>	<b>121.00</b>
			<b>Balance</b>	<b>0.00</b>
				<b>USD</b>

Signature: \_\_\_\_\_

It was a pleasure to have you stay with us. Please come back and see us soon.

Your receipt has been printed on recycled paper.

Note: For our guests who are on the Lodging and Meals Plan, the breakdown for meals is as follows:

Breakfast \$8  
Lunch \$12  
Dinner \$21

698 Conservation Way  
Shepherdstown, WV 25443

Phone: (304)876-1600 | Fax: (304)876-7218 | training.fws.gov

CERTIFIED TRUE COPY: USFWS/NCTC ARAMARK Shepherdstown, WV Thursday June 18 2009 3:33 PM

SHEPHERDSTOWN, WV

RON: National Training Center

6/16/09

- Depart Washington for Shepherdstown, WV
- Arrive Shepherdstown, WV
- Check into Hotel

6/17/09

- Participated in COOP training
- Depart Shepherdstown, WV for Washington, DC

Wednesday, June 17

07:00 AM 08:00 AM

08:30 AM 05:30 PM

Annual Continuity Interagency Event-White House Homeland Sec. Council  
*Location:* National Conservation Training Center, Sherardstown, West Virginia  
*Chairperson:* SLV

Larry Brown: 208-3721

06:00 PM 07:00 PM

SHEPHERDSTOWN, WV

RON: National Training Center

6/16/09

- Depart Washington for Shepherdstown, WV
- Arrive Shepherdstown, WV
- Check into Hotel

6/17/09

- Participated in COOP training
- Depart Shepherdstown, WV for Washington, DC

## **SHEPARDSTOWN SCHEDULE**

**6/16/09**

- Departed Washington for Shepardstown, WV
- Arrived Shepardstown
- Checked into hotel

**6/17/09**

- Participated in COOP training
- Departed Shepardstown for Washington DC

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: SHEPHERDSTOWN, WV

DATES: 6/16-17/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS / 16/19/09 IRIS STRAITT

TM / 6/22/09 TIM MURPHY

(K) / 24 June 2009 Kemba Stewart  
MELINDA LOFTIN

/ JOAN PADILLA

MB / 6/26 MARGARET BRADLEY

54.00

MB

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSATLANTICIT062309_V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.	<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b> a. FROM 06/23/09 b. TO 06/23/09
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) OPMPBX b. DATE(S) 06/24/09
<b>e. PRESENT DUTY STATION</b>	<b>f. RESIDENCE (City and State)</b>	<b>10. CHECK NO.</b>

<b>8. TRAVEL ADVANCE</b>	<b>9. CASH PAYMENT RECEIPT</b>		<b>11. PAID BY</b>	
a. Outstanding	0 00	a. DATE RECEIVED		b. AMOUNT RECEIVED
b. Amount to be applied	0 00	\$		
c. Amount due Government <small>(Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)</small>		c. PAYEE'S SIGNATURE		
D. Balance outstanding				

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)						Traveler's Initials
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>		
				FROM (e)	TO (f)		
ACCOUNTING CLASSIFICATION: 09 1000.DDD01 3.50	.68	2009	DM^1000	DDD01	68	40.50 NR-	1
<b>COMMENTS:</b> One day trip greater than 12 hours. SPEECH/PRESENTATION. OAS-110 included.							

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE **Ken Salazar** DATE **JUL 16 2009** AMOUNT CLAIMED **40.50**

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, i.d. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
	a. DIFFERENCES, IF ANY (Explain and show amount)	\$
<b>APPROVING OFFICIAL SIGN HERE</b> <b>Renue Hovet</b> DATE <b>16-09</b>	b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION	
	Certifier's initials: \$	

<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>			c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0 00
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR	

<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b> AUTHORIZED CERTIFYING OFFICIAL SIGN HERE	DATE	d. NET TO TRAVELER	\$ 40.50

**18. ACCOUNTING CLASSIFICATION**  
- SEE BLOCK 12 ABOVE

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals). Complete for per diem and actual expense travel.
- (i) Show total subsistence expense incurred for actual expense travel.
- (j) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **TRIP # 1** **PAGES 2**

TRAVEL AUTHORIZATION NO.

OPMF8X

TRAVELER'S LAST NAME

SALAZAR

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.00 NO. OF MILES (k)	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)		MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)	
			BREAK-FAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)								
06/23		D -: RES : , Washing												
06/23		A -: SOMERSET, PA												
06/23		D -: SOMERSET, PA												
06/23		A -: ATLANTIC CITY, N				40	150			40.50			40	150
06/23		D -: ATLANTIC CITY, N												
06/23		A : RES : , Washing												
06/23		TAV Fee -I												
										<b>SUBTOTALS</b>	0100	40150	0100	
										<b>TOTALS</b>	0100	40150	0100	

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil,

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 40.50

ACCOUNTING CLASS CODE	TRIP 1
M&IE-211D	40.50
TAV EXP -I-211B	13.50
09 1000.DDD01. .6	54.00
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	54.00
NON-REIMBURSABLE EXPENSES -----	13.50
TOTAL AMOUNT CLAIMED -----	40.50
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	0.00
NET TO TRAVELER (GOVT) -----	40.50
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
TOTAL GOV'T CHARGE CARD AMT -----	0.00
PAY TO GOV'T CHARGE CARD -----	0.00
PAY TO TRAVELER -----	40.50

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

*ms*

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar

5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI

7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to be essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier  
14.  Extra fare  
15.  Government-owned conveyance

16.  Privately owned  
at a mileage rate of \_\_\_\_\_ cents, subject to:

(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family  
18.  Other (specify) \_\_\_\_\_  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

19.  Shipment household goods and personal effects

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

## 24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS  
(TITLE)

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 7/9/09

Subject: Secretary Ken Salazar – Atlantic City, NJ/Somerset, PA  
6/23/09

Secretary Salazar traveled on 6/23/09 to Atlantic City, NJ to participate in a Press Conference and continued on to Somerset, PA. Secretary Salazar participated in a Landowners Meeting and a Press Conference. Secretary Salazar returned to Washington, DC on 6/23/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip, (2) OAS 110 form, and (3) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

**OFFICE OF THE SOLICITOR  
CORRESPONDENCE BACKGROUND FORM**

Date: June 22, 2009

**Nature and Significance of Document:** Request for approval of charter aircraft use on June 23, 2009 to transport Secretary Salazar, Deputy Secretary David Hayes and three other DOI employees from Washington, DC (IAD) to Atlantic City, NJ to Somerset, PA and return to Washington (IAD). The purpose of the travel is to attend a briefing/meeting at the NJ shore on wind energy and then to meet family members of flight 93 victims and members of the public regarding a NPS Flight 93 Memorial at Somerset, PA. There will be a press conference after the meeting.

**Background:** Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of charter or DOI fleet aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1). Commercial service is available, but, as explained in the attached AMD 110, due to the location of the two events, is not reasonably available. DOI aircraft is unavailable due to the fact that the only DOI aircraft in the vicinity is the Park Police helicopters and this travel is outside the scope of their mission. Charter aircraft is available.

As the attached AMD-110110 indicates, the total cost of using commercial service is \$16,154.50. The total cost of using charter aircraft is \$11,189.50. As the charter service is most cost effective available option, it is permissible to approve the use of the charter aircraft.

Your approval of this travel is requested. The applicable criteria (including that for space available travel) are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED AMD-110 FORM.**

**Contact and telephone number:**

Katherine Aldrich, 208-5216

**Due Date:** ASAP

Surname

T. Murphy

*Murphy* 6/22/09

## TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

**A. BASIC DATA:**

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location	ATLANTIC CITY, NJ	Date	06/23/09	Hours required to be on site	11:00am	to	12:30pm
Location	SOMERSET, PA	Date	06/23/09	Hours required to be on site	3:30pm	to	5:00pm
Location		Date		Hours required to be on site		to	

Manifest (only persons required to be at TDS):

Name	Hourly Salary
Ken Salazar (Secretary of Interior)	Salary Not Required
David Hayes, SES	\$92.00
SGT Dave Graham, Security	\$60.00
Tami Hellmann	\$75.00
Kendra Barkoff, Press Secretary	\$75.00
<b>TOTAL Hours Cost of All Required Travelers</b>	<b>\$ 3302.00</b>

Annual Salary + 2087 hours x 1.20 = Hourly Salary Rate

**NOTE:** 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

(Continue on attached sheet if needed)

**B. COST COMPARISON:**

1. <u>Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.</u> ( <i>\$1414.00 airfare x 5 passengers</i> )	\$ 7,070.00
• Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule. (See Attachment 1 for detailed explanation)	8,984.50
• Cost of required per diem and ground transportation.	100.00
<b>TOTAL Cost by commercial transportation</b>	<b>\$ 16,154.50</b>
2. <u>Leased, Contract, or Rental Aircraft.</u>	
1. Flight hours x flight hour costs (N38VV – MartinAir Inc., King Air 200) <i>See att. 1, 2, 3</i>	\$ 6,426.00
2. Cost of total duty hours away from office or regular duty station (See Attachment 1 for detailed explanation)	3,699.50
3. Cost of required per diem and ground transportation	100.00
4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc.	964.00
<b>TOTAL Cost by Lease, Contract, or Rental aircraft.</b>	<b>\$ 11,189.50</b>
3. <u>DOI-Operated Aircraft</u> – identify specific aircraft: (see remarks)	
• Flight hours required x variable flight hour cost.	\$ n/a
• Cost of total duty hours away from office or regular duty station.	_____
• Cost of required per diem and ground transportation.	_____
• Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)	_____
• Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et	_____
<b>TOTAL COST by DOI Fleet aircraft.</b>	<b>\$ n/a</b>



**BREAKDOWN OF HOURS AWAY FROM OFFICE****CHARTERED AIRCRAFT**

Travel from HOR to Dulles A/P	0.75	hrs
Elapsed time to load passengers	0.50	hrs
Flight time to Atlantic City, NJ	1.00	hrs
Elapsed time to unload passengers	0.50	hrs
Travel to Site	0.50	hrs
Time at site	1.50	hrs
Travel to A/P	0.50	hrs
Flight time to Johnstown, PA	1.25	hrs
Elapsed time to unload passengers	0.50	hrs
Travel to Site	0.50	hrs
Time at site	1.50	hrs
Travel to A/P	0.50	hrs
Elapsed time to load passengers	0.50	hrs
Flight time to Washington Dulles	1.00	hrs
Elapsed time to unload passenger	0.50	hrs
Travel to Return to HOR	0.75	hrs
<b>Total</b>	<b>12.25</b>	
<b>Hourly Salary for All</b>	<b>302.00</b>	

**TOTAL COSTS** **\$3,699.50**

**COMMERCIAL AIRLINES**

Travel from HOR to Ronald Regan A/P	0.50	hrs
Checkin, Baggage and Wait Time	2.00	hrs
Flight time to Atlantic City, NJ	6.00	hrs
Baggage Claim, Rental Car, Etc.	0.75	hrs
Drive to Site - Atlantic City, NJ	0.50	hrs
Time at site	1.50	hrs
Drive to Atlantic City, NJ A/P	1.00	hrs
Checkin, Baggage and Wait Time	2.00	hrs
Flight time to Pittsburg, PA A/P	7.00	hrs
Baggage Claim, Rental Car, Etc.	0.75	hrs
Drive to Site - Somerset, PA	1.00	
Time at site	1.50	
Drive to Pittsburg, PA A/P	1.00	
Checkin, Baggage and Wait Time	2.00	
Flight time to Ronald Regan A/P	1.00	
Baggage Claim, Rental Car, Etc.	0.75	
Travel from Ronald Regan A/P to HOR	0.50	hrs
<b>Total</b>	<b>29.75</b>	
<b>Hourly Salary for All</b>	<b>302.00</b>	

**TOTAL COSTS** **\$3,984.50**



Shari  
Moultrie/NBC/OS/DOI@DOI  
06/22/2009 09:55 AM

To Katherine M Aldrich/HQ/SOL/DOI@SOL  
cc  
bcc

Subject Fw: Point of Contact Information

Here you go.



**Shari Moultrie**  
Flight Coordination Specialist  
US Department of the Interior  
National Business Center  
Aviation Management  
Directorate  
Eastern Region Office  
Phone: 770 458-2055  
Cell: 770-598-3021  
Fax: 770-458-6677  
[shari\\_moultrie@nbc.gov](mailto:shari_moultrie@nbc.gov)

Aviation Management continually strives to improve its Customer Service Excellence. How did we serve you on this issue? Please take a few moments to complete our customer survey by visiting this link: <http://www.zoomerang.com/survey.zqi?p=WEB225BNW294JW>. Thank you for your valued feedback.

----- Forwarded by Shari Moultrie/NBC/OS/DOI on 06/22/2009 09:55 AM -----

From: [martinairdc@aol.com](mailto:martinairdc@aol.com)  
To: [Shari\\_Moultrie@nbc.gov](mailto:Shari_Moultrie@nbc.gov)  
Date: 06/20/2009 10:04 AM  
Subject: Re: Point of Contact Information

Approx \$7400 plus landing fees at cost, eg Dulles, Atlantic City, Johnstown, Dulles....KA  
200....Approx 1 hr flt to atlantic city, and approx 1.3 over to johnstown, approx 1 hr  
back.....includes positioning.

Thanks...

Bob Hawthorne  
Martinairdc  
703-419-5400  
202-255-5163

-----Original Message-----

From: [Shari\\_Moultrie@nbc.gov](mailto:Shari_Moultrie@nbc.gov)  
To: [martinairdc@aol.com](mailto:martinairdc@aol.com)  
Sent: Fri, Jun 19, 2009 6:02 pm  
Subject: Re: Point of Contact Information

Bob - here is some preliminary information. Of course the time out of Atlantic City will probably need to be adjusted for Johnstown.

Can you please provide me a quote with the information provided. I will need this to write a justification for the Solicitor's Office.

Thanks - Shari

-----Tim Hartz/SIO/OS/DOI wrote: -----

To: Shari Moultrie/NBC/OS/DOI@DOI, Iris Straitt/SIO/OS/DOI@DOI  
From: Tim Hartz/SIO/OS/DOI  
Date: 06/19/2009 02:54PM  
cc: Stewart Walker/NBC/OS/DOI@DOI  
Subject: Re: Point of Contact Information

Hi Shari,

I have some info for you regarding what the Secretary would like to do on Tuesday.

He would like to get to Atlantic City for an 11am event, and then be in Somerset, PA for a 3:30pm event. Right now, we're looking at having a total of 5 travelers including the Secretary.

I spoke to Iris regarding logistics, and we think he should depart Dulles at 9:30am, and then depart Atlantic City at 1pm. The final event will probably end around 5pm, so he could depart Somerset for Dulles at 5:30pm.

The potential travelers at this point are the following (although this may change slightly)

KLS  
Security  
David Hayes  
Kendra Barkoff  
Tami Heliemann

If you could let us know an estimate on the plane, I would greatly appreciate it as the Secretary would like to review how much this trip will cost.

Thanks Shari - as always these plans may change over the next few days, but for now I think we should proceed as if this will be the final schedule for Tuesday.

Best,

Tim

Timothy Hartz  
Director Of Advance  
Office Of The Secretary  
Department Of The Interior  
O: (202) 208-5078  
C: (202) 425-2229  
Shari Moultrie

----- Original Message -----

From: Shari Moultrie

## TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

**A. BASIC DATA:**

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location	<u>ATLANTIC CITY, NJ</u>	Date	<u>06/23/09</u>	Hours required to be on site	<u>11:00am</u>	to	<u>12:30pm</u>
Location	<u>SOMERSET, PA</u>	Date	<u>06/23/09</u>	Hours required to be on site	<u>3:30pm</u>	to	<u>5:00pm</u>
Location	_____	Date	_____	Hours required to be on site	_____	to	_____

Manifest (only persons required to be at TDS):

<u>Name</u>	<u>Hourly Salary</u>
<u>Ken Salazar (Secretary of Interior)</u>	<u>Salary Not Required</u>
<u>David Hayes, SES</u>	<u>\$92.00</u>
<u>SGT Dave Graham, Security</u>	<u>\$60.00</u>
<u>Tami Heilmann</u>	<u>\$75.00</u>
<u>Kendra Barkoff, Press Secretary</u>	<u>\$75.00</u>
<b>TOTAL Hours Cost of All Required Travelers</b>	<b>\$ <u>302.00</u></b>

*(Continue on attached sheet if needed)*

Annual Salary ÷ 2087 hours x 1.20 =  
Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

**B. COST COMPARISON:**

1. <u>Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.</u>	\$ <u>7,070.00</u>
<i>(\$1414.00 airfare x 5 passengers)</i>	
• Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule. <i>(See Attachment 1 for detailed explanation)</i>	8,984.50
• Cost of required per diem and ground transportation.	100.00
TOTAL Cost by commercial transportation	\$ <u>16,154.50</u>
2. <u>Leased, Contract, or Rental Aircraft.</u>	
1. Flight hours x flight hour costs (N38VV – MartinAir Inc., King Air 200)	\$ <u>6,426.00</u>
2. Cost of total duty hours away from office or regular duty station <i>(See Attachment 1 for detailed explanation)</i>	3,699.50
3. Cost of required per diem and ground transportation	100.00
4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc.	964.00
TOTAL Cost by Lease, Contract, or Rental aircraft.	\$ <u>11,189.50</u>
3. <u>DOI-Operated Aircraft – identify specific aircraft: (see remarks)</u>	
• Flight hours required x variable flight hour cost.	\$ <u>n/a</u>
• Cost of total duty hours away from office or regular duty station.	_____
• Cost of required per diem and ground transportation.	_____
• Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)	_____
• Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et.	_____
TOTAL COST by DOI Fleet aircraft.	\$ <u>n/a</u>

C. MOST COST EFFECTIVE METHOD:

Commercial

Lease, Contract or Rental - N# 38VV MartinAir Pilot/Crew Jim Holden / John Mackay

Purpose \_\_\_\_\_

DOI Fleet -----N# Pilot/Crew

Purpose \_\_\_\_\_

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Request approval for Secretary of Interior Ken Salazar and his staff to fly on June 23rd, 2009.

Purpose of trip: SECY will participate along with David Hayes to give a briefing near the Atlantic City, NJ shoreline to discuss wind energy. He will also be giving a press conference with the family members of Flight 93 victims in Somerset, PA.

Commercial Airlines can not meet the scheduled time of both press conference locations. There were not direct flights from Washington, DC to Atlantic City, NJ from either from IAD or DCA airports. Either airport location required travel to 3 airports (DCA to LGA to BOS to ACY). The shortest travel time was 6 hrs. This would require passengers to travel the previous day to meet the 11:00am press conference in Atlantic City, NJ. A cost of flight from Washington, DC to Atlantic City, NJ was \$484 per passenger. Again, there were no direct flights from Atlantic City, NJ to Pittsburg, PA. The shortest travel time was 7.05 hrs. Flights were from Atlantic City, NJ to Atlanta, GA to Pittsburg, PA. Since meeting in Atlantic City, NJ adjourns at 12:30pm, commercial airlines could not meet conference in Somerset, PA set for 3:30pm. An hour drive was still required from Pittsburg A/P to site location in Somerset, PA. Cost of flight from Atlantic City, NJ to Pittsburg, PA is \$379 per person. All flights above required change in scheduled carriers. Travel from Pittsburg, PA to Dulles A/P Washington DC was only 1 hr and total cost for flight per passenger was \$551.

DOI Fleet aircraft were not available; therefore were not considered in this justification.

Rental Car and/or POV was not considered an option because it would not meet the scheduled times of press conferences. Travel time to Washington, DC to Atlantic City, NJ is approximately 3.0 hrs (191 miles). This would require a departure out of Washington DC approximately 7:00am which can be met. However, travel time from Atlantic City, NJ to Somerset, PA is approximately 4.5 hrs (298 miles). Meeting in Atlantic City, NJ will commence at approximately 12:30pm. Travel by car will not meet the scheduled conference in Somerset, PA set for 3:30pm.

Request approval to utilize one DOI government leased airplane (N38VV, MartinAir Inc.) to support a group of 5 passengers. This option was cheaper than commercial airlines and could meet the required scheduled times of press conferences in both locations.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

\_\_\_\_\_  
Print name of designated approving official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

\_\_\_\_\_  
Print name of designated approving official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:  
(See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

\_\_\_\_\_  
Print name of designated approving official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## BREAKDOWN OF HOURS AWAY FROM OFFICE

### CHARTERED AIRCRAFT

Travel from HOR to Dulles A/P	0.75	hrs
Elasped time to load passengers	0.50	hrs
Flight time to Atlantic City, NJ	1.00	hrs
Elasped time to unload passengers	0.50	hrs
Travel to Site	0.50	hrs
Time at site	1.50	hrs
Travel to A/P	0.50	hrs
Flight time to Johnstown, PA	1.25	hrs
Elasped time to unload passengers	0.50	hrs.
Travel to Site	0.50	hrs
Time at site	1.50	hrs
Travel to A/P	0.50	hrs
Elasped time to load passengers	0.50	hrs
Flight time to Washington Dulles	1.00	hrs
Elasped time to unload passenger	0.50	hrs
Travel to Return to HOR	0.75	hrs
<b>Total</b>	<u>12.25</u>	
<b>Hourly Salary for All</b>	<u>302.00</u>	

### TOTAL COSTS

**\$3,699.50**

### COMMERCIAL AIRLINES

Travel from HOR to Ronald Regan A/P	0.50	hrs
Checkin, Baggage and Wait Time	2.00	hrs
Flight time to Atlantic City, NJ	6.00	hrs
Baggage Claim, Rental Car, Etc.	0.75	hrs
Drive to Site - Atlantic City, NJ	0.50	hrs
Time at site	1.50	hrs
Drive to Atlantic City, NJ A/P	1.00	hrs
Checkin, Baggage and Wait Time	2.00	hrs
Flight time to Pittsburg, PA A/P	7.00	hrs
Baggage Claim, Rental Car, Etc.	0.75	hrs
Drive to Site - Somerset, PA	1.00	
Time at site	1.50	
Drive to Pittsburg, PA A/P	1.00	
Checkin, Baggage and Wait Time	2.00	
Flight time to Ronald Regan A/P	1.00	
Baggage Claim, Rental Car, Etc.	0.75	
Travel from Ronald Regan A/P to HOR	0.50	hrs
<b>Total</b>	<u>29.75</u>	
<b>Hourly Salary for All</b>	<u>302.00</u>	

### TOTAL COSTS

**\$8,984.50**



**THE TRIP OF THE SECRETARY**  
**TO**  
**ATLANTIC CITY, NJ & SOMERSET, PA**  
**June 23rd, 2009**

**TRIP SUMMARY**  
**THE TRIP OF THE SECRETARY**  
**TO**  
**ATLANTIC CITY & SOMERSET, PA**  
**JUNE 23rd, 2009**

**Weather:**

Washington D.C  
Atlantic City, NJ  
Somerset, PA

High 63// cloudy and periods of rain  
High 63// cloudy and periods of rain  
High 62// showers in the morning

**Time Zone:**

Washington  
Atlantic City/Somerset

Eastern Time Zone  
Eastern Time Zone

**Atlantic City Advance:**

Staff Lead  
Security  
Ride-Along  
Photographer

Tim Hartz  
(b) (7)(C), (b) (6)  
Tami Heilemann

**Cell Phone:**

(b) (6)  
[Redacted]

**Somerset Advance:**

Security  
Ride-Along  
Photographer

(b) (7)(C), (b) (6)  
[Redacted]  
Tami Heilemann

**Cell Phone:**

(b) (6)  
[Redacted]

**Traveling Staff:**

Press Secretary  
NPS- Lead on Flight 93 Issues  
(In Somerset)

Kendra Barkoff  
Bill Shaddox

(b) (6)  
[Redacted]

**Washington Staff:**

Secretary's Scheduler  
  
Tom Strickland's Scheduler  
  
Ethics

Joan Padilla  
  
Terri Johnson  
  
Melinda Loftin

**Office Phone**

office: (202) 208-5820  
cell: (b) (6)  
office: (202) 208-6087  
cell: (b) (6)  
(703) 862-5552

**Charter Captain and Co-Pilot:**

Captain  
Co-Pilot

John Mackay  
Roger Fuhrman

804-677-2915  
757-561-3900

**Attire:**

Business



restrictions and airport screening procedures, or check <http://www.tsa.gov>. Everything you need for a smooth travel experience can be found in our [Traveler guide](#) section on [united.com](http://united.com). This section includes helpful information on baggage requirements, flight status, on-line and self-service check-in, airport maps, in-flight movie schedules, and information for customers with special needs.

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US FLIGHT INFORMATION	1-800-824-6200

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MB

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSFRESNOCA062809 V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.	<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b> a. FROM 06/28/09 b. TO 06/29/09	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) OPMTLJ b. DATE(S) 06/29/09	
<b>e. PRESENT DUTY STATION</b>	<b>f. RESIDENCE (City and State)</b>	<b>10. CHECK NO.</b>	

<b>8. TRAVEL ADVANCE</b>	<b>9. CASH PAYMENT RECEIPT</b>		<b>11. PAID BY</b>
a. Outstanding 0.00	a. DATE RECEIVED	b. AMOUNT RECEIVED \$	
b. Amount to be applied 0.00	c. PAYEE'S SIGNATURE		
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)			
D. Balance outstanding			

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) <span style="float: right;">▶ <i>Traveler's Initials</i></span>					
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b> FROM (e) TO (f)	
67681380090 985.38			06/28/09			
167681380090 985.38			06/28/09			
<b>ACCOUNTING CLASSIFICATION:</b> 09 1000.DDD01 .68-2009^^DM^1000^^DDD01^68^ - 96.00 NR- 2,12 6.96						
<b>COMMENTS:</b> SPEECH/PRESENTATION.						

<b>13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.</b>	<b>TRAVELER SIGN HERE</b> ▶ <i>Ken Salazar</i>	<b>DATE</b> JUL 16 2009	<b>AMOUNT CLAIMED</b> ▶ 96.00
<small>NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).</small>			

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>
<b>APPROVING OFFICIAL SIGN HERE</b> ▶ <i>Rebecca Stone</i>   <b>DATE</b> 7-16-09	a. DIFFERENCES, IF ANY (Explain and show amount)

<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>	<b>b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION</b>
a. VOUCHER NO.	b. D.O. SYMBOL
c. MONTH & YEAR	<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>
	<b>18. ACCOUNTING CLASSIFICATION</b>
<b>APPROVING OFFICIAL SIGN HERE</b> ▶	<b>DATE</b>
	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>
	c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00
	d. <b>NET TO TRAVELER</b> ▶ \$ 96.00

SEE BLOCK 12 ABOVE



ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	1,970.76
LODGING-211D	114.45
M&IE-211D	96.00
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.25
09 1000.DDD01. .6	0.00
	0.00
2009^^DM^1000^^DDD01^^68^	2,222.96

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	2,222.96
NON-REIMBURSABLE EXPENSES -----	2,126.96
	=====
TOTAL AMOUNT CLAIMED -----	96.00
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	-----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	96.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	96.00

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

*ms*

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier 14.  Extra fare 15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family 19.  Shipment household goods and personal effects  
18.  Other (specify) \_\_\_\_\_  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMP 101-7, et. seq.

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

## 24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)  
27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)  
29. Renee Stone, Depy COS  
(TITLE)

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 7/9/09

Subject: Secretary Ken Salazar – Fresno, CA/Las Vegas, NV  
- 6/28-29/09

Secretary Salazar traveled on 6/28/09 to Fresno, CA to meet with federal elected officials, participate in a Town Hall Meeting, and continued on to Las Vegas, NV and remained overnight. Secretary Salazar on 6/29/09 participated in the Urban Sustainability Initiative Meeting with UNLV students and a Press Conference for Announcements on Renewable Energy. Secretary Salazar returned to Washington, DC on 6/29/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

For: KEN SALAZAR GDOIOS

To: NGMSDOI  
ETKT 24JUN.

Sales Person: 77  
Locator: HLGYPG  
Customer Number: S321BGK

THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.  
IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

**Sunday June 28, 2009**



United Airlines Flight Number: 427  
Class of Service: Coach Class Y  
Depart: WASHINGTON/DULLES 9:38 Am June 28, 2009  
Arrive: DENVER, CO 11:25 Am June 28, 2009  
Total Flight Time: 3 Hours 47 Minutes Non-Stop  
Equipment: 752  
Meal Service: Available For Purchase  
Status: Confirmed Confirmation Number: WB0DT0  
Reserved Seat: SALAZAR/KEN 9D  
Frequent Flyer Number: (b) (6)  
STAR ALLIANCE

**Sunday June 28, 2009**



United Airlines Flight Number: 6675  
Class of Service: Coach Class Y  
Depart: DENVER, CO 12:06 Pm June 28, 2009  
Arrive: FRESNO, CA 1:24 Pm June 28, 2009  
Total Flight Time: 2 Hours 18 Minutes Non-Stop  
Equipment: CRJ  
Meal Service: None  
Status: Confirmed Confirmation Number: WB0DT0  
Reserved Seat: SALAZAR/KEN 8B  
Frequent Flyer Number: (b) (6)  
\*DEN-FAT OPERATED BY /UNITED EXPRESS/SKYWEST AIRLINES  
DEN-FAT CHECK-IN WITH UNITED AIRLINES  
STAR ALLIANCE

**Sunday June 28, 2009**



United Airlines Flight Number: 6238  
Class of Service: Coach Class Y  
Depart: FRESNO, CA 6:29 Pm June 28, 2009  
Arrive: LAS VEGAS, NV 7:49 Pm June 28, 2009  
Total Flight Time: 1 Hour 20 Minutes Non-Stop  
Equipment: Embraer Turboprop  
Meal Service: None  
Status: Confirmed Confirmation Number: WB0DT0  
Reserved Seat: SALAZAR/KEN 6A

ms

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE</b>	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSPANAMACITYP063009_V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.	<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b> a. FROM: 06/30/09 b. TO: 07/02/09
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S): OPNMN3 b. DATE(S): 07/07/09
<b>e. PRESENT DUTY STATION</b>	<b>f. RESIDENCE (City and State)</b>	<b>10. CHECK NO.</b>

<b>8. TRAVEL ADVANCE</b>	<b>9. CASH PAYMENT RECEIPT</b>	<b>11. PAID BY</b>	
a. Outstanding: 0.00	a. DATE RECEIVED		b. AMOUNT RECEIVED: \$
b. Amount to be applied: 0.00	c. PAYEE'S SIGNATURE		
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)			
D. Balance outstanding			

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ <b>Traveler's Initials</b>			
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>			
				<b>FROM</b> (e)	<b>TO</b> (f)			
ACCOUNTING CLASSIFICATION: 09 1000.DDD01 3.50	.68	2009	DM	1000	DDD01	68	0.00 NR-	1
<b>COMMENTS:</b> U.S. Delegation to Panama. Flight, per diem, and lodging provided by the State Department.								

**13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.**

**TRAVELER SIGN HERE** ▶ *Ken Salazar* **DATE** JUL 16 2009 **AMOUNT CLAIMED** ▶ 0.00

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
	a. DIFFERENCES, IF ANY (Explain and show amount)	\$
<b>APPROVING OFFICIAL SIGN HERE</b> ▶ <i>Renee Hony</i> <b>DATE</b> 7-16-09	b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION <small>Certifier's initials:</small>	\$
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>	c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):	\$ 0.00
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>	<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶	<b>DATE</b>
	d. <b>NET TO TRAVELER</b> ▶	\$ 0.00

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE



=====

ACCOUNTING CLASS CODE	TRIP 1
TAV EXP -I-211B	13.50
09 1000.DDD01. .6	13.50
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	13.50
NON-REIMBURSABLE EXPENSES -----	13.50
TOTAL AMOUNT CLAIMED -----	0.00
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
NET TO TRAVELER (GOVT) -----	0.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	0.00

# TRAVEL AUTHORIZATION

1. No. SALAZAR 03 *NB*  
2. 06-23-2009  
(DATE)

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business  
US Delegation to Panama for Inauguration Ceremony for Newly-Elected President Torrijos

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to be essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

*Per diem and lodging paid by the Stater Dent*

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 06-30-2009 Ending on or about 07-02-2009

## MODE OF TRAVEL

13.  Common carrier 14.  Extra fare 15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family 19.  Shipment household goods and personal effects  
18.  Other (specify) \_\_\_\_\_  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_  
24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. \_\_\_\_\_  
(REQUESTER'S SIGNATURE)  
27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)  
29. Renee Stone, Depy COS  
(TITLE)

Amendment

# U.S. DEPARTMENT OF THE INTERIOR Foreign Travel Certification Form

BUREAU OS

Date Initiated \_\_\_\_\_

*NB*

Traveler's Name, Phone & Fax Number: Kenneth Salaraz 202-208-7551 202-208-4694

Position Title, Grade, Duty Station: SECY of DOI - Washington, DC

COUNTRY (use + sheets for more than 3)	Major Cities to be Visited	Dates of Travel
Panama	Panama City	6/30-7/2/09

Purpose of Travel:  Reimbursable Agreement (PASA, etc)  Official USG Delegate  Employee Training/Development  
 Professional/Scientific Meetings  Field Work  Other \_\_\_\_\_

Justification for Travel: Explain objective of trip, role of traveler, importance to trip to Bureau Mission, consequence if travel does not occur, etc.

US Delegation - Panama Newly-Elected President Inauguration

Per diem/Hotel provided by State Department

Bureau Clearance and Control Numbers For Bureau Use Only

Ethics

Costs During Travel Period	Will other donor or employee reimburse cost? <input type="checkbox"/> Yes * <input type="checkbox"/> NO (if "yes," complete following)
Name of Donor:	1. _____ 2. _____
Salary \$	Salary \$ _____ \$ _____
Per Diem \$	Per Diem \$ _____ \$ _____
Transportation \$	Transportation \$ _____ \$ _____
Other (Conf. Fees, etc.) \$	Other (Conf. Fees, etc.) \$ _____ \$ _____
TOTAL \$	TOTAL \$ _____ \$ _____

\* Use of non-Federal funds requires additional clearances under 31 USC Section 1353.

I HEREBY APPROVE THE TRAVEL AND CERTIFY that the travel proposed is essential and supported by the following considerations. Explain on reverse items not checked below:

- Travel is limited to the minimum necessary to accomplish the agency's program (41 CFR 301);
- Clearance by US Mission/Embassy has been requested and travel will not occur if US Mission/Embassy objects;
- Traveler will issue a report within ten (10) days of return to be distributed to interested officials to share in the benefits;
- Annual leave of more than one workday is described here or is attached: \_\_\_\_\_
- No other Bureau employees are known to be traveling to this destination at this time. If not checked, give names of other bureau officials to attend: \_\_\_\_\_

(Signature of head of Bureau) \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_

(Assistant Secretary) \_\_\_\_\_ (Date)

Concur: \_\_\_\_\_

(Assistant Secretary-TIA) *PPA* \_\_\_\_\_ (Date)

*R. Washburn* 6/23

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 7/9/09

Subject: Secretary Ken Salazar – Panama City, Panama  
- 6/30-7/2/09

Secretary Salazar traveled on 6/30/09 to Panama City, Panama as part of a US Delegation for the events 6/30-7/1/09 for the newly-elected President of Panama. Secretary Salazar returned to Washington, DC on 7/2/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were unnecessary or unjustified in the performance of official business. The State Department provided the aircraft, lodging, and per diem for Secretary Salazar for this trip.

Attachment



**THE TRIP OF THE SECRETARY**

**TO**

**PANAMA**

**JUNE 30 – JULY 2, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
JUNE 30—JULY 1, 2009**

**Weather:**

Washington D.C  
Panama City, Panama

**Time Zone:**

Washington D.C  
Panama City, Panama

Eastern Time Zone  
Central Time Zone

**Panama Advance:**

Ride-Along

(b) (7)(C), (b) (6)

**Cell Phone:**

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler

Joan Padilla  
Terri Johnson

**Office Phone**

(202) 208-5820  
(202) 208-6087

**Attire:**

Tuesday, June 30, 2009

7:35 – 8:20am: DEPART RESIDENCE EN ROUTE TO ANDREWS AIR FORCE BASE

(b) (7)(C), (b)  
(6)

8:20am: ARRIVE ANDREWS AIR FORCE BASE

8:35am – 1:00pm: WHEELS-UP FROM WASHINGTON TO PANAMA CITY, PANAMA

*Washington to Panama*

Make/Model:

Tail #:

Pilots (2);

Flight manifest ( ):

KLS, (b) (7)(C), (b) (6) Dan Restrepo (White House Advisor for Latin America), Craig Kelly (Deputy Assistant Secretary for Western Hemisphere Affairs, Department of State), Penny Price (White House Protocol Officer)

*Flight Time: 5hr 25mins*

1:00 pm (CST): WHEELS-DOWN TOCUMEN INTERNATIONAL AIRPORT, PANAMA

1:00 - 1:15pm: UNLOAD AIRCRAFT/DEPART FOR HOTEL

2:00pm: ARRIVE MIRAMAR INTERCONTINENTAL HOTEL

Location:

Phone: (507) 206-8888

## Schedule for July 1 Inauguration

### Embassy Panama Visit Officer:

Lance Hegerle

Director of Narcotics Affairs Section

- Office General: [507] 207-7273
- Office Direct: [507] 207-7197
- Mobile: (b) (6)
- E-mail: hegerlelk@state.gov

### Assistant Panama Visit Officer

Eric Geelan

Political Officer

- Office General: [507] 207-7122
- Office Direct: [507] 207-7002
- Mobile: (b) (6)

### Hotel Information:

Miramar Intercontinental Hotel

Switchboard: [507] 206-8888

- Embassy rate of .00 includes taxes and breakfast.
- Control Room and Hospitality Room:
- Note: There will be cellular phones available in the control room and hospitality room to place calls to the U.S.

### General Note on the Schedule

Note 1: This Schedule is predicated upon the assumption that the Delegation will arrive on Tuesday June 30 and depart on the evening of Wednesday July 1.

## Tuesday, June 30

00:00 Depart D.C.

- Flight Designation:
- Route:
- Estimated Flight Time: 5 hours minimum but dependent on aircraft and fuel refueling, if needed

00:00

Primary Control Room/Hospitably Room Open

- Location: Miramar Intercontinental Hotel, Room \_\_\_\_
- Delegation Participants: Open for entire Delegation
- Note 1: Control Room/Hospitality Room will be available to the Delegation from June 30<sup>th</sup> at 00:00 until one hour after Wheels Up on July 1. It will be staffed the night of the 30<sup>th</sup> until Delegation indicates that it is no longer needed, and will reopen on the 1<sup>st</sup> at 6 AM.
- Note 2: Control Officer will ensure Hospitably Room is stocked according to the direction of the White House Advance Officer and in coordination with Debra Shea.
- Control Officer: Richard Fitzsimmons/ Michael DeVega

00:00

**Wheels Down - Recommend wheels down at approx 12 pm.**

- Location: Tocumen International Airport, Presidential Ramp
- Delegation Participants: Entire Delegation.
- Meet and Greet:
  - o Ambassador Barbara J. Stephenson
  - o Ambassador Miguel Lecaro
  - o Vice Foreign Minister Ricardo Duran
  - o Lance Hegerle
  - o Eric Geelan
- Note 1: Ambassadors Stephenson and Lecaro greet head of delegation on plane, Duran waits at head of stairs
- Note 2: Delegation moves directly to motorcade, Baggage will follow (Gary Friel)
- Note 3: Press will be present, but will not have direct access to Delegation
- Control Officer: Robert Gross/Johnny Lloyd

00:00

Depart Tocumen ert Miramar Hotel

- Drive time: 45 minutes

00:00

**Arrive Miramar Hotel for Expedited Check-in**

- Location: Miramar Hotel
- Delegation Participants: Entire Delegation
- Note 1: Delegation will be greeted in the hotel lobby by the GM of the Hotel, and Delegation Head will be asked to sign the guest book
- Note 2: After greeting by GM, Delegates will be escorted directly to their rooms, Staff collect their room keys, per diem (if authorized), and cellular phones (if needed) in the Control room on the <sup>rd</sup> Floor
- Note 3: Luggage will delivered to Delegation Member's Rooms by Baggage Coordinator (Gary Friel)
- Control Officer: Debra Shea/ Richard Fitzsimmons

00:00

Depart Miramar Hotel ert Embassy

- Drive time: 20 minutes

00:00

**Country Team Briefing**

- Location: Multipurpose Room, Embassy
- Delegation Participants: Entire Delegation.
- Note: Members of delegation seated at table; staff seated off table.
- Embassy Participants:
  1. Barbara Stephenson
  2. A-DCM - Mark Perry
  3. ECON - Joel Reifman
  4. ODC - CAPT Glenn Olarte
  5. DAO - CDR Scott Brees
  6. A-POL - Eric Geelan
  7. USAID- Littleton Tazewell
  - 8.
  - 9.
  - 10.
  - 11.

00:00

Country Team Briefing Concludes

00:00 Depart Embassy ert Miraflores

- Drive time: 15 minutes

00:00 **Briefing by Panama Canal Authority (ACP) and VIP Tour**

- Location: Miraflores Locks
- Delegation Participants: Entire Delegation
- Duration: 1 ½ hours
- Site: Visitor Center Auditorium
- Topics: Canal operations, security, and expansion project
- Note 1: Only twelve members of the Delegation may cross to the Control Tower.
- Note 2: Depending on timing and schedule this could be combined with lunch or snack
- Control Officer: Nic Kuchova/Jeane de Zuniga
- 

00:00 pm Depart Miraflores ert Miramar Hotel

- Drive time: 30 minutes

19:10 Departure Miramar Hotel ert President Torrijos Dinner

- Delegation Participants: Head of Delegation plus 3 staff attendance (**ATTENDANCE PENDING CONFIRMATION**)
- Drive time: 20 minutes (*waiting to hear*)

19:10 Depart Miramar Hotel ert Canal Museum

- Delegation Participants: All Delegates except Head of Delegation
- Drive time: 20 minutes

19:30 **President Torrijos diner for Heads of State**  
**(ATTENDANCE PENDING CONFIRMATION)**

- Location: Quarry Heights Presidential Guest House
- Delegation Participants: Head of Delegation plus 3 staff
- Dress code: Men: Dark suit; Women: Cocktail Dress
- Control Officer: Kellee Farmer/Ermitas Perez

19:30

VP Samuel Lewis Navarro Reception (*See pg*)

- Location: Canal Museum, Casco Viejo
- Delegation Participants: All Delegates except Head of Delegation.
- Dress code: Men: Dark suit; Women: Cocktail Dress
- Control Officer:

21:30 Depart Quarry Heights Presidential Guest House ert Hotel

- Delegation Participants: Head of Delegation plus 3 staff (**ATTENDANCE PENDING CONFIRMATION**)
- Drive time: 20 minutes

21:30 Depart Canal Museum ert Miramar Hotel

- Delegation Participants: All Delegates except Head of Delegation
- Drive time: 20 minutes

RON Miramar Hotel

## Wednesday, July 1

09:00 Installation of the National Assembly

- Location: National Assembly
- Note: Delegation does not attend, but Inauguration does not begin until event concludes and participants arrive at Inauguration
- Control Officer: Matthew Younger and Luis Quinzada

09:00 **Embassy Secondary Control room at Sheraton open**

- Location: Sheraton Room #
- Delegation Participants: Entire Delegation
- Note 1: Room will serve as a pre-hold room or alternate hold room for GOP's VIP holding room
- Note 2: Room will open at 9 and will remain open until all Delegates depart V.P. Reception

- Note 3: Room will have drinks and snacks, and depending on needs of Delegation could be equipped with computers.
- Note 4: Room also available for bilats as needed
- Control Officer: Martin Healy

00:00 Depart Miramar Hotel ert Sheraton Hotel

- Delegation Participants: Total Delegation
- Drive time: 20 minutes

10:00 **VIPs gather at GOP holding room at the Sheraton**

- Location: Sheraton Hotel, La Caleta Salon, 2<sup>nd</sup> Floor
- Delegation Participants: All Delegates
- Dress Code: Men: Dark suit, white shirt; Women: Business suit
- Note: VF Varela will host this event
- Control Officer:

10:50 Depart Sheraton Hotel ert ATLAPA Convention Center

- Drive time: 5 minutes
- Note: Actual departure time will be determined by termination of National Assembly event.

11:00 **Swearing in of President-elect Martinelli**

- Location: ATLAPA Convention Center, Anayansi Theater
- Delegation Participants: All Delegates
- Dress Code: Men: Dark suit, white shirt; Women: Business suit
- Note 1: All U.S. Delegates will sit together in assigned seating in area reserved for visiting delegations
- Note 2: Control Officer will procure translation headsets for delegation
- Control Officer: Kellee Farmer/Ermitas Perez

12:00 Presidential Receiving Line for Diplomatic Delegations

- Location: ATLAPA Convention Center, La Huca Theater, 2<sup>nd</sup> floor

- Delegation Participants: All Delegates
- Dress Code: Men: Dark suit, white shirt; Women: Business suit.
- Note 1: President and other Heads of State seated on stage will walk directly to La Huca Theater. Spectators will be asked to remain seated until all delegates located in the front rows of the Anayansi Theater have been escorted to the La Huca Theater.
- This will be the only access non-heads of state delegates will have to Martinelli unless they arrange for bilat meetings.
- Control Officer: Kellee Farmer/Ermitas Perez

12:30 Depart ATLAPA Convention Center ert Presidential Palace **(ATTENDANCE PENDING CONFIRMATION)**.

- Delegation Participants: Head of Delegation plus 3 staff
- Drive time: 30 minutes

12:30 Depart ATLAPA ert Sheraton Hotel

- Delegation Participants: All Delegates except head of Delegation
- Delegation will be moved to the secondary control room in the Sheraton to await the beginning of the VP Reception
- Drive time: 5 minutes

13:00 **Head of State Lunch hosted by President Martinelli (ATTENDANCE PENDING CONFIRMATION)**

- Location: Presidential Palace, Los Tamarindos Salon, 2<sup>nd</sup> floor
- Delegation Participants: Head of Delegation plus 3 staff **(ATTENDANCE PENDING CONFIRMATION)**.
- Dress code: Men: Dark suit, white shirt; Women: Business suit

*(Specy)*

- Note: Head of Delegation will be in Los Tamerindos Salon, the staff will remain in Salon Paz on the first floor.
- Control Officer: Joel Reifman

**13:00 Reception hosted by Vice President Varela at Sheraton**

- Location: Sheraton Hotel, Gran Barun Salon, 2<sup>nd</sup> Floor
- Delegation Participants: All Delegates except Head of Delegation
- Dress code: Men; Dark suit, white shirt; Women: Business suit
- Note: This will be a standing reception with heavy appetizers
- Control Officer: Matthew Younger/ Carlos Martinez

(NOTES)

**15:00 Depart Presidential Palace ert Miramar Hotel**

- Delegation Participants: Head of Delegation plus 3 staff
- Drive time: 20 minutes

**15:00 Depart Sheraton Hotel ert Miramar Hotel**

- Delegation Participants: All Delegates except head of Delegation
- Drive time: 20 minutes

**00:00 Baggage Call (Gary Friel)**

**00:00 Delegation meets in Control Room for departure**

- Note: All cell phones turned into Control Room

**00:00 Depart Miramar Hotel ert Tocumen International Airport Presidential Ramp**

- Drive Time: 45 minutes

**00:00 Board Aircraft**

- Location: Tocumen International Airport, Presidential Ramp
- Delegation Participants: Entire Delegation
- Embassy Personnel:
  - o Ambassador Barbara J. Stephenson
  - o Lance Hegerle
  - o Eric Geelan
- Control Officer: Robert Gross/Johnny Lloyd

00:00      Wheels Up ert Washington, DC

00:00      Control Room Closes

*(plane DEP 7/1/09)*

-----  
**If Delegation Departs July 2**

19:40      Depart Miramar Hotel ert ATALAPA

- Delegation Participants: All Delegates
- Drive time: 20 minutes

20:00      **Dinner Dance for Panamanian VIPs (Optional Event)**

- Location: Salon Las Islas, ATLAPA
- Delegation Participants: All Delegates, by invitation
- Dress code: Dress code: Men: Dark Suit; Women: Evening gown
- Note: This event is for Panamanian VIPs and campaign contributors and not intended for Delegation Members, but host government has expressed that invitations would be provided if request.
- Control Officer: Martin Healy

23:00      Depart ATALAPA Convention Center ert Miramar Hotel

- Delegation Participants: All Delegates
- Drive time: 20 minutes

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: PANAMA CITY, PANAMA

DATES: 6/30-7/2/09

OFFICIAL: XXXX POLITICAL PERSONAL

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS 7/9/09 IRIS STRAITT

TM 7/10/09 TIM MURPHY

KL 7/14/09 Kimberly Hink  
MELINDA LOFTIN

/ JOAN PADILLA

MB 7/14/09 MARGARET BRADLEY

11  
CWA 60117/09  
7/17/09  
1833

MB

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSMANHATTANNY070309_V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.		<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b> a. FROM 07/03/09 b. TO 07/04/09	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) 0PNMNI b. DATE(S) 07/07/09	
<b>e. PRESENT DUTY STATION</b>		<b>f. RESIDENCE (City and State)</b>		<b>10. CHECK NO.</b>

<b>8. TRAVEL ADVANCE</b>		<b>9. CASH PAYMENT RECEIPT</b>		<b>11. PAID BY</b>
a. Outstanding	0 00	a. DATE RECEIVED	b. AMOUNT RECEIVED	
b. Amount to be applied	0 00	\$		
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)		c. PAYEE'S SIGNATURE		
D. Balance outstanding				

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ <b>Traveler's Initials</b>	
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b> FROM (e) TO (f)	
2V681380118 7681380126	276.00 264.60		07/03/09 07/04/09			
<b>ACCOUNTING CLASSIFICATION:</b> 09 1000.DDD01 .68-2009^^DM^1000^^DDD01^^68^ -				96.00	NR-	84
<b>COMMENTS:</b> SPEECH/PRESENTATION. Refund for unused portion of Amtrak #2V761380118 for \$77.00.						

<b>13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.</b>		<b>TRAVELER SIGN HERE</b> ▶ Ken Salazar	<b>DATE</b> JUL 16 2009	<b>AMOUNT CLAIMED</b> ▶ 96 00
<small>NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; I.d. 1001).</small>				

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>		<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
<b>APPROVING OFFICIAL SIGN HERE</b> ▶ Renee Stone		a. DIFFERENCES, IF ANY (Explain and show amount)	
DATE 7-16-09		\$	

<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>			<b>b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION</b> Certifier's initials: \$
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR	
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>			<b>c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):</b> \$ 0 00
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶			
DATE			<b>d. NET TO TRAVELER</b> ▶ \$ 96 00

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- (g) thru (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals). Complete for per diem and actual expense travel.
- (i) Show total subsistence expense incurred for actual expense travel.
- (j) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (m) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.
- (n)

Complete this information if this is a continuation sheet. **PAGE 2** OF **1** PAGES. TRIP # **1**

TRAVEL AUTHORIZATION NO. **OPNMNI**

TRAVELER'S LAST NAME **SALAZAR**

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE	LODGING	TOTAL SUBSISTENCE EXPENSE		MILEAGE	SUBSISTENCE	OTHER	
			BREAKFAST	LUNCH	DINNER	TOTAL								NO. OF MILES
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	
07/03		D-:RES: , Washing												
07/03		Train Fare (GOVCC-d)												
07/03		A-:MANHATTAN,NY				48.00		259.00	48.00			48.00		
07/03		TMC Fee												
07/04		D-:MANHATTAN,NY												
07/04		Airfare (Non Reimbursable)												
07/04		A:RES: , WASHINGT												
07/04		Subsistence				48.00			48.00			48.00		
07/04		TAV Fee -I												
										<b>SUBTOTALS</b>	01.00	961.00	0.00	
										<b>TOTALS</b>	01.00	961.00	0.00	

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil,

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 96.00

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	540.60
LODGING-211D	259.00
M&IE-211D	96.00
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.25
09 1000.DDD01. .6	0.00
	0.00
	937.35
2009^^DM^1000^^DDD01^^68^	

-SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	937.35
NON-REIMBURSABLE EXPENSES -----	841.35
	=====
TOTAL AMOUNT CLAIMED -----	96.00
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	-----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	96.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD -----	0.00
PAY TO TRAVELER -----	96.00

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 7/9/09

Subject: Secretary Ken Salazar – Manhattan, NY  
- 7/3-4/09

Secretary Salazar traveled on 7/3/09 to Manhattan, NY and remained over night. Secretary Salazar on 7/4/09 participated in a TV interview, toured the Statute of Liberty Crown, gave remarks at the Naturalization Ceremony, and participated in the Ribbon – cutting Ceremony for the Re-opening of the Statute of Liberty Crown. Secretary Salazar returned to Washington, DC on 7/4/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

*ms*

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.  
\*\*\*\*Subject to Availability of Funds\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier 14.  Extra fare 15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family 19.  Shipment household goods and personal effects  
18.  Other (*specify*)  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_  
24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)  
27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)  
29. Renee Stone, Depy COS  
(TITLE)

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004847  
HMHKOK

DATE: 01 JUL 09  
PAGE: 01

TO: NGMSDOI

FOR: SALAZAR/KEN

REF: GDOIOS

THE TOTAL COST OF YOUR AMTRAK TICKET ON 01JUL IS 276.00

03 JUL 09 - FRIDAY

RAIL AMTRAK SERVICE  
LV WASHINGTON DC 400P  
AR NEW YORK PENN NY 652P  
TRAIN 2172  
AMTRAK 003KA BSNSS

CONFIRMATION 2V06A274

HOTEL NEW YORK LGA  
HILTON HOTELS  
HILTON MILLENIUM  
55 CHURCH STREET  
NEW YORK NY 10007  
FONE 1-212-693-2001  
FAX 1-212-571-2316  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 3353296523  
ZD040619771

OUT-04JUL CORP ID-9887139  
1 NIGHT ID-225448043  
1 ROOM 1 KING BED DELUXE ROOM FLO  
MILITARY TRAVEL ORDERS REQA  
RATE-259.00USD PER NIGHT  
CANCEL BY 04P DAY OF ARRIVAL

04 JUL 09 - SATURDAY

RAIL AMTRAK SERVICE  
LV NEWARK AIRPORT NJ 128P  
AR WASHINGTON DC 427P  
TRAIN 99  
AMTRAK 004YD COACH

CONFIRMATION 2V06A274

RAIL TICKET 2V7681380118

SALAZAR KEN	
BILLED TO MASTERCARD	276.00*
	-----
SUB TOTAL	276.00
NET CC BILLING	276.00*
	-----
TOTAL AMOUNT DUE	0.00

CONTINUED ON PAGE 2

Refund \$77.00  
for Amtrak

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004847  
HMHKOK

DATE: 01 JUL 09  
PAGE: 02

TO: NGMSDOI

FOR: SALAZAR/KEN

REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

X/271  
U15-C4  
U8-----

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004856  
EYYMET

DATE: 01 JUL 09  
PAGE: 01

TO: NGMSDOI  
ETKT 02JUL.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 29JUN AT 1403 IS 264.60

04 JUL 09 - SATURDAY

AIR CONTINENTAL AIRLINES FLT:3343 ECONOMY CLASS  
OPERATED BY /COLGAN AIR DBA CONTINENTAL CONNECTION  
LV NEWARK 100P EQP: DH4  
DEPART: TERMINAL C 01HR 03MIN  
AR WASHINGTON REAGAN 203P NON-STOP  
ARRIVE: TERMINAL B REF: A3BE5F  
SALAZAR/KEN SEAT-9B CO-GU138208

SERVICE FEE XD0500927503 SALAZAR KEN  
BILLED TO MASTERCARD 28.25\*

AIR TICKET CO7681380126 SALAZAR KEN  
ELEC TKT BILLED TO MASTERCARD 264.60\*

SUB TOTAL 292.85  
NET CC BILLING 292.85\*

TOTAL AMOUNT DUE 0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//29JUN  
LODGING DECLINED//29JUN

A/264  
U15-C0  
U8-----  
U7-0.00-28.25-0.00



55 CHURCH STREET  
 NEW YORK, NY 10007  
 TELEPHONE (212) 693-2001 • FAX (212) 571-2316  
 RESERVATIONS  
 www.hilton.com or 1 800 HILTONS

NAME & ADDRESS

SALAZAR, KEN  
 1849 C STREET  
 WASHINGTON, DC 20240  
 US

ROOM 1002/K1J  
 ARRIVAL DATE 7/3/2009 1:48:00PM  
 DEPARTURE DATE 7/4/2009 4:42:00PM  
 ADULT/CHILD 1/0  
 ROOM RATE \$259.00  
 RATE PLAN L-SJ  
 Hhonors # 22544804 BLUE  
 AL:

CONFIRMATION NUMBER : 3353296523

7/9/2009 PAGE 1

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDITS	BALANCE
7/6/2009	GUEST ROOM EXEMPT	LGALET	4480683	\$259.00		
7/6/2009	(b) (6)	LGALET	4480684		\$259.00	
	BALANCE					\$0.00
EXPENSE REPORT SUMMARY						
ROOM & TAX	7/6/2009 STAY TOTAL			\$259.00		\$259.00
	DAILY TOTAL			\$259.00		\$259.00
ACCOUNT NO				DATE OF CHARGE		FOLJO
(b) (6)				07/06/09 1:30:00PM		729964 A
CARD MEMBER NAME				AUTHORIZATION		INITIAL
SALAZAR, KEN				006315		
ESTABLISHMENT NO & LOCATION		ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR				
PURCHASES & SERVICES						
TAXES						
TIPS & MISC						
TOTAL AMOUNT						

F  
O  
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I  
O



**THE TRIP OF THE SECRETARY**

**TO**

**NEW YORK CITY**

**JULY 4<sup>th</sup>, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
NEW YORK CITY  
JULY 4th, 2009**

**Weather:**

Washington D.C.  
New York, NY

PM Showers; High 85//Low 65  
PM Showers; High 81//Low 65

**Time Zone:**

New York, NY

Eastern Time Zone

**Advance:**

Advance Director  
Ride-Along  
Security  
Security  
Photographer

Tim Hartz

(b) (7)(C), (b) (6)  
[Redacted]

Tami Heilemann

**Cell Phone:**

(b) (6)  
[Redacted]

**Traveling Staff:**

Deputy Assistant Secretary FWS  
Press Secretary  
Dep. Dir; OCL

Will Shafroth  
Kendra Barkoff  
Meghan Conklin

(b) (6)  
[Redacted]

**New York NPS Staff**

NY Harbor Parks Commissioner  
Public Affairs Officer  
STLI Dep. Superintendent  
Park Police  
Park Police  
STLI Chief of Maintenance

Maria Burks  
Darren Boch  
Frank Mills  
Cpt. John Lauro  
Lt. David Buckley  
Peter O'Dougherty

(b) (6)  
[Redacted]

**Washington Staff:**

Secretary's Scheduler  
Ethics

Joan Padilla  
Melinda Loftin

**Office Phone**

(202) 208-5820  
(703) 862-5552

**Attire:**

Business Casual

**FRIDAY, JULY 3rd**

**3:30 – 3:40pm: DEPART RESIDENCE EN ROUTE TO UNION STATION**

(b) (7)(C), KLS, (b) (7)(C), (b) (6)

\*\*All other traveling staff will meet you at Union Station\*\*

**3:40pm: ARRIVE UNION STATION**

Location: 50 Massachusetts Ave NE

Washington, DC

Phone: (202) 906-3104

**4:00 – 6:52pm: TRAIN DEPARTS FROM WASHINGTON, DC TO NEW YORK, NY**

Train: Amtrak Acela Express #2172

Travel Time: 2hr 52min

Staff: Will Shafroth, Kendra Barkoff, Meghan Conklin

Tami Heilemann

Ride-along: (b) (7)(C), (b) (6)

**6:52pm: ARRIVE NEW YORK PENN STATION**

Location: 393 7<sup>th</sup> Ave

New York, NY, 10001

Phone: (212) 630-6401

**7:00 – 7:30pm: DEPART PENN STATION**

(b) (7)(C), KLS, Will Shafroth, Kendra Barkoff, (b) (7)(C), (b) (6)

(b) (6) Meghan Conklin, Tami Heilmann,

**7:30pm: ARRIVE HILTON MILLENIUM**

Location: 55 Church St

New York, NY 10007

Phone: (212) 693-2001

Fax: (212) 571-2316

**7:30pm: RON – HILTON MILLENIUM**

---

**SATURDAY, JULY 4TH**

**5:30am: LUGGAGE CALL/STAFF MEET IN LOBBY**

-Luggage call will be for staff only

**5:45am-5:55am: DEPART RON EN ROUTE TO CASTLE CLINTON (BOAT DEPARTURE POINT)**

(b) (7)(C), (b) (6) KLS, Will Shafroth, Kendra Barkoff, (b) (7)(C), (b) (6)  
(b) (6) Meghan Conklin, Tami Heilmann

**5:55am: ARRIVE CASTLE CLINTON**  
Location: Battery Park

**5:55am- 6:00am: LOAD BOAT**

Craft:  
Manifest: KLS, Kendra Barkoff, (b) (7)(C), (b) (6) Jane Hall Lute (DHS Deputy Secretary)

**6:00 – 6:15am: DEPART CASTLE POINT EN ROUTE TO LIBERTY ISLAND**  
Travel Time: 15 minutes

**6:15am: ARRIVE LIBERTY ISLAND**  
Location: Liberty Island  
New York, NY 10004  
\*Greeted on arrival by Maria Burks (NPS NY Harbor Commissioner)

**6:15- 6:35am: LIBERTY CROWN TOUR**  
Staff: Tim, Will, (b) (7)(C), (b) (6)  
Press- Closed

**6:35-6:45am: MOVE TO GOOD MORNING AMERICA PREP AREA**  
Room: GMA Green Room  
\*\*NOTE; YOU will get makeup and briefings from GMA producers

**7:10 - 7:15am: LIBERTY ISLAND TAPING**  
Participants: YOU, GMA Anchors  
Staff: Kendra Barkoff, Tim Hartz  
Setup: LIVE standup interview with GMA Anchors  
Format: GMA Anchors will interview YOU

**7:15 - 7:30am: MOVE TO GREEN ROOM & GREET ELECTED OFFICALS**  
Location: GMA Green Room  
Attendees: **Ken Burns**  
**Governor Jon Corzine**  
**Governor David Paterson**  
**Mayor Michael Bloomberg**  
Staff: Meghan Conklin, Tim Hartz  
Press: Closed  
Setup: Meet & Greet

**7:30 – 7:40am: MEET & GREET NY DAILY NEWS CONTEST WINNERS**

Participants: NY Daily News contest winners  
Staff: Tim Hartz  
Press: Open  
Format: Meet & Greet

**7:40 – 8:15am: NATURALIZATION CEREMONY**

Location: Plaza Stage  
Participants: **Andrea Quarantillo** (District NPS Director) **Jane Hall Lute** (DHS Deputy Secretary), **Michael Aytes** (Acting Dep. Director U.S. Customs & Immigration Services)  
Staff: Tim Hartz, Kendra Barkoff,  
Press: Open  
Setup: YOU, Jane Hall Lute & Michael Aytes seated on stage with podium  
Format  
\*NPS District Director Andrea Quarantillo delivers opening remarks  
\*USCIS Dep. Director Michael Aytes delivers remarks & invites Jane Hall Lute to stage  
\*Michael Aytes & Jane Hall Lute administer Oath of Allegiance to 7 new citizens  
\*Jane Hall Lute delivers remarks and introduces **YOU**  
\***YOU** deliver congratulatory remarks  
\*Andrea Quarantillo presents certificates to new citizens  
\***YOU** present new citizens with NPS passports & owners manuals  
\*Pledge of Allegiance  
\*Retirement of Colors  
\*Closing remarks by Andrea Quarantillo

**8:50 – 8:55am: MOVE TO STATUE LOBBY**

**9:00 – 9:10am: RIBBON CUTTING CEREMONY**

Location: Statue of Liberty Lobby  
Participants: **Governor Jon Corzine, Governor David Paterson, Mayor Michael Bloomberg, Senator Robert Menendez, Representative Anthony Weiner, Representative Gregory Meeks**  
Staff: Tim Hartz, Meghan Conklin, Kendra Barkoff  
Press: Open  
Setup: Elected officials & 30 tourists standing behind **YOU** at the podium  
Format:  
\***YOU** will give brief remarks & cut ribbon

**9:10 – 9:15am: MOVE TO STAGING AREA**

Location: Pavilion

**9:15 – 10:20am: CROWN OPENING PROGRAM**

Attendees: Ken Burns  
 Governor Jon Corzine  
 Governor David Paterson  
 Senator Robert Menendez  
 Mayor Michael Bloomberg  
 Representative Gregory Meeks  
 Representative Anthony Weiner  
 Robert Gottheim (en lieu of Representative Jerry Nadler)  
 Maria Burks (NPS Superintendant)  
 Frank Mills (NPS Dep. Superintendant)  
 DHS Secretary Jane Holl Lute  
 Pierre Vimont- France's Ambassador to US

Staff: Tim Hartz, Kendra Barkoff, Meghan Conklin

Set-up: All speaking participants seated on stage with podium

Press: Open

Format:

- \*Ken Burns gives opening remarks
- \*Maria Burks gives remarks and introduces YOU
- \*YOU give brief remarks and introduce Gov. Corzine
- \*Gov. Corzine delivers brief remarks and introduces Gov. Paterson
- \*Gov. Paterson gives brief remarks and introduces Sen. Menendez
- \*Sen. Menendez gives brief remarks
- \*Constantine Maroulis sings God Bless America
- \*Ken Burns introduces Mayor Bloomberg
- \*Mayor Bloomberg gives brief remarks and introduces Rep. Meeks
- \*Rep. Meeks gives brief remarks and introduces Rep. Weiner
- \*Rep. Weiner gives remarks and introduces DHS Secretary Jane Holl Lute
- \*Speaking Program concludes

**10:30 – 11:00am: PRESS AVAIL**

Location: Flag Pole

Staff: Kendra Barkoff, Tim Hartz

Set-up: Podium with DOI Seal

Format: Q&A with reporters

**11:00 – 11:15am: DEPART LIBERTY ISLAND EN ROUTE TO ELLIS ISLAND**

Manifest (6): KLS, Will Shafroth, Kendra Barkoff, Meghan Conklin,  
 Tami Heilemann, (b) (7)(C), (b) (6)

**11:15 – 11:30am: ARRIVE ELLIS ISLAND/MOVE TO VEHICLES****11:30 – 12:00pm: DEPART ELLIS ISLAND FOR NEWARK INTERNATIONAL AIRPORT**

(b) (7)(C), KLS, Will Shafroth, Kendra Barkoff, (b) (7)(C), (b) (6)

(b) (7)(C), (b) (6) Meghan Conklin, Tami Heilmann

**12:00pm: ARRIVE NEWARK INTERNATIONAL AIRPORT**

**1:00 – 2:05pm: WHEELS-UP NEWARK, NJ WASHINGTON D.C**

Airline: Continental #3343

Flight Time: 1hr 5mins

Ride-along: (b) (7)(C), (b) (6)

**2:05pm: WHEELS-DOWN REAGAN NATIONAL AIRPORT**

**2:15 – 2:45pm: DEPART REAGAN AIRPORT EN ROUTE TO RESIDENCE**

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6)

**2:45pm: ARRIVE RESIDENCE**

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: MANHATTAN, NY

DATES: 7/3-4/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS 7/9/09 IRIS STRAITT

TM 7/10/09 TIM MURPHY

(100) 7/14/09 Kimberly  
MELINDA LOFTIN

           /            JOAN PADILLA

MB / 7/14/09 MARGARET BRADLEY

mb

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSSTLOUISMO071009 V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.		<b>b. SOCIAL SECURITY NO.</b> (b)(6)	<b>6. PERIOD OF TRAVEL</b> a. FROM 07/10/09 b. TO 07/10/09	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) 0PNMNR b. DATE(S) 07/07/09	
<b>e. PRESENT DUTY STATION</b>		<b>f. RESIDENCE (City and State)</b>		

<b>8. TRAVEL ADVANCE</b>		<b>9. CASH PAYMENT RECEIPT</b>		<b>11. PAID BY</b>
a. Outstanding	0.00	a. DATE RECEIVED	b. AMOUNT RECEIVED \$	
b. Amount to be applied	0.00	c. PAYEE'S SIGNATURE		
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)				
D. Balance outstanding				

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ <b>Traveler's Initials</b>	
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b> FROM (e) TO (f)	
17681380146 654.60			07/10/09			
167681380145 315.60			07/10/09			
<b>ACCOUNTING CLASSIFICATION:</b> 09 1000.DDD01 .68-2009^^DM^1000^^DDD01^68^ - 0.00 NR- 1,04 0.20						
<b>COMMENTS:</b> SPEECH/PRESENTATION.						

<b>13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.</b>		<b>TRAVELER SIGN HERE</b> ▶ <i>Ken Salazar</i>	<b>DATE</b> AUG 25 2009	<b>AMOUNT CLAIMED</b> ▶ 0.00
--	--	--	-------------------------	------------------------------

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, i.d. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>		<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
<b>APPROVING OFFICIAL SIGN HERE</b> ▶ <i>Renee Stone</i> <b>DATE</b> 8-4-09		a. DIFFERENCES, IF ANY (Explain and show amount)	\$
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>		b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION Certifier's initials:	\$
a. VOUCHER NO.	b. D.O. SYMBOL	c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):	\$ 0.00
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>		d. <b>NET TO TRAVELER</b> ▶	\$ 0.00
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶		<b>DATE</b>	

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE



ACCOUNTING CLASS CODE	TRIP 1
COM. CARR. -I-211C	970.20
TAV EXP -I-211B	13.50
TMC FEE -I-211B	56.50
09 1000.DDD01. .6 0.00 0.00	1,040.20
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	1,040.20
NON-REIMBURSABLE EXPENSES -----	1,040.20
TOTAL AMOUNT CLAIMED -----	0.00
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
NET TO TRAVELER (GOVT) -----	0.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
TOTAL GOV'T CHARGE CARD AMT -----	0.00
PAY TO GOV'T CHARGE CARD -----	0.00
PAY TO TRAVELER -----	0.00

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 7/15/09

Subject: Secretary Ken Salazar – St. Louis, MO  
- 7/10/09

Secretary Salazar traveled on 7/10/09 to St. Louis, MO to tour/meet on the Gateway Arch, participate in a Press Conference regarding Recovery Act Funds, and participate in the Ed Board for the St. Louis Post. Secretary Salazar returned to Washington, DC on 7/10/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment



SatoTravel

July 9, 2009

For: KEN SALAZAR GDOIOS

To: NGMSDOI

Sales Person: 77  
 Locator: JCMDDS  
 Customer Number: S321BGK

THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.  
 IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

Friday July 10, 2009



United Airlines Flight Number: 7414  
 Class of Service: Coach Class Y  
 Depart: WASHINGTON/DULLES 8:34 Am July 10, 2009  
 Arrive: ST LOUIS/LAMB,MO 9:53 Am July 10, 2009  
 Total Flight Time: 2 Hours 19 Minutes Non-Stop  
 Equipment: CR7  
 Meal Service: None  
 Status: Confirmed Confirmation Number: S36MJC  
 Reserved Seat: SALAZAR/KEN 4B  
 Frequent Flyer Number: (b) (6)  
 ARR-MAIN TERMINAL  
 \*IAD-STL OPERATED BY /UNITED EXPRESS/GOJET AIRLINES  
 IAD-STL CHECK-IN WITH UNITED AIRLINES  
 STAR ALLIANCE

Friday July 10, 2009



American Airlines Flight Number: 1076  
 Class of Service: Coach Class Y  
 Depart: ST LOUIS/LAMB,MO 3:05 Pm July 10, 2009  
 Arrive: WASHINGTON/NATL,DC 6:04 Pm July 10, 2009  
 Total Flight Time: 1 Hour 59 Minutes Non-Stop  
 Equipment: McDonnell Douglas MD-80  
 Meal Service: None  
 Status: Confirmed Confirmation Number: JCMDDS  
 Reserved Seat: SALAZAR/KEN 12D  
 Frequent Flyer Number: (b) (6)  
 DEP-MAIN TERMINAL ARR-TERMINAL B  
 ONEWORLD

Name	Invoice / Ticket	Base	Tax1	Tax2	Tax3	Total
SALAZAR KEN	4880/0017681380146	599.07	55.53			654.60
SALAZAR KEN	4880/8900500927521	28.25				28.25
SALAZAR KEN	4879/0167681380145	283.72USD	21.28US	3.60ZP	7.00XT	315.60
SALAZAR KEN	4863/8900500927510	28.25				28.25
Total Amount:						1,026.70

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02

2. 03-19-2008

(DATE)

3. OS

(BUREAU OR OFFICE)

Washington, DC

4. NAME Ken Salazar

5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI

7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to be essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.

Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about

03-19-2009

Ending on or about

09-30-2009

## MODE OF TRAVEL

13.  Common carrier

14.  Extra fare

15.  Government-owned conveyance

16.  Privately owned

at a mileage rate of

cents, subject to:

(a)  Administratively determined to be the advantage of the Government

(b)  A showing of advantage to the Government

(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family

19.  Shipment household goods and personal effects

18.  Other (specify)

Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

## ESTIMATED COST

20. Transportation \$ \_\_\_\_\_

21. Per Diem \_\_\_\_\_

22. Other \_\_\_\_\_

23. TOTAL \$ \_\_\_\_\_

24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_

(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar

(REQUESTER'S SIGNATURE)

27. \_\_\_\_\_

Ken Salazar, SECY of DOI

(TITLE)

28. Renee Stone

(AUTHORIZING OFFICER'S SIGNATURE)

29. \_\_\_\_\_

Renee Stone, Depy COS

(TITLE)

---

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**WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT**  
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**CAR DECLINED/A//30JUN**

FINAL



**THE TRIP OF THE SECRETARY**

**TO**

**ST. LOUIS, MISSOURI**

**JULY 10, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
ST. LOUIS, MISSOURI  
JULY 10, 2009**

**Weather:**

Washington D.C  
St. Louis, MO

Partly Cloudy; High 85 // Low 71  
Partly Cloudy; High 97 // Low 36

**Time Zone:**

Washington D.C  
St. Louis, MO

Eastern Time Zone  
Central Time Zone

**M.O. Advance:**

Staff Lead  
Security  
Ride-Along  
Photographer

Jordan Montoya  
(b) (7)(C), (b) (6)  
Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Press Secretary  
NPS Director

Kendra Barkoff  
Dan Wenk

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler

Joan Padilla  
Terri Johnson

**Office Phone**

(202) 208-5820  
(202) 208-6087

**Attire:**

Business Casual

Friday, July 10<sup>th</sup>, 2009

**7:00am: DEPART RESIDENCE FOR DULLES**

(b) (7)(C),  
(b) (6) KLS, Kendra Barkoff

**8:34-9:53am: WHEELS-UP DULLES TO ST. LOUIS, MISSOURI**

Airline: United 7414  
KLS Seat: 4 B (aisle)  
Flight Time: 2 hr 19 min

*\*\*\*Kendra Barkoff and Dan Wenk are on the same flight*

**10:00-10:35 am: UNLOAD/DRIVE TO THE GATEWAY ARCH**

(b) (7)(C),  
(b) (6) KLS, Kendra Barkoff, Dan Wenk

**10:35-10:45 am: ARRIVE GATEWAY ARCH/ NPS PASSPORT STAMP**

Greeters: Tom Bradley, (JNEM) Jefferson National  
Expansion Memorial Superintendent

- YOU will be escorted to visitor center
- Superintendent Bradley will stamp your NPS Passport
- YOU will meet up with Senator McCaskill & Mayor Slay
- YOU will load the tram capsule

(b) (7)(C), (b) (6) (b) (7)(C), (b) (6) Tami Heilemann, Jordan,  
Kendra B

(b) (7)(C), (b) (6) KLS, Tom Bradley, Senator McCaskill  
(b) (7)(C), (b) (6) Mayor Slay, Dan Wenk, Tod Martin  
(McCaskill)

(b) (7)(C), (b) (6) Jerry Rainford (Slay) Ed Rhode (Slay)  
Steven Engelhardt (Clay)

(b) (7)(C), (b) (6) : Press

**10:45-11:30am: TOUR OF THE GATEWAY ARCH**

Staff: Kendra, Dan Wenk, Jordan  
Press: Open  
Participants: -YOU  
-Senator McCaskill  
-Mayor Slay  
-Tom Bradley, NPS JNEM  
-Bob Moore, NPS Historian

-Sandra Washington, NPS Manager for Planning & Compliance, Midwest Region

Press: Open  
Format: -Bob Moore and Sandra Washington will provide background information on tour

**11:30-11:45am**

**WALK TO OLD HISTORIC COURTHOUSE**

**11:45-12:25pm:**

**MEETING REGARDING THE GATEWAY ARCH**

Room: Special Exhibit Gallery  
Press: Closed  
Set-up: Hollow square table, perimeter seating for staff  
Participants: -YOU  
-Senator McCaskill  
-Mayor Francis Slay  
-Walter Metcalfe, Senior Counsel Bryan Cave  
-Tom Irwin, Executive Director of Civic Progress  
-Dan Wenk, NPS  
-Tom Bradley, Jefferson National Expansion Memorial Superintendent  
-Sandra Washington, Manager for Planning and Compliance Midwest Region  
-Steven Engelhardt, Communications Director for Congressman Clay  
-Caroline Battles, Chief of Staff for Congressman Carnahan  
-Jerry Rainford, Chief of Staff for Mayor Slay  
-Ed Rhode, Press Secretary for Mayor Slay  
-Tod Martin, Deputy Chief of Staff for Senator McCaskill

**12:30-12:45pm:**

**PRESS CONFERENCE REGARDING RECOVERY ACT FUNDS**

Room: Special Exhibit Gallery  
Press: Open  
Set-Up: podium w/mic, DOI and US flags, Secretary of the Interior seal  
Participants: -YOU  
-Senator McCaskill

Format: -Mayor Slay  
-YOU deliver opening remarks  
-YOU introduce Senator McCaskill  
-Senator McCaskill delivers remarks  
-Senator McCaskill introduces Mayor Slay  
-Mayor Slay delivers remarks  
-YOU open up to Q & A

**12:45-1:00pm:**

**DEPART FOR ST. LOUIS POST-DISPATCH ED BOARD**

(b) (7)(C),  
(b) (6) KLS, Kendra Barkoff, Dan Wenk

**1:00-1:30pm:**

**ST. LOUIS POST-DISPATCH ED BOARD**

Location: 900 N Tucker Blvd  
St. Louis, MO  
POC: Gilbert Bailon  
314-340-8387  
gbailon@post-dispatch.com

**1:30-2:05pm:**

**DEPART FOR ST. LOUIS INTERNATIONAL AIRPORT**

(b) (7)(C),  
(b) (6) KLS, Kendra Barkoff, Dan Wenk

**3:05-6:04pm:**

**WHEELS-UP ST. LOUIS TO DCA**

Airline: American Airlines 1076  
KLS Seat: 12D (aisle)  
Flight Time: 1 hr 59 min

*\*\*\*Kendra Barkoff and Dan Wenk are on the same flight*

**6:05-6:30pm:**

**UNLOAD/DRIVE TO DOI**

(b) (7)(C),  
(b) (6) : KLS, Kendra B.



MB

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSBANGORME072409 V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME</b> (Last, first, middle initial) SALAZAR, KENNETH L.	<b>b. SOCIAL SECURITY NO.</b> [REDACTED]	<b>6. PERIOD OF TRAVEL</b> a. FROM 07/24/09 b. TO 07/25/09
<b>c. MAILING ADDRESS</b> (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) 0PPX9S b. DATE(S) 07/27/09
<b>e. PRESENT DUTY STATION</b>	<b>f. RESIDENCE</b> (City and State)	<b>10. CHECK NO.</b>

<b>8. TRAVEL ADVANCE</b> a. Outstanding 0.00 b. Amount to be applied 0.00 c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash) D. Balance outstanding	<b>9. CASH PAYMENT RECEIPT</b> a. DATE RECEIVED b. AMOUNT RECEIVED \$ c. PAYEE'S SIGNATURE	<b>11. PAID BY</b>
---	---	--------------------

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ <b>Traveler's Initials</b>	
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b> FROM (e) TO (f)	
768180186 ACCOUNTING CLASSIFICATION: 09 1000.DDD01 1.20	1,070.70		07/24/09	40.50	NR-	1,19
<b>COMMENTS:</b> SPEECH/PRESENTATION. Meals provided for the SECY during this travel: 7/25/09-breakfast and lunch. DI2000 form included in this voucher.						

**13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.**

**TRAVELER SIGN HERE** ▶ *Ken Salazar* DATE **AUG 24 2009** **AMOUNT CLAIMED** ▶ 40.50

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, Id. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>
<b>APPROVING OFFICIAL SIGN HERE</b> ▶ <i>Renee Stone</i> DATE <b>8-6-09</b>	a. DIFFERENCES, IF ANY (Explain and show amount)
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b> a. VOUCHER NO. b. D.O. SYMBOL c. MONTH & YEAR	b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION Certifier's Initials: \$
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b> AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶ DATE	c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00
	d. <b>NET TO TRAVELER</b> ▶ \$ 40.50

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- Col. (g) thru (j) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals). Complete for per diem and actual expense travel.
- (i) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (i) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **TRIP # 1 PAGES**

PAGE **2**

OF

**1 PAGES**

TRAVEL AUTHORIZATION NO.

**OPPXS9S**

TRAVELER'S LAST NAME

**SALAZAR**

DATE 20 <u>09</u>	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000 NO. OF MILES (k)	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)		MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)	
			BREAKFAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)								
07/24		D--:Washington, DC												
07/24		Airfare (Non Reimbursable)												
07/24		A--:BANGOR, ME				29.25		70.00	29.25				29.25	
07/24		TMC Fee												
07/24		Lodging Tax												
07/25		D--:BANGOR, ME												
07/25		A:RES: , Washingto												
07/25		Subsistence				11.25			11.25				11.25	
07/25		TAV Fee -I												
										<b>SUBTOTALS</b>	01.00	401.50	0.00	
										<b>TOTALS</b>	01.00	401.50	0.00	

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED**

**40.50**

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR. -I-211C	1,070.70
LODGING-211D	78.75
M&IE-211D	40.50
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.25
09 1000.DDD01. .6	0.00
	0.00
	1,231.70
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	1,231.70
NON-REIMBURSABLE EXPENSES -----	1,191.20
	=====
TOTAL AMOUNT CLAIMED -----	40.50
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	40.50
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	40.50

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 7/30/09

Subject: Secretary Ken Salazar – Bangor, ME  
- 7/24-25/09

Secretary Salazar traveled on 7/24/09 to Bangor, ME and remained over night. Secretary Salazar participated with Senator Collins on a tour/site visit of SERC, Acadia National Park, a Stakeholders meeting, and a Tribal Meeting. Secretary Salazar returned to Washington, DC on 7/25/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip, (2) DI 2000 form, and (3) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business. Meals provide for the Secretary Salazar 7/25/09: breakfast and lunch.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2009  
(DATE)

*ms*

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

3.  Common carrier 14.  Extra fare 15.  Government-owned conveyance  
6.  Privately owned at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

7.  Transportation immediate family 19.  Shipment household goods and personal effects  
8.  Other (specify) \_\_\_\_\_  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

STIMATED COST  
0. Transportation \$ \_\_\_\_\_  
1. Per Diem \_\_\_\_\_  
2. Other \_\_\_\_\_  
3. TOTAL \$ \_\_\_\_\_  
4. CHARGED TO:  
2009-1000 DDD01 68  
5. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)  
27. Ken Salazar, SECY of DOI  
(TITLE)  
28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)  
29. Renee Stone, Depy COS  
(TITLE)

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004921  
DAHLTD

DATE: 23 JUL 09  
PAGE: 01

TO: NGMSDOI  
ETKT 23JUL.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 23JUL AT 1418 IS 1070.70

24 JUL 09 - FRIDAY

AIR - US AIRWAYS FLT:3382 COACH CLASS  
OPERATED BY US AIRWAYS EXPRESS-REPUBLIC AIRLINES  
LV WASHINGTON REAGAN 145P EQP: EMBRAER JET  
DEPART: TERMINAL C 01HR 35MIN  
AR PORTLAND 320P NON-STOP  
REF: D23F3H

HOTEL SALAZAR/KEN SEAT-6C UA-00626519997  
BANGOR OUT-25JUL CORP ID-92475  
SHERATON HOTELS 1 NIGHT ID-41991868532  
FOUR POINTS BANGOR 1 ROOM TRADITIONAL NON-SMOKING:FO  
308 GODFREY BLVD WI-FI AND BOTTLED WATER:OVERSI  
BANGOR ME 04401 RATE-70.00USD PER NIGHT  
FONE 1-207-947-6721 CANCEL BY 06P DAY OF ARRIVAL  
FAX 1-207-941-9761  
GUARANTEED LATE ARRIVAL  
CONFIRMATION C514458048

25 JUL 09 - SATURDAY

AIR US AIRWAYS FLT:4704 COACH CLASS  
OPERATED BY US AIRWAYS EXPRESS-COLGAN AIR  
LV BAR HARBOR 415P EQP: SAAB 340 TPROP  
AR BOSTON 520P NON-STOP  
ARRIVE: TERMINAL B REF: D23F3H

AIR SALAZAR/KEN SEAT-3D UA-00626519997  
US AIRWAYS FLT:2045 COACH CLASS  
LV BOSTON 600P EQP: AIRBUS A319  
DEPART: TERMINAL B 01HR 33MIN  
AR WASHINGTON REAGAN 733P NON-STOP  
ARRIVE: TERMINAL C REF: D23F3H

SALAZAR/KEN UA-00626519997  
SERVICE FEE XD0501475954 SALAZAR KEN  
BILLED TO MASTERCARD

28.25\*

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004921  
DAHLTD

DATE: 23 JUL 09  
PAGE: 02

TO: NGMSDOI  
ETKT 23JUL.

FOR: SALAZAR/KEN

REF: GDOIOS

AIR TICKET	US7681380186	SALAZAR KEN	
ELEC TKT		BILLED TO MASTERCARD	1,070.70*
			-----
		SUB TOTAL	1,098.95
		NET CC BILLING	1,098.95*
			-----
		TOTAL AMOUNT DUE	0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

.....  
THE TRANSPORTATION SECURITY ADMINISTRATION OF THE  
US DEPARTMENT OF HOMELAND SECURITY REQUIRES US TO  
COLLECT INFORMATION FROM YOU FOR PURPOSES OF WATCH  
LIST SCREENING, UNDER THE AUTHORITY OF 49 U.S.C. SECTION  
114, AND THE INTELLIGENCE REFORM-AND TERRORISM  
PREVENTION ACT OF 2004. PROVIDING THIS INFORMATION IS  
VOLUNTARY, HOWEVER, IF IT IS NOT PROVIDED, YOU MAY BE  
SUBJECT TO ADDITIONAL SCREENING OR DENIED TRANSPORT  
OR AUTHORIZATION TO ENTER A STERILE AREA. TSA MAY  
SHARE INFORMATION YOU PROVIDE WITH LAW ENFORCEMENT OR  
INTELLIGENCE AGENCIES OR OTHERS UNDER ITS PUBLISHED  
SYSTEM OF RECORDS NOTICE. FOR MORE ON TSA PRIVACY  
POLICIES OR TO VIEW THE SYSTEM OR RECORDS NOTICE AND  
THE PRIVACY IMPACT ASSESSMENT PLEASE SEE TSA/S  
WEB SITE AT WWW.TSA.GOV

.....  
CAR DECLINED/A//23JUL  
LODGING DECLINED//23JUL

CONTINUED ON PAGE 3

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004921  
DAHLTD

DATE: 23 JUL 09  
PAGE: 03

TO: NGMSDOI  
ETKT 23JUL.

FOR: SALAZAR/KEN

REF: GDOIOS

A/911  
U15-C0  
U8-----  
U7-0.00-28.25-0.00

# FOUR POINTS

BY SHERATON  
BANGOR AIRPORT

308 Godfrey Boulevard  
Bangor, Maine 04401  
207-947-6721  
FAX 207-941-2761

G  
U  
E  
S  
T

Ken Salazar  
Department Of The Interior  
, DC  
United States

ROOM 410  
RATE 70.00  
NO. PERS. 1  
FOLIO 372710 EX-A  
PAGE 1  
ARRIVE 24-JUL-09 16:39  
DEPART 25-JUL-09  
PAYMENT VM

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Cwtsatotravel  
1849 C Nw St  
Washington, DC 202400001

DATE	REFERENCE	DESCRIPTION	CHARGES-CREDITS
24-JUL-09	RT410	Room Revenue	70.00
24-JUL-09	RT410	Facilities Fee	3.85
24-JUL-09	RT410	Room Tax	4.90
25-JUL-09	VM	Visa/Mastercard	78.75-
Balance Due			0.00

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

**EXPENSE REPORT SUMMARY**

Date	Room & Tax	Food & Bev	Telephones	Tax & Tips	Other	Total	Payment
24-JUL-09	78.75	0.00	0.00	0.00	0.00	78.75	0.00
Total	78.75	0.00	0.00	0.00	0.00	78.75	0.00

I agree to remain personally liable for the payment of this account if the corporation or other third party billed fails to pay part or all of these charges.

The facilities fee is equivalent to 5.5% of your room rate and covers upgrades to the property in technology and physical plant. A \$20 fee is automatically added for check-ins before 3:00 PM and check-outs after 12:00 PM. Inquiries should be directed to the General Manager, Ext. 1100.

As a Starwood Preferred Guest you have earned at least 140 Starpoints for this visit A41991868532

Ken Salazar ROOM 410 DEPART AGENT  
FOLIO 372710 24-JUL-09

For Express Check-Out, please dial 0 and inform the Front Desk of your departure.

We look forward to

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL  
SOURCES UNDER 31 U.S.C. § 1353  
U.S. DEPARTMENT OF THE INTERIOR**

For Period Beginning October 1, 200\_\_ and Ending March 31, 200\_\_  
 For Period Beginning April 1, 2009 and Ending September 30, 2009

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office OS

2. For Report of this Event  
Page 1 of 2

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)  
Tour of Acadia national Park -7/25/09

4. Sponsor of the Event Friends of Acadia

5. Location of Event Bangor, ME

6. Dates of Event

From: 7-25, 2009 To: 7-25, 2009

7. Nature of Event Tour/site visit of Acadia National Park with Senator Collins

8. Employee

Name: Ken Salazar  
 Official Title: SECy of DOI  
 Office: OS  
 Travel Dates:  
 From: 7-24-09 To 7-25-09

9. Accompanying Spouse (If Applicable)

Name: \_\_\_\_\_  
 Employee: \_\_\_\_\_  
 Government Position: \_\_\_\_\_  
 Travel Dates:  
 From: \_\_\_\_\_ To \_\_\_\_\_

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

A. Boat tour of Acadia NP- \$42.00 C. \_\_\_\_\_  
 B. Lunch- \$17.00 D. \_\_\_\_\_

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)

Total of Payments to Agency by Check \$ \_\_\_\_\_ Total of payments Provided in Kind \$ 59.00

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.

Ken Salazar  
 Employee's Signature

7-24-09  
 Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.

[Signature]  
 Ethics Review (By Ethics Official)

4 Aug 2009  
 Date

Approved by  
 Ethics Officer Sec  
 took trip (initials)

15. Approval

[Signature]  
 Supervisor's (or Authorizing Official's) Signature

8-6-09  
 Title Deputy Chief of Staff Date





**Fw: calculating costs**  
**Courtenay Lewis** to: Len Bobinchock  
Cc: Jordan Montoya, Iris Strait

07/30/2009 03:58 PM

	Courtenay Lewis	Fw: calculating costs
	Courtenay Lewis	<i>Thank you so much to you and Mr. Steele (who's voice, I hope, I</i>

Hi Len!

Thanks again so very much for being an excellent guide to Jordan and myself, and host to Secretary Salazar for our Acadia National Park visit.

We are finalizing the paperwork for the trip, and are hoping you can ask Friends of Acadia these two questions:

1. Could they please calculate the estimated price per meal per person?
2. Could they also calculate the price per person for the boat ride?

Thanks very much. Even though the boat ride might not have an exact value, the closest estimate possible is necessary information for our travel vouchers, so your input will be extremely helpful!

Best,

Courtenay Lewis  
Special Assistant  
Office of Scheduling and Advance  
Department of the Interior  
202-208-7551

questions:

1. Could they please calculate the estimated price per meal per person? **\$17 per person includes drinks, sandwich, chips, and desert.**
2. Could they also calculate the price per person for the boat ride? **\$42 per person. Estimated cost of chartering a boat.**

Thanks very much. Even though the boat ride might not have an exact value, the closest estimate possible is necessary information for our travel vouchers, so your input will be extremely helpful!

Best,

Courtenay Lewis  
Special Assistant  
Office of Scheduling and Advance  
Department of the Interior  
202-208-7551

FINAL



**THE TRIP OF THE SECRETARY**

**TO**

**MAINE**

**JULY 24-25, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
MAINE  
JULY 24-25, 2009**

**Weather:**

Washington D.C  
Portland, Maine  
Bangor, Maine

Partly Cloudy, High 87 // Low 69  
Rain, High 63 //Low 58  
Showers, High 68 // Low 58  
Isolated T-Storms, High 71 // Low 59  
Isolated T-Storms, High 71 // Low 58

**Time Zone:**

Washington D.C  
Maine

Eastern Time Zone  
Eastern Time Zone

**M.E. Advance:**

Staff Lead  
Security  
Ride-Along  
Photographer

Jordan Montoya  
(b) (7)(C), (b) (7)  
Tami Heilemann

**Cell Phone:**

(b) (7)

**Traveling Staff:**

Dep. Communications Dir.  
Acting NPS Director  
Dir. of Intergovernmental Affairs  
BIA Chief of Staff

Matt Lee-Ashley  
Dan Wenk  
Ray Rivera  
Paul Tsosie

(b) (5)

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler

Joan Padilla  
Terri Johnson

**Office Phone**

(202) 208-5820  
(202) 208-6087

**Attire:**

July 24, Business Casual  
July 25, Business Casual

**Friday, July 24, 2009**

**12:50pm: DEPART DOI TO DCA**

(b) (7)(C)  
(b) (6) KLS, Matt Lee-Ashley

**1:45-3:20pm: WHEELS-UP DCA TO PORTLAND**

Airline: US Airways 3382  
KLS Seat: 6C  
Flight time: 1 hr 35 min

*\*\*\*Matt Lee-Ashley is on this flight*

**3:20pm: WHEELS-DOWN PORTLAND**

**3:20-6:15pm: UNLOAD/DRIVE TO BANGOR, MAINE**

(b) (7)(C)  
(b) (6) KLS, Matt Lee-Ashley

**6:15pm: ARRIVE RON**

**RON**

Sheraton Four Points Hotel  
308 Godfrey Blvd  
Bangor, Maine 04401  
(P) 207-947-6721  
(F) 207-941-9761

**Saturday, July 25, 2009**

**7:50am: DEPART RON FOR BREAKFAST**

(b) (7)(C),  
(b) (6) KLS, Ray, Dan  
(b) (7)(C), (departing earlier) Jordan, Courtenay, Tami, Matt  
(b) (6)

**8:00-8:45am: BREAKFAST W/ GOV. BALDACCI & SENATOR COLLINS**

Location: Senator Collins' Residence  
223 Nowell Road  
Bangor, ME 04401

**8:45am: DEPART BREAKFAST TO SCHOODIC (Skoo-dic)  
EDUCATION AND RESEARCH CENTER (SERC)**

(b) (7)(C),  
(b) (6) KLS, Matt Lee-Ashley

**10:15am: ARRIVE SCHOODIC (Skoo-dic) EDUCATION AND  
RESEARCH CENTER (SERC)**

Location: Rockefeller Bldg, upper deck  
17 Atterbury Circle  
Winter Harbor, ME 04693

Greeters: Sheridan Steele, Superintendent of Acadia Natl.  
Park

Len Bobinchock, Deputy Superintendent

\*YOU will be escorted to upper deck

\*YOU will have your passport stamped

**10:15-10:30am: SCHOODIC (Skoo-dic) EDUCATION AND RESEARCH  
CENTER (SERC)**

Staff: Matt Lee-Ashley  
Dan Wenk  
Ray Rivera

Participants: -YOU  
-Senator Collins  
-Superintendent Sheridan Steele  
-Denny O'Brien, Executive Director of  
Acadia Partners for Science and Learning

Program: -Sheridan Steele will brief YOU about ARRA  
projects to transform former military base to camp

**10:30 -10:50am: DRIVE TO WINTER HARBOR BOAT LAUNCH**

(b) (7)(C), (b) (6) (9): KLS, (b) (7)(C), (b) (6) Senator Collins,  
Superintendent Sheridan, Deputy Superintendent Len  
Bobinchock, June Devisfuto (NPS, driving), Ardrianna  
Mclean (NPS, Interpreter), Dan Wenk, Matt Lee-Ashley

(b) (7)(C), (b) (6) (11): Ray Rivera, Tami Heilemann, Carol Woodcock  
(Collins), Amy Carroll (Collins), Kevin Kelley (Collins), Nick  
Batista (Rep. Pingree), Marla O'Byrne, Stephanie Clement, Alan  
Goldstein, Edith Dixon, Denny O'Brien

**10:50-11:00am: LOAD VICTORY BOAT**

Location: Grindstone Neck  
Winter Harbor, Maine

**11:00-12:00pm: TOUR OF BAY AND ISLANDS/ LUNCH**

Press: open  
Staff: Matt Lee-Ashley  
Dan Wenk  
Ray Rivera  
Tami Heilemann

(b) (7)(C), (b) (6)  
Participants: -YOU  
-Senator Collins  
-Sheridan Steele, Superintendent of Acadia  
-Len Bobinchock, Deputy Superintendent  
-Friends of Acadia:  
Marla O'Byrne, President  
Stephanie Clement  
-Acadia Partners for Science and Learning:  
Alan Goldstein  
Edith Dixon  
Denny O'Brien  
-Carol Woodcock (Collins), Bangor State Office  
Representative  
-Amy Carroll (Collins), Energy and Environment  
Advisor  
-Kevin Kelley(Collins) , Communications Director

-Nick Battista (Rep. Pingree's office)  
-PRESS #1  
-PRESS #2  
Program: -Lunch  
-tour of Frenchman Bay  
-views of Acadia from the water  
-learn of two park boundaries (fee and easement)  
-see various park islands  
-view threatened parcel from the water  
-hear about 3-way partnership to purchase park parcels

**12:00-12:05pm: UNLOAD VICTORY BOAT**

**12:05-12:15pm: DRIVE TO VILLAGE GREEN INFORMATION STATION**

(b) (7)(C), (b) (6) (10): Driver, KLS, (b) (7)(C), (b) (6)  
Senator Collins, Superintendent Sheridan, Deputy Superintendent  
Len Bobinchock, Ardrianna Mclean (NPS, Interpreter), Dan  
Wenk, Matt Lee-Ashley, Ray Rivera

(b) (7)(C), (b) (6) (12): Tami Heilemann, Carol  
Woodcock (Collins), Amy Carroll (Collins), Kevin Kelley  
(Collins), Nick Batista (Rep. Pingree), Marla O'Byrne, Stephanie  
Clement, Alan Goldstein, Edith Dixon, Denny O'Brien, PRESS #1,  
PRESS #2

**12:15-12:30pm: PRESS AVAIL**

Location: Village Green Information Station  
19 Firefly Lane  
Bar Harbor, ME 04609  
\*\*\*take place in gazebo\*\*\*\*

Press: open

Staff: Matt Lee-Ashley

Participants: -YOU  
-Senator Collins  
-Superintendent Sheridan Steele  
-Dan Wenk

Program: - Sheridan Steele will introduce YOU  
-YOU deliver remarks  
-YOU introduce Senator Collins  
-Senator Collins deliver remarks  
- Q & A

**12:30-12:40pm: VILLAGE GREEN-ISLAND EXPLORER**

Press: open  
Staff: Dan Wenk, Ray Rivera, Matt Lee-Ashley  
Participants: - YOU  
- Senator Collins  
- Superintendent Sheridan Steele  
Program: -Sheridan Steele will brief YOU about the propane-powered bus system which carries up to 8,000 daily

**12:40-12:45pm: DRIVE TO STAKEHOLDER MEETING**

(b) (7)(C), (b) (6) (9):Driver, KLS, (b) (7)(C), (b) (6) Senator Collins,  
Superintendent Sheridan, Deputy Superintendent Len  
Bobinchock, Ardrianna Mclean (NPS, Interpreter), Dan Wenk,  
Matt Lee-Ashley, Ray Rivera

**NPS Van #2 :** (5)Tami Heilemann, Carol Woodcock (Collins),  
Amy Carroll (Collins), Kevin Kelley (Collins), Nick Batista (Rep.  
Pingree),

**12:45-1:40pm: STAKEHOLDER MEETING**

Location: College of the Atlantic  
Room: Straus Seminar Room (2<sup>nd</sup> floor)  
Press: closed  
Staff: Dan Wenk, Ray Rivera, Matt Lee-Ashley  
Participants: -YOU  
-Senator Collins  
-Sheridan Steele, Superintendent of Acadia  
-Karin Tilberg (Baldacci), Senior Policy Advisor  
-Carol Woodcock (Collins), Bangor State  
Office Representative  
-Amy Carroll (Collins), Energy and Environment  
Advisor  
-Kevin Kelley(Collins) , Communications Director

**Confirmed:**

-Alan Hutchinson, Executive Director, Forest  
Society of Maine  
-Rosere Pelletier (Baldacci), Forest Products  
-Eric Stirling, Wilderness Sporting Camp/Guide  
-Wolfe Tone, Trust for Public Land  
-Eleanor Kinney, Natural Resources Council

- of Maine and Growsmart Maine
- Ken Cline, College of the Atlantic
  - Karen Woodsum, Maine Woods Campaign, Sierra Club
  - Alec Giffen, Maine Forest Service Director
  - Sherry Huber, Executive Director, Maine Tree Foundation

**Invited:**

- Bryan Wentzell, Appalachian Mountain Club
- Ted Koffman, Executive Director of Maine Audubon
- Everett Towle, Small timber landowner
- John Williams, Maine Pulp & Paper Association
- Greg Ponte, Trout Unlimited
- Dr. Bruce Wiersma, Director Center for Research on Sustainable Forestry, University of Maine
- George Smith, Sportsmen Alliance of Maine

- Program: -YOU will give a brief overview of your treasured landscapes initiative  
-Q &A

**1:40-2:00pm:**

**TRIBAL MEETING**

- Location: College of the Atlantic  
 Room: Gower Classroom, 1<sup>st</sup> floor  
 Staff: Paul Tsosie  
 Press: Closed  
 Tribes: -Penobscot Nation:  
           Rep. Wayne Mitchell  
           Chief Kirk Francis  
 -Passamaquoddy (Pass-uh-muh-KWAH-dee)  
           Chief Richard Doyle  
           Chief William Nicholas  
           Rep. Don Soctomah (Soak-ta-mah)  
 -Aroostook Band of Micmacs  
           Chief Victoria Higgins  
 -Maliseets:  
           Chief Brenda Commander

**2:00-3:00pm**

**SCENIC PARK LOOP ROAD TOUR**

- (b) (7)(C), (b) (6) (9):Driver, KLS, (b) (7)(C), (b) (6) Senator Collins,  
 Superintendent Sheridan, Deputy Superintendent

Len Bobinchock, Ardrianna Mclean (NPS, Interpreter), Dan Wenk, Matt Lee-Ashley, Ray Rivera

(b) (7)(C), (b) (6) : (5) Carol Woodcock (Collins), Amy Carroll (Collins), Kevin Kelley (Collins), Nick Batista (Rep. Pingree), Marla O'Byrne, Stephanie Clement, Alan Goldstein, Edith Dixon, Denny O'Brien,

**3:00-3:30pm: DEPART FOR BAR HARBOR AIRPORT**

(b) (7)(C), (b) (6) KLS, Dan Wenk, Matt Lee-Ashley, Ray Rivera

**4:15-5:20pm: WHEELS-UP BAR HARBOR TO BOSTON**

Airline: US Airways 4704  
KLS Seat: 3D  
Flight time: 1 hr 5 min

*\*\*\*Matt Lee-Ashley, Ray Rivera, Dan Wenk are on the same flight*

**6:00-7:33pm WHEELS-UP BOSTON TO DCA**

Airline: US Airways 2045  
KLS Seat: \*no pre-assigned seating  
Flight time: 1 hr 33 min

*\*\*\*Matt Lee-Ashley, Ray Rivera, Dan Wenk are on the same flight*

**7:30pm: WHEELS-DOWN DCA**

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: BANGOR, ME

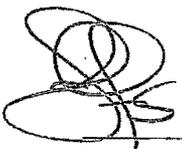
DATES: 7/24-25/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

DI 2000 form

VIEWED BY/ DATE:



8/4/09

IRIS STRAITT

KMA

8/4/09

*K. Murphy for*  
TIM MURPHY

(K)

14 August

*kindred*  
MELINDA LOFTIN

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

JOAN PADILLA

MB

8/5/09

MARGARET BRADLEY

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE</b>	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSDENVERCO080209 V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.	<b>b. SOCIAL SECURITY NO.</b> (b) (5)	<b>6. PERIOD OF TRAVEL</b> a. FROM 08/02/09 b. TO 08/17/09
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) OPTOW9 b. DATE(S) 08/26/09
<b>e. PRESENT DUTY STATION</b>	<b>f. RESIDENCE (City and State)</b>	<b>10. CHECK NO.</b>

<b>8. TRAVEL ADVANCE</b>	<b>9. CASH PAYMENT RECEIPT</b>
a. Outstanding 0.00	a. DATE RECEIVED
b. Amount to be applied 0.00	b. AMOUNT RECEIVED \$
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)	c. PAYEE'S SIGNATURE
D. Balance outstanding	

<b>11. PAID BY</b>
--------------------

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ <b>Traveler's Initials</b>	
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>	
				<b>FROM</b> (e)	<b>TO</b> (f)	
7681380217	439.20		08/02/09			
7696245755	1,646.40		08/07/09			
7696245786	605.20		08/11/09			
7696245809	170.60		08/13/09			
7696245811	374.60		08/17/09			
<b>ACCOUNTING CLASSIFICATION:</b>						
09 1000.DDD01	.68	2009	DM	1000	DDD01	68
8.57						291.00 NR- 4,05

**13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.**

**TRAVELER SIGN HERE** ▶ *Ken Salazar* **DATE** OCT 05 2009 **AMOUNT CLAIMED** ▶ 291.00

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>
<b>APPROVING OFFICIAL SIGN HERE</b> ▶ <i>Renée Stone</i> <b>DATE</b> 10-2-09	a. DIFFERENCES, IF ANY (Explain and show amount)
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>	b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION
a. VOUCHER NO.	b. D.O. SYMBOL
c. MONTH & YEAR	Certifier's initials: \$
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>	c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶	d. <b>NET TO TRAVELER</b> ▶ \$ 291.00

**18. ACCOUNTING CLASSIFICATION**

SEE BLOCK 12 ABOVE

TRAVEL VOUCHER

(b) (6)

TRAVEL AUTHORIZATION NUMBER(S)/DATE(S)

OPTOW9 08/26/09

SALAZAR, KENNETH L.

COMMENTS:

SPEECH/PRESENTATION.

Refund for unused portion of Frontier# 681380217 for \$219.60.

Actual lodging NTE 300% as authorized.

Approved  signing official.

Lodging was selected for the location, security, and facilities necessary for the Secretary to accomplish his official duties.

No lodging claimed 8/2-8/09, 8/12/09, and

8/15-16/09 stayed with family.

No per diem claimed 8/2-8/09, 8/12/09,

and 8/16-17/09.

Meals provided during this trip:

8/13-breakfast and lunch and 8/15-lunch and dinner.

Secretary on personal time 8/2-3, 8/6-8, and

8/16/09. DI2000 form included.

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total thru (g) meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **PAGE 2** OF **TRIP # 1** PAGES

TRAVEL AUTHORIZATION NO.

OPTOW9

TRAVELER'S LAST NAME

SALAZAR

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES						MILEAGE RATE: 0.000	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE	LODGING		TOTAL SUBSISTENCE EXPENSE	MILEAGE	SUBSISTENCE	OTHER
			BREAK-FAST	LUNCH	DINNER	TOTAL							
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)
08/02		D-:RES: , Washing											
08/02		Airfare (Non Reimbursable)											
08/02		A-:DENVER, CO											
08/02		TMC Fee											
08/03		Subsistence											
08/04		Subsistence											
08/05		Subsistence											
08/06		Subsistence											
08/07		D-:DENVER, CO											
08/07		A-:ASHLAND, WI				32.00		70.00	32.00			32.00	
08/07		Airfare (Non Reimbursable)											
08/08		A-:DULUTH, MN				49.00		103.00	49.00			49.00	
08/08		D-:ASHLAND, WI											
08/09		D-:DULUTH, MN											
08/09		A-:BILLINGS, MT				39.00		70.00	39.00			39.00	
08/09		Lodging Tax											
08/10		A-:KALISPELL, MT				44.00		106.00	44.00			44.00	
08/10		D-:BILLINGS, MT											
08/10		Lodging Tax											
08/11		D-:KALISPELL, MT											
08/11		A-:GRAND JUNCTION,				49.00		91.00	49.00			49.00	
08/11		Airfare (Non Reimbursable)											
08/12		D-:GRAND JUNCTION,											
<b>SUBTOTALS</b>										01.00	213.00	0.00	
<b>TOTALS</b>													

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil,

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED**

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- thru (g)
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (k) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (m) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **TRIP# 1** **PAGE 3** OF **1** PAGES

**TRAVEL AUTHORIZATION NO.**

**OPTOW9**

**TRAVELER'S LAST NAME**

**SALAZAR**

DATE 09 20	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.00 NO. OF MILES	AMOUNT CLAIMED		
			MEALS				MISCELLANEOUS SUBSISTENCE	LODGING	TOTAL SUBSISTENCE EXPENSE		MILEAGE	SUBSISTENCE	OTHER
			BREAKFAST	LUNCH	DINNER	TOTAL							
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)
08/12		A:-DENVER, CO											
08/13		D:-DENVER, CO											
08/13		A:-BOZEMAN, MT				27.00		107.00	27.00			27.00	
08/13		Airfare (Non Reimbursable)											
08/13		TMC Fee											
08/14		A:-YELLOWSTONE COU				39.00		164.00	39.00			39.00	
08/14		D:-BOZEMAN, MT											
08/15		D:-YELLOWSTONE COU											
08/15		A:-GRAND JUNCTION,											
08/15		A:-DENVER, CO				12.00			12.00			12.00	
08/15		D:-GRAND JUNCTION,											
08/16		Subsistence											
08/17		D:-DENVER, CO											
08/17		Airfare (Non Reimbursable)											
08/17		A:RES: , Washingt											
08/17		Subsistence											
08/17		TMC Fee											
08/17		TAV Fee -I											
									<b>SUBTOTALS</b>		0.00	781.00	0.00
									<b>TOTALS</b>		0.00	291.00	0.00

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

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requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 291.00

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	3,236.00
LODGING-211D	724.32
M&IE-211D	291.00
TAV EXP -I-211B	13.50
TMC FEE -I-211B	84.75
09 1000.DDD01. .6	4,349.57

2009^^DM^1000^^DDD01^^68^

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	4,349.57
NON-REIMBURSABLE EXPENSES -----	4,058.57
	=====
TOTAL AMOUNT CLAIMED -----	291.00
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	-----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	291.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	291.00

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

*ms*

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to be essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

3.  Common carrier 14.  Extra fare \_\_\_\_\_  
6.  Privately owned at a mileage rate of \_\_\_\_\_  
15.  Government-owned conveyance  
cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

7.  Transportation immediate family 19.  Shipment household goods and personal effects  
8.  Other (specify) \_\_\_\_\_  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

STIMATED COST  
1. Transportation \_\_\_\_\_ \$ \_\_\_\_\_  
2. Per Diem \_\_\_\_\_  
3. Other \_\_\_\_\_  
4. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

CHARGED TO:  
2009-1000 DDD01 68  
\_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)  
27. Ken Salazar, SECY of DOI  
(TITLE)  
28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)  
29. Renee Stone, Depy COS  
(TITLE)

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 9/25/09

Subject: Secretary Ken Salazar – Denver/Lakewood/Longmont, CO, Ashland, WI,  
Duluth, MN, Billings/Kalispell, MT, Grand Junction/  
Denver, CO, Bozeman, MT, West Yellowstone NP, WY,  
Grand Junction/Denver, CO  
- 8/2-17/09

Secretary Salazar traveled on 8/2/09 to Denver, CO and remained over night. Secretary Salazar was on personal time on 8/3/09. Secretary Salazar on 8/4/09 participate an interview with the Citizens of the West, spoke at the BLM Ceremony for Andy Senti, participated in the Energy Stakeholders meeting, toured the National Renewable Energy Laboratory, and meet with the Abound Solar Directors, and toured the Abound Solar Plant. Secretary Salazar remained over night in Denver, CO. Secretary Salazar was on personal time from 8/5-6/09. Secretary Salazar on 8/7/09 departed for Ashland, WI and remained over night. Secretary Salazar on 8/8/09 toured the Apostle Islands NPS Operations Center, Raspberry Island Lighthouse, Hansen Farm, Manitou Fish Camp, and departed for Duluth, MN and remained overnight. Secretary Salazar on 8/9/09 departed for Minneapolis, MN to toured the MN Valley Wildlife Refuge and departed for Billings, MT and remained over night. Secretary Salazar on 8/10/09 participated in an All Employees Meeting, a Water Forum with Senator Baucus, and departed for Kalispell, MT and remained over night. Secretary Salazar on 8/11/09 gave an interview with John Broder of the NY Times, toured of the Flathead River Area, and departed for Grand Junction, CO. Secretary Salazar gave an interview with the Sentinel Ed Board, and departed for Denver, CO and remained over night. Secretary Salazar on 8/13/09 departed for Bozeman, MT and remained over night. Secretary Salazar on 8/14/09 participated with President Obama in the Bozeman Townhall meeting and departed for Old Faithful in West Yellowstone, WY. Secretary Salazar participated with President Obama in a bike ride in the Morning Glory Area and remained over night in Yellowstone NP, WY. Secretary Salazar on 8/15/09 participated in the tour of Old Faithful Visitor Center, toured Old Faithful, participated in the Black Sand Basin Picnic, and departed for Grand Junction, CO on Marine One with President Obama. Secretary Salazar purchased his own ticket from Grand Junction, CO to Denver, CO and remained over night on 8/15/09. Secretary Salazar was on personal time on 8/16/09 in Denver, CO. Secretary Salazar returned to Washington, DC on 8/17/09.

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004949  
CSZPUJ

DATE: 31 JUL 09  
PAGE: 01

①

TO: NGMSDOI  
ETKT 31JUL.

FOR: SALAZAR/KEN

REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 31JUL AT 1049 IS 439.20

02 AUG 09 - SUNDAY

AIR	FRONTIER AIRLINES	FLT:721	ECONOMY	FOOD FOR PURCHASE
	LV WASHINGTON REAGAN		900A	EQP: AIRBUS A320
	DEPART: TERMINAL C			03HR 56MIN
	AR DENVER		1056A	NON-STOP
				REF: OIMYBC

SALAZAR/KEN SEAT-9C F9-10106065793

05 AUG 09 - WEDNESDAY

AIR	FRONTIER AIRLINES	FLT:728	ECONOMY	FOOD FOR PURCHASE
	LV DENVER		730A	EQP: AIRBUS A320
	AR WASHINGTON REAGAN		1248P	03HR 18MIN
	ARRIVE: TERMINAL C			NON-STOP
	SALAZAR/KEN	SEAT-10C	F9-10106065793	REF: OIMYBC

SERVICE FEE	XD0501694850	SALAZAR KEN	
		BILLED TO MASTERCARD	28.25*

AIR TICKET	F97681380217	SALAZAR KEN	
ELEC TKT		BILLED TO MASTERCARD	439.20*

	SUB TOTAL	467.45
	NET CC BILLING	467.45*
	TOTAL AMOUNT DUE	0.00

Refund \$ 219.60

CONTINUED ON PAGE-2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004949  
CSZPUJ

DATE: 31 JUL 09  
PAGE: 02

TO: NGMSDOI  
ETKT 31JUL.

FOR: SALAZAR/KEN

REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

.....  
THE TRANSPORTATION SECURITY ADMINISTRATION OF THE  
US DEPARTMENT OF HOMELAND SECURITY REQUIRES US TO  
COLLECT INFORMATION FROM YOU FOR PURPOSES OF WATCH  
LIST SCREENING, UNDER THE AUTHORITY OF 49 U.S.C. SECTION  
114, AND THE INTELLIGENCE REFORM AND TERRORISM  
PREVENTION ACT OF 2004. PROVIDING THIS INFORMATION IS  
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POLICIES OR TO VIEW THE SYSTEM OF RECORDS NOTICE AND  
THE PRIVACY IMPACT ASSESSMENT PLEASE SEE TSA/S  
WEB SITE AT WWW.TSA.GOV

.....  
CAR DECLINED/A//31JUL  
LODGING DECLINED//31JUL

A/1500  
U15-C0  
U8-----  
U7-0.00-28.25-0.00

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004984  
JUQBMD

DATE: 06 AUG 09  
PAGE: 01

TO: NGMSDOI  
ETKT 05AUG.

2

FOR: SALAZAR/KEN

REF: GDOIOS

07 AUG 09 - FRIDAY

AIR NORTHWEST AIRLINES FLT:550 ECONOMY  
LV DENVER 105P EQP: AIRBUS A320  
ARRIVE: LINDBERGH TERMINAL 01HR 55MIN  
AR MINNEAPOLIS ST PL 400P NON-STOP  
SALAZAR/KEN SEAT-12A NW-100209179162 REF: 324IEV

AIR NORTHWEST AIRLINES FLT:2320 ECONOMY  
MINNEAPOLIS ST PL-DULUTH OPERATED BY NORTHWEST AIRLINK  
LV MINNEAPOLIS ST PL 515P EQP: CANADAIR REG JET  
DEPART: LINDBERGH TERMINAL 59MIN  
AR DULUTH 614P NON-STOP  
SALAZAR/KEN SEAT-3C NW-100209179162 REF: 324IEV

08 AUG 09 - SATURDAY

HOTEL DULUTH OUT-09AUG CORP ID-76337  
RADISSON HOTELS AND RESORTS 1 NIGHT  
RADISSON HTL DULUTH 1 ROOM SATO GOVERNMENT-GUEST ROOM  
505 W SUPERIOR ST 2Q-NSK-ACCESSIBLE-GUEST ROOM-D  
DULUTH MN 55802 RATE-103.00USD PER NIGHT  
FONE 1-218-727-8981 CANCEL BY 04P DAY OF ARRIVAL  
FAX 1-218-727-0162  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 6F6P4WF  
CW-V0942496

09 AUG 09 - SUNDAY

AIR NORTHWEST AIRLINES FLT:152 ECONOMY  
LV DULUTH 710A EQP: DC9 50  
ARRIVE: LINDBERGH TERMINAL 53MIN  
AR MINNEAPOLIS ST PL 803A NON-STOP  
SALAZAR/KEN SEAT-6B NW-100209179162 REF: 324IEV

CONTINUED ON PAGE.-2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004984  
JUQBMD

DATE: 06 AUG 09  
PAGE: 02

TO: NGMSDOI  
ETKT 05AUG.

FOR: SALAZAR/KEN

REF: GDOIOS

09 AUG 09 - SUNDAY

AIR NORTHWEST AIRLINES FLT:1019 ECONOMY  
- LV MINNEAPOLIS ST PL 1130A EQP: DC-9 STRETCH  
DEPART: LINDBERGH TERMINAL 02HR 13MIN  
AR BILLINGS 1243P NON-STOP  
REF: 324IEV

HOTEL SALAZAR/KEN SEAT-8B NW-100209179162  
BILLINGS OUT-10AUG  
CROWNE PLAZA HOTELS 1 NIGHT  
CROWNE PLAZA BILLIN 1 ROOM 1 KING BED LEISURE NONS  
27 NORTH 27TH ST WIRELESS HSIA 32 INCH LCD T  
BILLINGS MT 59101 RATE-70.00USD PER NIGHT  
FONE 1-406-252-7400 CANCEL BY 06P DAY OF ARRIVAL  
FAX 1-406-252-2401  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 66466610

10 AUG 09 - MONDAY

HOTEL KALISPELL GLCR PK OUT-11AUG CORP ID-9887139  
HILTON GARDEN INN 1 NIGHT ID-225448043  
HILTON GARDEN INN K 1 ROOM 1 KING BED EVOLUTION ROOM  
1840 US HIGHWAY 93 SOUTH ORD ERS REQAT CHECK-IN  
KALISPELL MT 59901 RATE-106.00USD PER NIGHT  
FONE 1-406-756-4500 CANCEL BY 04P DAY OF ARRIVAL  
FAX 1-406-756-4505  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 3345681093  
ZD040619771

AIR TICKET NW7696245755 SALAZAR KEN  
ELEC TKT BILLED TO MASTERCARD 1,646.40\*

CONTINUED ON PAGE--3

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0004984  
JUQBMD

DATE: 06 AUG 09  
PAGE: 03

TO: NGMSDOI  
ETKT 05AUG.

FOR: SALAZAR/KEN

REF: GDOIOS

10 AUG 09 - MONDAY

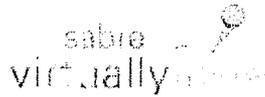
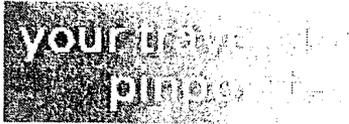
SUB TOTAL	1,646.40
NET CC BILLING	1,646.40*
TOTAL AMOUNT DUE	0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554  
CAR DECLINED/A//09JUL  
LODGING DECLINED//09JUL

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WEB SITE AT WWW.TSA.GOV  
.....

A/4200  
U15-C0  
U8-----

Print this page Close this window



### Electronic Invoice

Prepared For:  
SALAZAR/KEN

Ref: GDOIOS

SALES PERSON	77
INVOICE NUMBER	0005014
INVOICE ISSUE DATE	10AUG2009
RECORD LOCATOR	ESXHZU
CUSTOMER NUMBER	S321BGK

#### Client Address

NGMSDOI  
ETKT 06AUG.

Notes  
YOUR ESTIMATED AIRFARE ON 07AUG AT 1015 IS 701.20

#### DATE: Tue, Aug 11

Flight: DELTA AIR LINES INC 4530

From	MISSOULA, MT
To	SALT LAKE CITY, UT

Departs	3:20pm
Arrives	4:41pm
Arrival Terminal	2
Class	Economy
Meal	

Duration	01hr(s) :21min(s)
Type	CRJ-CANADAIR REGIONAL JET

Stops Non Stop

Seat(s) Details SALAZAR/KEN

Seat(s) - 04C DL - XXXXXXXX 17

#### DATE: Tue, Aug 11

Flight: DELTA AIR LINES INC 4634

From	SALT LAKE CITY, UT
To	GRAND JUNCTION, CO

Departs	7:41pm
Arrives	8:40pm

Departure Terminal 2

Duration	0hr(s) :59min(s)
Type	CRJ-CANADAIR REGIONAL JET

Class	Economy
Meal	

Stops Non Stop

Seat(s) Details SALAZAR/KEN Seat(s) - 06B DL - XXXXXXXX 17

DATE: Tue, Aug 11

Hotel: DOUBLETREE HOTELS , DOUBLETREE GRAND JU
743 HORIZON DRIVE
GRAND JUNCTION CO 81506

Service City GRAND JUNCTION
Check-In 11AUG Check-Out 12AUG
Rooms(s) 1 Room Type 2 QUEEN BEDS-
NONSMOKING HSIA
9.95 WIFI-SWEET
DREAMS EX
Night(s) 1 Rate per Night 91.00 USD
Confirmation Number 86798552 Frequent Traveler
Service Information ZD040619771 ID- 225448043
Guaranteed Late Arrival Phone 1-970-241-8888

Ticket Information

Ticket Number DL SALAZAR KEN
7896245786

Billed to: (b) (6) \* 605.20

SubTotal 605.20

Net Credit Card Billing 605.20

Total Amount Due 0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-897-8016
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE
WAITING FOR YOU INCLUDING MILITARY RATES. VISIT
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2451

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WEB SITE AT WWW.TSA.GOV

CAR DECLINED/A/06AUG
LODGING DECLINED/06AUG
A/1003
U15-C0
U8-----

Your travel arranger provides the information contained in this document. Virtually There is not responsible for the content of this
document. If you have any questions about the contents of this document, please contact your travel arranger.

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005035  
ESXHZU

DATE: 13 AUG 09  
PAGE: 01

TO: NGMSDOI  
ETKT 06AUG.

4

FOR: SALAZAR/KEN

REF: GDOIOS

THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.  
IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

13 AUG 09 - THURSDAY

AIR UNITED AIRLINES FLT:6639 ECONOMY  
OPERATED BY /UNITED EXPRESS/SKYWEST AIRLINES  
LV DENVER 242P

AR BOZEMAN 422P

EQP: CANADAIR REG JET  
01HR 40MIN  
NON-STOP  
REF: XM8TPM

SALAZAR/KEN SEAT-8B UA-00626519997

SERVICE FEE XD0501932987

SALAZAR KEN  
BILLED TO MASTERCARD

28.25\*

AIR TICKET UA7696245809  
ELEC TKT

SALAZAR KEN  
BILLED TO MASTERCARD

170.60\*

SUB TOTAL  
NET CC BILLING

198.85  
198.85\*

TOTAL AMOUNT DUE

0.00

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005035  
ESXHZU

DATE: 13 AUG 09  
PAGE: 02

TO: NGMSDOI  
ETKT 06AUG.

FOR: SALAZAR/KEN

REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-697-8916  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

.....  
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POLICIES OR TO VIEW THE SYSTEM OF RECORDS NOTICE AND  
THE PRIVACY IMPACT ASSESSMENT PLEASE SEE TSA/S  
WEB SITE AT WWW.TSA.GOV

.....  
CAR DECLINED/A//06AUG  
LODGING DECLINED//06AUG

A/1003  
U15-C0  
U8-----  
U7-0.00-28.25-0.00

Y:



SatoTravel

August 14, 2009

5

For: KEN SALAZAR GDOIOS

To: NGMSDOI  
ETKT 13AUG.

Sales Person: 77  
Locator: EIWEYC  
Customer Number: S321BGK

THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.  
IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

Monday August 17, 2009



United Airlines  
Class of Service: Coach Class B  
Depart: DENVER, CO  
Arrive: WASHINGTON/NATL, DC  
Total Flight Time:  
Equipment: 752  
Meal Service: Available For Purchase  
Status: Confirmed  
Reserved Seat: SALAZAR/KEN 16F  
Frequent Flyer Number:  
ARR-TERMINAL C  
STAR ALLIANCE

Flight Number: 484  
10:54 Am August 17, 2009  
4:33 Pm August 17, 2009  
3 Hours 39 Minutes Non-Stop

Confirmation Number: PQSJQG

(b) (6)

Name	Invoice / Ticket	Base	Tax1	Tax2	Tax3	Total
SALAZAR KEN	5037/0167696245811	338.60	25.40US	3.60ZP	2.50AY	374.60
SALAZAR KEN	5037/8900501932989	28.25				28.25
Total Amount:						402.85

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

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WEB SITE AT [WWW.TSA.GOV](http://WWW.TSA.GOV)

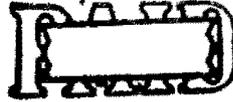
.....  
CAR DECLINED//A//13AUG  
LODGING DECLINED//13AUG

Hotel Chequamegon  
101 Lake Shore W  
Ashland, Wi 54806  
(715)682-9095

# Guest invoice

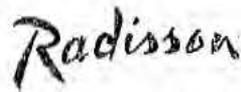
Folio number 26804  
Arrive August 7, 2009  
Depart August 8, 2009

Ken Salazar  
1849 C St NW  
WASHINGTON, DC 20240



Date & time	Room	Clerk	Type	Comments	Charges	Credits
8/8/09 2:50 AM	304	Tim	Room Rent	[Auto-Audit]	\$70.00	\$0.00
					\$70.00	\$0.00

**Balance due**  
**\$70.00**



Ken Salazar

Room No. : 0228  
Arrival : 08-08-09  
Departure : 08-09-09  
Page No. : 1 of 1  
Folio No. : 227469  
Conf. No. : 213225  
Cashier No. : 111  
Invoice No. :

**INVOICE**

Membership No. :  
A/R Number :  
Group Code :  
Company Name : SATO Government

08-09-09

Date	Description	Charges	Credits
08-08-09	Accommodation	103.00	
08-09-09	Mastercard (b) (6) XX/XX		103.00
<b>Total</b>		<b>103.00</b>	<b>103.00</b>
<b>Balance</b>			<b>0.00</b>

Join goldpoints plus today! Enroll in goldpoints plus at a participating hotel front desk or on line at goldpointsplus.com and start earning Gold Points today!

**Thank You For Staying With Us**

42

I agree that my liability for this bill is not waived and agree to be held personally responsible in the event that the indicated person, company or association fails to pay for any portion or the full amount of these charges.

Guest Signature \_\_\_\_\_

Radisson Hotel Duluth-Harborview  
505 West Superior Street  
Duluth, MN 55802  
Telephone: (218) 727-8981 Fax: (218) 727-0162  
Email: RH\_DULU@radisson.com



# CROWNE PLAZA®

HOTELS & RESORTS

08-10-09

<b>Ken Salazar</b>	Folio No. :	Room No. :	<b>1622</b>
<b>na</b>	A/R Number :	Arrival :	<b>08-09-09</b>
<b>US</b>	Group Code :	Departure :	<b>08-10-09</b>
	Company : <b>Sato Travel</b>	Conf. No. :	<b>66466610</b>
	Membership No. :	Rate Code :	<b>IPSGV</b>
	Invoice No. :	Page No. :	<b>1 of 1</b>

Date	Description	Charges	Credits
08-09-09	*Accommodation	70.00	
08-09-09	Room Occupancy Tax 7%	4.90	
08-09-09	City Assessment	1.00	
	<b>Total</b>	<b>75.90</b>	<b>0.00</b>
	<b>Balance</b>	<b>75.90</b>	

3 5.90

**Guest Signature:** \_\_\_\_\_

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.



# CROWNE PLAZA

HOTELS & RESORTS

110

10-15-09

<b>Ken Salazar</b>	Folio No. : <b>125240</b>	Room No. : <b>9045</b>
<b>na</b>	A/R Number :	Arrival : <b>10-12-09</b>
<b>US</b>	Group Code :	Departure : <b>10-12-09</b>
	Company : <b>Sato Travel</b>	Conf. No. :
	Membership No. :	Rate Code : <b>HOUSE</b>
	Invoice No. :	Page No. : <b>1 of 1</b>

Date	Description	Charges	Credits
10-12-09	Accommodation-Adj	-70.00	
10-12-09	Room Occupancy Tax -Adj	-4.90	
10-12-09	City Assessment-adj	-1.00	
10-12-09	MasterCard reversing guest was not here (D) (B)		-75.90
<b>Total</b>		<b>-75.90</b>	<b>-75.90</b>
<b>Balance</b>		<b>0.00</b>	

**Guest Signature:** \_\_\_\_\_

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally lieble in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

*Credit for extra charge*



1840 Highway 93 South • Kalispell, MT 59901  
 Phone (406) 756-4500 • Fax (406) 756-4505  
 Reservations  
 www.StayHGI.com or 1 877 STAY HGI

Name & Address

SALAZAR, KEN  
 1849 C STREET

WASHINGTON, DC 20240  
 US

Room 123/K1RZ  
 Arrival Date 8/10/2009  
 Departure Date 8/11/2009  
 Adult/Child 1/0  
 Room Rate 106.00

2:39:00PM

RATE PLAN L-SJ

HH# 225448043 BLUE

AL  
 BONUS AL CAR

Confirmation Number : 3345681093

8/11/2009 PAGE 1

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DATE	DESCRIPTION	ID	REF. NO.	CHARGES	CREDITS	BALANCE
8/10/2009	GUEST ROOM	AP1	325800	\$106.00		
8/10/2009	STATE TAX	AP1	325800	\$7.42		
WILL BE SETTLED TO (0) (0)						\$113.42
EFFECTIVE BALANCE OF						\$0.00
<p><i>Hilton HHonors(R) stays are posted within 72 hours of checkout. To check your earnings for this or any other stay at more than 3,000 Hilton Family hotels worldwide, please visit HiltonHHonors.com.</i></p> <p><i>Eat, Sleep, Save, Repeat this summer at HGI. Visit <a href="http://hgi.com/summerspecial">hgi.com/summerspecial</a> for 15% off a weekend stay, plus 500 bonus HHonors points.</i></p>						

**Zip-Out Check-Out®**

Good Morning! We hope you enjoyed your stay. With Zip-Out Check-Out® there is no need to stop at the Front Desk to check out.

Please review this statement. It is a record of your charges as of late last evening.

For any charges after your account was prepared, you may:

- + pay at the time of purchase.
  - + charge purchases to your account, then stop by the Front Desk for an updated statement.
  - + or request an updated statement be mailed to you within two business days.
- If the statement meets with your approval, simply press the Zip-Out Check-Out button on your guest room telephone. Your account will be automatically checked out and you may use this statement as your receipt. Feel free to leave your key(s) in the room. *Please call the Front Desk if you wish to extend your stay or if you have any questions about your account.*

DATE OF CHARGE	FOLIO NO./CHECK NO. 78548 A
AUTHORIZATION	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	

PAYMENT DUE UPON RECEIPT



743 Horizon Drive • Grand Junction, CO 81506  
Phone: (970) 241-8888 • Fax: (970) 245-8198  
For reservations across the nation  
www.doubletree.com or 1 800 222 TREE

Name & Address

SALAZAR-NRG, KEN  
1849 C STREET  
WASHINGTON, DC 20240  
US

Suite 817/NQ2DM  
Arrival Date 8/11/2009 1:47:00PM  
Departure Date 8/12/2009

Adult/Child 1/0  
Suite Rate \$91.00

RATE PLAN S-GVT  
HH# 225448043 BLUE  
AL  
BONUS AL CAR

Confirmation: 86798552

8/12/2009 PAGE 1

DATE	DESCRIPTION	ID	REF. NO	CHARGES	CREDITS	BALANCE
8/11/2009	969356 GUEST ROOM EXEMPT				\$91.00	
				WILL BE SETTLED TO (9) (9)	\$91.00	
				EFFECTIVE BALANCE OF	\$0.00	

You have earned approximately 910 HHonors points for this stay. To check your earnings for this stay or any other stay at any of more than 3,000 Hilton Family hotels worldwide visit [HiltonHHonors.com](http://HiltonHHonors.com).

Thank you for choosing Doubletree! Come back soon to enjoy our warm chocolate chip cookies and relaxed hospitality. For your next trip visit us at [doubletree.com](http://doubletree.com) for our best available rates!

**EXPRESS CHECK-OUT**

Good Morning ! We hope you enjoyed your stay. With Express Check-Out there is no need to stop at the Front Desk to check out.

Please review this statement. It is a record of your charges as of late last evening.

For any charges after your account was prepared, you may:

- + pay at the time of purchase.
- + charge purchases to your account, then stop by the Front Desk for an updated statement.
- + or request an updated statement be mailed to you within two business days.

Simply call the Front Desk from your suite and tell us when you are ready to depart. Your account will be automatically checked out and you may use this statement as your receipt.

Feel free to leave your key(s) in the suite.

Please call the Front Desk if you wish to extend your stay or if you have any questions about your account.

DATE OF CHARGE 255754	FOLIO NO./CHECK NO. A
AUTHORIZATION	INITIAL
PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	6.00

PAYMENT DUE UPON RECEIPT

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**C'mon Inn**  
**6139 E. Valley Center Road**  
**Bozeman, MT 59718**  
**406-587-3555**

Folio # 74285  
 Salazar, Ken  
 1849 Sea Street  
 WASHINGTON, DC 20240  
 Company:

Room: 314  
 Arrival: 8/13/2009  
 Departure: 8/14/2009

Trans #	Date	Description	Charges	Payments	Balance
213460	8/13/2009	Rm: 314 User Override	\$107.00	\$0.00	\$107.00
213545	8/14/2009	Mastercard	\$0.00	\$107.00	\$0.00
<b>Credit Card Information</b>					<b>Balance: \$0.00</b>

Trans#	Type	Card Holder	Card Number	Amount	Date/Time
65606	MasterCard	SALAZAR/KENNETH L	(b) (6)	\$107.00	8/14/2009 9:59:59 AM

Method of Pay: Credit Card

Membership #:

Signature:

Folio Summary	
Previous Balance:	\$0.00
Room Charges:	\$107.00
Other Charges/Credits:	\$0.00
Phone Charges:	\$0.00
Tax:	\$0.00
Less Payments:	\$107.00
<b>Total Amount Due:</b>	<b>\$0.00</b>



For questions regarding  
your bill please call  
307-344-5540 or email  
Yllwstncustsrv@xanterra.co

LOCATION	UNIT	ARRIVE	DEPART	#GUESTS
OI	3014	8/14/09	8/15/09	1
NAME: KEN SALAZAR				
ADDRESS: DO NOT UNBLOCK OISS				

DATE	DESCRIPTION	CHARGES	PAYMENTS	BALANCE
08/14/09	ROOM CHARGE OI 3014	164.00		164.00
08/15/09	OI MASTERCARD (b) (6)		164.00	

*Thank you for allowing us to serve you.*

<b>TOTAL</b>	.00
--------------	-----

**REPORT OF PAYMENTS ACCEPTED FROM NON-FEDERAL  
SOURCES UNDER 31 U.S.C. § 1353  
U.S. DEPARTMENT OF THE INTERIOR**

For Period Beginning October 1, 200\_\_ and Ending March 31, 200\_\_  
 For Period Beginning April 1, 2009 and Ending September 30, 2009

This report implements 31 U.S.C. § 1353. It does not supersede other reports that may have to be filed when travel or travel expenses are accepted under other authority. For definitions and policies, see 41 CFR Part 304-1.

1. Bureau/Office <u>OS</u>	2. For Report of this Event Page <u>1</u> of <u>2</u>
----------------------------	--

3. Event (Identify meeting or similar function for which payment was accepted under 31 U.S.C. § 1353. Forms documenting payments of \$250 or more per employee and/or accompanying spouse must be sent to the Department Ethics Office.)  
 Site visit to Flathead River

4. Sponsor of the Event <u>Senator Baucus</u>	5. Location of Event <u>Kaispell, MT</u>
---	--

6. Dates of Event  
 From: 8-10-\_\_\_\_\_, 2009 To: 8-11-\_\_\_\_\_, 2009

7. Nature of Event

8. Employee Name: <u>Kenneth Salazar</u> Official Title: <u>SECY of DOI</u> Office: <u>OS</u> Travel Dates: From: <u>8-2-09</u> To <u>08-17-09</u>	9. Accompanying Spouse (If Applicable) Name: Employee: Government Position: Travel Dates: From: _____ To _____
---	---

10. Non-Federal Sources of Payment (Identify all non-Federal sources from which payment was accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)  
 A. charter plane from Billings, MT to Kaispell, MT C. \_\_\_\_\_  
(Sen. Baucus)  
 B. \_\_\_\_\_ D. \_\_\_\_\_

11. Nature of Payments (Itemize on back of form.)

12. Nature of Payments (Indicate total amount of payments accepted under 31 U.S.C. § 1353 for this employee and/or accompanying spouse in connection with this event.)  
 Total of Payments to Agency by Check \$ \_\_\_\_\_ Total of payments Provided in Kind \$ 407.48

13. Certification. The statements in this report are true, complete, and correct to the best of my knowledge and belief.  
Ken Salazar OCT 05 2009  
 Employee's Signature Date

14. I have determined that this travel situation complies with the ethics conditions for acceptance of travel payments under 41 CFR 304-1.4.  
Melinda J. Kott 9/24/09  
 Ethics Review (By Ethics Official) Date

15. Approval  
Rebecca Stone Deputy CAS 10-2-09  
 Supervisor's (or Authorizing Official's) Signature Title Date



**Exec Air Montana, Inc.**

2430 Airport Road  
Helena, Mt. 59601

Sales Person: SFD

Phone (406) 442-2190

Sold To: Senator Max Baucus  
30 West 14th Street  
Helena, MT 59601

Invoice: 09-029513  
Account #: 1300

8/10/2009  
12.05PM

Line#	Type	Item/Description	Cr?	Aircraft	Quantity	Units	List Price	Disc	Unit Price	Extended	
1	Chrt	Charter		N58PL	1.0	Trip	623.240		623.240	623.24	
		Aircraft Charges							579.76		
		FET							43.48		
		Charter Flight FROM: Bozeman, Montana TO: Billings, Montana									
		Shared charter expense with Senator Jon Tester									
* 2	Chrt	Charter		N58PL	1.0	Trip	2,229.120		2,229.120	2,229.12	
		Aircraft Charges							2,073.60		
		FET							155.52		
		Charter Flight FROM: Billings, Montana TO: Kalispell, Montana									
		<u>Taxes Included in Subtotal:</u>							Subtotal	2,852.36	
		Charter Taxes/Fees: 199.00							Total Due	2,852.36	
									Added To Account	2,852.36	
		<p>407.48</p> <p>7   2852.36</p>									

2430 Airport Rd.  
Helena MT 59601  
Phone: 406-442-2190  
Fax: 406-442-2189



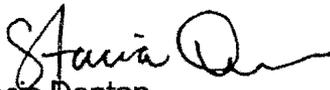
# Fax

<b>To:</b> Iris	<b>From:</b> Stacia Denton
<b>Fax:</b> 202-208-4694	<b>Date:</b> 8/26/09
<b>Phone:</b> 202-208-7551	<b>Pages:</b> 2 including cover
<b>Re:</b> Charter August 11	<b>CC:</b>

Urgent     For Review     Please Comment     Please Reply     Please Recycle

**•Comments:**

Thank you,

  
Stacia Denton  
Exec Air Montana  
406-442-2190



**THE TRIP OF THE SECRETARY**

**TO**

**COLORADO**

**AUGUST 4th, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
COLORADO  
AUGUST 4th, 2009**

**Weather:**

Washington D.C  
Denver, CO

Possible Rain Showers; High 92 // Low 72  
Possible PM Rain Showers; High 92 // Low 63

**Time Zone:**

Washington  
Denver, CO

Eastern Time Zone  
Mountain Time Zone

**Denver Advance:**

Staff Lead  
Security  
Photographer

Tim Hartz  
(b) (7)(C), (b) (6)  
Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Counselor to the Secretary  
Dep. Communications Dir.  
Dir. Intergovernmental Affairs

Steve Black  
Matt Lee-Ashley  
Ray Rivera

**Cell Phone:**

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler  
Ethics

Joan Padilla  
Terri Johnson  
Melinda Loftin

**Office Phone**

(202) 208-5820  
(202) 208-6087  
(703) 862-5552

**Attire:**

Business

**8:45 – 9:00am: DEPART RESIDENCE FOR BLM OFFICES**

(b) (7)(C), (b) (7)(D) KLS, Steve Black, (b) (7)(C), (b) (7)(D)

**\*\*All other staff will meet at the BLM office \*\***

**9:00am: ARRIVE BLM OFFICES**

Location: 2850 Youngfield St  
Lakewood, CO 80215  
Phone: (303) 239-3600  
Fax: (303) 239-3933

*\*Greeted on arrival by Dave Hunsaker\**

*\*No lodging claimed  
8/2-6/09*

*\*No per claim claimed  
8/2-6/09*

**9:00 – 9:15am: CITIZENS OF THE WEST TAPING**

Location: State Director's Office  
Staff: Matt-Lee Ashley  
Press: Open  
Setup: 1-on-1 interview with Kristal Griffith from Citizens of The West

**9:15 – 9:45am: CEREMONY FOR ANDY SENTI**

Room: Atrium Conference Room  
Attendees: **Dave Hunsaker**, Acting BLM State Director.  
**Lynn Rust**, Deputy State Director for Energy, Minerals and Lands  
Staff: Tim Hartz, Ray Rivera  
Press: Open  
Crowd: Approx. 100 BLM Employees  
Setup: Podium with flags in backdrop. **YOU** will present a plaque to Andy  
Format:

*\*Dave Hunsaker will give brief remarks and introduce **YOU***

*\***YOU** will give brief remarks and present Andy with a plaque, pin & buffalo*

*\***YOU** will take Q&A from BLM employees*

**9:45 – 10:15am: ENERGY STAKEHOLDERS MEETING**

Room: 2<sup>nd</sup> Floor Conference Room  
Participants: **Mike Kaplan** - CEO, Aspen Skiing Company  
**Joel Serface** - Kleiner Perkins Caufield & Byers  
**Jim Imbler** - CEO, ZeaChem  
**Christine Shapard** - Director, Colorado Cleantech Industry  
**Ron Bernal** - Chairman of Colorado Cleantech Industry Association  
**Ted Rose** - CEO, Rose Carbon LLC  
**Cameron Brooks** - Tendril Networks  
**Carl Koval** - Faculty Director of the CU Energy Initiative  
**Frank Hugelmeyer** - CEO, Outdoor Industry Association  
**Nancy McNally** - Mayor, Westminster, CO  
**Dick Franklin** - Co-Founder, Rocky Mountain Cleantech Open  
**Roan Resch** - Solar Energy Industries Association  
**Vickie Patton** - Environmental Defense

**Craig Cox** - Interwest Energy Alliance  
**Annie Carmichael** – Vote Solar  
**George Burmeister** – VP, Stella: Colorado Energy Group  
**Kathleen Weiss** -Vice President, Government Affairs, First Solar  
**Arlo Corwin** - Director of Development, Horizon Wind Energy

Staff: Tim Hartz, Ray Rivera  
Press: Closed  
Setup: Roundtable discussion

**10:15 – 10:30am: DEPART BLM OFFICES FOR LAKEWOOD**

(b) (7)(C), (b) (6) KLS, Matt Lee-Ashley, Steve Black, (b) (7)(C), (b) (6)  
Ray Rivera, Tami Heilemann, Tim Hartz

**10:30am: ARRIVE NATIONAL RENEWABLE ENERGY LABRATORY**

Location: 1617 Cole Blvd  
Lakewood, CO 80401  
Phone: (303) 275-3000  
Fax: (303) 275-4091

*\*Greeted on arrival by Dan Arvizu & Bob Hawsey\**

**10:30 – 11:00am: TOUR NREL**

Participants: **Dan Arvizu** – NREL Director of Development  
**Chris Phoebe** – DOE  
**Bob Hawsey** – NREL Associate Labrator Director  
Staff: Steve Black, Matt Lee-Ashley  
Press: Closed  
Setup: **YOU** will be led on a walking tour of NREL by Dan, Chris & Bob

**11:00 – 11:30am: DEPART NREL FOR LONGMONT**

(b) (7)(C), (b) (6) KLS, Matt Lee-Ashley, Steve Black, (b) (7)(C), (b) (6)  
(b) (6) Ray Rivera, Tami Heilemann, Tim Hartz

**11:30am: ARRIVE ABOUND SOLAR PLANT**

Location: 9586 I-25 East Frontage Rd  
Longmont, CO 80504  
Phone: (970) 619-5369

**11:30 – 11:40am: MEET & GREET WITH ABOUND SOLAR DIRECTORS**

Room: Conference Room  
Participants: **John Hill**, Chairman of the Board for Abound Solar  
**Doug Schatz**, Board of Directors of Abound Solar  
**Steve Abely**, CFO of Abound Solar  
**Pat Summer**, General Counsel  
**Julian Hawkins**, SVP of Sales and marketing  
Staff: Tim Hartz, Steve Black

**11:40 – 12:00pm: TOUR ABOUND SOLAR PLANT**

Participants: **John Hill**, Chairman of the Board for Abound Solar  
**Doug Schatz**, Board of Directors of Abound Solar  
**Steve Abely**, CFO of Abound Solar  
**Julian Hawkins**, SVP of Sales and marketing  
Staff: Tim Hartz, Steve Black, Matt Lee-Ashley  
Press: Open  
Setup: **YOU** will tour solar plant with Steve Abely

**12:00 – 12:15pm: PRESS AVAIL**

Location: Factory Floor  
Staff: Matt-Lee Ashley  
Press: Open  
Setup: Podium with Abound employees and solar panels as backdrop  
Format:  
\*Steve Abely will give brief remarks and introduce **YOU**  
\***YOU** will give brief remarks and take Q&A from the press & Abound employees

**12:15pm-1:00pm: DEPART SOLAR PLANT FOR RESIDENCE**

(b) (7)(C), (b) (6) KLS, Steve Black, (b) (7)(C), (b) (6)

*\*All other staff will travel with Tim Hartz back to DIA Airport\**

**1:00pm: ARRIVE RESIDENCE**



**THE TRIP OF THE SECRETARY**

**TO**

**WISCONSIN**

**AUGUST 7th – AUGUST 8th, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
WISCONSIN  
AUGUST 7<sup>th</sup> – AUGUST 8<sup>th</sup>, 2009**

**Weather:**

Washington D.C.

Showers; High 77//Low 59  
PM Showers; High 76//Low 56

**Time Zone:**

Washington D.C.  
Wisconsin/Minnesota

Eastern Time Zone  
Central Time Zone

**Wisconsin Advance**

Staff Lead  
Security  
Ride-Along  
Photographer

Tim Hartz  
(b) (7)(C), (b) (6)  
Tami Heilemann

(b) (6)

**Traveling Staff:**

Chief of Staff  
Dep. Communications Dir.

Tom Strickland  
Matt Lee-Ashley

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler  
Ethics

Joan Padilla  
Terri Johnson  
Melinda Loftin

**Office Phone**

office: (202) 208-5820  
office: (202) 208-6087  
(703) 862-5552

**Attire:**

Business Casual

FRIDAY, AUGUST 7TH

*Break fast provided*

~~10:30 - 12:00pm~~

**DEPART DENVER RESIDENCE EN ROUTE TO DENVER AIRPORT**

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6)  
(b) (6)

**12:00pm: ARRIVE DENVER INTERNATIONAL AIRPORT**

**1:05 – 6:15pm: WHEELS-UP DENVER FOR DULUTH, MN**

Airline: Northwest Airlines # 550  
Flight time: 1hr 55min  
KLS seat: 11F

*\*\*\*Change planes in Minneapolis (1 hr 15min layover)\*\*\**

Wheels-up Minneapolis: 5:15pm  
Airline: Northwest Airlines #2320  
Flight time: 1hr  
KLS seat: 3C

**6:15pm: WHEELS-DOWN DULUTH**  
(CT)

**6:30 – 8:30pm: DEPART DULUTH AIRPORT FOR RON**

(b) (7)(C), (b) (6) KLS, Tom Strickland, Matt-Lee Ashley, (b) (7)(C), (b) (6)  
(b) (6) Dan Wenk, Tami Heilemann

**8:30pm: ARRIVE HOTEL CHEQUAMEGON**

Location: 101 Lake Shore Drive  
Ashland, WI 54806  
Phone: (715) 682-9095

**8:30pm: RON**

SATURDAY, AUGUST 8TH

**8:15am: LUGGAGE CALL/STAFF MEET IN LOBBY**

-Luggage call will be for staff only

**8:30 – 9:00am: DEPART RON EN ROUTE TO APOSTLE ISLANDS**

(b) (7)(C), (b) (6) KLS, Tom Strickland, Matt-Lee Ashley  
Dan Wenk, Tami Heilemann

**9:00am: ARRIVE APOSTLE ISLANDS NPS OPERATIONS CENTER**

**9:05 – 9:15am: LOAD BOAT**

Boat #1:

**Manifest (9):** KLS, Tom Strickland, State Sen. Bob Jauch, State Rep. Gary Sherman  
Dan Wenk, Bob Krumenaker, Rep. Obey, Joan Obey, Dave Wilkins

Boat #2:

**Manifest (7):** Randy Ross, Jim Nepstad, Renee Daniels, Matt Rudig, Matt-Lee Ashley  
Tami Heilemann, (b) (7)(C), (b) (6)

**9:20 – 9:45am: DEPART ROYS POINT**

Travel Time: 15 minutes

**9:45am: ARRIVE RASBERRY ISLAND LIGHTHOUSE**

**9:45 - 11:00am: RASBERRY ISLAND TOUR**

Staff: Matt Lee-Ashley  
Setup: Walking tour  
Press: Open

**11:00 – 12:00pm: DEPART RASBERRY ISLAND**

Boat #1:

**Manifest (9):** KLS, Tom Strickland, State Sen. Bob Jauch, State Rep. Gary Sherman  
Dan Wenk, Bob Krumenaker, Rep. Obey, Joan Obey, Dave Wilkins

Boat #2:

**Manifest (7):** Randy Ross, Jim Nepstad, Renee Daniels, Matt Rudig, Matt-Lee Ashley  
Tami Heilemann, (b) (7)(C), (b) (6)

**12:00pm: ARRIVE SAND ISLAND-EAST BAY**

**12:00 - 1:00pm: TOUR HANSEN FARM**

Staff: Matt Lee-Ashley  
Setup: Walking tour  
Press: Open

**1:00 - 2:25pm: DEPART SAND ISLAND FOR MICHIGAN ISLAND**

Boat #1:

**Manifest (9):** KLS, Tom Strickland, State Sen. Bob Jauch, State Rep. Gary Sherman  
Dan Wenk, Bob Krumenaker, Rep. Obey, Joan Obey, Dave Wilkins

Boat #2:

**Manifest (7):** Randy Ross, Jim Nepstad, Renee Daniels, Matt Rudig, Matt-Lee Ashley  
Tami Heilemann, (b) (7)(C), (b) (6)

**2:25pm: ARRIVE MICHIGAN ISLAND**

**2:25 - 3:00pm: TOUR MANITOU FISH CAMP**

Staff: Matt Lee-Ashley

Setup: Walking tour

Press: Open

**3:20 - 4:00pm: DEPART MICHIGAN ISLAND FOR ROYS POINT**

Boat #1:

**Manifest (9):** KLS, Tom Strickland, State Sen. Bob Jauch, State Rep. Gary Sherman  
Dan Wenk, Bob Krumenaker, Rep. Obey, Joan Obey, Dave Wilkins

Boat #2:

**Manifest (7):** Randy Ross, Jim Nepstad, Renee Daniels, Matt Rudig, Matt-Lee Ashley  
Tami Heilemann, (b) (7)(C), (b) (6)

**4:00pm: ARRIVE ROYS POINT**

**4:00 - 6:00pm: DEPART ROYS POINT FOR RON VIA CAR**

(b) (7)(C), KLS, Tom Strickland, Matt-Lee Ashley  
(b) (6) Dan Wenk, Tami Heilemann

**6:00pm: ARRIVE RADISSON HOTEL DULUTH**

Address: 505 West Superior St.

Duluth, MN

Phone: (218) 727-8981

**5:30pm: RON**

**SUNDAY, AUGUST 9th**

**6:15 – 6:30am: DEPART RON FOR DULUTH AIRPORT**  
(b) (7)(C), KLS, Tom Strickland, Matt-Lee Ashley  
(b) (6) Dan Wenk, Tami Heilemann

**6:30am: ARRIVE DULUTH AIRPORT**

**7:10 – 8:05am: WHEELS-UP DULUTH FOR MINNEAPOLIS**  
Airline: Northwest Airlines # 152  
Flight Time: 1hr  
Ride-along: (b) (7)(C), (b) (6)  
KLS Seat: 6B

**8:05am: WHEELS-DOWN MINNEAPOLIS AIRPORT**  
(CT)

**8:15 – 8:30am: DEPART AIRPORT FOR WILDLIFE REFUGE**  
(b) (7)(C), KLS, Tom Strickland, Matt-Lee Ashley  
(b) (6) Dan Wenk, Tami Heilemann

**8:30am - 9:30am:** Bloomington VC-tour energy retrofit project, visit overlook, talk about refuge/Wetland Management District (general facts-map provided), Recovery Act projects (i.e. bridge/trail replacement, loading dock), and partner school program \* (Jeanne Holler)

**9:40am - 10:10am:** Tour Long Meadow Lake-discuss management in an urban environment (fire, water mgmt, threats and conflicts), Trust activities i.e. Rapids Lake EVC, land acquisition and restoration, and youth programs-SCEP, Step, CIP, interns, YCC \* (Jeanne Holler)

**10:10am - 10:20am:** Travel to Bass Ponds

**10:20 - 10:45am:** Tour Bass Ponds-Youth fishing programs, Fishing in the Neighborhood, trout stream restoration, cooperative programs with City of Bloomington, storm water management \* (Jeanne Holler)

**10:45 – 11:00am: DEPART WILDLIFE REFUGE FOR AIRPORT**  
(b) (7)(C), KLS, Tom Strickland, Matt-Lee Ashley  
(b) (6) Dan Wenk, Tami Heilemann

11:00am: ARRIVE MINNEAPOLIS AIRPORT

*Belling, MT*

11:30 - 1:00pm: WHEELS-UP MINNEAPOLIS FOR BOZEMAN, MT

Airline: Northwest Airlines #152  
Flight Time: 55 min  
Ride-along: (b) (7)(C), (b) (6)  
KLS Seat: 6B

*Belling, MT*

1:00pm: WHEELS-DOWN BOZEMAN, MT  
(MT)

FINAL



**THE TRIP OF THE SECRETARY**

**TO**

**MONTANA**

**AUGUST 9<sup>th</sup> -11<sup>th</sup>**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
MONTANA  
AUGUST 9-11, 2009**

**Weather:**

Billings, MT  
Kalispell, MT  
Missoula, MT

Mostly Sunny, High 88 // Low 58  
Partly Cloudy, High 79 // Low 52  
Partly Cloudy, High 80 // Low 52

**Time Zone:**

Washington D.C  
Montana

Eastern Time Zone  
Mountain Time Zone

**M.O. Advance:**

Staff Lead  
Security  
Kalispell Security  
Ride-Along  
Photographer

Jordan Montoya

(b) (7)(C), (b) (6)

Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Dep. Communications Dir.  
WH Liaison

Matt Lee-Ashley  
Brian Screnar

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler

Joan Padilla  
Terri Johnson

**Office Phone**

(202) 208-5820  
(202) 208-6087

**Attire:**

Monday 8-10 Business Casual  
Tuesday 8-11 Business Casual

**Sunday, August 9<sup>th</sup> 2009**

**6:00am – 6:30am: DEPART RON FOR AIRPORT**

(b) (7)(C), (b) (6)

**7:10am – 8:03am: WHEELS-UP DULUTH FOR MINNEAPOLIS**

Airline: Northwest 152  
KLS Seat: 6B  
Flight Time: 53 min

**11:30-12:43pm: WHEELS-UP MINNEAPOLIS FOR BILLINGS,  
MONTANA**

Airline: Northwest 1019  
KLS Seat: 8B  
Flight Time: 2 hr 13 min

**12:43pm (MT): WHEELS-DOWN BILLINGS, MONTANA**

**12:43-1:00pm: UNLOAD DRIVE TO RON**

(b) (7)(C), (b) (6)

**RON**

Crowne Plaza Hotel  
27 North 27<sup>th</sup> Street  
Billings, MT 59101

**Monday, August 10<sup>th</sup>:**

**11:00-12:00pm EMPLOYEE MEETING**

Location: Alberta Bair Theater  
2801 3<sup>rd</sup> Ave N  
Billings, Montana  
Staff: Matt Lee-Ashley, Brian Srenar  
Crowd: 200  
Press: Closed  
Set-up: theatre-style, podium and mic, SOI seal, US  
flag/DOI flag

Program:  
 11:00-11:05am -YOU arrive and do brief meet with regional bureau directors of BOR, BIA, BLM in green room;  
 11:05-11:15am -BOR regional commissioner, Mike Ryan, begins programs and introduces YOU;  
 11:15-11:30am -YOU deliver remarks;  
 11:30-12 NOON -Q/A from DOI employees;  
 12 NOON - YOU depart

**2:15– 2:45pm: MEET WITH SENATOR BAUCUS**

Location: Crowne Plaza Hotel  
 27 North 27<sup>th</sup> Street  
 Billings, MT 59101  
 Room: 2<sup>nd</sup> floor, Board Room #2  
 Staff: Matt Lee-Ashley, Brian Srenar

**2:45-3:00pm: PRESS CONFERENCE**

Location: Crowne Plaza Hotel  
 27 North 27<sup>th</sup> Street  
 Billings, MT 59101  
 Room: 2<sup>nd</sup> Floor, Sky Bridge #4  
 Staff: Matt Lee-Ashley

**3:00 – 4:30pm: WATER FORUM WITH SENATOR BAUCUS**

Location: Crowne Plaza Hotel  
 27 North 27<sup>th</sup> Street  
 Billings, MT 59101  
 Room: 3<sup>rd</sup> floor, ballroom  
 Staff: Matt Lee-Ashley, Brian Srenar  
 Crowd: 250-300  
 Press: Open  
 Set-up: theatre-style, platform in front, lectern & mic, chairs on platform for YOU, Senator Tester, Senator Baucus, and Chuck Tooley (Director, Urban Institute)

Program:  
 3:00-3:05pm -Chuck Tooley introduces Senator Tester  
 3:05-3:15pm -Senator Tester delivers remarks  
 3:15-3:20pm -Chuck Tooley introduces Senator Baucus

3:20-3:30pm -Senator Baucus delivers remarks  
3:30-3:35pm -Chuck Tooley introduces YOU  
3:35-4:15pm -YOU deliver remarks  
4:15-4:30pm -Wrap-up and adjournment

**4:45-5:00pm:**

**DEPART FOR AIRPORT**

Location: Billings Corporate Jet Center

**CHARTER TO KALISPELL, MONTANA**

Tail #: N58PL  
Pilots (1 ): KV 431-4226  
Flight Manifest (7) : KLS, (b) (7)(C), (b) (6) Matt Lee-Ashley, Tami Heilemann, Senator Baucus, Senator Tester, Catharine Ransom (Baucus)  
Program: While en route, you will view the Flathead River.

*DI 2000 form*

**6:40- 6:55pm:**

**DEPART AIRPORT FOR RON**

(b) (7)(C), (b) (6) KLS, Senator Baucus, Senator Tester  
Jordan, Matt, Tami, (b) (7)(C), (b) (6)

**7:10pm:**

**ARRIVE RON**

Hilton Garden Inn  
1840 US Highway 93 South  
Kalispell, MT 59901

**8:00-8:45pm:**

**DINNER WITH SENATOR BAUCUS & SENATOR TESTER**

Location: Blue Canyon  
1840 US Highway 93 South  
Kalispell, MT 59901

*each paid for  
own meal*

**Tuesday, August 11<sup>th</sup>**

**7:45-8:15am:**

**BREAKFAST WITH JOHN BRODER, NY TIMES**

Location: American Grill (in hotel)

*(each paid  
for own  
meal)*

**8:30 am:**

**DEPART RON FOR BLANKENSHIP BRIDGE AT  
FLATHEAD RIVER**

(b) (7)(C), (b) (6) Carla Grove (driver), (b) (7)(C), (b) (6) KLS, Senator  
Baucus, Senator Tester, Matt Lee-Ashley, Catharine Ransom,  
Chas Cartwright (NPS Superintendent, Glacier), Jack Potter (Chief  
Scientist), Stephanie DuBois (Deputy Superintendent)

(b) (7)(C),  
(b) (6) (departing earlier) Jordan, Tami

**9:15 am:**

**ARRIVE BLANKENSHIP BRIDGE AT FLATHEAD RIVER**

Location: This location is the confluence of the North Fork  
and the Middle Fork of the Flathead River with  
Glacier Park in the background

**9:15--10:45am:**

**SITE VISIT AT FLATHEAD RIVER**

Participants: -YOU  
-Senator Baucus  
-Senator Tester  
-Chas Cartwright, NPS Superintendent  
-Will Hammerquist, National Parks Conservation  
Association  
- Chris Coughlin, Owner of Montana Raft CO. and  
Galcier Wilderness Guides  
-John Bergenske, Wildsight, Canada  
-Caryn Miske, Flathead Basin Commission, Ex-  
Director  
-Rick Hauer, Flathead Lake Biological Station, UM  
- Joe Brenneman, Flathead County Commissioner  
-Dave Hadden, Flathead Coalition  
-Mike Jenson, Whitefish Mayor  
-Larry Ashcroft, Flathead Lakers, President  
Press: Open

Program:

9:30am: Meet/Greet Attendees

9:45am: Comments by Senator Baucus

9:55am: Comments by Will Hammerquist, summarizing the  
resource value of the Flathead basin and a short

history of the conflict over development of energy resources surrounding North Fork of the Flathead River

10:00am: Comments by Senator Tester  
10:10am: Comments by YOU  
10:15am: Press Time  
10:40am: Thank attendees and support of this issue  
10:45am: Depart for Glacier Jet Center

**10:45-11:15am:**

**DEPART FOR GLACIER JET CENTER**

(b) (7)(C), (b) (6) Carla Grove (driver), (b) (7)(C), (b) (6) KLS, Senator Baucus, Senator Tester, Matt Lee-Ashley, Catharine Ransom,

(b) (7)(C), (b) (6) Jordan Montoya, Tami H.

**11:15am:**

**ARRIVE GLACIER JET CENTER**

Location: 4170 Hwy 2 East  
Klaispell, MT 59901

\*YOU will part ways with Senator Baucus and Senator Tester here

**11:15-1:45pm:**

**DEPART FOR MISSOULA INTERNATIONAL AIRPORT**

(b) (7)(C), (b) (6) KLS, Matt Lee-Ashley

**1:45pm:**

**ARRIVE MISSOULA INTERNATIONAL AIRPORT**

**3:20-4:41pm:**

**WHEELS-UP MISSOULA FOR SALT LAKE CITY**

Airline: Delta 4530  
KLS Seat: 4C  
Flight Time: 1 hr 21 min

\*\*\**Matt Lee-Ashley and Tami are on this flight*

**7:41-8:40pm:**

**WHEELS-UP SALT LAKE CITY TO GRAND JUNCTION**

Airline: Delta 4634  
KLS Seat: 6B  
Flight Time: 1 hr

\*\*\**Matt Lee-Ashley and Tami are on this flight*

**8:40pm:**

**WHEELS-DOWN GRAND JUNCTION**

**8:40-9:00pm:**

**UNLOAD/ DRIVE TO RON**

**RON**

Doubletree Hotel  
743 Horizon Dr.  
Grand Junction, CO 81506  
(p) 970-241-8888



**THE TRIP OF THE SECRETARY**

**TO**

**GRAND JUNCTION, CO**

**AUGUST 12th, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
COLORADO  
AUGUST 12th, 2009**

**Weather:**

Washington D.C  
Grand Junction, CO

Possible Rain Showers;  
Sunny;

High 86 // Low 70  
High 95 // Low 61

**Time Zone:**

Washington  
Denver, CO

Eastern Time Zone  
Mountain Time Zone

**Grand Junction Advance:**

Security  
Ride-Along  
Photographer

(b) (7)(C), (b) (6)  
[Redacted]  
Tami Heilemann

**Cell Phone:**

(b) (6)  
[Redacted]

**Traveling Staff:**

Dep. Communications Dir.

Matt Lee-Ashley

**Cell Phone:**

(b) (6)  
[Redacted]

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler  
Ethics

Joan Padilla  
Terri Johnson  
Melinda Loftin

**Office Phone**

(202) 208-5820  
(202) 208-6087  
(703) 862-5552

**Attire:**

Business

WEDNESDAY, AUGUST 12<sup>th</sup>

*no deer quern chains* FINAL  
*no lodging*

8:15 – 9:15am: **DEPART RON FOR GRAND JUNCTION**  
(b) (7)(C), KLS, Matt Lee-Ashley, Tami Heilemann  
(b) (6)

9:15am: **ARRIVE DOMINGUEZ-ESCALANTE**  
Location: County Line Rd  
\*Greeted on arrival by Carl Roundtree & Dave Hunsaker\*

9:15 – 9:30am: **SERVE.GOV TAPING**  
Location: Overlook  
Staff: Matt-Lee Ashley  
Press: Open

9:30 – 9:45am: **MEET & GREET WITH PARTICIPANTS**  
Location: Gunnison River\* Overlook  
Participants: Craig Meis, Mesa County Board of Commissioners  
Jan McCracken, Delta County Board of Commissioners  
Staff: Matt Lee-Ashley

9:45 – 10:30am: **NCA DEDICATION CEREMONY**  
Location: Gunnison River Overlook  
Attendees: **Craig Meis**, Mesa County Board of Commissioners  
**Jan McCracken**, Delta County Board of Commissioners  
**Carl Roundtree**, BLM National landscape Coordination System  
**Dave Hunsaker**, BML Colorado Acting State Director  
Staff: Matt Lee-Ashley  
Press: Open  
Crowd: 50-100  
Setup: Podium with Gunnison River & Dominguez Canyon in backdrop  
Format:

- **Craig Meis** gives introduction and introduces **Clifford Duncan**
- **Clifford Duncan** gives Ute blessing and intros **Chris Treese** (Colorado River Water Conservancy District)
- **Jan McCracken** gives brief remarks and intros **Steve Smith** (Wilderness Society)
- **Jan McCracken** gives brief remarks and introduces **YOU**
- **YOU** give brief remarks
- **Jan McCracken** introduces **Dave Hunsaker & Carl Roundtree**
- **Dave Hunsaker & Carl Roundtree** present Project Recognition Plaques

**10:30 – 10:45am: PRESS CONFERENCE**

Location: Gunnison River  
Staff: Matt-Lee Ashley  
Press: Open  
Setup: Podium with Gunnison River & Dominguez Canyon in backdrop  
Format: \*YOU will give brief remarks and take Q&A from press

**10:45 – 11:45am: DEPART DOMINGUEZ-ESCALANTE FOR GRAND JUNCTION**

(b) (7)(C), (b) (6) KLS, Matt Lee-Ashley, Tami Heilemann

**11:45am: ARRIVE GRAND JUNCTION SENTINEL ED BOARD**

Location: 734 S. Seventh St  
Grand Junction, CO 81501  
Phone: (970) 242-5050  
Fax: (970) 244-8578

**11:45 – 12:30pm: GRAND JUNCTION SENTINEL ED BOARD**

Location: Conference Room  
Staff: Matt-Lee Ashley  
Press: Open  
Setup: Interview with Ed Board

**12:30 – 12:45pm: DEPART SENTINEL FOR AIRPORT**

(b) (7)(C), (b) (6) KLS, Matt Lee-Ashley, Tami Heilemann

**12:45pm: ARRIVE GRAND JUNCTION AIRPORT**

**1:17 – 2:18pm: WHEELS-UP GRAND JUNCTION FOR DENVER**

Airline: United #5935  
Flight Time: 1hr  
Ride-along: (b) (7)(C), (b) (6)  
KLS Seat:

**2:18pm: WHEELS-DOWN DENVER**

**2:30 – 3:00pm: DEPART AIRPORT FOR RESIDENCE**

(b) (7)(C), (b) (6) KLS

**3:00pm: ARRIVE RESIDENCE**

*Seey purchased  
his own ticket  
from Grand Junction to  
Denver. @  
Pursuant*

FINAL



**THE TRIP OF THE SECRETARY**

**TO**

**MONTANA**

**AUGUST 13<sup>th</sup> -15<sup>th</sup>**

**TRIP SUMMARY**  
**THE TRIP OF THE SECRETARY**  
**TO**  
**MONTANA**  
**AUGUST 13-15, 2009**

**Weather:**

Bozeman, MT  
Yellowstone, MT

Scattered Thunderstorms, High 74// Low 48  
Scattered Thunderstorms, High 69// Low 39

**Time Zone:**

Washington D.C  
Montana

Eastern Time Zone  
Mountain Time Zone

**M.O. Advance:**

Staff Lead  
Security (Bozeman)  
Security (W. Yellowstone)  
Ride-Along  
Photographer

Jordan Montoya

(b) (7)(C), (b) (6)

Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

Press Secretary

Kendra Barkoff

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler

Joan Padilla  
Terri Johnson

**Office Phone**

(202) 208-5820  
(202) 208-6087

**Attire:**

Friday 8-14

Business Casual

Saturday 8-15

Casual , please wear comfortable shoes and have rain gear

Thursday, August 13, 2009

Breakfast } provided  
Lunch } no per diem  
          } claim

2:42-4:22pm:

**WHEELS-UP DENVER FOR BOZEMAN, MT**

**GALLATIN FIELD AIRPORT**

Airline: United 6639

KLS Seat: 8C

Flight Time: 1 hr 40 min

*\*\*\*Kendra arrives in Bozeman at 11:30pm*

4:22pm:

**WHEELS-DOWN BOZEMAN, MT GALLATIN FIELD**

**AIRPORT**

4:22-4:45pm:

**UNLOAD DRIVE TO RON**

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6)

**RON**

C'Mon Inn

6139 E. Valley Center Rd.

Bozeman, MT 59718

(p) 406-587-3555

(f) 406-522-8613

7: 15pm:

**DEPART RON TO DINNER**

(b) (7)(C), (b) (6) KLS

7:30pm:

**DINNER WITH JIM MESSINA**

Location: Montana Ale Works  
611 East Main Street  
Bozeman, Montana

*(each paid for  
own meal)*

**Friday, August 14, 2009**

8:15am:

**DEPART RON TO BREAKFAST**

(b) (7)(C),  
(b) (6) KLS

8:30am:

**BREAKFAST WITH GOVERNOR SCHWEITZER**

Location: Daily Coffee Bar  
1203 N. Rouse  
Bozeman, Montana

*(each paid for  
own meal)*

11:35am:

**DEPART RON TO BOZEMAN TOWNHALL**

(b) (7)(C),  
(b) (6) KLS, Kendra B.

12:55-2:10pm:

**BOZEMAN TOWNHALL**

Location: Airport

Staff: Kendra Barkoff,

Program: -YOU will be seated in the front row and will be  
acknowledged

2:10-2:30pm:

**TBD PHOTO CLUTCH**

**2:30-5:30pm: DRIVE TO OLD FAITHFUL INN WEST YELLOWSTONE**

(b) (7)(C),  
(b) (6) KLS, Kendra,

(b) (7)(C), (b) (7)(C),  
(b) (6) (b) (6) Tami H.

**5:30pm: ARRIVE OLD FAITHFUL INN**

**5:30-6:00pm: FREE**

**6:00-7:30pm: DINNER**

*(paid own meal)*

Location: Old Faithful Inn

Participants: -YOU

-Kendra Barkoff

-Superintendent Suzanne Lewis

-Deputy Superintendent Colin Campbell

-Deputy Superintendent Christine Lehnertz

**7:30-8:30pm: BIKE RIDE TO MORNING GLORY**

**Morning Glory Walk**- Take an after-dinner bike ride from  
the Old Faithful Inn to the renowned Morning Glory Pool.

Walk the boardwalk to Morning Glory, passing near several colorful hot  
springs and geysers. Return via a paved path with views of additional  
thermal features =2.5miles

**Saturday, August 15, 2009**

**8:30-10:30am: MORNING EVENTS**

- Stop by the **OFVEC Site (Old Faithful Visitor Education Center)**

A behind-the-scenes look at the construction of the new Old Faithful Visitor Education Center, with explanation of the public services and operations that will be based from this facility when it opens in August 2010.

-Walk to Old Faithful Visitor Center

\*\*\*Your NPS Passport will be stamped here

-Hike along Geysers Hill.

Walk from the Old Faithful Inn around Old Faithful Geysers to the Geysers Hill loop, the location of active geysers than any other place on earth. Enjoy expansive views of the Upper Geysers Basin. =1.5mi

-Tour of Old Faithful Inn including stop in Eagles' Nest overlooking Old Faithful

**10:30-11:00am: FREE TIME**

**11:00am: MEET IN LOBBY/ WALK TO OLD FAITHFUL**

Security TBD, KLS, Superintendent Suzanne Lewis

**11:05am: ARRIVE OLD FAITHFUL**

**11:30-12:30pm: OLD FAITHFUL TOUR**

-YOU, Superintendent Lewis, Katie Duffy (NPS Interpretive Ranger) will greet POTUS, FLOTUS, and family

- YOU will walk short distance to private viewing area for Old Faithful eruption

-YOU will walk short distance for a Photo-Op

**12:30pm: DEPART TO BLACK SAND BASIN FOR PICNIC**

*(lunch provided by White Horse)*

**1:30pm: WHEELS-UP MARINE ONE**

**2:35pm: WHEELS-UP AIR FORCE ONE WEST YELLOWSTONE TO GRAND JUNCTION, CO**

**4:15-5:30pm: GRAND JUNCTION TOWNHALL**

*Personal time*

*8/16-17/09.*

*no per dem claims*

*8/15-17/09*

*no logging claims*

*8/15-16/09*

MB

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSWINDOWROCKA082009_V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.		<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b> a. FROM 08/20/09 b. TO 08/22/09	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) 0PWGZD b. DATE(S) 09/21/09	
<b>e. PRESENT DUTY STATION</b>		<b>f. RESIDENCE (City and State)</b>		<b>10. CHECK NO.</b>

<b>8. TRAVEL ADVANCE</b>		<b>9. CASH PAYMENT RECEIPT</b>		<b>11. PAID BY</b>
a. Outstanding	0.00	a. DATE RECEIVED	b. AMOUNT RECEIVED \$	
b. Amount to be applied	0.00	c. PAYEE'S SIGNATURE		
c. Amount due Government <small>(Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)</small>				
D. Balance outstanding				

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ <b>Traveler's Initials</b>	
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>	
7696245838 ACCOUNTING CLASSIFICATION: 09 1000.DDD01 7.74	727.20 .68	-2009	08/20/09	68	85.25	NR- 94
<b>COMMENTS:</b> SPEECH/PRESENTATION.						

**13.** I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.

**TRAVELER SIGN HERE** ▶ *Ken Salazar* **DATE** SEP 29 2009 **AMOUNT CLAIMED** ▶ 85.25

NOTE: Falsification of an item in an expense account works a forfeiture of claim (18 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

<b>14.</b> This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)	<b>17. FOR FINANCE OFFICE USE ONLY</b>		COMPUTATION	\$
	<b>APPROVING OFFICIAL SIGN HERE</b> ▶ <i>Renee Stone</i> <b>DATE</b> 9-28-09	a. DIFFERENCES, IF ANY (Explain and show amount)		
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>		b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION		\$
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR		
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>		c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):		\$ 0.00
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶		d. <b>NET TO TRAVELER</b> ▶		\$ 85.25

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- (g) meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals). Complete for per diem and actual expense travel.
- (i) Show total subsistence expense incurred for actual expense travel.
- (j) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (m) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.
- (n)

Complete this information if this is a continuation sheet. **TRIP # 1** **PAGE 2** OF **1** **PAGES**  
**TRAVEL AUTHORIZATION NO.**  
 0PWGZD  
**TRAVELER'S LAST NAME**  
 SALAZAR

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES								MILEAGE RATE: 0.000 NO OF MILES (k)	AMOUNT CLAIMED				
			MEALS				MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)	MILEAGE (l)		SUBSISTENCE (m)	OTHER (n)			
			BREAKFAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)										
08/20		D-:RES: , Washingt														
08/20		Airfare (Non Reimbursable)														
08/20		A-:WINDOW ROCK,AZ														
08/20		A-:GLOBE,AZ				29	125		70	100	29.25		291	25		
08/20		D-:WINDOW ROCK,AZ														
08/20		TMC Fee														
08/20		Lodging Tax														
08/21		A-:GRAND CANYON,AZ				23	100		93	100	23.00		231	00		
08/21		D-:GLOBE,AZ														
08/21		Lodging Tax														
08/22		D-:GRAND CANYON,AZ														
08/22		A:RES: , WASHINGT														
08/22		Subsistence				33	100				33.00		33	100		
08/22		TAV Fee -I														
<b>SUBTOTALS</b>											0	100	851	25	0	100
<b>TOTALS</b>											0	100	851	25	0	100

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 85.25

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	727.20
LODGING-211D	178.79
M&IE-211D	85.25
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.25
09 1000.DDD01. .6	0.00
	0.00
	1,032.99

2009^^DM^1000^^DDD01^^68^

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	1,032.99
NON-REIMBURSABLE EXPENSES -----	947.74
	=====
TOTAL AMOUNT CLAIMED -----	85.25
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	-----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	85.25
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	85.25

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 9/22/09

Subject: Secretary Ken Salazar – Globe, Superior, Window Rock, Grand Canyon NP, AZ  
- 8/20-22/09

Secretary Salazar traveled on 8/20/09 to Globe, AZ and remained overnight. Secretary Salazar on 8/21/09 traveled to Superior, AZ to meet with Tribal Leaders, tour Sacred Ground Site and Resolution Copper Mine Area, spoke at the Resolution Copper Community Meeting, and departed for Grand Canyon National Park, AZ. Secretary Salazar met with NPS DOI Staff, toured Mather Point, participated in an interview with George Stephanopoulos, participated in a NPS flyover of the Grand Canyon area, and remained overnight in Grand Canyon National Park, AZ. Secretary Salazar on 8/22/09 returned to Washington, DC.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip, (2) OAS 110 form, and (3) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business. Meal provided for Secretary Salazar during this trip: 8/21/09-dinner.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

*ms*

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier 14.  Extra fare 15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family 19.  Shipment household goods and personal effects  
18.  Other (specify) \_\_\_\_\_  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMP 101-7, et. seq.

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

## 24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS  
(TITLE)

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005069  
ICLZAI

DATE: 19 AUG 09  
PAGE: 01

TO: NGMSDOI  
ETKT 18AUG.

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 17AUG AT 1103 IS 727.20

20 AUG 09 - THURSDAY

AIR UNITED AIRLINES FLT:796 ECONOMY FOOD-BEV/PUR  
LV WASHINGTON DULLES 829A EQP: BOEING 757-200  
04HR 53MIN  
AR LAS VEGAS 1022A NON-STOP  
ARRIVE: TERMINAL 1 REF: N17667

SALAZAR/KENNETH SEAT-12C UA-00626519997  
ECONOMY PLUS SEAT

HOTEL PHOENIX OUT-21AUG  
QUALITY INNS AND SUITES 1 NIGHT  
QUALITY INN GLOBE 1 ROOM 1 KING BED -NO SMOKING  
1565 EAST SOUTH STREET -FREE HIGH-SPEED WIRELESS  
GLOBE AZ 85501 RATE-70.00USD PER NIGHT  
FONE 928-425-7575 CANCEL BY 04P DAY OF ARRIVAL  
FAX 928-425-4062  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 14404748

22 AUG 09 - SATURDAY

AIR UNITED AIRLINES FLT:104 ECONOMY FOOD-BEV/PUR  
LV LAS VEGAS 818A EQP: AIRBUS A320  
DEPART: TERMINAL 1 04HR 38MIN  
AR WASHINGTON DULLES 356P NON-STOP  
REF: N17667

SALAZAR/KENNETH SEAT-10D UA-00626519997  
ECONOMY PLUS SEAT

SERVICE FEE XD0502116815 SALAZAR KENNETH LEE  
BILLED TO MASTERCARD 28.25\*

AIR TICKET UA7696245838 SALAZAR KENNETH LEE  
ELEC TKT BILLED TO MASTERCARD 727.20\*

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005069  
ICLZAI

DATE: 19 AUG 09  
PAGE: 02

TO: NGMSDOI  
ETKT 18AUG.

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

22 AUG 09 - SATURDAY

SUB TOTAL	755.45
NET CC BILLING	755.45*
TOTAL AMOUNT DUE	0.00

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

.....  
THE TRANSPORTATION SECURITY ADMINISTRATION OF THE  
US DEPARTMENT OF HOMELAND SECURITY REQUIRES US TO  
COLLECT INFORMATION FROM YOU FOR PURPOSES OF WATCH  
LIST SCREENING, UNDER THE AUTHORITY OF 49 U.S.C. SECTION  
114, AND THE INTELLIGENCE REFORM AND TERRORISM  
PREVENTION ACT OF 2004. PROVIDING THIS INFORMATION IS  
VOLUNTARY, HOWEVER, IF IT IS NOT PROVIDED, YOU MAY BE  
SUBJECT TO ADDITIONAL SCREENING OR DENIED TRANSPORT  
OR AUTHORIZATION TO ENTER A STERILE AREA. TSA MAY  
SHARE INFORMATION YOU PROVIDE WITH LAW ENFORCEMENT OR  
INTELLIGENCE AGENCIES OR OTHERS UNDER ITS PUBLISHED  
SYSTEM OF RECORDS NOTICE. FOR MORE ON TSA PRIVACY  
POLICIES OR TO VIEW THE SYSTEM OF RECORDS NOTICE AND  
THE PRIVACY IMPACT ASSESSMENT PLEASE SEE TSA/S  
WEB SITE AT WWW.TSA.GOV

.....  
CAR DECLINED/A//17AUG

A/1249  
U15-C0  
US-----  
U7-0.00-28.25-0.00



BY CHOICE HOTELS

**Quality Inn (AZ018)**

1565 E. South St.  
Globe, AZ 85501  
(928) 425-7575  
GM.AZ018@choicehotels.com

Account: 136949244

Date: 8/21/09

Room: 212 SGM

Arrival Date: 8/20/09

Departure Date: 8/21/09

Check In Time: 8/20/09 3:23 PM

Check Out Time: 8/21/09 6:54 AM

Frequent Traveler ID:

You were checked out by: cnock.az018

You were checked in by: mgreen2.az018

**Total Balance Due: 0.00**

SALAZAR, KENNETH LEE

1849 C ST NW

Washington, DC 20240

Post Date	Description	Comment	Amount
8/20/09	Room Charge	#212 SALAZAR, KENNETH LEE	70.00
8/20/09	State Tax		6.02
8/20/09	City / County Tax		1.40
8/20/09	Occupancy Tax		2.10
8/21/09	Master Card		(79.52)

(b) (7)

**Folio Summary 8/20/09 - 8/21/09**

Room Charge	70.00
State Tax	6.02
City / County Tax	1.40
Occupancy Tax	2.10
Master Card	(79.52)

11.52

This rate is eligible for partner rewards. If this rate is changed, you may no longer be entitled to partner rewards.

**Balance Due: 0.00**

x \_\_\_\_\_



SOUTH RIM, L.L.C.  
at Grand Canyon National Park

Salazar  
Personal Invoice  
FNU

El Tovar Hotel  
Grand Canyon National Park  
Grand Canyon, AZ 86023  
Tel: 928-638-2631

Room: 6479  
Arrival: 08-21-09  
Departure: 08-22-09  
Page #: 1 of 1  
Folio #: 49789  
Confirmation #: 1553263  
Cashier: 2055  
Printed: August 22, 2009  
A/R Number:  
Group Code:  
Company Name:

For Guest

Ken Salazar  
United States

Date	Description	Charges	Credits
08-21-09	Room Charge (No NPF Donator	93.00	
08-21-09	Tax Lodging	6.27	
08-22-09	Mastercard		99.27
(b) (0)	XX/XX		
<b>Total</b>		<b>99.27</b>	<b>99.27</b>
<b>Balance Due</b>		<b>0.00</b>	

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of charges. If prior written credit card authorization has not been secured, these charges are due and payable in full prior to departure. In the event that full payment is not timely made, a late charge of 12% per annum will be assessed on the amount unpaid from the date the payment was due, as well as reasonable attorney's fees and/or collection costs, if such are necessary.

Signature: \_\_\_\_\_

**OFFICE OF THE SOLICITOR  
CORRESPONDENCE BACKGROUND FORM**

**Date: August 18, 2009**

**Nature and Significance of Document:** Request for approval of a BOR aircraft to transport Secretary Salazar, Solicitor Tompkins, Assistant Secretary – Indian Affairs Echohawk, Acting National Park Service Director Wenk, Counselor to the Secretary Steve Black and up to 4 other Department employees on **August 20 & 21<sup>st</sup>** as follows: Boulder City, NV to Window Rock, AZ (Secretary & Solicitor plus 3 DOI employees); Window Rock, AZ to Globe, AZ (Secretary, Solicitor, Assistant Secretary – Indian Affairs plus 4 other DOI employees); Globe, AZ to the Grand Canyon (Secretary, Mr. Black, Acting Director Wenk plus 3 other DOI employees as well as Senator McCain and a staffer); and Grand Canyon to Boulder City, NV (Secretary, Mr. Black, Acting Director Wenk and 3 other DOI employees. The Secretary is meeting with tribes in Window Rock and Globe and making a site visit to the Grand Canyon with Senator McCain. To the extent approval is need for Senator McCain and his staffer, their travel meets the requirements of “space available” travel.

**Background:** Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a “space available” basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; “required use” travel (extraordinary security, communications or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary (“other”) official travel because it involves transportation that is neither to meet mission requirements nor “required use” travel. As such, the use of charter or DOI fleet aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as “able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period.” 41 C.F.R. § 301-10.261(a)(1). In this case, commercial, charter and DOI aircraft are all available

As the attached AMD 110 indicates, the total cost of the charter service is \$29,927 and the total cost of commercial airline service (much of the service is indirect) is \$39,425. The total cost of the BOR aircraft is \$21,776. Accordingly, the most cost effective means of travel that permits the Secretary (and other senior officials) to carry out the purpose of this trip is the BOR aircraft.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED AMD-110 FORM.**

**Contact and telephone number:**  
Katherine Aldrich, 208-5216

**Due Date: ASAP**

**Surname**

T. Murphy Murphy 8/18/09

## TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

**A. BASIC DATA:**

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):			
<b>START:</b>	<u>LAS VEGAS/BOULDER CTY</u>	Date <u>Aug 20, 2009</u>	
Location	<u>Window Rock, AZ</u>	Date	August 20, 2009
		Hours required to be on site	<u>1:00pm</u> to <u>4:00pm</u>
Location	<u>Globe, AZ</u>	Date	August 21, 2009
		Hours required to be on site	<u>9:00am</u> to <u>1:00pm</u>
Location	<u>Grand Caynon, AZ</u>	Date	August 21, 2009
		Hours required to be on site	<u>2:30pm</u> to <u>8:30pm</u>
<b>END:</b>	<u>LAS VEGAS/BOULDER CTY</u>	Date	<u>Aug 21, 2009</u>

Manifest (only persons required to be at TDS):

<u>Name</u>	<u>Hourly Salary</u>
See Attachment	
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL Hours Cost of All Required Travelers	\$ _____

Annual Salary ÷ 2087 hours x 1.20 =  
Hourly Salary Rate

**NOTE:** 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

(Continue on attached sheet if needed)

**B. COST COMPARISON:**

1. <u>Commercial Airline Costs to meet the required TDS locations and times.</u> Individual ticket cost x number of required travelers	\$	13,352.00
<ul style="list-style-type: none"> <li>• Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule.</li> <li>• Cost of required per diem and ground transportation.</li> </ul>		26073.05
TOTAL Cost by commercial transportation	\$	39425.05
2. <u>Leased, Contract, or Rental Aircraft.</u>		
1. Flight hours x flight hour costs	\$	8250.00
2. Cost of total duty hours away from office or regular duty station		21677.01
3. Cost of required per diem and ground transportation		(included above)
4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc.		(included above)
TOTAL Cost by Lease, Contract, or Rental aircraft.	\$	29927.01
3. <u>DOI-Operated Aircraft</u> - identify specific aircraft: <u>N618 - King Air 200</u>		
<ul style="list-style-type: none"> <li>• Flight hours required x variable flight hour cost.</li> <li>• Cost of total duty hours away from office or regular duty station.</li> <li>• Cost of required per diem and ground transportation.</li> <li>• Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)</li> <li>• Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et.</li> </ul>	\$	3252.00
		18523.99
		(included above)
		(included above)
TOTAL COST by DOI Fleet aircraft.	\$	21775.99

C. MOST COST EFFECTIVE METHOD:

Commercial  
 Lease, Contract or Rental -- N# \_\_\_\_\_, Pilot/Crew \_\_\_\_\_

Purpose \_\_\_\_\_

DOI Fleet -----N# 618, Pilot/Crew Randy Phelps (PIC), Patrick Kearney (SIC)

Attend meetings  
Purpose \_\_\_\_\_

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Per Diem was not include in cost comparison because it would not change between the different trips.

Request approve to use DOI Fleet aircraft. No further justification is required because it is the most cost effective and efficient method chosen.

See attachment for further details.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

\_\_\_\_\_  
Print name of designated approving official                      Signature                      Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

\_\_\_\_\_  
Print name of designated approving official                      Signature                      Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:  
(See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

ARTHUR E. GARY                      Arthur E Gary                      8/18/09  
Print name of designated approving official                      Signature                      Date

Commercial & Driving Itinerary	AIRLINE COST	MILES	HOURS	
Commercial from IAD to ABQ (Albuquerque, NM)	\$ 239.00		7.25	Includes 2 hrs for checkin, baggage claim, wait time
Drive from Albuquerque, NM to Window Rock, AZ		165	2.75	
On Site Visit			3.00	1:00pm - 4:00pm Navajo Meeting Tour 8/20/2009
Drive from Window Rock, AZ to Globe, AZ		233	4.00	
On Site Visit			4.50	9:00am - 1:30pm Tribal Meeting 8/21/2009
Drive from Globe, AZ to Grand Canyon, AZ		312	5.25	
On Site Visit			5.50	3:00pm - 8:30pm NPS Meeting 8/21/2009
Drive from Grand Canyon, AZ to Flagstaff, AZ		79	1.50	
Commercial from FLG (Flagstaff, AZ) to IAD	\$ 1,430.00		9.25	Includes 2 hrs checkin, baggage claim, wait time
<b>TOTAL DRIVING MILES &amp; TIME</b>		<b>789</b>	<b>43.00</b>	
<b>TOTAL AIRLINE COSTS</b>	<b>\$ 1,669.00</b>			

Flying Commercial Itinerary (Not used in Cost Analysis)				
Commercial from IAD to ABQ (Albuquerque, NM)	\$ 239.00		7.25	Includes 2 hrs for checkin, baggage claim, wait time
Drive from ABQ to Window Rock, AZ		165	2.75	
On Site Visit			3.00	1:00pm - 4:00pm Navajo Meeting Tour 8/20/2009
Drive from Window Rock, AZ to ABQ		165	2.75	
Fly from ABQ to PHX (Phoenix, AZ)	\$ 299.00		2.30	Includes 2 hrs for checkin, baggage claim, wait time
Drive from PHX to Globe, AZ		88	1.75	
On Site Visit			4.50	9:00am - 1:30pm Tribal Meeting 8/21/2009
Fly from PHX to FLG (Flagstaff, AZ)	\$ 436.00		3.00	Includes 2 hrs checkin, baggage claim, wait time
Drive from FLG to Grand Canyon, AZ		79	1.50	
On Site Visit			5.50	3:00pm - 8:30pm NPS Meeting 8/21/2009
Drive from Grand Canyon, AZ to FLG		79	1.50	
Commercial from FLG to IAD	\$ 1,430.00		9.25	Includes 2 hrs checkin, baggage claim, wait time
<b>TOTAL DRIVING MILES &amp; TIME</b>		<b>576</b>	<b>45.05</b>	
<b>TOTAL COMMERCIAL AIRLINE COSTS</b>	<b>\$ 2,404.00</b>			

Flying Aircraft Rental Agreement - King Air 200				
Commercial from IAD to RENO, NV	\$ 277.00		8.25	Includes 2 hrs for checkin, baggage claim, wait time
Fly from RNO to Window Rock, AZ			2.50	
On Site Visit			3.00	1:00pm - 4:00pm Navajo Meeting Tour 8/20/2009
Fly from Window Rock, AZ to Globe, AZ			1.00	
On Site Visit			4.50	9:00am - 1:30pm Tribal Meeting 8/21/2009
Fly from Globe, AZ to Grand Canyon, AZ			1.25	
On Site Visit			5.50	3:00pm - 8:30pm NPS Meeting 8/21/2009
Fly from Grand Canyon, AZ to RNO			1.50	
Commercial from RNO to IAD	\$ 277.00		8.25	Includes 2 hrs checkin, baggage claim, wait time
<b>TOTAL TIME</b>			<b>35.75</b>	
<b>TOTAL COMMERCIAL AIRLINE COSTS</b>	<b>\$ 554.00</b>			
<b>TOTAL CHARTER AIRCRAFT COSTS</b>	<b>\$ 8,250.00</b>			

Flying Fleet Aircraft - King Air 200				
Commercial IAD to Las Vegas, NV	\$ 353.00		6.00	Includes 2 hrs checkin, baggage claim, wait time
Drive from Las Vegas to Boulder City, NV		30	0.50	
Fly from Boulder City, NV to Window Rock, AZ			1.30	
On Site Visit			3.00	1:00pm - 4:00pm Navajo Meeting Tour 8/20/2009
Fly from Window Rock, AZ to Globe, AZ			1.00	
On Site Visit			4.50	9:00am - 1:30pm Tribal Meeting 8/21/2009
Fly from Globe, AZ to Grand Canyon, AZ			1.25	
On Site Visit			5.50	3:00pm - 8:30pm NPS Meeting 8/21/2009
Fly from Grand Canyon, AZ to Boulder City, NV			1.00	
Drive from Boulder City, NV to Las Vegas, NV		30	0.50	
Commercial from Las Vegas, NV to IAD	\$ 353.00		6.00	Includes 2 hrs checkin, baggage claim, wait time
<b>TOTAL DRIVING MILES &amp; TIME</b>			<b>30.55</b>	
<b>TOTAL COMMERCIAL AIRLINE COSTS</b>	<b>\$ 706.00</b>			
<b>TOTAL CHARTER AIRCRAFT COSTS</b>	<b>\$ 3,252.00</b>			

PASSENGER INFORMATION	Hourly Salary
Larry Echohawk, SES	\$ 98.55
Hilary Tompkins, SES	\$ 98.55
Sequoyah Simermeyer, SES	\$ 65.50
Steve Black, SES	\$ 81.74
Dan Wenk, SES	\$ 92.75
Kendra Barkhoff, Staff	\$ 53.33
Tami Heilemann, Staff	\$ 53.33
Jack Lynch, Security	\$ 62.80
<b>TOTAL HOURLY SALARY</b>	<b>\$ 606.35</b>

See Schedule



**THE TRIP OF THE SECRETARY**

**TO**

**ARIZONA**

**AUGUST 20<sup>th</sup> - AUGUST 22<sup>nd</sup>, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
ARIZONA  
AUGUST 20<sup>th</sup> - AUGUST 22<sup>nd</sup> 2009**

**Weather:**

Washington D.C.                      Showers;            High 90 // Low 76  
Window Rock, AZ                    Partly Cloudy;    High 88 // Low 50  
Globe/Superior, AZ                Partly Cloudy;    High 103 // Low 76  
El Tovar, AZ                         Sunny;              High 101 // Low 77

**Time Zone:**

Washington D.C.                      Eastern Time Zone  
Arizona                                 Pacific Time Zone

**Globe/Superior Advance**

Staff Lead  
Security  
Ride-Along

Jordan Montoya  
(b) (7)(C), (b) (6)

(b) (6)

**Grand Canyon Advance**

Staff Lead  
Security  
Ride-Along

Tim Hartz  
(b) (7)(C), (b) (6)

(b) (6)

**Traveling Staff:**

Counselor to the Secretary  
Intergovernmental Affairs  
Press Secretary  
Photographer

Steve Black  
Lori Faeth  
Kendra Barkoff  
Tami Heilemann

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler  
Ethics

Joan Padilla  
Terri Johnson  
Melinda Loftin

**Office Phone**

office: (202) 208-5820  
office: (202) 208-6087  
(703) 862-5552

**Attire:**

Business Casual

**FRIDAY, AUGUST 21st****8:15 – 9:00am:****DEPART RON FOR SUPERIOR**

(b) (7)(C),  
(b) (6) KLS, Larry Echohawk, Steve Black  
Kendra Barkoff, Tami Heilemann, Jordan Montoya

**9:00am****ARRIVE TRIBAL MEETING**

Location: Oak Flat Campgrounds

**9:00 – 10:00am:****TRIBAL MEETING**

Room: Tents at Oak Flats Campground  
 Participants: **Wendsler Nosie** – Chairman, San Carlos Apache Tribe  
**Dr. Clinton Pattea** – President, Ft. McDowell Yavapai Nation  
**Norman Cooyate** – Governor, Pueblo of Zuni  
**Roni Lupe** – Chairman, White Mountain Apache Tribe  
**Levi Pesata** – Jicarilla Apache Nation  
**Dr. Carlton Naiche-Palmer** – President, Mascelero Apache Nation  
**Thomas Beauty** – Chairman, Camp Verde Yavapai Apache Tribe  
**John Lewis** – Executive Director, Inter-tribal Council of Arizona  
 Staff: Lori Faeth  
 Press: Closed

**10:00 – 10:30am:****SACRED GROUND SITE TOUR**

Location: Gann Caynon

**10:30 – 10:45am:****DEPART SITE TOUR FOR RESOLUTION COPPER HEADQUARTERS**

(b) (7)(C),  
(b) (6) KLS, Steve Black, Kendra Barkoff  
Tami Heilemann, Lori Faeth

**10:45am:****ARRIVE RESOLUTION COPPER HEADQUARTERS**

Location: 102 West Magma Heights Dr.  
 Superior, AZ 85273  
 Phone: (520) 689-9374  
 \*Greeted on arrival by Sen. McCain, and David Salisbury

**10:45 – 11:30am:****DRIVING TOUR OF MINE AREA**

Participants: **David Salisbury** - President, Resolution Copper  
**Senator John McCain**  
**Rep. Ann Kirkpatrick (D-AZ)**  
**Rep. Harry Mitchell (D-AZ)**

Staff: Jordan Montoya

Press: Closed

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6) Sen. McCain, McCain Staffer, David Salisbury, Steve Black, Rep Mitchell (Rep. Kirkpatrick will meet group at shaft #9 and switch

places with Rep. Mitchell for drive to community meeting)  
**Bus:** Lori Faeth, Tami Heilemann, Kendra Barkoff, Bob Abbey

**11:30 – 11:40am:**

**DEPART TOUR FOR COMMUNITY MEETING**

(b) (7)(C), (b) (7)(C) (b) (6) KLS, (b) (7)(C) (b) (6) Sen. McCain, McCain Staffer, David Salisbury, Steve Black, Rep. Kirkpatrick  
**Car #2:** Lori Faeth, Tami Heilemann, Kendra Barkoff

**11:40am:**

**ARRIVE SUPERIOR HIGH SCHOOL**

**Location:** 100 Mary Drive  
Superior, AZ, 85173  
**Phone:** (520) 689-3100

**11:40 – 12:30pm:**

**RESOLUTION COPPER COMMUNITY MEETING**

**Location:** Gymnasium  
**Participants:** **Senator John McCain**  
**Rep. Ann Kirkpatrick (D-AZ)**  
**Staff:** Jordan Montoya  
**Press:** Open  
**Setup:** Podium w/mic and bleachers on the floor for crowd, stools & wireless mics for participants

**Format:**

- \*Mayor Michael Hing gives brief remarks and introduces Sen. McCain
- \*Sen. McCain gives remarks for 3 minutes and introduces **YOU**
- \***YOU** give remarks for 3 minutes and introduce Rep. Kirkpatrick
- \*Rep Kirkpatrick gives remarks for 3 minutes
- \*Q&A with audience
- \*Ropeline & depart

**12:30 – 12:45pm:**

**PRESS CONFERENCE**

**Participants:** **Senator John McCain**  
**Rep. Ann Kirkpatrick (D-AZ)**  
**Staff:** Kendra Barkoff  
**Press:** Open  
**Setup:** Podium w/mic  
**Format:** YOU and the other elected officials will give brief remarks and take Q&A from press

**1:00 – 1:30pm:**

**DEPART SUPERIOR FOR GLOBE**

(b) (7)(C), (b) (6) KLS, Senator McCain, Steve Black  
(b) (6) Kendra Barkoff, Tami Heilemann, Brooke Buchanan (McCain staff)

**1:30pm: ARRIVE SAN CARLOS APACHE AIRPORT**

Location: San Carlos Apache Airport  
San Carlos, AZ 85550  
Phone: (520) 475-23621

*OAS 110*

**1:30 – 2:35pm: WHEELS-UP GLOBE FOR GRAND CANYON, AZ**

Craft: King Air 200  
Tail: #N618  
Pilots: Randy Phelps (702) 755-2113  
Flight Time: 1hr 5min  
**Manifest (8):** KLS, Steve Black, Kendra Barkoff, Senator McCain, Brooke Buchanan, Jim McCain, Jon Jarvis, (b) (7)(C), (b) (6)

**2:35pm**

**WHEELS-DOWN GRAND CANYON AIRPORT**

Location: 3555 Airport Rd  
Grand Canyon, AZ 86023  
Phone: (928) 638-7117  
*\*Greeted on arrival by Steve Martin*

**2:45 – 3:00pm: DEPART AIRPORT FOR NPS VISITOR'S CENTER**

(b) (7)(C), (b) (6) KLS, Steve Martin, Steve Black, (b) (7)(C), (b) (6)  
(b) (6) Kendra Barkoff, Jon Jarvis

**3:00pm: ARRIVE NPS VISITOR CENTER**

Location: Grand Canyon National Park  
Grand Canyon, AZ 86023  
Phone: (928) 638-7888

**3:00 – 3:15pm: MEET & GREET WITH NPS STAFF**

Room: NPS Visitor's Center  
Participants: 20-25 NPS park staff  
Staff: Tim Hartz  
Press: Closed  
Format  
*\*YOU will meet with NPS staff at visitor's center  
\*YOU & Steve Martin will briefly tour Mather Point*

**3:15 – 3:45pm: MATHER POINT TOUR**

Staff: Tim Hartz  
Press: Closed  
Format  
*\*YOU & Steve Martin will briefly tour Mather Point*

3:45 – 3:55pm: **DEPART VISITOR'S CENTER FOR EL TOVAR LODGE**  
(b) (7)(C), (b) (6) KLS, Steve Black, Kendra Barkoff, (b) (7)(C), (b) (6)  
(b) (6) Steve Martin, Jon Jarvis, Michael Quinn, Tim Hartz

3:55pm: **ARRIVE EL TOVAR LODGE**  
Location: Grand Canyon Village  
South Rim, AZ 86023  
Phone: (928) 638-2631

4:00 – 4:30pm: **PRESS TIME WITH GEORGE STEPHANOPOULOS**  
Location: El Tovar Lodge  
Staff: Kendra Barkoff  
Press: Open  
Setup: Walk & talk interview with YOU, Sen. McCain and Sen. Udall

4:30 – 4:45pm: **PRESS CONFERENCE**  
Location: Hopi House Alcove  
Staff: Kendra Barkoff  
Press: Open  
Setup: Podium w/mic. Grand Canyon will serve as backdrop  
Format: YOU, Sen. McCain & Sen. Udall will give brief remarks and take Q&A from press

4:45 – 4:55pm: **DEPART PRESS CONFERENCE FOR NPS HELIBASE**  
(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6) Jon Jarvis, (b) (7)(C), (b) (6)  
(b) (6) Tim Hartz, Michael Quinn

4:55pm: **ARRIVE GRAND CANYON NPS HELIBASE**

4:55 – 5:20pm: **HELICOPTER SAFTEY TRAINING**  
Staff: Tim Hartz  
Press: Closed  
Setup: YOU & staff will get safety training

5:20 – 5:50pm: **FLYOVER TOUR OF GRAND CANYON**  
Tail: #N368PA  
Pilots: Mike Brinkworth, Timothy Barnett  
Flight Time: 30min  
*Manifest (4):* KLS, (b) (7)(C), (b) (6) Jon Jarvis, Gopaul Nooijbail (NPS Guide)

5:50 – 6:05pm: **WHEELS-DOWN HELIBASE/UNLOAD**

6:05 – 6:15pm: **DEPART HELIBASE FOR EL TOVAR**  
(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6) Jon Jarvis, (b) (7)(C), (b) (6)  
(b) (6) Tim Hartz, Michael Quinn

6:15 – 6:45pm: **DOWN TIME/CHECK-IN**

6:45 – 7:00pm: **DEPART EL TOVAR FOR SUPERINTENDENT'S HOUSE**  
(b) (7)(C), (b) (6) KLS, Steve Black, Kendra Barkoff  
(b) (6) Jon Jarvis, Michael Quinn, Tim Hartz

7:00pm: **ARRIVE SUPERINTENDENT'S HOUSE**  
Location: 23 Tapeats  
Grand Canyon, AZ 86023  
Phone: (928) 606-0758

7:00 – 8:30pm: **DINNER**  
Attendees: **Steve Martin**, GRCA Superintendent  
**Cyd Martin**  
**Palma Wilson**, Deputy Superintendent  
**Barclay Trimble**, Deputy Superintendent  
**Lana Trimble**  
**Mary Killen**, GRCA – Chief of Planning and Compliance  
**Jacob Fillion**, GRCA International; Program Manager  
**Susan Schroeder**, Executive Director Grand Canyon Association  
**Gary Mc Naughton**  
**Senator John McCain**  
**Mark Buse**, McCain's Office  
**Brooke Buchanan**, McCain's Office  
**Nick Matiella**, McCain's Office  
**Senator Mark Udall**  
**Doug Young**, Udall's office  
**Tara Trujillo**, Udall's office

*under  
\$20.00*

8:30 – 8:40pm: **DEPART DINNER FOR RON**  
(b) (7)(C), (b) (6) KLS, Steve Black, Kendra Barkoff  
(b) (6) Jon Jarvis, Tim Hartz

8:40pm: **ARRIVE EL TOVAR HOTEL**  
Location: Grand Canyon Village  
South Rim, AZ 86023  
Phone: (928) 638-2631

9:00pm: **RON**

**SATURDAY, AUGUST 27<sup>nd</sup>**

**5:45 – 6:00am: DEPART RON FOR GRAND CANYON AIRPORT**

(b) (7)(C), (b) (6) KLS, Steve Black, Kendra Barkoff

**6:00am: ARRIVE GRAND CANYON AIRPORT**

Location: 3555 Airport Rd  
Grand Canyon, AZ 86023  
Phone: (928) 638-7117

**6:15 – 7:00am: WHEELS-UP GRAND CANYON FOR BOULDER, AZ**

Craft: King Air 200  
Tail: #N618  
Pilots: Randy Phelps (702) 755-2113  
Flight Time: 45min  
*Manifest (4):* KLS, Steve Black, Kendra Barkoff, (b) (7)(C), (b) (6)

**7:00am: WHEELS-DOWN BOULDER CITY AIRPORT**

Location: 1201 Airport Rd  
Boulder City, NV 89005  
Phone: (702) 293-9405

**7:00 – 7:30am: DEPART AIRPORT FOR LAS VEGAS**

(b) (7)(C), (b) (6) KLS, Steve Black, Kendra Barkoff

**7:30am: ARRIVE LAS VEGAS AIRPORT**

**8:15 – 4:00pm: WHEELS-UP LAS VEGAS TO WASHINGTON D.C. DULLES**

Airline: United #104  
Flight time: 4hr 38min  
KLS seat: 8D

**4:00pm: WHEELS-DOWN DULLES AIRPORT**  
(ET)

**4:15 – 5:00pm: DEPART AIRPORT FOR RESIDENCE**

(b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6)

**5:00pm: ARRIVE RESIDENCE**

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: WINDOW ROCK/GLOBE/GRAND CANYON MNP, AZ

DATES: 8/20-22/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

OAS 110 form

VIEWED BY/ DATE:

IS / 9/22/09 IRIS STRAITT

TM / 9/23/09 TIM MURPHY

ML / 9/24/09 MELINDA LOFTIN

   /    JOAN PADILLA

MB / 9/25/09 MARGARET BRADLEY

MB

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSDENVERCO082709 V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.		<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b> a. FROM 08/27/09 b. TO 08/28/09	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) OPWH4X b. DATE(S) 09/21/09	
<b>e. PRESENT DUTY STATION</b>		<b>f. RESIDENCE (City and State)</b>		<b>10. CHECK NO.</b>

<b>8. TRAVEL ADVANCE</b>		<b>9. CASH PAYMENT RECEIPT</b>		<b>11. PAID BY</b>
a. Outstanding	0.00	a. DATE RECEIVED	b. AMOUNT RECEIVED \$	
b. Amount to be applied	0.00	c. PAYEE'S SIGNATURE		
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)				
D. Balance outstanding				

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				Traveler's Initials	
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b> FROM (e) TO (f)	
97696245863	389.20		08/27/09			
97696245860	389.20		08/27/09			
<b>ACCOUNTING CLASSIFICATION:</b> 09 1000.DDD01 .68-2009^^DM^1000^^DDD01^68^ - 0.00 NR- 84						
<b>COMMENTS:</b> SPEECH/PRESENTATION. Refund of unused airline ticket Frontier # 97696245860 for \$389.20. No per diem or lodging claimed by traveler for this travel.						

**13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claims are based on the average cost of lodging incurred during the period covered by this voucher.**

**TRAVELER SIGN HERE** *Ken Salazar* **DATE** SEP 29 2009 **AMOUNT CLAIMED** 0.00

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, i.d. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>			<b>17. FOR FINANCE OFFICE USE ONLY</b> <b>COMPUTATION</b>	
<b>APPROVING OFFICIAL SIGN HERE</b> <i>Renee Stone</i> <b>DATE</b> 9-28-09			a. DIFFERENCES, IF ANY (Explain and show amount)	\$
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>			b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION	\$
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR	c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):	\$ 0.00
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>			d. <b>NET TO TRAVELER</b>	\$ 0.00
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b>			<b>DATE</b>	

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE



ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	778.40
TAV EXP -I-211B	13.50
TMC FEE -I-211B	56.50
09 1000.DDD01. .6	848.40
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	848.40
NON-REIMBURSABLE EXPENSES -----	848.40
TOTAL AMOUNT CLAIMED -----	0.00
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
NET TO TRAVELER (GOVT) -----	0.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	0.00

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 9/22/09

Subject: Secretary Ken Salazar – Ft. Collins, San Luis, Pueblo, Denver, CO  
- 8/27-28/09

Secretary Salazar traveled on 8/27/09 to Ft. Collins, CO to participate in the White House Forum on Energy and Climate and traveled to San Luis Valley, CO and remained over night. Secretary Salazar on 8/28/09 participated in the San Luis Valley Commissioner Meeting and traveled to Pueblo, CO where Secretary Salazar participated in the Water Meeting, met with the Pueblo Chieftain Editorial Board, toured the Vestas Site Area, and returned to Washington, DC on 8/28/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business. Secretary Salazar claimed no lodging and per diem for this trip.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

*ms*

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier 14.  Extra fare 15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family 19.  Shipment household goods and personal effects  
18.  Other (specify) \_\_\_\_\_  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_  
24. CHARGED TO:  
2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS  
(TITLE)

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005097  
HJGTRY

DATE: 26 AUG 09  
PAGE: 01

TO: NGMSDOI  
ETKT 25AUG.

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.  
IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

27 AUG 09 - THURSDAY  
AIR FRONTIER AIRLINES FLT:721 ECONOMY FOOD FOR PURCHASE  
LV WASHINGTON REAGAN 900A EQP: AIRBUS A320  
DEPART: TERMINAL C 03HR 56MIN  
AR DENVER 1056A NON-STOP  
REF: HEAZOX  
SALAZAR/KENNETH SEAT-6C F9-10106065793

28 AUG 09 - FRIDAY  
AIR FRONTIER AIRLINES FLT:720 ECONOMY FOOD FOR PURCHASE  
LV DENVER 430P EQP: AIRBUS A320  
AR WASHINGTON REAGAN 951P 03HR 21MIN  
ARRIVE: TERMINAL C NON-STOP  
REF: HEAZOX  
SALAZAR/KENNETH SEAT-12A F9-10106065793

SERVICE FEE	XD0502225611	SALAZAR KENNETH LEE	
		BILLED TO MASTERCARD	28.25*
AIR TICKET	F97696245863	SALAZAR KENNETH LEE	
ELEC TKT		BILLED TO MASTERCARD	389.20*
			-----
		SUB TOTAL	417.45
		NET CC BILLING	417.45*
			-----
		TOTAL AMOUNT DUE	0.00

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005097  
HJGTRY

DATE: 26 AUG 09  
PAGE: 02

TO: NGMSDOI  
ETKT 25AUG.

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

.....  
THE TRANSPORTATION SECURITY ADMINISTRATION OF THE  
US DEPARTMENT OF HOMELAND SECURITY REQUIRES US TO  
COLLECT INFORMATION FROM YOU FOR PURPOSES OF WATCH  
LIST SCREENING, UNDER THE AUTHORITY OF 49 U.S.C. SECTION  
114, AND THE INTELLIGENCE REFORM AND TERRORISM  
PREVENTION ACT OF 2004. PROVIDING THIS INFORMATION IS  
VOLUNTARY, HOWEVER, IF IT IS NOT PROVIDED, YOU MAY BE  
SUBJECT TO ADDITIONAL SCREENING OR DENIED TRANSPORT  
OR AUTHORIZATION TO ENTER A STERILE AREA. TSA MAY  
SHARE INFORMATION YOU PROVIDE WITH LAW ENFORCEMENT OR  
INTELLIGENCE AGENCIES OR OTHERS UNDER ITS PUBLISHED  
SYSTEM OF RECORDS NOTICE. FOR MORE ON TSA PRIVACY  
POLICIES OR TO VIEW THE SYSTEM OF RECORDS NOTICE AND  
THE PRIVACY IMPACT ASSESSMENT PLEASE SEE TSA/S  
WEB SITE AT WWW.TSA.GOV

.....  
CAR DECLINED/A//17AUG  
LODGING DECLINED//17AUG

A/1500  
U15-C0  
U8-----  
U7-0.00-28.25-0.00

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005094  
HJGTRY

DATE: 25 AUG 09  
PAGE: 01

TO: NGMSDOI  
ETKT 25AUG.

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 19AUG AT 1416 IS 389.20

27 AUG 09 - THURSDAY

AIR FRONTIER AIRLINES FLT:721 ECONOMY FOOD FOR PURCHASE  
LV WASHINGTON REAGAN 900A EQP: AIRBUS A320  
DEPART: TERMINAL C 03HR 56MIN  
AR DENVER 1056A NON-STOP  
REF: HEAZOX  
SALAZAR/KENNETH SEAT-6C F9-10106065793

30 AUG 09 - SUNDAY

AIR FRONTIER AIRLINES FLT:720 ECONOMY FOOD FOR PURCHASE  
LV DENVER 430P EQP: AIRBUS A320  
AR WASHINGTON REAGAN 951P 03HR 21MIN  
ARRIVE: TERMINAL C NON-STOP  
REF: HEAZOX  
SALAZAR/KENNETH SEAT-8D F9-10106065793

SERVICE FEE XD0502225609 SALAZAR KENNETH LEE  
BILLED TO MASTERCARD 28.25\*

AIR TICKET F97696245860 SALAZAR KENNETH LEE  
ELEC TKT BILLED TO MASTERCARD 389.20\*

SUB TOTAL 417.45  
NET CC BILLING 417.45\*

TOTAL AMOUNT DUE 0.00

**REFUND**

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005094  
HJGTRY

DATE: 25 AUG 09  
PAGE: 02

TO: NGMSDOI  
ETKT 25AUG.

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

.....  
THE TRANSPORTATION SECURITY ADMINISTRATION OF THE  
US DEPARTMENT OF HOMELAND SECURITY REQUIRES US TO  
COLLECT INFORMATION FROM YOU FOR PURPOSES OF WATCH  
LIST SCREENING, UNDER THE AUTHORITY OF 49 U.S.C. SECTION  
114, AND THE INTELLIGENCE REFORM AND TERRORISM  
PREVENTION ACT OF 2004. PROVIDING THIS INFORMATION IS  
VOLUNTARY, HOWEVER, IF IT IS NOT PROVIDED, YOU MAY BE  
SUBJECT TO ADDITIONAL SCREENING OR DENIED TRANSPORT  
OR AUTHORIZATION TO ENTER A STERILE AREA. TSA MAY  
SHARE INFORMATION YOU PROVIDE WITH LAW ENFORCEMENT OR  
INTELLIGENCE AGENCIES OR OTHERS UNDER ITS PUBLISHED  
SYSTEM OF RECORDS NOTICE. FOR MORE ON TSA PRIVACY  
POLICIES OR TO VIEW THE SYSTEM OF RECORDS NOTICE AND  
THE PRIVACY IMPACT ASSESSMENT PLEASE SEE TSA/S  
WEB SITE AT WWW.TSA.GOV

.....  
CAR DECLINED/A//17AUG  
LODGING DECLINED//17AUG

A/1500  
U15-C0  
U8-----  
U7-0.00-28.25-0.00

**FINAL**



**THE TRIP OF THE SECRETARY**

**TO**

**COLORADO**

**AUGUST 27-29, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
COLORADO  
AUGUST 27-29, 2009**

**Weather:**

Washington D.C. Partly Cloudy, High 84 // Low 68  
Fort Collins, CO Partly Cloudy, High 80 // Low 54  
Pueblo, CO Partly Cloudy, High 83 // Low 55  
San Luis Valley, CO Scattered T-Storms, High 73 // Low 41

**Time Zone:**

Washington D.C. Eastern Time Zone  
Colorado Mountain Time Zone

**Advance:**

Staff Lead (Ft. Collins)  
Staff Lead (Pueblo)  
Ride-Along  
Ft. Collins Security  
Pueblo Security  
SLV Security

Tim Hartz  
Jordan Montoya

(b) (7)(C), (b) (6)  
[Redacted]

**Cell Phone:**

(b) (6)  
[Redacted]

**Traveling Staff:**

Senior Advisor  
NPS Acting Director  
Dir. OEA  
Dep. Water and Science  
BR Press

Ken Lane  
Dan Wenk  
Ray Rivera  
Deanna Archuleta  
Peter Soeth

(b) (6)  
[Redacted]

**Washington Staff:**

Secretary's Scheduler  
  
Tom Strickland's Scheduler  
  
Ethics

Joan Padilla  
  
Terri Johnson  
  
Melinda Loftin

**Office Phone**

office: (202) 208-5820  
cell: (b) (6)  
office: (202) 208-6087  
cell: (b) (6)  
(703) 862-5552

**Attire:**

Thursday-  
Friday-Business Casual  
Saturday-Business Casual

# COLORADO

Thursday, August 27, 2009

**9:00-10:56am: WHEELS-UP DCA TO DIA DENVER, COLORADO**

Airline: Frontier 721  
KLS Seat: 6C  
Flight Time: 3hr 56min

\*\*\*CEQ Chair Nancy Sutley and Steve Black are on the same flight\*\*\*

**10:56am: ARRIVE DIA DENVER, COLORADO**

**10:56-1:00pm: UNLOAD/ DRIVE TO FORT COLLINS, CO**

(b) (7)(C)  
(b) (6) KLS, Nancy Sutley, Steve Black

**1:00pm: ARRIVE FOSSIL RIDGE HIGH SCHOOL, FORT COLLINS**

Address: 5400 Ziegler Rd  
Fort Collins, CO  
80528-9524

**1:00-3:00pm: WHITE HOUSE FORUM ON ENERGY AND CLIMATE**

Location: Fossil Ridge High School  
Staff: Ken Lane, Steve Black, Ray Rivera, Tim Hartz  
Set-up:  
Press: Open  
Room:  
Participants: -YOU  
-Colorado Governor Bill Ritter  
-Doug Young representing Senator Udall  
-Colorado Congresswoman Betsy Markey (Invited)  
-CEQ Chair Nancy Sutley

Format:

1:00-1:20pm: Opening Remarks (Gov. Ritter, YOU, Chair Sutley, Rep. Markey)

1:20-1:40pm: New Energy Economy: Colorado's Experience with an RPS and Building Green Jobs of the Future (Gov. Ritter)

1:40-2:00pm: Renewable Energy on Public Lands and Renewable Energy Technology (YOU)

2:00-2:20pm: Regional Climate Impacts: The Need for  
Comprehensive Energy Legislation (Chair Sutley)  
2:20-2:35pm: Ag Sequestration: Economic Opportunities for Rural  
Communities (Rep. Markey)  
2:35-2:50pm: Natural Gas and CCS (Ritter and YOU)  
2:50-3:00pm: Summary Comments, 2-3min each (Markey, Sutley,  
YOU, Ritter)  
3:00pm: Adjourn

**3:10-3:30pm: PRESS CONFERENCE**  
Location: TBD

**3:30-4:15pm : DEPART TO INVESCO**  
(b) (7)(C),  
(b) (6) KLS, Chair Sutley, Steve Black

**4:30-5:00pm: INVESCO 2008 DNC DEDICATION & RECEPTION**

**5:00pm: DEPART FOR SAN LUIS VALLEY**  
(b) (7)(C),  
(b) (6) KLS

**Friday, August 28, 2009**

**6:15am: DEPART TO SAN LUIS VALLEY**  
(b) (7)(C),  
(b) (6) KLS

**~~7:00-7:45am:~~ SLV COUNTY COMMISSIONER MEETING**

Location: Costilla County Commissioner's Office  
352 Main Street  
San Luis, Colorado 81152  
(p) 719-672-3372

Room: Commissioner's Administration Room

Staff: Ken Lane

Press: Open

Confirmed Participants:  
*Saguache*

- Mike Spearman
- Rio Grande**
- Robert Hagedorn
- Costilla**
- Franklin V. Kuhn
- Eddie Roybal
- Crestina Martinez

*Invited Participants:*

- Sangre de Cristo National Heritage Area Board of Directors and Advisors
- Topic: Meeting to discuss regional matters building upon the achievements of the Great Sand Dunes National Park and the Sangre de Cristo National Heritage Area
- Set-up: Conference table

**7:45am:**

**DEPART SAN LUIS TO PUEBLO, CO**

(b) (7)(C),  
(b) (6)

KLS,

~~10:00am~~

**ARRIVE PUEBLO, COLORADO**

**10:00-11:00am:**

**WATER MEETING IN PUEBLO, COLORADO**

- Location: Sangre de Cristo Arts & Conference Center  
210 N. Santa Fe Ave  
Pueblo, Colorado
- Room: Bob Jackson Conference Center
- Staff: Ken Lane, Deanna Archuleta, Steve Black, Mike Ryan, Peter Soeth, Jordan
- Set-up: hollow-square table for speakers, perimeter seating for public
- Press: Open
- Participants:

*Congressional:*

- Angela Joslyn representing Senator Michael Bennet
- Dwight Gardner representing Senator Michael Bennet
- Doug Young representing Senator Mark Udall
- Aaron Greco representing Ed Perlmutter, Congressman 7<sup>th</sup> District
- Congressman John Salazar

Mayors/Governors:

-Aurora Mayor Ed Tauer

Arkansas Basin Water Roundtable

-Gary Barber, Chair  
Lower Arkansas Valley Water Conservancy District  
-Jay Winner, General Manager  
-Leroy Mauch, Lower Arkansas Valley Water  
Conservation District  
-Pete Moore, Chairman

Southeast CO Water Conservancy District

-Jim Broderick, Executive Director  
-Bill Long, Chairman

Pueblo Board of Water Works

-Alan Hamel, Executive Director  
-Nick Gradisar, President

Pueblo City Council

-Vera Ortegon, President

Pueblo County Commissioners

-Jeff Chostner, Chair

Colorado Springs Utilities

-Bruce McCormick, Chief Water Services Officer  
-Carol Baker, Engineer

Pueblo West Metro District

-Larry Howe-Kerr, District Manager  
-Steve Harrison, Director of Utilities

City of Fountain

-Curtis Mitchell

Colorado Open Lands

-Juniper Katz

District Citizens Advisory Committee

-Chair Ferris Frost

-Mark Pifher, Deputy Dir. Of Water Resources  
Aurora

-Abel Tapia, PuebloState Senator  
-Marsha Looper, CO State Representative  
-Bob Jackson  
-Terrance Carroll, House Speaker  
-Sal Pace, Pueblo State Rep.  
-Kathleen Curry, West Slope Rep.  
-Gloria Gutierrez, Regional Director (Senator  
Udall)

Topic: -Fountain Creek Restoration and renewal activity  
update  
-Arkansas Valley Conduit Update  
Program: -Introductions  
-Participants will discuss how the above topics are  
associated with affecting their organization/group  
they represent

**11:00-11:15am: PRESS TIME**

**11:15-11:30am: DEPART TO PUEBLO CHIEFTAIN**

(b) (7)(C)  
(b) (6) KLS, Steve Black  
Ken Lane

**11:30am: ARRIVE PUEBLO CHIEFTAIN**

Location: 825 W. 6<sup>th</sup> Street  
Pueblo, Colorado  
(p)719-544-3520

**11:30-12:00pm: MEET WITH THE PUEBLO CHIEFTAIN EDITORIAL  
BOARD**

Staff: Ken Lane, Steve Black  
Participants: -Bob Rawlings, Publisher  
-Jane Rawlings, Assistant Publisher  
-Tom McAvoy, Research  
-Chuck Campbell, Editorial Page Editor  
-Chris Woodka, Managing Editor  
-Sandi Yalotz, Executive Secretary

**12:00-12:25pm: DEPART TO VESTAS SITE**

Location: Exit 91 : Stem Beach

(b) (7)(C),  
(b) (6) KLS, Steve Black

**12:30-12:40pm: ARRIVAL & MEETING W/ SENIOR STAFF**

DOI Staff: Steve Black, Deanna Archuleta, Jordan

Press: Closed

Participants: -YOU

- Governor Bill Ritter
- Congressman John Salazar
- Pueblo State Senator Abel Tapia
- State Representative Sal Pace
- Loretta Kennedy
- Gov. Ritter staff (2)
- Jon Chase, VP Government Relations Vestas
- Erik Iversen (Ever-sen), VP Production Development Vestas
- Larry Morales, Maintenance & Logistics Manager Vestas
- Mark Buschenfeldt, Project Manager Vestas
- Flemming Lofberg, Project Director Vestas

Format:

\*\*Upon arrival you will meet with the above Vestas Senior Staff

\*\*Mr. Iversen (Ever-sen) will provide a brief powerpoint presentation on Vestas

\*\*Everyone will put on protective gear for tour (shoes, glasses, hard hat, vest)

**12:45-1:35pm: WALKING TOUR OF BUILDINGS**

Stops on Tour:

- Surface Treatment
- Tunnel Power Distribution
- Rolling Section
- Seam Welding
- Circular Welding
- Inspection Bay
- Internal Structures
- Paint Section

**1:35-3:35pm: DEPART PUEBLO TO DENVER**

(b) (7)(C),  
(b) (6) KLS, Steve Black

~~4:30-9:51pm~~

**WHEELS-UP DIA DENVER, COLORADO TO DCA**

Airline: Frontier  
KLS Seat:  
Flight Time: 3hr 21min

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: FT. COLLINS/SAN LUIS/PUEBLO, CO

DATES: 8/27-28/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS, 9/22/09 IRIS STRAITT

TM, 9/23/09 TIM MURPHY

ML, 9/24/09 MELINDA LOFTIN

\_\_\_\_\_, \_\_\_\_\_ JOAN PADILLA

MB, 9/25/09 MARGARET BRADLEY

ms

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSTOWNSENDTN090109 V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.	<b>b. SOCIAL SECURITY NO.</b> [REDACTED]	<b>6. PERIOD OF TRAVEL</b> a. FROM 09/01/09 b. TO 09/04/09
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) OPWHCO b. DATE(S) 09/21/09
<b>e. PRESENT DUTY STATION</b>	<b>f. RESIDENCE (City and State)</b>	<b>10. CHECK NO.</b>

<b>8. TRAVEL ADVANCE</b>	<b>9. CASH PAYMENT RECEIPT</b>		<b>11. PAID BY</b>
a. Outstanding 0.00	a. DATE RECEIVED	b. AMOUNT RECEIVED \$	
b. Amount to be applied 0.00	c. PAYEE'S SIGNATURE		
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)			
D. Balance outstanding			

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7) <span style="float: right;">▶ <i>Traveler's Initials</i></span>					
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER (Initials)</b> (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>	
				FROM (e)	TO (f)	
7696245887	406.60		09/01/09			
7696245888	861.20		09/01/09			
7696245889	230.20		09/01/09			
7696245890	363.60		09/01/09			
<b>ACCOUNTING CLASSIFICATION:</b> 09 1000.DDD01 .68-2009^^DM^1000^^DDD01^68^ - 167.25 NR- 2,07						
<b>COMMENTS:</b> SPEECH/PRESENTATION. COMMENTS continued on next page						

**13.** I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.

**TRAVELER SIGN HERE** ▶ *Ken Salazar* **DATE** SEP 29 2009 **AMOUNT CLAIMED** ▶ 167.25

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)

<b>17. FOR FINANCE OFFICE USE ONLY</b> <b>COMPUTATION</b>	
a. DIFFERENCES, IF ANY (Explain and show amount)	\$
b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION	\$
c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol)	\$ 0.00
d. <b>NET TO TRAVELER</b> ▶	\$ 167.25

**14. APPROVING OFFICIAL** *Renee Atane* **DATE** 9.28.09

**15. RECEIVING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION**

**16. VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT**

**DATE**

**18. ACCOUNTING CLASSIFICATION**  
CHECK 12 ABOVE

TRAVEL VOUCHER

TRAVEL AUTHORIZATION NUMBER(S) / DATE(S)  
0PWHCQ 09/21/09

(b) (6)  
SALAZAR, KENNETH L.

COMMENTS: (cont'd)

No lodging claimed on 9/1/09.

Meals provided: 9/1-dinner and 9/2-breakfast.

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **TRIP # 1** **PAGES 2**

**TRAVEL AUTHORIZATION NO.**  
OPWHCQ

**TRAVELER'S LAST NAME**  
SALAZAR

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000 NO. OF MILES (k)	AMOUNT CLAIMED					
			MEALS				MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)		MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)			
			BREAKFAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)										
09/01		D-:MIB, Washington,														
09/01		Airfare (Non Reimbursable)														
09/01		A-:TOWNSEND, TN				11	25			11.25			11	25		
09/01		TMC Fee														
09/02		D-:TOWNSEND, TN														
09/02		Airfare (Non Reimbursable)														
09/02		A-:LITTLE ROCK, AR				44	00		88	00	44.00			44	00	
09/02		Lodging Tax														
09/03		A-:BOULDER CITY, NV				64	00		71	40	64.00			64	00	
09/03		Airfare (Non Reimbursable)														
09/03		D-:LITTLE ROCK, AR														
09/03		Lodging Tax														
09/04		D-:BOULDER CITY, NV														
09/04		Airfare (Non Reimbursable)														
09/04		A:RES: , Washingt														
09/04		Subsistence				48	00			48.00			48	00		
09/04		TAV Fee -I														
										<b>SUBTOTALS</b>	0	100	167	25	0	00
										<b>TOTALS</b>	0	100	167	25	0	00

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil,

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 167.25

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	1,861.60
LODGING-211D	173.09
M&IE-211D	167.25
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.25
09 1000.DDD01. .6	2,243.69
0.00	0.00
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	2,243.69
NON-REIMBURSABLE EXPENSES -----	2,076.44
TOTAL AMOUNT CLAIMED -----	167.25
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	0.00
NET TO TRAVELER (GOVT) -----	167.25
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
TOTAL GOV'T CHARGE CARD AMT -----	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	167.25

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 9/22/09

Subject: Secretary Ken Salazar – Great Smoky Mountains NP, TN/Little Rock/Hot Springs,  
AR/Boulder City, NV  
- 9/1-4/09

Secretary Salazar traveled on 9/1/09 to Townsend, TN and remained over night. Secretary Salazar on 9/2/09 participated in the 75<sup>th</sup> Anniversary of the Great Smoky Mountains Events and departed for Little Rock, AR and remained over night. Secretary Salazar on 9/3/09 traveled to Hot Springs National Park, AR and toured the Bathhouse Row area, met with NPS Staff, met with Senator Pryor, participated in a Listening Session, toured the Little Rock Central High School Visitor Center, departed for Boulder City, NV and remained overnight. Secretary Salazar on 9/4/09 met with Senator Reid, participated in the Southern NV Public Lands Management Act Ceremony, and returned to Washington, DC.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business. No lodging claimed on 9/1/09. Meals provided for Secretary Salazar during this trip: 9/1/- dinner and 9/2- breakfast.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02

2. 03-19-2008

(DATE)

3. OS

(BUREAU OR OFFICE)

Washington, DC

4. NAME Ken Salazar

5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI

7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.

Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier

14.  Extra fare

15.  Government-owned conveyance

16.  Privately owned

at a mileage rate of \_\_\_\_\_

cents, subject to:

(a)  Administratively determined to be the advantage of the Government

(b)  A showing of advantage to the Government

(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family

19.  Shipment household goods and personal effects

18.  Other (specify)

Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_

21. Per Diem \_\_\_\_\_

22. Other \_\_\_\_\_

23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_

(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar

(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI

(TITLE)

28. Renee Stone

(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS

(TITLE)

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005121  
BGWKRK

DATE: 31 AUG 09  
PAGE: 01

TO: NGMSDOI  
ETKT 31AUG.

(1)

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 24AUG AT 1621 IS 1854.60

01 SEP 09 - TUESDAY

AIR    US AIRWAYS                    FLT:2553    COACH CLASS  
OPERATED BY US AIRWAYS EXPRESS-PSA AIRLINES  
LV WASHINGTON REAGAN                    145P  
DEPART: TERMINAL C  
AR KNOXVILLE                            314P

EQP: CANADAIR REG JET  
01HR 29MIN  
NON-STOP  
REF: FGP9D7

SALAZAR/KENNETH    SEAT-5C    UA-00626519997

AIR TICKET      US7696245887  
ELEC TKT

SALAZAR KENNETH LEE  
BILLED TO MASTERCARD

406.60\*

SUB TOTAL  
NET CC BILLING

-----  
406.60  
406.60\*

TOTAL AMOUNT DUE

-----  
0.00

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005121  
BGWKRK

DATE: 31 AUG 09  
PAGE: 02

TO: NGMSDOI  
ETKT 31AUG.

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

.....  
THE TRANSPORTATION SECURITY ADMINISTRATION OF THE  
US DEPARTMENT OF HOMELAND SECURITY REQUIRES US TO  
COLLECT INFORMATION FROM YOU FOR PURPOSES OF WATCH  
LIST SCREENING, UNDER THE AUTHORITY OF 49 U.S.C. SECTION  
114, AND THE INTELLIGENCE REFORM AND TERRORISM  
PREVENTION ACT OF 2004. PROVIDING THIS INFORMATION IS  
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POLICIES OR TO VIEW THE SYSTEM OF RECORDS NOTICE AND  
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WEB SITE AT WWW.TSA.GOV  
.....

A/3262  
U15-C0  
U8-----

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005122  
BGWKRR

DATE: 31 AUG 09  
PAGE: 01

TO: NGMSDOI  
ETKT 31AUG.

2

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 24AUG AT 1621 IS 1854.60

02 SEP 09 - WEDNESDAY

AIR DELTA AIR LINES INC FLT:5114 COACH  
KNOXVILLE-ATLANTA OPERATED BY ATLANTIC SOUTHEAST  
LV KNOXVILLE 425P EQP: CANADAIR REGIONAL  
AR LITTLE ROCK 709P 03HR 44MIN  
1-STOP  
REF: P1GGSH

SALAZAR/KENNETH SEAT-14C DL-2674306317  
VIA ATLANTA

HOTEL LITTLE ROCK OUT-03SEP  
DOUBLETREE HOTELS 1 NIGHT ID-225448043  
DOUBLETREE LITTLE R 1 ROOM 1 QUEEN BED-NONSMOKING  
424 WEST MARKHAM ST. COMP HI SPEED-42 INCH LCD TV-M  
LITTLE ROCK AR 72201 RATE-88.00USD PER NIGHT  
FONE 1-501-372-4371 CANCEL 24 HOURS PRIOR TO ARRIVAL  
FAX 1-501-372-0518  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 86927018  
ZD040619771

AIR TICKET DL7696245888  
ELEC TKT

SALAZAR KENNETH LEE  
BILLED TO MASTERCARD 861.20\*  
-----  
SUB TOTAL 861.20  
NET CC BILLING 861.20\*  
-----  
TOTAL AMOUNT DUE 0.00

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BCK

ITINERARY/INVOICE NO. 0005122  
BGWKRK

DATE: 31 AUG 09  
PAGE: 02

TO: NGMSDOI  
ETKT 31AUG.

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
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.....

A/3262  
U15-C0  
U8-----

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005123  
BGWKPK

DATE: 31 AUG 09  
PAGE: 01

TO: NGMSDOI  
ETKT 31AUG.

3

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 24AUG AT 1621 IS 1854.60

03 SEP 09 - THURSDAY

AIR AMERICAN AIRLINES FLT:3221 ECONOMY FOOD FOR PURCHASE  
OPERATED BY AMERICAN EAGLE  
LV LITTLE ROCK 245P EQP: EMBRAER 145 JET

AR DALLAS FT WORTH 400P 01HR 15MIN  
ARRIVE: TERMINAL B NON-STOP  
SALAZAR/KENNETH SEAT-5B AA-143NPN6 REF: BGWKPK

AIR AMERICAN AIRLINES FLT:435 ECONOMY FOOD FOR PURCHASE  
LV DALLAS FT WORTH 605P EQP: BOEING 737-800

AR LAS VEGAS 700P 02HR 55MIN  
ARRIVE: TERMINAL 1 NON-STOP  
SALAZAR/KENNETH SEAT-24D AA-143NPN6 REF: BGWKPK

HOTEL LAS VEGAS VANTIS HOTEL GROUP  
LM BOULDER DAM HOTEL 1 NIGHT OUT-04SEP  
1305 ARIZONA STREET 1 ROOM  
BOULDER CITY NV 89005 RATE-71.40 PER NIGHT  
FONE 702-293-3510/  
CONFIRMATION 1816399

AIR TICKET	AA7696245889	SALAZAR KENNETH LEE	
ELEC TKT		BILLED TO MASTERCARD	230.20*
			-----
		SUB TOTAL	230.20
		NET CC BILLING	230.20*
			-----
		TOTAL AMOUNT DUE	0.00

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005123  
BGWKRK

DATE: 31 AUG 09  
PAGE: 02

TO: NGMSDOI  
ETKT 31AUG.

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
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.....

A/3262  
U15-C0  
U8-----

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005124  
BGWKRK

DATE: 31 AUG 09  
PAGE: 01

TO: NGMSDOI  
ETKT 31AUG.

4

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 24AUG AT 1621 IS 1854.60

04 SEP 09 - FRIDAY

AIR UNITED AIRLINES FLT:366 ECONOMY FOOD FOR PURCHASE  
LV LAS VEGAS 137P EQP: BOEING 757-200  
DEPART: TERMINAL 1 04HR 28MIN  
AR WASHINGTON DULLES 905P NON-STOP  
REF: W32FDY

SALAZAR/KENNETH SEAT-9C UA-00626519997  
ECONOMY PLUS SEAT

AIR TICKET	UA7696245890	SALAZAR KENNETH LEE	
ELEC TKT		BILLED TO MASTERCARD	363.60*
			-----
		SUB TOTAL	363.60
		NET CC BILLING	363.60*
			-----
		TOTAL AMOUNT DUE	0.00

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005124  
BGWKRK

DATE: 31 AUG 09  
PAGE: 02

TO: NGMSDOI  
ETKT 31AUG.

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

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.....

A/3262  
U15-C0  
U8-----

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005125  
BGWKRK

DATE: 31 AUG 09  
PAGE: 01

TO: NGMSDOI  
ETKT 31AUG.

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 24AUG AT 1621 IS 1854.60

04 SEP 09 - FRIDAY

AIR	UNITED AIRLINES	FLT:366	ECONOMY	FOOD FOR PURCHASE
	LV LAS VEGAS		137P	EQP: BOEING 757-200
	DEPART: TERMINAL 1			04HR 28MIN
	AR WASHINGTON DULLES		905P	NON-STOP
				REF: W32FDY

SALAZAR/KENNETH      SEAT-9C      UA-00626519997

ECONOMY PLUS SEAT

SERVICE FEE      XD0502408904

SALAZAR KENNETH LEE  
BILLED TO MASTERCARD

28.25\*

SUB TOTAL  
NET CC BILLING

28.25  
28.25\*

TOTAL AMOUNT DUE

0.00

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005125  
BGWKRK

DATE: 31 AUG 09  
PAGE: 02

TO: NGMSDOI  
ETKT 31AUG.

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

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.....

A/3262  
U15-C0  
U8-----  
U7-0.00-28.25-0.00



424 West Markham • Little Rock, AR 72201  
Phone (501) 372-4371 • Fax (501) 372-0518  
www.doubletree.com

Name & Address

SALAZAR, KEN  
1849 C STREET  
  
WASHINGTON, DC 20240  
US

Room 1419/NQ1BE  
Arrival Date 9/2/2009 2:52:00PM  
Departure Date 9/3/2009  
  
Adult/Child 1/0  
Room Rate 88.00

RATE PLAN S-GVT  
HH# 225448043 SILVER  
AL:

CONFIRMATION NUMBER : 86927018

9/3/2009 PAGE 1

BONUS AL: CAR:  
Rates subject to applicable sales, occupancy, or other taxes. Please do not leave any money or items of value unattended in your room. A safety deposit box is available for you in the lobby. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. \*I have requested weekday delivery of USA TODAY. If refused, a credit of \$0.50 will be applied to my account.\**In the event of an emergency, I, or someone in my party, require special evacuation assistance due to a physical disability. Please indicate yes by checking here:*   
Signature

DATE	REFERENCE	DESCRIPTION	AMOUNT
9/2/2009	1905502	GUEST ROOM	\$88.00
9/2/2009	1905502	SALES TAX - HOTEL	\$8.36
9/2/2009	1905502	CITY TAX	\$1.76
WILL BE SETTLED TO (b) (6)			\$98.12
EFFECTIVE BALANCE OF			\$0.00
EXPENSE REPORT SUMMARY			
ROOM & TAX	09 00:00:00 STAY TOTAL	\$98.12	\$98.12
DAILY TOTAL		\$98.12	\$98.12

30.12  
10.12

*Hilton HHonors(R) stays are posted within 72 hours of checkout. To check your earnings for this or any other stay at more than 3,000 Hilton Family hotels worldwide, please visit [HiltonHHonors.com](http://HiltonHHonors.com).*

*Thank you for choosing Doubletree! Come back soon to enjoy our warm chocolate chip cookies and relaxed hospitality. For your next trip visit us at [doubletree.com](http://doubletree.com) for our best available rates!*

T  
H  
A  
N  
K  
Y  
O  
U

**EXPRESS CHECK-OUT**

Good Morning ! We hope you enjoyed your stay. With Express Check-Out there is no need to stop at the Front Desk to check out.

- Please review this statement. It is a record of your charges as of late last evening.
- For any charges after your account was prepared, you may:
  - + pay at the time of purchase.
  - + charge purchases to your account, then stop by the Front Desk for an updated statement.
  - + or request an updated statement be mailed to you within two business days.

Simply call the Front Desk from your room and tell us when you are ready to depart. Your account will be automatically checked out and you may use this statement as your receipt. Feel free to leave your key(s) in the room.

*Please call the Front Desk if you wish to extend your stay or if you have any questions about your account.*

DATE OF CHARGE	FOLIO NO./CHECK NO.	
AUTHORIZATION	446378	INITIAL
PURCHASES & SERVICES		
TAXES		
TIPS & MISC.		
TOTAL AMOUNT	0.00	

# Checkout Receipt

434319740886  
 BOULDER DAM HOTEL  
 1305 ARIZONA STREET  
 BOULDER CITY, NV 89005  
 702-293-3510

Name: Kenneth Salazar  
 Check-in: Sep 3, 2009  
 Check-out: Sep 4, 2009  
 Confirmation #: 1816399  
 Invoice Number: 7075

005

MERCHANT 8227 370000054034 003  
 DATE : 09/04/09 07:57 AM

FOLIO #: 816399  
 ROOM #: 211  
 ACCOUNT #: (b) (6)  
 TYPE: MASTERCARD

REF # 7 A  
 BATCH #: 859  
 AUTH #: 090538

**CHECK-OUT \$ 74.97**

I AGREE TO PAY THE ABOVE TOTAL AMOUNT  
 ACCORDING TO THE CARD ISSUER AGREEMENT  
 (MERCHANT AGREEMENT CREDIT VOUCHER)

  
 KENNETH L. SALAZAR

TOP COPY-MERCHANT BOTTOM COPY-CUSTOMER

Services - Folio 1 of 1	Cost (USD)												
with Government	71.40												
<table border="0" style="width: 100%;"> <tr> <td style="text-align: right;">Sub-total</td> <td>71.40</td> </tr> <tr> <td style="text-align: right;">Room Tax</td> <td>0.00</td> </tr> <tr> <td style="text-align: right;">HPF</td> <td>3.57</td> </tr> <tr> <td style="text-align: right;">Total</td> <td>74.97</td> </tr> <tr> <td style="text-align: right;">MasterCard Merchant: Sep 4, 2009</td> <td>74.97</td> </tr> <tr> <td style="text-align: right;"><b>Amount Owing (USD)</b></td> <td><b>0.00</b></td> </tr> </table>		Sub-total	71.40	Room Tax	0.00	HPF	3.57	Total	74.97	MasterCard Merchant: Sep 4, 2009	74.97	<b>Amount Owing (USD)</b>	<b>0.00</b>
Sub-total	71.40												
Room Tax	0.00												
HPF	3.57												
Total	74.97												
MasterCard Merchant: Sep 4, 2009	74.97												
<b>Amount Owing (USD)</b>	<b>0.00</b>												

The guest agrees to pay all incidental charges incurred during stay.

Customer Signature: \_\_\_\_\_



**THE TRIP OF THE SECRETARY**

**TO**

**TENNESSEE**

**SEPTEMBER 1<sup>st</sup> – SEPTEMBER 2<sup>nd</sup>, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
TENNESSEE  
SEPTEMBER 1<sup>st</sup> – SEPTEMBER 2<sup>nd</sup>, 2009**

**Weather:**

Washington D.C.  
Knoxville, TN

Showers; High 77 // Low 61  
Sunny; High 79 // Low 58

**Time Zone:**

Washington D.C.  
Knoxville, TN

Eastern Time Zone  
Eastern Time Zone

**Tennessee Advance**

Staff Lead  
Security  
Ride-Along

Tim Hartz

(b) (7)(C), (b) (6)

(b) (6)

**Traveling Staff:**

Dep. Secretary Fish & Wildlife  
NPS Acting Director  
Intergovernmental Affairs  
Dep. Communications Director  
Photographer

Will Shafroth  
Dan Wenk  
Lori Faeth  
Matt Lee-Ashley  
Tami Heilemann

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler  
Ethics

Joan Padilla  
Terri Johnson  
Melinda Loftin

**Office Phone**  
*office:* (202) 208-5820  
*office:* (202) 208-6087  
(703) 862-5552

**Attire:**

Business Casual

~~TUESDAY, SEPTEMBER 1<sup>st</sup>~~

12:30 - 1:00pm: DEPART DOI EN ROUTE TO REAGAN NATIONAL AIRPORT  
(b) (7)(C), (b) (6) KLS, Will Shafroth, Dan Wenk  
(b) (6) Matt Lee-Ashley, Lori Faeth, Tami Heilemann

1:00pm: ARRIVE REAGAN NATIONAL AIRPORT

1:45 - 3:15pm: WHEELS-UP DCA TO KNOXVILLE, TN  
Airline: U.S. Air # 2553  
Flight time: 1hr 30min  
KLS seat: 5C

3:15pm: WHEELS-DOWN KNOXVILLE, TN  
(ET)

3:30 - 4:00pm: DEPART KNOXVILLE AIRPORT FOR SENATOR ALEXANDER'S HOUSE  
(b) (7)(C), (b) (6) KLS, Sen. Alexander, Will Shafroth  
(b) (6) Dan Wenk, Matt Lee-Ashley, Lori Faeth, Tami Heilemann, Tim Hartz

~~4:00pm~~ ARRIVE SENATOR ALEXANDER'S RESIDENCE  
Location: 1483 W. Millers Cove Rd  
Walland, TN 37886

6:00 - 7:30pm: DINNER WITH SENATOR ALEXANDER  
Location: Blackberry Farms  
1471 W. Millers Cove Rd  
Walland, TN 37886  
Phone: (865) 681-7753

7:45pm: RON  
\*Staff will RON at The Valley View Lodge\*  
Location: 7726 E Lamar Alexander Pkwy  
Townsend, TN 37882  
Phone: (865) 448-2237

*no lodging claimed*  
*no dinner claimed*  
*(Stayed w/ friends)*

WEDNESDAY, SEPTEMBER 2<sup>nd</sup>

7:30 - 8:00am: STAFF DEPARTS RON FOR SENATOR ALEXANDER'S RESIDENCE  
(b) (7)(C), (b) (6) Will Shafroth, Matt Lee-Ashley, Lori Faeth, Tami Heilemann, Dan Wenk  
(b) (6)

~~8:00 - 9:00am~~ DEPART RON FOR GREAT SMOKY MOUNTAINS NATIONAL PARK  
(b) (7)(C), (b) (6) KLS, Sen. Alexander, Honey Alexander, Dan Wenk  
(b) (6) Will Shafroth, Matt Lee-Ashley, Lori Faeth, Tami Heilemann, Tim Hartz  
\*Superintendant Dale Ditmanson will get into Car #1 at Townsend Wye\*

**9:30am: ARRIVE GREAT SMOKY MOUNTAINS NATIONAL PARK**

Location: Newfound Gap

**9:30 – 10:00am: INTERVIEW WITH OUTSIDE MAGAZINE**

Location: Newfound Gap Plaza

Staff: Matt Lee-Ashley

Press: Open

Format: YOU will be interviewed by **Sam Gwynne** of Outside Magazine

**10:00 – 10:15am: DEPART STAKEHOLDER MEETING FOR CEREMONY**

**10:15 – 11:00am: STAKEHOLDER MEETING**

Location: Hospitality Tent

Participants:

**Dale Ditmanson**

**Kevin Fitzgerald**, Deputy Superintendant

**FRIENDS OF THE SMOKIES**

**Jim Hart**, President

**Mark Williams**, Chairman

**Justice Gary Wade**, Chair Emeritus

**Steve Woody**, Vice Chair

**Fred Alexander**

**John Dickson**

**Vicky Fulmer**

**Bruce Hartmann**

**Luke Hyde**

**John Mason**

**Rev. Dan Matthews**

**Linda Ogle**

**Hal Roberts**

**Deener Matthews**

**Jack Williams**

**GREAT SMOKY MOUNTAINS ASSOCIATION**

**Terry Maddox**, Executive Director

**Bill Hart**, Chairman

**Warren Bielenberg**

**Kelly Leonard**

**David McGuire**

**Barbara Muhlbeier**

**Dan Pierce**

**Wayne Shepherd**

**Kate Welch**

Staff: Tim Hartz, Lori Faeth

Press: Closed

Setup: Meet & Greet with Stakeholders

Format: YOU give brief remarks

11:15 – 12:45pm: **SMOKY MOUNTAINS NATIONAL PARK ANNIVERSARY CEREMONY**

Location: Newfound Gap

Participants:

**Superintendent Dale Ditmanson**  
**Tennessee Governor Phil Bredesen**  
**North Carolina Governor Bev Perdue**  
**Senator Lamar Alexander**  
**Senator Richard Burr**  
**Senator Bob Corker**  
**Senator Kay Hagan**  
**Representative Phil Roe**  
**Representative Heath Shuler**  
**Representative Jimmy Duncan**  
**Dolly Parton**

Staff: Tim Hartz

Press: Open

Setup: Stage with Podium & mic

Format:

- \*Prelude: Patriotic music by Swain County, NC and Gatlinburg-Pittman, TN High School Bands
- \*Introduction by Superintendent **Dale Ditmanson**
- \*Welcome by 75th Anniversary Ambassador **Dolly Parton**
- \*Welcome and comments by Members of Congress (2 minutes each)
- \***Representative Phil Roe** gives brief remarks
- \***Representative Heath Shuler** gives brief remarks
- \***Representative Jimmy Duncan** gives brief remarks
- \***Senator Kay Hagan** gives brief remarks
- \***Senator Bob Corker** gives brief remarks
- \***Dan Wenk** gives brief remarks
- \* High School band performs *God Bless America*
- \*Superintendent introduces Cherokee Elder Jerry Wolfe
- \***Jerry Wolfe** gives Blessing of the Park
- \*Superintendent introduces Dolly Parton
- \* **Dolly Parton** performs *My Mountains, My Home*
- \*Superintendent introduces **YOU**
- \***YOU** give brief remarks and introduce Senator Burr
- \***Senator Richard Burr** gives brief remarks
- \***YOU** introduce **Sen. Alexander**
- \***Senator Lamar Alexander** gives brief remarks
- \***YOU** introduce **Gov. Perdue**
- \***Governor Bev Perdue** gives brief remarks
- \***YOU** introduce Gov. Bredesen
- \***Governor Phil Bredesen** gives brief remarks
- \***YOU** give closing remarks
- \*High School band performs *Star Spangled Banner*
- \***Dolly Parton** performs *Forever Home*
- \*Program concludes

9/22/2009 8:36:37  
AMFINAL



**THE TRIP OF THE SECRETARY**

**TO**

**ARKANSAS**

**SEPTEMBER 2<sup>nd</sup>-3<sup>rd</sup>**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
ARKANSAS  
SEPTEMBER 2<sup>nd</sup>-3<sup>rd</sup>**

**Weather:**

Hot Springs, Arkansas  
Little Rock, Arkansas

Scattered T-Storms, High 85 // Low 65  
Partly Cloudy, High 85 // Low 63

**Time Zone:**

Washington D.C.  
Arkansas

Eastern Time Zone  
Central Time Zone

**Advance:**

Staff Lead  
Security  
Ride-Along  
Photographer

Jordan Montoya  
(b) (7)(C), (b) (6)  
Tami Heilemann

**Cell Phone:**

(b) (6)

**Traveling Staff:**

NPS Acting Director  
DAS FWS  
Dep. Dir. Communications  
Dep. Dir. OEA

Dan Wenk  
Will Shafroth  
Matt Lee-Ashley  
Lori Faeth

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
  
Tom Strickland's Scheduler  
  
Ethics

Joan Padilla  
  
Terri Johnson  
  
Melinda Loftin

**Office Phone**

office: (202) 208-5820  
cell: (b) (6)  
office: (202) 208-6087  
cell: (b) (6)  
(703) 862-5552

**Attire:**

Thursday- Business Casual

**WEDNESDAY, SEPTEMBER 2<sup>nd</sup>, 2009**

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**4:25 – 7:09pm: WHEELS-UP KNOXVILLE FOR LITTLE ROCK, AR**

Airline: Delta 5114  
Flight time: 2 hr 34 min  
KLS seat: 14C

*\*\*\*Layover in Atlanta (1 hr 10min layover)\*\*\**

Wheels-up Atlanta: 6:35pm  
Airline: Delta  
Flight time: 1hr 34min  
KLS seat: 3C

**7:09pm: WHEELS-DOWN LITTLE ROCK  
(CT)**

**7:15-7:25pm: UNLOAD/ DRIVE TO RON**

(b) (7)(C),  
(b) (6) KLS, Will Shafroth, Dan Wenk  
Jordan, Matt, Lori, Tami

**RON**

**Doubletree Hotel**  
424 West Markham St.  
Little Rock, Arkansas 72201

(p) 501-372-4371  
(f) 501-372-0518

**8:45pm: DINNER**

Location: 500 President Clinton Ave  
Suite 401  
Little Rock, AR 72201  
Participants: -YOU  
-Senator Pryor  
-Dan Wenk  
-Will Shafroth

**8:00pm: MEETING**  
Location: 500 President Clinton Ave  
Suite 401  
Little Rock, AR 72201  
Participants: -YOU  
-Senator Pryor  
-Dan Wenk  
-Will Shafroth

**Thursday, September 3<sup>rd</sup>, 2009**

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**7:30-8:30am : DEPART RON TO HOT SPRINGS NATIONAL PARK**

(b) (7)(C)  
(b) (9) KLS, Dan Wenk, Will Shafroth  
(departing earlier): Jordan, Lori, Matt, Tami

**~~8:35-8:55am~~ : WALKING TOUR BATHHOUSE ROW**

Press: Closed  
Staff: Dan W., Will S., Matt, Jordan, Tami  
NPS: -Superintendent Josie Fernandez  
-Deputy Superintendent Mardi Arce  
-Steve Rudd, NPS Interpretive Ranger  
-Mark Blaeuer, NPS Interpretive Ranger  
Stops: -Buckstaff (active bathhouse)  
\*\*Greeted by manager  
-Ozark (Musuem of Contemporary Art)  
\*\*Greeted by Manager Rebecca Newell  
-Quapaw (active bathhouse)  
\*\*Greeted by Manager Don Harper  
-Fordyce (Visitor Center and Museum)  
\*\*YOU will have your NPS Passport  
stamped here

**9:05-9:20 am: MEETING WITH HOT SPRINGS STAFF**

Location: Cascade on Arlington Lawn  
NPS Staff: 20-30  
\*\*After walking along the Grand Promenade you will meet with  
the NPS Staff and take a group photo  
\*\*NPS will present gifts

**9:20-9:35am: TOUR OF MAURICE (Bathhouse under construction)**

**9:35-9:45am: WALK TO NPS ADMINISTRATION BUILDING**

**9:45-9:55am: MEET W/ SENATOR PRYOR**

Location: NPS Admin Building  
101 Reserve Street  
Room: Conference Room  
Participants: -YOU  
-Senator Pryor  
-Congressman Ross

**10:00-11:00am: LISTENING SESSION**

Location: Lamar Bathhouse Building  
Hot Springs National Park, AR  
Press: Open  
Staff: Lori Faeth, Matt, Jordan  
Set-up: table for participants facing audience  
Confirmed Participants:  
-YOU  
-Senator Pryor  
-Dan Wenk  
-Will Shafroth  
-Superintendent Josie Fernandez  
-Ed French representing Senator Lincoln  
-Congressman Ross  
-Mike Bush, Mayor of Hot Springs  
-Brian Albright, City Attorney  
-Dave Byerly, Chamber President  
-Steve Arrison, A&P and Mountain Tower  
-Gary Speed, A&P Attorney  
-Anthony Taylor, Taylor-Kempkes Architects  
-Robert Kempkes, Taylor-Kempkes Architects  
-Don Castleberry  
-Pastor Doug Jones  
-Barbara Anable  
-Bob Driggers  
-Susan Harper, Friends of the Fordyce  
-Deborah Phillips-Carroll  
-Richard Gipe, Museum of Contemporary Art Hot Springs  
-Don Harper, Quapaw Baths and Spa  
-Larry Williams, County Judge  
-Susan Harper, Friends of the Fordyce  
-Charlie Moore, A&P Chairman  
-Rebecca Newell, Museum of Contemporary Art Hot Springs

-Michael Branch, Buckstaff Bathhouse  
-Malinda Herr-Chambliss, Hot Springs  
Documentary Film Institute

Invited:

-Lance Hudnell, City Manager  
-Tom Daniel, Representative Buckstaff Bath House  
-Dorothy Morris, Morris Foundation  
-Pastor Ken Carney  
-Diane Silverman  
-Scott Burton, Friends of the Fordyce  
-Bill Creason, Friends of the Fordyce  
-Larry Williams, Garland County Judge, Friends of  
Fordyce Association  
-Governor Beebe

Format:

-Introductions  
-YOU deliver remarks  
-Q&A with the audience

**11:00-11:15am: PRESS CONFERENCE**

Location: Lamar Bathhouse Bldg  
Room: Cooling Room  
Participants: -YOU  
-Senator Pryor

**11:15-12:15pm: DEPART HOT SPRINGS TO LITTLE ROCK CENTRAL  
HIGH SCHOOL VISITOR CENTER**

(b) (7)(C),  
(b) (6) KLS, Dan Wenk, Will Shafroth, Matt Lee-Ashley  
(departing earlier) Jordan, Lori, Tami H.

**12:15-1:00pm: LITTLE ROCK CENTRAL HIGH SCHOOL VISITOR  
CENTER VISIT**

Location: 2120 Daisy L. Gatson Bates Drive  
Press: Open  
Participants: -YOU  
-Senator Pryor  
-Congressman Vic Snyder (invited)  
-Superintendent Robin White  
-Laura Miller, NPS  
-Central High School Principal Nancy Rousseau  
-Central High School student Marquis Brown  
-Central High School student Andrew Kurrus  
-Central High School student Sitenga Ma

1:15 – 1:45pm:

**PRESS CONFERENCE**

Location: Stage

Participants:

- Governor Phil Bredesen
- Governor Bev Perdue
- Senator Lamar Alexander
- Senator Richard Burr
- Senator Kay Hagan
- Senator Bob Corker
- Representative Phil Roe
- Representative Heath Shuler
- Representative Jimmy Duncan

Staff: Matt Lee-Ashley

Press: Open

Setup: Gaggle

Format: YOU & the other elected officials will take Q&A from press

1:45 – 3:30pm:

**DEPART SMOKY MOUNTAINS PARK FOR KNOXVILLE AIRPORT**

(b) (7)(C),  
 (b) (D) KLS, Will Shafroth, Dan Wenk  
 Matt Lee-Ashley, Lori Faeth, Tami Heilemann

3:30pm:

**ARRIVE KNOXVILLE AIRPORT**

4:25 – 7:10pm:

**WHEELS-UP KNOXVILLE FOR LITTLE ROCK, AR**

Airline: Delta #5114

Flight time: 3hr 44min

KLS seat: 14c

~~7:10pm~~

**WHEELS-DOWN LITTLE ROCK**

7:30 – 8:00pm:

**DEPART AIRPORT FOR RON**

(b) (7)(C),  
 (b) (D) KLS, Will Shafroth, Dan Wenk  
 Matt Lee-Ashley, Lori Faeth, Tami Heilemann

8:00pm:

**ARRIVE DOUBLE TREE HOTEL**

Location: 424 West Markham St.  
Little Rock, Arkansas 72201

Phone: 501-372-4371

Fax: 501-372-0518

- Central High School student Catherine Sue Williams
- Minnijean Brown Trickey, Little Rock Nine
- Cathie Matthew, Director of the Department of Arkansas Heritage
- Francis "Missy" McSwain, Director of the Arkansas Historic Preservation
- Odie Wilson, President Friends of Central High Museum Inc.

\*\*\*YOU will get your NPS Passport stamped by Superintendent Robin White  
 \*\*\*YOU will meet the NPS staff  
 \*\*\*YOU will be given a brief tour of the showroom

**1:00-1:15pm: PRESS CONFERENCE**

Location: **\*\*Outside\*\*** behind Visitor Center  
 Participants: -YOU  
 -Senator Pryor  
 -Congressman Snyder

**1:15-1:30pm: DEPART LITTLE ROCK CENTRAL HIGH SCHOOL TO LITTLE ROCK AIRPORT**

(b) (7)(C), (b) (6) KLS, Matt Lee-Ashley, Tami Heilemann  
 (departing earlier): Jordan, Lori, Dan, Will



**WHEELS-UP LITTLE ROCK FOR LAS VEGAS, NV**

Airline: Northwest 192  
 Flight time:  
 KLS seat:

\*\*\*Change planes in Memphis\*\*\*

Wheels-up Memphis: 7:45pm  
 Airline:  
 Flight time:  
 KLS seat:



**THE TRIP OF THE SECRETARY**

**TO**

**NEVADA**

**SEPTEMBER 3-4, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
NEVADA  
SEPTEMBER 3-4, 2009**

**Weather:**

Washington D.C  
Boulder City, NV

Sunny; High 77 // Low 59  
Sunny; High 101 // Low 81

**Time Zone:**

Washington  
Nevada

Eastern Time Zone  
Pacific Standard Time

**Nevada Advance:**

Staff Lead  
Ride-Along  
Ride-Along  
Photographer

Tim Hartz  
(b) (7)(C), (b) (6)  
Tami Heilemann

**Cell Phone:**

(b) (6)  
[Redacted]

**Traveling Staff:**

BLM Director  
Dep. Communications Dir.

Bob Abbey  
Matt Lee-Ashley

(b) (6)  
[Redacted]

**Washington Staff:**

Secretary's Scheduler  
  
Tom Strickland's Scheduler  
  
Ethics

Joan Padilla  
  
Terri Johnson  
  
Melinda Loftin

**Office Phone**  
office: (202) 208-5820  
cell: (b) (6)  
office: (202) 208-6087  
cell: (b) (6)  
(703) 862-5552

**Attire:**

Business

**2:45 – 7:00pm: WHEELS-UP LITTLE ROCK, AR FOR LAS VEGAS, NV**

Airline: American Airlines #3221  
Flight time: 1hr 15min  
KLS seat: 5B

*\*\*\*Change planes in Dallas Fort Worth (2 hr 5min layover)\*\*\**

Wheels-up Dallas Fort Worth: 6:00pm  
Airline: American Airlines #435  
Flight time: 2hr 55min  
KLS seat: 14A

**7:00pm**

**WHEELS DOWN LAS VEGAS, NV**

**7:15pm – 7:45pm: DEPART AIRPORT FOR THE BOULDER DAM HOTEL**

(b) (7)(C), (b) (6) KLS, Bob Abbey, (b) (7)(C), (b) (6)  
(b) (6) : Matt Lee-Ashley, Tami Heilemann, Tim Hartz

**7:45pm**

**ARRIVE THE BOULDER DAM HOTEL**

Location: 1305 Arizona St  
Boulder City, NV 89005-2613

**8:00pm: RON**

**Friday, September 4th**

**8:45 – 9:15am: MEET WITH SENATOR REID**

Location: Senator Reid's House  
Searchlight, NV  
Staff: Bob Abbey

**9:15 – 9:20am: DEPART SENATOR REID'S RESIDENCE FOR BREAKFAST**

(b) (7)(C), (b) (6) KLS, Bob Abbey, Sen. Reid, (b) (7)(C), (b) (6)  
(b) (6) Matt Lee-Ashley, Tami Heilemann, Tim Hartz

**9:20 – 10:00am: BREAKFAST WITH SENATOR REID**

Location: Golden Nugget Casino  
Searchlight, NV  
Press: Open  
Staff: Tim Hartz, Matt Lee-Ashley

*Searchlight  
for  
open meet*

**10:00 – 10:15am: DEPART GOLDEN NUGGET FOR COTTONWOOD COVE**

(b) (7)(C), (b) (6) : KLS, Bob Abbey, Sen. Reid, (b) (7)(C), (b) (6)  
(b) (6) : Matt Lee-Ashley, Tami Heilemann, Tim Hartz

**10:15am: ARRIVE COTTONWOOD COVE**

**10:30 - 11:00am: SOUTHERN NEVADA PUBLIC LANDS MANAGEMENT ACT CEREMONY**

Location: Cottonwood Cove,  
Lake Mead National Recreation Area

Press: Open

Staff: Tim Hartz

Setup: Podium w/mic & table

Format:

- \*Bill Dickenson gives opening remarks
- \*Senator Reid gives brief remarks and introduces YOU
- \*YOU give brief remarks and introduce Bob Abbey
- \*Bob Abbey gives brief remarks
- \*Senator Reid gives closing remarks
- \*YOU lead signing ceremony
- \*Program concludes

**11:00 – 12:40pm: DEPART COTTONWOOD COVE FOR LAS VEGAS AIRPORT**

(b) (7)(C), (b) (6) : KLS, Bob Abbey, (b) (7)(C), (b) (6)  
(b) (6) : Matt Lee-Ashley, Tami Heilemann, Tim Hartz

**12:40pm: ARRIVE LAS VEGAS McCARRAN AIRPORT**

**1:37 – 9:05pm: WHEELS-UP LAS VEGAS FOR WASHINGTON DULLES**

Airline: United Airlines #366

Flight time: 4hr 30min

KLS seat: 9C

**9:05pm: WHEELS-DOWN DULLES AIRPORT**

**9:20 – 10:00pm: DEPART AIRPORT FOR RESIDENCE**

(b) (7)(C), (b) (6) : KLS

**10:00pm: ARRIVE RESIDENCE/RON**

SECRETARIAL TRAVEL ROUTING SLIP

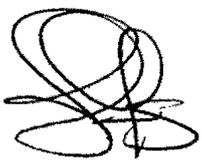
TRIP LOCATION: SMOKY MNTS NP, TN/LITTLE ROCK, AR/BOULDER CITY, I

DATES: 9/1-4/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

VIEWED BY/ DATE:



9/22/09 IRIS STRAITT

TMM / 9/23/09 TIM MURPHY

mjl / 9/25/09 MELINDA LOFTIN

\_\_\_\_\_/\_\_\_\_ JOAN PADILLA

MB / 9/25/09 MARGARET BRADLEY

ms

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>		<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSSHEPHERDSTO091009_V01
<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.		<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b> a. FROM 09/10/09 b. TO 09/12/09	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) 0PWGLW b. DATE(S) 09/21/09	
<b>e. PRESENT DUTY STATION</b>		<b>f. RESIDENCE (City and State)</b>		<b>10. CHECK NO.</b>
<b>8. TRAVEL ADVANCE</b>		<b>9. CASH PAYMENT RECEIPT</b>		<b>11. PAID BY</b>
a. Outstanding	0 00	a. DATE RECEIVED	b. AMOUNT RECEIVED \$	
b. Amount to be applied	0 00	c. PAYEE'S SIGNATURE		
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)				
D. Balance outstanding				

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)					<b>Traveller's Initials</b>
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>	
				<b>FROM</b> (e)	<b>TO</b> (f)	
<b>ACCOUNTING CLASSIFICATION:</b> 09 1000.DDD01 .68-2009^^DM^1000^^DDD01^68^ - 28.00 NR- 27 3.00 <b>COMMENTS:</b> SPEECH/PRESENTATION. Actual lodging NTE 300% as authorized. Approved [Signature], signing official. Lodging included meals. SATO lodging charge for \$17.50 due to cancellation of hotel in PA for the night of 9/10/09.						

<b>13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.</b>		<b>DATE</b> SEP 29 2009	<b>AMOUNT CLAIMED</b> 28.00
<b>TRAVELER SIGN HERE</b>	[Signature: Ken Salazar]		
<small>NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).</small>			

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>			<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
<b>APPROVING OFFICIAL SIGN HERE</b>			a. DIFFERENCES, IF ANY (Explain and show amount)	
[Signature: Renee Stone] DATE 9.28.09				
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>			b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION	
a. VOUCHER NO	b. DO SYMBOL	c. MONTH & YEAR	Certifier's initials:	
			\$	
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>			c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol)	
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b>			DATE	
			\$ 0 00	
			<b>d. NET TO TRAVELER</b>	
			\$ 28 00	

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE

<b>SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED</b>	<b>INSTRUCTIONS TO TRAVELER</b> <i>(Unlisted items are self explanatory)</i> Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.) Complete only for actual expense travel Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost. (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals). (i) Complete for per diem and actual expense travel. (j) Show total subsistence expense incurred for actual expense travel. (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate. (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.	Complete this information if this is a continuation sheet. <b>TRIP # 1</b> <b>PAGES</b> PAGE <u>2</u> OF <b>1</b> PAGES <b>TRAVEL AUTHORIZATION NO.</b> OPWGLW <b>TRAVELER'S LAST NAME</b> SALAZAR
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DATE	TIME <i>(Hour and am/pm)</i>	DESCRIPTION <i>(Departure/arrival city, per diem computation, or other explanation of expenses)</i>	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE <i>(h)</i>	LODGING <i>(i)</i>	TOTAL SUBSISTENCE EXPENSE <i>(j)</i>		NO. OF MILES <i>(k)</i>	MILEAGE <i>(l)</i>	SUBSISTENCE <i>(m)</i>	OTHER <i>(n)</i>
			BREAK-FAST <i>(d)</i>	LUNCH <i>(e)</i>	DINNER <i>(f)</i>	TOTAL <i>(g)</i>								
09/10		D-:MIB, Washington												
09/10		A-:SHEPHERDSTOWN, W				12.00		121.00	12.00			12.00		
09/10		TMC Fee												
09/11		D-:SHEPHERDSTOWN, W												
09/11		A-:SHANKSVILLE, PA												
09/11		D-:SHANKSVILLE, PA												
09/11		A-:SHEPHERDSTOWN, W				3.00		121.00	3.00			3.00		
09/12		D-:SHEPHERDSTOWN, W												
09/12		A:RES: , Washingt												
09/12		Subsistence				13.00			13.00			13.00		
09/12		TAV Fee -I												
									<b>SUBTOTALS</b>	0.00	281.00	0.00		
									<b>TOTALS</b>	0.00	281.00	0.00		

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil,

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 28.00

ACCOUNTING CLASS CODE	TRIP 1
LODGING-211D	242.00
M&IE-211D	28.00
TAV EXP -I-211B	13.50
TMC FEE -I-211B	17.50
09 1000.DDD01. .6	0.00
	0.00
	301.00
2009^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	301.00
NON-REIMBURSABLE EXPENSES -----	273.00
	=====
TOTAL AMOUNT CLAIMED -----	28.00
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	-----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	28.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	28.00

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 9/22/09

Subject: Secretary Ken Salazar – Shepherdstown, WV/Shanksville, PA  
- 9/10-12/09

Secretary Salazar traveled on 9/10 /09 to Shepherdstown, WV to participate in the DOI Staff meeting and remained over night. Secretary Salazar on 9/11/09 traveled by car to Shanksville, PA to participate in the 8<sup>th</sup> Anniversary of Flight 93 and returned to Shepherdstown, WV to participate in the DOI Staff meeting and remained over night. Secretary Salazar on 9/12/09 participated in the DOI Staff meeting and returned to Washington, DC on 9/12/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

*ms*

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier  
14.  Extra fare  
15.  Government-owned conveyance  
16.  Privately owned  
at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family  
19.  Shipment household goods and personal effects

18.  Other (specify)

Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_

21. Per Diem \_\_\_\_\_

22. Other \_\_\_\_\_

23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS  
(TITLE)



September 9, 2009

For: KENNETH LEE SALAZAR GDOIOS

To: NGMSDOI  
INVOICE 09SEP.

Sales Person: 77  
Locator: KQLQOL  
Customer Number: S321BGK

THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.  
IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

Thursday September 10, 2009



JOHNSTOWN, PA  
HOLIDAY INNS HOLIDAY INN SOMERSET  
202 HARMON STREET  
SOMERSET PA 15501  
Phone Number: 814-445-9611  
Fax Number: 814-445-5815  
Number of Rooms: 1  
Rate: 114.00 USD Per Night  
Check In: Sep 10, 2009  
Check Out: Sep 11, 2009  
Confirmation Number: 63229025  
Cancellation Policy: Cancel by 6PM  
Membership Number: 977673001

<u>Name</u>	<u>Invoice / Ticket</u>	<u>Base</u>	<u>Tax1</u>	<u>Tax2</u>	<u>Tax3</u>	<u>Total</u>
SALAZAR KENNETH LEE	5166/8900502669977	17.50				17.50
Total Amount:						17.50

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

.....  
THE TRANSPORTATION SECURITY ADMINISTRATION OF THE  
US DEPARTMENT OF HOMELAND SECURITY REQUIRES US TO  
COLLECT INFORMATION FROM YOU FOR PURPOSES OF WATCH  
LIST SCREENING, UNDER THE AUTHORITY OF 49 U.S.C. SECTION  
114, AND THE INTELLIGENCE REFORM AND TERRORISM  
PREVENTION ACT OF 2004. PROVIDING THIS INFORMATION IS

---

VOLUNTARY, HOWEVER, IF IT IS NOT PROVIDED, YOU MAY BE  
SUBJECT TO ADDITIONAL SCREENING OR DENIED TRANSPORT  
OR AUTHORIZATION TO ENTER A STERILE AREA. TSA MAY  
SHARE INFORMATION YOU PROVIDE WITH LAW ENFORCEMENT OR  
INTELLIGENCE AGENCIES OR OTHERS UNDER ITS PUBLISHED  
SYSTEM OF RECORDS NOTICE. FOR MORE ON TSA PRIVACY  
POLICIES OR TO VIEW THE SYSTEM OF RECORDS NOTICE AND  
THE PRIVACY IMPACT ASSESSMENT PLEASE SEE TSA'S  
WEB SITE AT [WWW.TSA.GOV](http://WWW.TSA.GOV)

.....



THE NATIONAL  
CONSERVATION  
TRAINING CENTER

Ken Salazar  
US

Room No. 7865  
Arrival 09-10-09  
Departure 09-12-09  
Folio No.  
Cashier No. 1003  
Page No. 1 of 1

Group Code 0908OFFICEO  
Group Office of Secretary Sennior Staff  
Rate Code MNFGOV

Date	Description		Charges	Credits
09-10-09	Lodging and Meals		121.00	
09-11-09	Lodging and Meals		121.00	
09-12-09	Mastercard	(b) (5) [REDACTED] XX/XX		242.00
<b>Total Charges</b>			<b>242.00</b>	
<b>Total Credits</b>				<b>242.00</b>
<b>Balance</b>				<b>0.00</b>
				<b>USD</b>

Signature: \_\_\_\_\_

It was a pleasure to have you stay with us. Please come back and see us soon.

Your receipt has been printed on recycled paper.

Note: For our guests who are on the Lodging and Meals Plan, the breakdown for meals is as follows:

- Breakfast \$8
- Lunch \$12
- Dinner \$21

9/22/2009 8:38:32 AM

Shanksville, Pennsylvania

Staff:

1. KLS
2. (b) (6)
3. [REDACTED]
4. [REDACTED]
5. Kendra Barkoff
6. Dan Wenk
7. Tami Heilemann

Thursday, September 10, 2009

**3:00pm: DEPART DOI TO NCTC STAFF MEETING**

Friday, September 11, 2009

**6:30am: DEPART NCTC STAFF MEETING**

(b) (7)(C), (b) (6) KLS, Kendra, (b) (7)(C), (b) (6)  
(b) (7)(C), (b) (6) Tami H.

**6:30-9:15am: DRIVE TO CEREMONY**

**9:15am: ARRIVE CEREMONY TENT ON SKYLINE ROAD**

**9:15-11:00am: 8<sup>th</sup> ANNIVERSARY OF FLIGHT 93 "UPON THIS SACRED GROUND, COURAGE REMEMBERED"**

Location: Ceremony Tent on Skyline Road  
\*\*outside event \*\*

Staff: Kendra Barkoff, Dan Wenk

Program:

9:15-9:42am: **Laurel String Quartet**  
9:42-9:44am: **Welcome** by Joanne Hanley, Superintendent  
Flight 93 National Memorial, NPS  
9:44-9:49am: **Opening Remarks** by YOU  
9:49-9:51am: **Invocation** by Rev. Robert J. Way  
Good Shepherd Cooperative  
Lutheran Ministries, Somerset County  
9:51-9:54am: **Presentation and Posting of the Colors**  
Pennsylvania State Police Honor Guard  
9:54-9:59am: **National Anthem**

9:59-10:01am: Trace Adkins  
**Moment of Silence**  
 Rev. Paul M. Britton  
 Gloria Dei Lutheran Church  
 Huntington Station, NY  
 Brother of Passenger Marion Britton

10:01-10:15am: **Name Presentation & "Bells of Remembrance"**

10:15-10:19am: **Bagpipes**  
 Charles McDowell Sr.  
 Latrobe Fire Department  
 Pipes and Drums, Amazing Grace

10:19-10:29am: **Remarks by**  
 -Secretary Tom Ridge  
 -General Tommy R. Franks, USA (Ret)  
 -Other Dignitaries TBD  
 -Gordon W. Felt, President  
 Families of Flight 93  
 Brother of Passenger Edward P. Felt

10:29-10:39am: **Keynote Speaker**  
 -General Colin L. Powell, USA (Ret)

10:39-10:43am: **Retiring of the Colors**  
 Pennsylvania State Police Honor Guard

10:43-10:45am: **Closing Prayer & Benediction**  
 Rev. Robert J. Way

10:45-10:47am: **Closing Remarks**  
 Dennis Reidenbach, Regional Director  
 Northeast Region, NPS

10:47-10:48am: **Dismissal**  
 Joanne Hanley, Superintendent

10:48-11:00am: **Postlude Music**  
 Laurel String Quartet

**11:15am: DEPART EVENT**

(b) (7)(C), (b) (9) KLS, Kendra, (b) (7)(C), (b) (6)  
 (b) (7)(C), (b) (6) Tami H.

**11:15-1:45am: DRIVE TO NCTC STAFF MEETING**

**Saturday, September 12, 2009**

**1:30pm: DEPART NCTC STAFF MEETING TO WASHINGTON DC**

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: SHEHERDSTOWN, WV/SHANKSVILLE, PA

DATES: 9/10-12/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS 9/21/09 IRIS STRAITT

TM 9/23/09 TIM MURPHY

ML 9/24/09 MELINDA LOFTIN

/ JOAN PADILLA

MB 9/25/09 MARGARET BRADLEY

MB

TRAVEL VOUCHER <small>Privacy Act Statement on the back</small>	1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE	2. TYPE OF TRAVEL <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	3. VOUCHER NO. KSDENVERCO092509 V01
			4. SCHEDULE NO.

5. a. NAME (Last, first, middle initial) SALAZAR, KENNETH L.		b. SOCIAL SECURITY NO. (b) (6)	6. PERIOD OF TRAVEL a. FROM 09/25/09 b. TO 09/28/09	
c. MAILING ADDRESS (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		d. OFFICE TELEPHONE NO. 202-273-3423	7. TRAVEL AUTHORIZATION a. NUMBER(S) 0PWXR3 b. DATE(S) 09/25/09	
e. PRESENT DUTY STATION		f. RESIDENCE (City and State)		10. CHECK NO.

8. TRAVEL ADVANCE		9. CASH PAYMENT RECEIPT		11. PAID BY
a. Outstanding	0.00	a. DATE RECEIVED	b. AMOUNT RECEIVED	
b. Amount to be applied	0.00	\$		
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)		c. PAYEE'S SIGNATURE		
D. Balance outstanding				

12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attach passenger coupon; if cash is used show claim on reverse side)	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ Traveler's Initials	
	AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL	
				FROM (e)	TO (f)	
7696245969	416.50		09/24/09			
7696245995	305.70		09/28/09			
7696245985	425.20		09/25/09			
ACCOUNTING CLASSIFICATION: 09 1000.DDD01 .68-2009^^DM^1000^^DDD01^68^ - 36.75 NR- 1,21						
COMMENTS: SPEECH/PRESENTATION. Refund of unused portion of airline tickets COMMENTS continued on next page						

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE ▶ Ken Salazar DATE OCT 19 2009 AMOUNT CLAIMED ▶ 36.75

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, i.d. 1001).

14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)	17. FOR FINANCE OFFICE USE ONLY COMPUTATION	
	a. DIFFERENCES, IF ANY (Explain and show amount)	\$
APPROVING OFFICIAL SIGN HERE ▶ <u>Renee Stone</u> DATE <u>10.16.09</u>		

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION			b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION Certifier's initials: \$
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR	

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT		c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00
AUTHORIZED CERTIFYING OFFICIAL SIGN HERE ▶	DATE	d. NET TO TRAVELER ▶ \$ 36.75

18. ACCOUNTING CLASSIFICATION  
SEE BLOCK 12 ABOVE

TRAVEL VOUCHER

TRAVEL AUTHORIZATION NUMBER(S)/DATE(S)

(b) (6)

OPWKK3 09/25/09

SALAZAR, KENNETH L.

COMMENTS: (cont'd)

MD# 7696245985 for \$425.20 and MD# 7696245969 for \$416.10.

OAS 110 form included.

<b>SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED</b>	<b>INSTRUCTIONS TO TRAVELER</b> <i>(Unlisted items are self explanatory)</i> Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.) Complete only for actual expense travel Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost. thru (g) (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals). (i) Complete for per diem and actual expense travel. (j) Show total subsistence expense incurred for actual expense travel. (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate. (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.	Complete this information if this is a continuation sheet. PAGE <u>2</u> OF <u>1</u> PAGES TRIP # <u>1</u> TRAVEL AUTHORIZATION NO. <u>0PWXX3</u> TRAVELER'S LAST NAME <u>SALAZAR</u>
---	--	--

DATE	TIME <i>(Hour and am/pm)</i>	DESCRIPTION <i>(Departure/arrival city, per diem computation, or other explanation of expenses)</i>	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000 NO. OF MILES (k)	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)		MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)	
			BREAK-FAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)								
09/25		D-:RES: , Washing												
09/25		Airfare (Non Reimbursable)												
09/25		A-:DENVER, CO												
09/25		TMC Fee												
09/25		TMC Fee												
09/26		Subsistence												
09/27		Subsistence												
09/28		D-:DENVER, CO												
09/28		Airfare (Non Reimbursable)												
09/28		Airfare (Non Reimbursable)												
09/28		A-:GERING, NE												
09/28		A-:OMAHA, NE					36.75			36.75		36.75		
09/28		D-:GERING, NE												
09/28		D-:OMAHA, NE												
09/28		A:RES: , Washingt												
09/28		TAV Fee -I												
<b>SUBTOTALS</b>											0.00	36.75	0.00	
<b>TOTALS</b>											0.00	36.75	0.00	

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 36.75

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	1,147.40
M&IE-211D	36.75
TAV EXP -I-211B	13.50
TMC FEE -I-211B	56.50
09 1000.DDD01. .6	0.00
	0.00
	1,254.15

2009^^DM^1000^^DDD01^^68^

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	1,254.15
NON-REIMBURSABLE EXPENSES -----	1,217.40
	=====
TOTAL AMOUNT CLAIMED -----	36.75
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	-----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	36.75
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	36.75

7:

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 9/30/09

Subject: Secretary Ken Salazar – Denver, CO/ Scottsbluff, NE, Missouri Valley, IA,  
Omaha, NE  
- 9/25-28/09

Secretary Salazar traveled on 9/25 /09 to Denver, CO and remained overnight. Secretary Salazar on 9/26/09 traveled to Great Sand Dunes National Park and Preserve to participate in a National Public Lands Day Event and remained overnight in Denver, CO. Secretary Salazar was in personal leave on 9/27/09. Secretary Salazar on 9/28/09 traveled to Scotts Bluff National Monument in Gerring, NE to meet/greet Friends of the Bluff, participate in a Roundtable with Agriculture Leaders and Agriculture Production Townhall Meeting, and departed for University of NE-Lincoln Panhandle Research and Extension Center to participate in the Climate Change Research Briefing Meeting. Secretary Salazar departed for Omaha, NE to participate in an All DOI Employees Meeting and departed for DeSoto National Wildlife Refuge in Missouri Valley, IA for a tour of the area. Secretary Salazar returned to Washington, DC on 9/28/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip, (2) OAS 110, and (3) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business. Secretary claimed no lodging or per diem from 9/25-27/09 while in San Luis Valley, CO. Secretary Salazar was on personal leave 9/25 and 9/27/09. Secretary Salazar purchased his own airline tickets from Washington, DC to Denver, CO on 9/25/09.

Attachment

# TRAVEL AUTHORIZATION

1. No. SALAZAR 02  
2. 03-19-2008  
(DATE)

*ms*

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Ken Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

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\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 03-19-2009 Ending on or about 09-30-2009

## MODE OF TRAVEL

13.  Common carrier  
14.  Extra fare  
15.  Government-owned conveyance  
16.  Privately owned  
at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family  
18.  Other (*specify*)  
Excess baggage, taxi fares, telephone calls, rental cars/fuel, conference rooms, POV, public transportation, tolls, newspapers, faxes, misc. supplies, registrations/ATM fees in accordance w/FPMR 101-7, et. seq.  
19.  Shipment household goods and personal effects

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

## 24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)

27. Ken Salazar, SECY of DOI  
(TITLE)

28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS  
(TITLE)

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005229  
OHPRM2

DATE: 24 SEP 09  
PAGE: 01

TO: NGMSDOI  
ETKT 25SEP.

①

OR: SALAZAR/KENNETH LEE      REF: GDOIOS

8 SEP 09 - MONDAY

AIR -MIDWEST AIRLINES      FLT:2058      ECONOMY      FOOD FOR PURCHASE  
OPERATED BY REPUBLIC AIRLINES DBA MIDWEST CONNECT  
LV OMAHA      402P      EQP: EMBRAER JET  
AR WASHINGTON REAGAN      729P      02HR 27MIN  
NON-STOP  
REF: LTZLHU

SALAZAR/KENNETH	SEAT-3B	NW-100209179162	
SERVICE FEE	XD0507309328	SALAZAR KENNETH LEE	
		BILLED TO MASTERCARD	28.25*
AIR TICKET	YX7696245969	SALAZAR KENNETH LEE	
ELEC TKT		BILLED TO MASTERCARD	416.10*
		SUB TOTAL	444.35
		NET CC BILLING	444.35*
		TOTAL AMOUNT DUE	0.00

Refund

CONTINUED ON PAGE 2

SALES PERSON: 77  
BOOKING NBR: S321BGK

ITINERARY/INVOICE NO. 0005229  
OHPRMQ

DATE: 24 SEP 09  
PAGE: 01

TO: NGMSDOI  
ETKT 25SEP.

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

①

28 SEP 09 - MONDAY

AIR MIDWEST AIRLINES FLT:2058 ECONOMY FOOD FOR PURCHASE  
OPERATED BY REPUBLIC AIRLINES DBA MIDWEST CONNECT  
LV OMAHA 402P EQP: EMBRAER JET  
AR WASHINGTON REAGAN 729P 02HR 27MIN  
NON-STOP  
REF: LTZLHU

SALAZAR/KENNETH SEAT-3B NW-100209179162	
SERVICE FEE XD0507309328 SALAZAR KENNETH LEE	
BILLED TO MASTERCARD	28.25*
AIR TICKET YX7696245969 SALAZAR KENNETH LEE	
ELEC TKT BILLED TO MASTERCARD	416.10*
	-----
SUB TOTAL	444.35
NET CC BILLING	444.35*
	-----
TOTAL AMOUNT DUE	0.00

Refund.

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005229  
OHPRMQ

DATE: 24 SEP 09  
PAGE: 02

TO: NGMSDOI  
ETKT 25SEP.

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

.....  
THE TRANSPORTATION SECURITY ADMINISTRATION OF THE  
US DEPARTMENT OF HOMELAND SECURITY REQUIRES US TO  
COLLECT INFORMATION FROM YOU FOR PURPOSES OF WATCH  
LIST SCREENING, UNDER THE AUTHORITY OF 49 U.S.C. SECTION  
114, AND THE INTELLIGENCE REFORM AND TERRORISM  
PREVENTION ACT OF 2004. PROVIDING THIS INFORMATION IS  
VOLUNTARY, HOWEVER, IF IT IS NOT PROVIDED, YOU MAY BE  
SUBJECT TO ADDITIONAL SCREENING OR DENIED TRANSPORT  
OR AUTHORIZATION TO ENTER A STERILE AREA. TSA MAY  
SHARE INFORMATION YOU PROVIDE WITH LAW ENFORCEMENT OR  
INTELLIGENCE AGENCIES OR OTHERS UNDER ITS PUBLISHED  
SYSTEM OF RECORDS NOTICE. FOR MORE ON TSA PRIVACY  
POLICIES OR TO VIEW THE SYSTEM OF RECORDS NOTICE AND  
THE PRIVACY IMPACT ASSESSMENT PLEASE SEE TSA/S  
WEB SITE AT WWW.TSA.GOV

.....  
CAR DECLINED/A//16SEP  
LODGING DECLINED//16SEP

A/1040  
U15-C0  
U8-----  
U7-0.00-28.25-0.00

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0006250  
OHPRM0

DATE: 25 SEP 09  
PAGE: 01

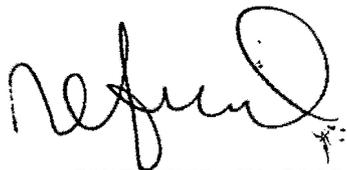
TO: NGMSDOI  
ETKT 25SEP.

2

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 25SEP AT 1514 IS 425.20  
THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.  
IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

28 SEP 09 - MONDAY  
AIR MIDWEST AIRLINES FLT:2558 ECONOMY  
OPERATED BY SKYWEST AIRLINES D/B/A MIDWEST CONNECT  
LV OMAHA 555P EQP: CANADAIR REG JET  
01HR 15MIN  
AR MILWAUKEE 710P NON-STOP  
REF: LTZLHU  
SALAZAR/KENNETH SEAT-2B NW-100209179162  
AIR MIDWEST AIRLINES FLT:2421 ECONOMY FOOD FOR PURCHASE  
OPERATED BY REPUBLIC AIRLINES DBA MIDWEST CONNECT  
LV MILWAUKEE 730P EQP: EMBRAER JET  
01HR 50MIN  
AR WASHINGTON REAGAN 1020P NON-STOP  
REF: LTZLHU  
SALAZAR/KENNETH SEAT-3B NW-100209179162  
SERVICE FEE XD0507309340 SALAZAR KENNETH LEE  
BILLED TO MASTERCARD 28.25\*  
AIR TICKET YX7696245985 SALAZAR KENNETH LEE  
ELEC TKT BILLED TO MASTERCARD 425.20\*  
-----  
SUB TOTAL 453.45  
NET CC BILLING 453.45\*  
-----  
TOTAL AMOUNT DUE 0.00



CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005250  
OHPRMQ

DATE: 25 SEP 09  
PAGE: 02

TO: NGMSDOI  
ETKT 25SEP.

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

.....  
THE TRANSPORTATION SECURITY ADMINISTRATION OF THE  
US DEPARTMENT OF HOMELAND SECURITY REQUIRES US TO  
COLLECT INFORMATION FROM YOU FOR PURPOSES OF WATCH  
LIST SCREENING, UNDER THE AUTHORITY OF 49 U.S.C. SECTION  
114, AND THE INTELLIGENCE REFORM AND TERRORISM  
PREVENTION ACT OF 2004. PROVIDING THIS INFORMATION IS  
VOLUNTARY, HOWEVER, IF IT IS NOT PROVIDED, YOU MAY BE  
SUBJECT TO ADDITIONAL SCREENING OR DENIED TRANSPORT  
OR AUTHORIZATION TO ENTER A STERILE AREA. TSA MAY  
SHARE INFORMATION YOU PROVIDE WITH LAW ENFORCEMENT OR  
INTELLIGENCE AGENCIES OR OTHERS UNDER ITS PUBLISHED  
SYSTEM OF RECORDS NOTICE. FOR MORE ON TSA PRIVACY  
POLICIES OR TO VIEW THE SYSTEM OF RECORDS NOTICE AND  
THE PRIVACY IMPACT ASSESSMENT PLEASE SEE TSA/S  
WEB SITE AT WWW.TSA.GOV

.....  
CAR DECLINED/A//16SEP  
LODGING DECLINED//16SEP

A/1040  
U15-C0  
U8-----  
U7-0.00-28.25-0.00

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005260  
DCTFBQ

DATE: 28 SEP 09  
PAGE: 01

TO: NGMSDOI  
ETKT 28SEP.

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

3

YOUR ESTIMATED AIRFARE ON 28SEP AT 1547 IS 305.70

28 SEP 09 - MONDAY

AIR - UNITED AIRLINES FLT:640 ECONOMY  
LV OMAHA 638P

EQP: AIRBUS A321-200  
01HR 29MIN  
NON-STOP  
REF: ZRRHSW

AR CHICAGO OHARE 807P

ARRIVE: TERMINAL 1

SALAZAR/KENNETH UA-00626519997

AIR - UNITED AIRLINES FLT:628 ECONOMY  
LV CHICAGO OHARE 904P

EQP: AIRBUS A319  
01HR 39MIN  
NON-STOP  
REF: ZRRHSW

DEPART: TERMINAL 1

AR WASHINGTON REAGAN 1143P

ARRIVE: TERMINAL C

SALAZAR/KENNETH SEAT-6E UA-00626519997  
ECONOMY PLUS SEAT

AIR TICKET UA7696245995  
ELEC TKT

SALAZAR KENNETH LEE  
BILLED TO MASTERCARD

305.70\*

SUB TOTAL  
NET CC BILLING

305.70  
305.70\*

TOTAL AMOUNT DUE

0.00

CONTINUED ON PAGE 2

**OFFICE OF THE SOLICITOR  
CORRESPONDENCE BACKGROUND FORM**

**Date: September 24, 2009**

**Nature and Significance of Document:** Request for approval of a charter aircraft to transport Secretary Salazar, White House Liaison Brian Srenar and two other Department employees **September 28, 2009** from Scottsbluff, NE to Omaha, NE. As noted on the AMD-110, the Secretary will be in Scottsbluff for a meeting with Secretary Vilsack (Agriculture) and a Town Hall Meeting. Following those events, the Secretary will travel to Omaha to meet with NPS employees.

---

**Background:** Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of charter or DOI fleet aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1). In this case, no commercial airline service is available to meet the purposes of the travel. DOI aircraft is also unavailable, but charter air service is available. As noted on the AMD-110, the Secretary needs to travel across Nebraska in a relatively short amount of time. There is no direct air service between Scottsbluff and Omaha. The charter aircraft selected is the only means of transportation that will allow him to hold all the scheduled events in Scottsbluff as well as the event in Omaha.

The total cost of the charter service is \$6996. As noted above, this is the only means of travel that permits the Secretary to carry out the purpose of his trip.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED AMD-110 FORM.**

**Contact and telephone number:**  
Katherine Aldrich, 208-5216

**Due Date: ASAP**

**Surname**

T. Murphy

*Murphy* 9/24/09

## TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

**A. BASIC DATA:**

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location	Scotts Bluff, Nebraska	Date	9/28/2009	Hours required to be on site	0800	to	1300
Location	Omaha, Nebraska	Date	9/28/2009	Hours required to be on site	1430	to	1630
Location		Date		Hours required to be on site		to	

Manifest (only persons required to be at TDS):

Name	Hourly Salary
Ken Salazar, SOI	\$103.00
Dave Graham	\$ 51
Tami Heilemann, DOI Photographer	\$37.00
Brian Srenar	83.00
Kendra Barkoff	\$ 55.00
TOTAL Hours Cost of All Required Travelers	\$ 0.00

Annual Salary + 2087 hours x 1.20 =  
Hourly Salary Rate

**NOTE:** 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

*(Continue on attached sheet if needed)*

**B. COST COMPARISON:**

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers. **Not Reasonably Available**

- Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule. \_\_\_\_\_
  - Cost of required per diem and ground transportation. \_\_\_\_\_
- TOTAL Cost by commercial transportation \$ \_\_\_\_\_

2. Leased, Contract, or Rental Aircraft:

1. Flight hours x flight hour costs \$ 1590.00 x 4:24 \_\_\_\_\_
  2. Cost of total duty hours away from office or regular duty station \_\_\_\_\_
  3. Cost of required per diem and ground transportation \_\_\_\_\_
  4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc. \_\_\_\_\_
- TOTAL Cost by Lease, Contract, or Rental aircraft. \$ 6996 \_\_\_\_\_

3. DOI - Operated Aircraft - identify specific aircraft: \_\_\_\_\_

- Flight hours required x variable flight hour cost. \$ NOT AVAILABLE
  - Cost of total duty hours away from office or regular duty station. \_\_\_\_\_
  - Cost of required per diem and ground transportation. \_\_\_\_\_
  - Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page I of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.) \_\_\_\_\_
  - Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et. \_\_\_\_\_
- TOTAL COST by DOI Fleet aircraft. \$ \_\_\_\_\_

C. MOST COST EFFECTIVE METHOD:

Commercial

Lease, Contract or Rental - N# N725MC Pilot/Crew \_\_\_\_\_

Purpose Point to Point

DOI Fleet -----N# \_\_\_\_\_ Pilot/Crew \_\_\_\_\_

Purpose \_\_\_\_\_

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Secretary Salazar has a meeting in Scotts Bluff, Nebraska at 8 am with the Secretary of Agriculture. Directly afterwards there will be a Town hall meeting which is scheduled to end at 1230.

The same afternoon the Secretary will be participating in a meeting with National Park Service employees in Omaha before departing for Washington DC

There are very few commercial flights from Scotts Bluff to Omaha and no direct service between the two cities. Commercial airline lines is routed from Scottsbluff thru a hub (for example Denver) enroute to Omaha. If he flew commercial, the Secretary would have to cut short his Scottsbluff meetings by 2 hours in order to make an 1130 commercial flight to Omaha and would not be able to attend the meeting in Omaha before departing for Washington DC. By utilizing the charter aircraft, the Secretary can fulfill all events in Scottsbluff as well as in Omaha and will be able to make a commercial flight out of Omaha late in the afternoon/early evening

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

\_\_\_\_\_  
Print name of designated approving official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

\_\_\_\_\_  
Print name of designated approving official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:  
(See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

ARTHUR E. GARY  
Print name of designated approving official

Arthur S Gary  
Signature

9/24/09  
Date



**Mountain Aviation, Inc.**

9656 Metro Airport Ave., Broomfield, CO 80021

Phone: 877-466-3506 Fax: 303-466-3549

Local: 303-466-3506

[www.mountainaviation.com](http://www.mountainaviation.com)

**QUOTE FOR AIRCRAFT SERVICES**

**Quoted For:** Department of Interior  
**Contact:** Richard Davis  
**Address:**

**Quote Number:** 22528  
**Date Quoted:** 24 Sep 2009  
**Quoted By:** Shannon

**Phone:** 208.334.9310

**Aircraft:** King Air 200  
**Tail #:** N725MC

**Date of trip:** 28 Sep 2009

LEG #	DATE	ETD	DEPARTURE CITY	ARRIVAL CITY	ETA	PAX	S MILES	ETE	TZC
1	28 Sep 09	10:12am	KBJC - DENVER, CO	KBFF - SCOTTSBLUFF, NE	11:00am	0	158	00:48	
2	28 Sep 09	12:00pm	KBFF - SCOTTSBLUFF, NE	KOMA - OMAHA, NE	2:38pm	4	399	01:36	1.0
3	28 Sep 09	3:06pm	KOMA - OMAHA, NE	KBJC - DENVER, CO	4:06pm	0	493	02:00	-1.0
							1,050	04:24	

	QTY	RATE	AMOUNT
Gross Aircraft Charges	01:36	1,590.00 /hr	2,544.00
Gross Reposition Charges	02:48	1,590.00 /hr	4,452.00
<b>SUBTOTAL</b>			<b>6,996.00</b>
<b>SUBTOTAL</b>			<b>6,996.00</b>
F.E.T.			0.00
<b>GRAND TOTAL</b>			<b>6,996.00</b>

**Quote Comment:**

By mutual understanding and acceptance of this quote all applicable Federal Excise and Segment Leg Taxes shall be collected and remitted by the Requesting Broker and/or Charter Company. Proof of FET Waiver will be required.

Flight-Crew schedule constrained to 14 hours duty-time and/or 10 hours rest per FAA Regulations. 2 Pilots required for flights over 8 hours. Please be advised.



**Mountain Aviation, Inc.**

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Phone: 877-466-3506 Fax: 303-466-3549

Local: 303-466-3506

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3	28 Sep 09	3:06pm	KOMA - OMAHA, NE	KBJC - DENVER, CO	4:06pm	0	493	02:00	-1.0
							1,050	04:24	

	QTY	RATE	AMOUNT
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Local: 303-466-3506

www.mountainaviation.com

QUOTE FOR AIRCRAFT SERVICES

Order For: Department of Interior
Contact: Richard Davis

Quote Number: 22528
Date Quoted: 24 Sep 2009

STANDARD CHARTER TERMS and CONDITIONS

BINDING AGREEMENT: This document, once signed by the Parties and returned to Mountain Aviation (MTN) with proof of payment security shall constitute a legally binding agreement between the Parties. All Aircraft are available for Charter pending Aircraft Owner approval. Final Flight itinerary to be approved per agreement in following sections.

Charter Payment Security (subject to the express approval of Mountain Aviation): The Client agrees to provide proof of secure pre-payment of charter services per quote as follows (check one only):

[ ] (Check, if appropriate) Via authorization of quote amount by Mountain Aviation to Client Credit Card. If used, the Client authorizes MTN to authorize the following Credit Card to retain the credit card authorization for these costs for 30 days from Credit Card approval date: If used, photocopy of Credit Card, front & back, as well as photocopy of Cardholder's approved photo-identification, as well as signature of Credit Cardholder will be required.

Table with 4 rows: Type of Card, Expiration Date, Price Quote (6,996.00), Card Number, Card ID Number, Name on Card, Billing Address.

[ ] (Check, if appropriate) Via prepaid bank wire transfer to Mountain Aviation account for the quote amount (to be paid at least one business day before the scheduled departure time of the initial flight hereunder and the Client hereby authorizes Mountain Aviation to apply such prepayment to the Client's account when charges are due hereunder, with any excess to be returned to the Client):

[ ] (Check, if appropriate) Via corporate/company/ personal check to be received by Mountain Aviation within 10 days prior to departure of first leg of the Trip.

B. CHARTER SERVICES: So long as the Client is in full compliance with this agreement, Mountain Aviation will operate the Flights for the Client in accordance with, and subject to, the terms and conditions of this agreement accordance with the attached schedule number and the Client accepts the attached schedule and its price quote amount. The Flights will be operated by Mountain Aviation to transport the Passengers in accordance with the provisions of U.S. FAR Part 135 (and any relevant international regulations). Mountain Aviation Pilots shall be in command of the Aircraft at all time, shall be entitled to make all decisions regarding the boarding (or refusal to board) any Passengers, and acceptance or rejection of any baggage for Flight.

C. PRICES AND PAYMENT TERMS: The Client agrees to pay the Total:

Charge shown on the first page hereof or quotation for the Flights, the charges described in the paragraph entitle "Comment" in said first page, and all other fees, costs and charges provided for herein. Trip quotations are estimates calculated using flight plan routes and distances and cannot reflect unforeseen delays or deviations, including weather events and air traffic control routings. Billing is based on actual trip itinerary and expenses incurred. These additional flight time costs, along with catering, aircraft deicing, landing and ramp fees, and any additional services provided for the Client will be added to the final billing. Fuel Surcharges are subject to fluctuation set by Mountain Aviation due to worldwide fuel market variability and fuel surcharge will be billed at current fuel surcharge at the time the flight is operated. Fuel costs incurred at destinations with fuel prices above the U.S. national average fuel price will be charged to Client. All such amounts shall (a) be due and payable upon completion of the last Flight actually operated by Mountain Aviation hereunder (or, if sooner, upon cancellation of the Trip as provided in Paragraph D below), (b) be paid without offset or reduction for any reason, (c) bear interest at the per annum rate of 18% from the due date until paid, and (d) be paid in the manner provided for in Paragraph I below. TIME IS OF THE ESSENCE IN THE PAYMENT OF ALL AMOUNTS DUE AND PAYABLE TO MOUNTAIN AVIATION HEREUNDER.

D. ITINERARY CHANGES AND FLIGHT CANCELLATIONS: All prices set forth herein are specific to the aircraft to be used hereunder. Any change in the aircraft to be used hereunder will result in price changes. The Client may propose any change to its itinerary or schedule hereunder; provided, however, that any such change may change the amount due from the Client hereunder and shall be subject to the approval of Mountain Aviation. The Client may cancel the Trip, subject to the following cancellation charges: Upon receipt of Client-signed agreement, Mountain will reserve the quoted Aircraft and Pilots. If the Client cancels the charter services with less than 24 hours notice (before departure time) but more than 2 hours notice, the Client agrees to a charge of 50% of the price quote. If Client cancels the charter services with less than 2 hours notice, the Client agrees to a charge of 100% of the price quote. During peak travel periods relating to Holiday's and/or Special Events, certain travel related expenses i.e. hotels, rental cars, airport high density fees, etc. may require booking with no cancellation provisions. If, after confirming and booking a charter, the trip cancels, any non-refundable expenses will be billed to Client. Inclement Weather: Weather is often unpredictable and can change rapidly. If weather conditions prohibit a flight from arriving at the planned destination(s) Mountain Aviation reserves the right to provide the Client with alternate destinations or to delay or cancel the trip upon consultation with the client. If weather prohibits a flight from departing as planned, and the Client elects to cancel the trip, no cancellation charge shall apply. Trip Interruption: Mountain Aviation reserves the right to change aircraft or subcontract a trip or leg, with Client approval, due to mechanical difficulties, Crew incapacitation, or other circumstances beyond our control. Substitution of aircraft in the event of mechanical difficulty will be in aircraft of like category and comparable performance. The Client may be offered, for approval, a higher category/higher performance aircraft at an additional charge when no like aircraft is available.



Mountain Aviation, Inc.

9656 Metro Airport Ave., Broomfield, CO 80021

Phone: 877-466-3506 Fax: 303-466-3549

Local: 303-466-3506

www.mountainaviation.com

QUOTE FOR AIRCRAFT SERVICES

Quoted For: Department of Interior
Contact: Richard Davis

Quote Number: 22528
Date Quoted: 24 Sep 2009

STANDARD CHARTER TERMS and CONDITIONS (Continued)

E. TRAVEL DOCUMENTS & PREPARATIONS: The Client and its Passengers shall be solely responsible for having in their possession all required travel documents and for all Flights, including Passports, Visas and international requirements if needed.

F. PASSENGER BEHAVIOR: The Client shall instruct and cause the Passengers to act in a reasonable and responsible manner at all times while aboard the Aircraft and to comply with the directives and instructions of the Pilots In Command of the Aircraft.

G. INTERNATIONAL FEES: All international flights over \$25,000 require a 50% deposit to be received 2 weeks prior to the trip departing. The remainder shall be pre-paid on a credit card or guaranteed by another form of payment prior to the day of departure.

H. LEGAL LIABILITY: Mountain Aviation shall not be liable to the Client or any other person or entity for any injury to or death of any person or for any damage to or loss of any property unless such injury, death, damage or loss is the direct result of negligence or intentional misconduct on behalf of Mountain Aviation or any of its employees; provided, however, that (a) under no circumstances shall the liability of Mountain Aviation exceed the amount of insurance actually paid by Mountain Aviation Insurer in connection with such incident, and (b) under no circumstances shall Mountain Aviation be responsible for any lost profits, or any special or consequential damages.

I. JURISDICTION: Each of the Parties hereby submits to personal jurisdiction in the State of Colorado in connection with any disputes or controversies arising under this agreement or with the enforcement hereof. If Mountain Aviation collects any amount due or payable hereunder from the Client by or through an attorney-at-law, the Client shall pay, upon demand, the reasonable attorneys' fees and costs incurred by Mountain Aviation in such effort.

J. METHOD OF PAYMENT (subject to the express approval of Mountain Aviation): The Client agrees to pay, when due, all fees, costs and other amounts now or hereafter due hereunder as follows (check one only):

\_\_\_ (Check, if appropriate) Via charge by Mountain Aviation to the Credit Card (if used, an additional administrative fee of 3.5% of the amount so charged will be due)

Credit Card # \_\_\_\_\_ Expires \_\_\_\_\_; or

\_\_\_ (Check, if appropriate) Via prepaid bank wire transfer to Mountain Aviation account in the amount of \$ \_\_\_\_\_ (to be paid at least one business day before the scheduled departure time of the initial flight hereunder and the Client hereby authorizes Mountain Aviation to apply such prepayment to the Client's account when charges are due hereunder, with any excess to be returned to the Client):

Mountain Aviation Wiring Instructions:

Wells Fargo Bank West, NA, 598 Summit Blvd, Broomfield, CO 80021, 720-566-4975 Account# 1828004210 ABA#: 121 000 248

;or

\_\_\_ (Check, if appropriate) Via corporate/company/ personal check to be received By Mountain Aviation within 10 days after completion or cancellation of the Trip.

The Client hereby accepts the foregoing terms and conditions and agrees to abide by the same. The Client agrees further that if payment is not received by MTN within 10 days from the invoice date, the Client hereby authorizes a debit to the Credit Card in the amount of the price quote plus a 5% late fee. The Client agrees that any unpaid balances resulting from these aircraft charter services will be subject to late fee, interest charges, and reasonable collection fees and the Client agrees to pay such fees where applicable.

Client:

By: \_\_\_\_\_ \* Title: \_\_\_\_\_

(\*Must be authorized signatory on the Credit Card, if used.)

AGREED AND ACCEPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 200\_\_\_\_\_

Mountain Aviation:

By: \_\_\_\_\_ Title: \_\_\_\_\_

Please email this completed form back to Mountain Aviation at charter@mountainaviation.com or fax to (303) 466-3549.



**Fw: Updated Quote**  
Richard Davis to: Tim Hartz, Iris Straitt

09/28/2009 09:09 AM

Richard Davis                      Fw: Updated Quote

---

Tim,

Attached is the itinerary we ended up with last week. Does this still look good?

**Richard L Davis**  
Flight Coordination Specialist  
US Department of the Interior  
National Business Center  
Aviation Management  
Directorate  
Western Region Office - Boise  
Phone: 208 334-9315  
[Richard\\_Davis@amd.nbc.gov](mailto:Richard_Davis@amd.nbc.gov)



bff-oma 9-28.pdf

9/28/2009 6:42:44 AM

## GREAT SAND DUNES NATIONAL PARK & PRESERVE

Saturday, September 26, 2009

**9:45am: DEPART RESIDENCE TO GREAT SAND DUNES**

**11:00-12:00pm: EVENT: NATIONAL PUBLIC LANDS DAY**

**Location:** Great Sand Dunes National Park &  
Preserve  
\*\*\*outside event\*\*\*\*

**Staff:** -Art Hutchinson, Superintendent

**Press:** Open

**Participants:** - 50 Adams State College Students  
and Explorer Scouts

**Program:**

11:00am: -ARRIVE Visitor Center

11:05-11:20am: -UNVEILING of Sand Dunes stained  
glass mural (Artist: Kay Mallouf)  
-YOU deliver remarks about Public  
Lands Day

11:20am: -DEPART Visitor Center to  
campground area ( 1 mile)

11:25-12:00pm: -YOU will work on a trail with  
Adams State College Students and  
Explorer Scouts

**12:00pm: DEPART EVENT FOR RESIDENCE**



**THE TRIP OF THE SECRETARY**

**TO**

**NEBRASKA**

**SEPTEMBER 28<sup>th</sup>, 2009**



MONDAY, SEPTEMBER 28<sup>th</sup>

- 5:45 - 8:15am:** **DEPART RESIDENCE EN ROUTE TO SCOTTSBLUFF**  
 (MT) (b) (7)(C), (b) (6) KLS, (b) (7)(C), (b) (6)
- 8:15am:** **ARRIVE SCOTTSBLUFF NATIONAL MONUMENT**  
 Address: 190276 Old Oregon Trail  
 Gering, NE 69341  
 Phone: (308) 436-9700
- 8:15 - 8:45am:** **MEET & GREET WITH FRIENDS OF THE BLUFF**  
 Location: Monument Maintenance Area  
 Participants: **Karen Anderson**, Executive Director, Greater Chamber of Commerce  
**Mary Crawford**, District Manager  
**Congressman Adrian Smith**  
**Nancy Haney**, Nebraska State Historic Preservation Board  
**Al Hutchings**, National Park Service  
**Kevin Howard**, Director, Scotts Bluff County Tourism  
**Nancy Johner**, State Coordinator  
**Senator Mike Johanns**  
**Jim Merrigan**, Sister Park Chair, Chairperson, "Friends of the Bluff"  
**Barb Netherland**, North Platte Valley Museum  
**Karla Niedan-Streeks**, Executive Director, Gering Convention Bureau  
**Bob Puschebdorf**, State Historic Preservation Office  
**Susan Wiedeman**, Mayor, City of Gering  
 Staff: Tim Hartz  
 Press: Closed  
 Format: Informal meet & greet
- 8:45 - 9:30am:** **ROUNDTABLE WITH AGRICULTURE LEADERS**  
 Location: Landmark Room  
 Participants: **Secretary Vilsack**  
**Congressman Adrian Smith**  
**Senator Ben Nelson**  
**Senator Mike Johanns** (former U/S FNCS in Bush Admin)  
**State Senator John Harms**  
**State Senator Ken Shilz**  
**Terry Rajewich**, Nebraska Public Power District  
**Dave Boeckner**, Scottsbluff City Councilman  
**Kevin Mooney**, KNEB Radio  
**Mark Masterton**, Scotts Bluff County Commissioner  
**Larry Gibbs**, Gering City Councilman  
**Jan Fitts**, Community Action Partnership of Western Nebraska  
**Jan Rahmig**, Scotts Bluff County Board of Realtors  
**Steve Stratton**, Scotts Bluff County Commissioner  
**Jim Merrigan**, ReMax Realty, Friends of the Bluff Group  
**Susan Weideman**, Mayor of Gering

**John and Joyce Maser**, Producers former NRD Board Chairman  
**Fred Lockwood**, Lockwood Financial  
**Joe Schon**, Vice President of Twin Cities Development  
**Travis Hiner**, Bank Director, Platte Valley National Bank  
**Dr. Eileen Ely**, President of Western Nebraska Community College  
**Dr. Linda Boeckner**, Director of the Panhandle Research Center  
**Hod Kosman**, President, Platte Valley Bank, former FED Governor  
**Karen Anderson**, Director, Gering United Chamber of Commerce  
**Nancy Johner**, State Director

Staff: Tim Hartz  
Press: Closed  
Format: Informal roundtable discussion with elected officials and local Ag leaders

**9:30 - 10:45am: AGRICULTURE PRODUCTION TOWNHALL**

Location: Monument Amphitheater  
Participants: **Secretary Tom Vilsack**  
**Senator Ben Nelson**  
**Governor Dave Heineman**  
**Congressman Adrian Smith**  
Staff: Tim Hartz  
Crowd: 350  
Press: Open  
Setup: Stage with stools & lav mics for participants  
Format:

- \* Governor Heineman will make brief remarks and introduce Congressman Smith.
- \*Congressman Smith will make brief remarks and introduce Senator Nelson.
- \*Senator Nelson will make brief remarks and introduce **YOU**.
- \***YOU** will make brief remarks and introduce Secretary Vilsack
- \*Secretary Vilsack will make remarks and begin Q&A.
- \*Q&A with audience members
- \*Secretary Vilsack will make closing remarks.
- \*Senator Nelson will thank everyone for coming.

**10:45 – 11:00am: PRESS CONFERENCE**

Location: Visitors Center  
Staff: Kendra Barkoff  
Press: Open  
Format: YOU & other electeds will take Q&A from press

**11:00 – 11:15am: DEPART MONUMENT FOR RESEARCH CENTER**

**(b) (7)(C)**  
**(b) (7)** KLS, Brian Screnar, Kendra Barkoff  
Tim Hartz, Tami Heilemann

**11:15am: ARRIVE PANHANDLE RESEARCH AND EXTENSION CENTER**

Address: University of Nebraska-Lincoln  
4502 Avenue I

Scottsbluff, NE 69361

**11:15 – 11:45am: CLIMATE CHANGE RESEARCH BRIEFING**  
 Location: Scottsbluff National Monument  
 Staff: Tim Hartz  
 Press: Closed

**11:45 – 11:55am: DEPART RESEARCH CENTER FOR AIRPORT**  
 (b) (7)(C), (b) (6) KLS, Brian Srenar, Kendra Barkoff  
 (b) (6) Tim Hartz, Tami Heilemann

**11:55am: ARRIVE SCOTTSBLUFF AIRPORT**  
 Address: Western Nebraska Regional Airport  
 250023 Airport Terminal Rd  
 Scottsbluff, NE 69361  
 Phone: (308) 635-4941

**12:05 – 2:35pm: WHEELS-UP SCOTTSBLUFF FOR OMAHA**  
 Craft: King Air 200  
 Tail: 725MC  
 Pilot: Marvin Jones  
 Flight Time: 1hr 30min  
*Manifest (5):* KLS, Kendra Barkoff, Brian Srenar, Tami Heilemann

**2:35pm: WHEELS-DOWN OMAHA**  
 (CT) Address: Eppley Airfield  
 4501 Abbott Drive  
 Omaha, NE 68110  
 Phone: (402) 661-8000

**2:35 – 2:45pm: DEPART AIRPORT FOR NPS BUILDING**  
 (b) (7)(C), (b) (6) KLS, Brian Srenar, Kendra Barkoff, Tami Heilemann

**2:45pm: ARRIVE NPS BUILDING**  
 Location: 601 Riverfront Dr  
 Omaha, NE 68102  
 Phone: (402) 661-1601

**2:45 – 3:30pm: EMPLOYEE MEETING**  
 Location: Multi-purpose room  
 Staff: Kendra Barkoff  
 Crowd: 150  
 Press: Open  
 Format: YOU will give brief remarks to area employees

3:40 – 4:10pm: **DEPART NPS BUILDING FOR DESOTO WILDLIFE REFUGE**  
(b) (7)(C), (b) (6) KLS, Brian Srenar, Kendra Barkoff, Tami Heilemann

4:10pm: **ARRIVE DESOTO NATIONAL WILDLIFE REFUGE**  
Location: 1434 316<sup>th</sup> Lane  
Missouri Valley, IA 51555  
Phone: (712) 642-4121

4:10 - 4:40pm: **TOUR DESOTO NATIONAL WILDLIFE REFUGE**  
Staff: Kendra Barkoff  
Press: Closed  
Format: YOU will visit Betrand Collection of artifacts from the steamboat Betrand (Civil War era), and learn about ARRA projects planned for DeSoto.

4:40 - 5:20pm: **DEPART DESOTO EN ROUTE TO OMAHA AIRPORT**  
(b) (7)(C), (b) (6) KLS, Brian Srenar, Kendra Barkoff, Tami Heilemann

5:55pm: **WHEELS UP OMAHA FOR WASHINGTON NATIONAL AIRPORT**  
Airline: Midwest # 2558  
(Connect in Milwaukee. W/D 7:10pm. W/U 7:30pm)  
Airline: Midwest # 2421

10:20pm: **WHEELS DOWN WASHINGTON NATIONAL AIRPORT**

10:30 - 10:45pm: **DEPART AIRPORT FOR RESIDENCE**  
(b) (7)(C), (b) (6) KLS

10:45pm: **ARRIVE RESIDENCE/RON**

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: DENVER, CO/GERRING/SCOTTS BLUFF,  
NE/MISSOURI, IA

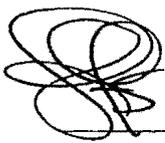
DATES: 9/25-28/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL XXXX

FOLDER CONTAINS:

OAS 110 FORM

VIEWED BY/ DATE:



9/30/09

IRIS STRAITT

\_\_\_\_\_/\_\_\_\_\_

TIM MURPHY

MJL / 10/13/09

MELINDA LOFTIN

\_\_\_\_\_/\_\_\_\_\_

JOAN PADILLA

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: DENVER, CO/GERRING/SCOTTS BLUFF,  
NE/MISSOURI, IA

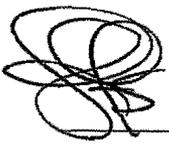
DATES: 9/25-28/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL XXXX

FOLDER CONTAINS:

OAS 110 FORM

VIEWED BY/ DATE:



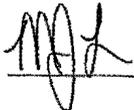
9/30/09

IRIS STRAITT



10/8/09

TIM MURPHY



10/13/09

MELINDA LOFTIN

/

JOAN PADILLA

MB

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE</b>	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSLOSANGELESC100809_V02
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.	<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b> a. FROM 10/08/09 b. TO 10/12/09
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) OPVVR0 b. DATE(S) 10/14/09
<b>e. PRESENT DUTY STATION</b>	<b>f. RESIDENCE (City and State)</b>	<b>10. CHECK NO.</b>

<b>8. TRAVEL ADVANCE</b>	<b>9. CASH PAYMENT RECEIPT</b>	<b>11. PAID BY</b>
a. Outstanding 0.00	a. DATE RECEIVED	b. AMOUNT RECEIVED \$
b. Amount to be applied 0.00	c. PAYEE'S SIGNATURE	
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)	D. Balance outstanding	

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ <b>Traveler's Initials</b>	
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>	
				FROM (e)	TO (f)	
7708271046 179.60			10/07/09			
7708271051 110.60			10/07/09			
77708271052 394.60			10/07/09			
<b>ACCOUNTING CLASSIFICATION:</b> 10 1000.DDD01 .68-2010^^DM^1000^^DDD01^68^ -				319.50	NR-	1,55
<b>COMMENTS:</b> SPEECH/PRESENTATION. 2 OAS110 forms included. Actual lodging NTE 300% as authorized. COMMENTS continued on next page						

**13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.**

**TRAVELER SIGN HERE** ▶ *Ken Salazar*      **DATE** NOV 12 2009      **AMOUNT CLAIMED** ▶ 319.50

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
	a. DIFFERENCES, IF ANY (Explain and show amount)	\$
<b>APPROVING OFFICIAL SIGN HERE</b> ▶ <i>Rennae Hays</i> <b>DATE</b> 11-10-09	b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION	\$
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>	c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):	\$ 0.00
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>	<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶	<b>DATE</b>
d. <b>NET TO TRAVELER</b> ▶		\$ 319.50

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE

TRAVEL VOUCHER

(b) (6)

TRAVEL AUTHORIZATION NUMBER(S)/DATE(S)

0PYVR0 10/14/09

SALAZAR, KENNETH L.

COMMENTS: (cont'd)

Approved *R. Stone* signing official.

Lodging was selected to provided the location, security, and facilities necessary for the SECY to accomplish his official duties. Also high tourist season for Yosemite NP the time of travel.

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total thru (g) meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **TRIP # 1** PAGES **2**

TRAVEL AUTHORIZATION NO.

0PYVRO

TRAVELER'S LAST NAME

SALAZAR

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES						MILEAGE RATE: 0.000 NO. OF MILES	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE	LODGING		TOTAL SUBSISTENCE EXPENSE	MILEAGE	SUBSISTENCE	OTHER
			BREAK-FAST	LUNCH	DINNER	TOTAL							
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)
10/08		D-:RES: , Washing											
10/08		Airfare (Non Reimbursable)											
10/08		A-:LOS ANGELES, CA				53.25		135.00	53.25			53.25	
10/08		Lodging Tax											
10/08		TMC Fee											
10/09		D-:LOS ANGELES, CA											
10/09		A-:PALM SPRINGS, CA											
10/09		D-:PALM SPRINGS, CA											
10/09		A-:MARIPOSA, CA				71.00		234.50	71.00			71.00	
10/09		Lodging Tax											
10/10		Subsistence				71.00		234.50	71.00			71.00	
10/10		Lodging Tax											
10/11		A-:FIREBAUGH, CA											
10/11		D-:MARIPOSA, CA											
10/11		Airfare (Non Reimbursable)											
10/11		D-:FIREBAUGH, CA											
10/11		A-:MENDOTA, CA											
10/11		A-:LOS ANGELES, CA				71.00		135.00	71.00			71.00	
10/11		D-:MENDOTA, CA											
10/11		Lodging Tax											
10/12		A-:HOLBROOK (APACH				53.25			53.25			53.25	
10/12		D-:LOS ANGELES, CA											
10/12		Airfare (Non Reimbursable)											
<b>SUBTOTALS</b>										01.00	319.50	0.00	
<b>TOTALS</b>													

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED**



ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	684.80
LODGING-211D	830.58
M&IE-211D	319.50
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.25
10 1000.DDD01. .6	0.00
	0.00
	1,876.63

2010^^DM^1000^^DDD01^^68^

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	1,876.63
NON-REIMBURSABLE EXPENSES -----	1,557.13
	=====
TOTAL AMOUNT CLAIMED -----	319.50
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	-----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	319.50
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD -----	0.00
PAY TO TRAVELER -----	319.50

# TRAVEL AUTHORIZATION

1. No. SALAZAR TA 2010

2. 09-28-2009

(DATE)

3. OS  
(BUREAU OR OFFICE)

Washington, DC

4. NAME Keneneth Lee Salazar

5. OFFICIAL STATION

6. TITLE SECY of DOI

7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions.

Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.

Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about

10-01-2009

Ending on or about

09-30-2010

## MODE OF TRAVEL

13.  Common carrier

14.  Extra fare

15.  Government-owned conveyance

16.  Privately owned

at a mileage rate of

cents, subject to:

(a)  Administratively determined to be the advantage of the Government

(b)  A showing of advantage to the Government

(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

7.  Transportation immediate family

19.  Shipment household goods and personal effects

8.  Other (specify)

*Ken Salazar*

## ESTIMATED COST

0. Transportation \$

1. Per Diem

2. Other

3. TOTAL \$

4. CHARGED TO:

2009-1000 DDD01 68

5. (FISCAL OFFICER'S SIGNATURE)

26. (REQUESTER'S SIGNATURE)

Keneneth Lee Salazar, SECY of DOI

(TITLE)

28. (AUTHORIZING OFFICER'S SIGNATURE)

*Renee Stone*

(AUTHORIZING OFFICER'S SIGNATURE)

Renee Stone, Depy COS

(TITLE)

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 10/19/09

Subject: Secretary Ken Salazar – Los Angeles/Palm Springs/Mariposa/Firebaugh/  
Mendota, CA, Holbrook, AZ  
- 10/8-12/09

- 10/8/09- Depart DC for Los Angeles, CA and remained overnight.
- 10/9/09- Depart Los Angeles, CA for Palm Springs, CA.
- 10/9/09- Depart Palm Springs, CA for Mariposa, CA and remained overnight.
- 10/11/09- Depart Mariposa, CA for Firebaugh, CA.
- 10/11/09- Depart Firebaugh, CA for Mendota, CA.
- 10/11/09- Depart Mendota, CA for Los Angeles, CA and remained overnight.
- 10/12/09- Depart Los Angeles, CA for Holbrook, AZ.
- 10/12/09- Depart Holbrook, AZ for Washington, DC.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip, (2) 2-OAS 110 forms, and (3) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

TO: NGMSDOI  
ETKT 07OCT.

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

①

YOUR ESTIMATED AIRFARE ON 07OCT AT 1047 IS 179.60

08 OCT 09 - THURSDAY  
AIR - UNITED AIRLINES FLT:925 ECONOMY FOOD-BEV/PUR  
LV WASHINGTON DULLES 1024P EQP: AIRBUS A320  
05HR 27MIN

09 OCT 09 - FRIDAY  
AR LOS ANGELES 1251A NON-STOP  
ARRIVE: TERMINAL 7 REF: LROWF8  
SALAZAR/KENNETH SEAT-11C UA-00626519997  
ECONOMY PLUS SEAT

08 OCT 09 - THURSDAY  
HOTEL LOS ANGELES OUT-09OCT CORP ID-0560009417  
EMBASSY SUITES 1 NIGHT ID-225448043  
ESLOS ANGELES INTL 1 ROOM 2 ROOM SUITE-1 KING BED-NO  
9801 AIRPORT BLVD COMP COOKED TO ORDER BRKFST-EV  
LOS ANGELES CA 90045 RATE-135.00USD PER NIGHT  
FONE 1-310-215-1000 CANCEL BY 04P DAY OF ARRIVAL  
FAX 1-310-215-1952  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 84601233  
ZD040619771

AIR TICKET	UA7708271046	SALAZAR KENNETH LEE	
ELEC TKT		BILLED TO MASTERCARD	179.60*
			-----
		SUB TOTAL	179.60
		NET CC BILLING	179.60*
			-----
		TOTAL AMOUNT DUE	0.00

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005303  
ORZLBS

DATE: 07 OCT 09  
PAGE: 02

TO: NGMSDOI  
ETKT 07OCT.

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

.....  
THE TRANSPORTATION SECURITY ADMINISTRATION OF THE  
US DEPARTMENT OF HOMELAND SECURITY REQUIRES US TO  
COLLECT INFORMATION FROM YOU FOR PURPOSES OF WATCH  
LIST SCREENING, UNDER THE AUTHORITY OF 49 U.S.C. SECTION  
114, AND THE INTELLIGENCE REFORM AND TERRORISM  
PREVENTION ACT OF 2004. PROVIDING THIS INFORMATION IS  
VOLUNTARY, HOWEVER, IF IT IS NOT PROVIDED, YOU MAY BE  
SUBJECT TO ADDITIONAL SCREENING OR DENIED TRANSPORT  
OR AUTHORIZATION TO ENTER A STERILE AREA. TSA MAY  
SHARE INFORMATION YOU PROVIDE WITH LAW ENFORCEMENT OR  
INTELLIGENCE AGENCIES OR OTHERS UNDER ITS PUBLISHED  
SYSTEM OF RECORDS NOTICE. FOR MORE ON TSA PRIVACY  
POLICIES OR TO VIEW THE SYSTEM OF RECORDS NOTICE AND  
THE PRIVACY IMPACT ASSESSMENT PLEASE SEE TSA/S  
WEB SITE AT WWW.TSA.GOV

.....  
CAR DECLINED/A//07OCT

A/894  
U15-C0  
U8-----  
U7-0.00--0.00

TO: NGMSDOI  
ETKT 06OCT.

2

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 07OCT AT 1124 IS 505.20

11 OCT 09 - SUNDAY

AIR AMERICAN AIRLINES FLT:3034 ECONOMY FOOD FOR PURCHASE  
OPERATED BY AMERICAN EAGLE  
LV FRESNO 505P EQP: EMBRAER RJ140 JET  
AR LOS ANGELES 610P 01HR 05MIN  
ARRIVE: TERMINAL 4 NON-STOP  
SALAZAR/KENNETH SEAT-5B AA-143NPN6 REF: HIMZZV

HOTEL LOS ANGELES OUT-12OCT CORP ID-0560009417  
EMBASSY SUITES 1 NIGHT ID-225448043  
ESLOS ANGELES INTL 1 ROOM 2 ROOM SUITE-1 KING BED-NO  
9801 AIRPORT BLVD COMP COOKED TO ORDER BRKFST-EV  
LOS ANGELES CA 90045 RATE-135.00USD PER NIGHT  
FONE 1-310-215-1000 CANCEL BY 04P DAY OF ARRIVAL  
FAX 1-310-215-1952  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 81291754  
ZD040619771

AIR TICKET	AA7708271051	SALAZAR KENNETH LEE	
ELEC TKT		BILLED TO MASTERCARD	110.60*
			-----
		SUB TOTAL	110.60
		NET CC BILLING	110.60*
			-----
		TOTAL AMOUNT DUE	0.00

CONTINUED ON PAGE-2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005308  
HIMZZV

DATE: 07-OCT 09  
PAGE: 02

TQ: NGMSDOI  
ETKT 06OCT.

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

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YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
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.....  
THE TRANSPORTATION SECURITY ADMINISTRATION OF THE  
US DEPARTMENT OF HOMELAND SECURITY REQUIRES US TO  
COLLECT INFORMATION FROM YOU FOR PURPOSES OF WATCH  
LIST SCREENING, UNDER THE AUTHORITY OF 49 U.S.C. SECTION  
114, AND THE INTELLIGENCE REFORM AND TERRORISM  
PREVENTION ACT OF 2004. PROVIDING THIS INFORMATION IS  
VOLUNTARY, HOWEVER, IF IT IS NOT PROVIDED, YOU MAY BE  
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POLICIES OR TO VIEW THE SYSTEM OF RECORDS NOTICE AND  
THE PRIVACY IMPACT ASSESSMENT PLEASE SEE TSA/S  
WEB SITE AT WWW.TSA.GOV

.....  
CAR DECLINED/A//29SEP  
LODGING DECLINED//29SEP

A/932  
U15-C0  
U8-----

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005309  
HIMZZV

DATE: 07 OCT 09  
PAGE: 01

TO: NGMSDOI  
ETKT 06OCT.

3

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 07OCT AT 1124 IS 505.20  
12 OCT 09 - MONDAY

AIR	US AIRWAYS	FLT:85	COACH CLASS	FOOD FOR PURCHASE	
	LV PHOENIX		310P	EQP: AIRBUS A319	
	DEPART: TERMINAL 4			04HR 23MIN	
	AR BALTIMORE WASHNTN		1033P	NON-STOP	
				REF: A11F52	
SALAZAR/KENNETH SEAT-5D UA-00626519997					
SERVICE FEE	XD0507726775	SALAZAR KENNETH LEE	BILLED TO MASTERCARD		28.25*
AIR TICKET	US7708271052	SALAZAR KENNETH LEE	BILLED TO MASTERCARD		394.60*
ELEC TKT					
		SUB TOTAL			422.85
		NET CC BILLING			422.85*
		TOTAL AMOUNT DUE			0.00

CONTINUED ON PAGE--2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005309  
HIMZZV

DATE: 07 OCT 09  
PAGE: 02

TO: NGMSDOI  
ETKT 06OCT.

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
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WEB SITE AT WWW.TSA.GOV

.....  
CAR DECLINED/A//29SEP  
LODGING DECLINED//29SEP

A/932  
U15-C0  
U8-----  
U7-0.00-28.25-0.00



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Name & Address

SALAZAR, KEN  
1849 C STREET  
  
WASHINGTON, DC 20240  
US

Suite 415/KNGN  
Arrival Date 10/8/2009 1:32:00PM  
Departure Date 10/9/2009

Adult/Child 2/0  
Suite Rate 135.00

RATE PLAN L-SGV  
HH# 225448043 SILVER  
AL:  
CAR:

*Folio*

CONFIRMATION NUMBER : 84601233

10/9/2009 PAGE 1

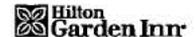
DATE	REFERENCE	DESCRIPTION	AMOUNT
10/8/2009	3474937	GUEST ROOM	\$135.00
10/8/2009	3474937	TAX AND ASSESSMENT	\$18.90
10/8/2009	3474937	CALIF. TOURISM ASSESSMENT	\$0.09
10/9/2009	3475274	(b) (6)	(\$153.99)
		** BALANCE **	\$0.00

*18.99*

*You have earned approximately 1552 HHonors points for this stay. To check your earnings for this stay or any other stay at any of more than 3,000 Hilton Family hotels worldwide visit [HiltonHHonors.com](http://HiltonHHonors.com)*

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The Hilton Family



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ACCOUNT NO.  
(b) (6)

CARD MEMBER NAME  
SALAZAR, KEN

ESTABLISHMENT NO. & LOCATION ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE  
X

DATE OF CHARGE	FOLIO NO./CHECK NO.
10/08/09 13:32:00	573643 A
AUTHORIZATION	INITIAL
068534	
PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	-153.99

PAYMENT DUE UPON RECEIPT

RECHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.



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www.YosemitePark.com

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FOLIO NO.	ROOM NO.	GUEST NO.
12V5IL	A0507	1552IK

RATE/PACKAGE	NO. IN PARTY	DEPOSIT REC'D
	2	\$522.60

RATE/PACKAGE DESCRIPTION
<del>Special Bill/Custom</del>

ARRIVAL DATE	DEPARTURE DATE
10/09/09	10/11/09

ADDITIONAL INFORMATION

NAME AND ADDRESS
Salazar, Ken Nishimura, Ms. Terri DNCP&R Executive Office P.O. Box 578 Yosemite, CA 95389

DATE	DESCRIPTION	CHARGES	PAYMENTS
10/09/09	AROOM A0507 1 Ahwahnee Rooms	-- 234.50	
10/09/09	RMTAXM A0507 1 Room Tax	-- 23.45	
10/09/09	VTAX3 A0507 1 MCTBID Assessment	-- 2.35	} 26.80
10/09/09	YOFUND A0507 1 YA Dollar Donation	-- 1.00	
10/10/09	AROOM A0507 1 Ahwahnee Rooms	-- 234.50	
10/10/09	RMTAXM A0507 1 Room Tax	-- 23.45	} 26.80
10/10/09	VTAX3 A0507 1 MCTBID Assessment	-- 2.35	
10/10/09	YOFUND A0507 1 YA Dollar Donation	-- 1.00	
10/11/09	BCD A0507 1 <span style="background-color: black; color: red;">(b) (6)</span>	AM	522.60
Subtotals			
\$ 522.60			522.60

PAID IN FULL --- THANK YOU!

- THE AHWAHNEE\*
- CURRY VILLAGE
- WAWONA HOTEL
- YOSEMITE LODGE AT THE FALLS
- WHITE WOLF LODGE
- TUOLUMNE MEADOWS LODGE

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any or the full amount of these charges. I also agree that all charges contained in this account are correct and any spates or requests for copies of charges must be made within five days of my departure.

GNATURE \_\_\_\_\_



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For reservations across the nation  
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Name & Address

SALAZAR, KEN  
1849 C STREET  
  
WASHINGTON, DC 20240  
US

Suite 831/KOTN  
Arrival Date 10/11/2009 2:09:00PM  
Departure Date 10/12/2009

Adult/Child 1/0  
Suite Rate \$135.00

RATE PLAN L-SGV  
HH# 225448043 SILVER  
AL  
BONUS AL CAR

Confirmation: 81291754

10/12/2009 PAGE 1

T  
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U

DATE	REFERENCE	DESCRIPTION	AMOUNT
10/11/2009	3477610	GUEST ROOM	\$135.00
10/11/2009	3477610	TAX AND ASSESSMENT	\$18.90
10/11/2009	3477610	CALIF. TOURISM ASSESSMENT	\$0.09
WILL BE SETTLED TO [REDACTED]			\$153.99
EFFECTIVE BALANCE OF			\$0.00
18.99			

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**EXPRESS CHECK-OUT**

Good Morning! We hope you enjoyed your stay. With Express Check-Out here is no need to stop at the Front Desk to check out.

Please review this statement. It is a record of your charges as of late last evening.

For any charges after your account was prepared, you may:

+ pay at the time of purchase.

+ charge purchases to your account, then stop by the Front Desk for an updated statement.

+ or request an updated statement be mailed to you within two business days.

Simply call the Front Desk from your suite and tell us when you are ready to depart. Your account will be automatically checked out and you may use this statement as your receipt. Feel free to leave your key(s) in the suite.

*Please call the Front Desk if you wish to extend your stay or if you have any questions about your account.*

DATE OF CHARGE	FOLIO NO./CHECK NO.	
AUTHORIZATION	572938	INITIAL
PURCHASES & SERVICES		
TAXES		
TIPS & MISC.		
TOTAL AMOUNT		

**OFFICE OF THE SOLICITOR  
CORRESPONDENCE BACKGROUND FORM**

**Date: October 6, 2009**

**Nature and Significance of Document:** Request for approval of a charter aircraft to transport Secretary Salazar and three other Department employees **October 9, 2009** from Palm Springs, CA to Mariposa, CA (Yosemite). The Secretary will be in Palm Springs for an aerial tour of proposed wind and solar energy sites, a visit to the local BLM office and an announcement regarding the Renewable Energy Coordinating Office. On the afternoon of the 9<sup>th</sup> he will proceed to Yosemite where he will conduct several official events on Saturday and Sunday.

**Background:** Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of charter or DOI fleet aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1). In this case, commercial airline service and charter air service are available. As noted on the AMD-110, BLM must pay for the aircraft to return to its base in Sacramento (it has already been chartered for missions in the Palm Springs area this week unrelated to the Secretary's trip). It is virtually no additional cost for the aircraft to carry the Secretary and his party from Palm Springs to Mariposa. The costs for operating the return flight to Sacramento have already been incurred (whether the Secretary is on that flight or not, that segment will be operated at a cost to BLM).

The total cost of that charter segment is \$3,375. The cost of the commercial airline service is \$11,108. As the charter service is less expensive, it is permissible to approve this travel.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED AMD-110 FORM.**

**Contact and telephone number:**  
Katherine Aldrich, 208-5216

**Due Date: ASAP**

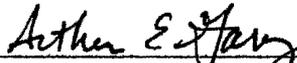
**Surname**

T. Murphy

*Murphy 10/5/09*

## AMENDMENT

In addition to the travel described on the previous page, the Secretary will travel on the morning of October 9 from the Los Angeles area (airport TBD) to Palm Springs, conducting the aerial tour discussed above that was originally going to be Point A to Point A travel out of Palm Springs. Due to a meeting with the President late Thursday afternoon, the Secretary had to change his travel plans and cannot get into Palm Springs on Thursday evening. He will land late in the evening at LAX and then meet the charter aircraft Friday morning. While there is commercial service between LAX and Palm Springs, it does not allow for the planned aerial tour (and involved travel through another city). DOI aircraft is unavailable. The cost of the flight segment between Los Angeles and Palm Springs is \$2100. As this is the only available means to carry out the purpose of this part of the trip, it is permissible to approve this travel.

 10/7/09  
Arthur Gary, Deputy Solicitor

Kenneth  
Hood/CASO/CA/BLM/DOI@  
BLM

10/07/2009 12:37 PM

To Katherine M Aldrich/HQ/SOL/DOI@SOL@DOI

cc

bcc

Subject Palm Springs to LAX Cost. for Sec. Aerial Tour

History:  This message has been replied to.

Katherine,

The cost is as follows:

Using charter aircraft from Palm Springs to LAX and back to aerial tour area is 1.5 flight hours @ \$1350 per hour for a total of \$2025. Additional airport fees approx. \$75.00 for a total additional cost of \$2100.00

Travel time by ground would be 4 hrs. from LAX to Palm Springs which would not allow for the aerial tour time frame and allow the Sec. to meet his other commitments.

Commercial air travel from LAX to Palm Springs would cost \$962 per person but would also not meet time frames needed.

Kenneth Hood - State Aviation, Equipment & Safety Officer  
Branch of Fire & Aviation  
BLM - California State Office  
2800 Cottage Way, Sacramento Ca. 95825  
(916) 978-4435 Office  
(916) 215-9706 Cell

AMD-110  
(04/09)

# TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

## A. BASIC DATA:

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location	<u>Yosemite National Park</u>	Date	<u>10/10/09</u>	Hours required to be on site	<u>1400</u>	to	<u>          </u>
Location	<u>Yosemite National Park</u>	Date	<u>10/12/09</u>	Hours required to be on site	<u>          </u>	to	<u>1500</u>
Location	<u>                                  </u>	Date	<u>                  </u>	Hours required to be on site	<u>          </u>	to	<u>          </u>

Manifest (only persons required to be at TDS):

<u>Name</u>	<u>Hourly Salary</u>
<u>Ken Salazar, SOI</u>	<u>\$103.00</u>
<u>Chris Stock, Security</u>	<u>\$ 37.00</u>
<u>Tami Heilemann, DOI Photographer</u>	<u>\$37.00</u>
<u>Kendra Barkoff</u>	<u>\$37.00</u>
<b>TOTAL Hours Cost of All Required Travelers</b>	<b>\$ <u>\$214.00 x 1.20 = \$256.80</u></b>

Annual Salary + 2087 hours x 1.20 = Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other FRINGES. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

(Continue on attached sheet if needed)

## B. COST COMPARISON:

1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers. \$ 2135.00 per person

- Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule. \$2568.00
- Cost of required per diem and ground transportation.

**TOTAL Cost by commercial transportation** \$ 11,108.00

2. Leased, Contract, or Rental Aircraft King Air 90 6px (2 pilots)

- 1. Flight hours x flight hour costs 2.5 hr x \$ 1350.00 - flight hour cost
- 2. Cost of total duty hours away from office or regular duty station
- 3. Cost of required per diem and ground transportation
- 4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc. XXXXXXXX

**TOTAL Cost by Lease, Contract, or Rental aircraft.** \$ 3375.00

3. DOI-Operated Aircraft - identify specific aircraft: Not available

- Flight hours required x variable flight hour cost. \$ XXX
- Cost of total duty hours away from office or regular duty station.
- Cost of required per diem and ground transportation.
- Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B. if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)
- Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, etc.

**TOTAL COST by DOI Fleet aircraft.** \$

C. MOST COST EFFECTIVE METHOD:

Commercial

Lease, Contract or Rental - N# N900MT Atkin Air Pilot/Crew Captain Scott Chartier

Purpose \_\_\_\_\_

DOI Fleet -----N# \_\_\_\_\_ Pilot/Crew \_\_\_\_\_

Purpose \_\_\_\_\_

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Secretary Salazar and BLM Director Bob Abbey need to survey several renewable energy sites in Southern California during a short period of time. Commercial flights are not an option for this reconnaissance flight. Land travel would not allow them to accomplish their mission.

Atkin Air's charter aircraft will return to its Lincoln, California base of operation after completion of these mission flights. On its return flight it would drop off Secretary Salazar and staff members at Mariposa Airport for his Yosemite National Park meeting at no additional cost to the government.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

\_\_\_\_\_  
Print name of designated approving official                      Signature                      Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.h, page 6 of OMB Circular A-126)

\_\_\_\_\_  
Print name of designated approving official                      Signature                      Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:  
(See paragraph 11.a, page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3)  Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

ARDRE E. GARY                      Ardré E Gary                      10/7/09  
Print name of designated approving official                      Signature                      Date

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### Your Flight to Fresno, CA (FAT)

Departing: Fri, Oct 9 - Returning: Fri, Oct 9 | 2 Adults

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Your Search  
 Depart Fri, Oct 9  
 from \$2,191

Total for tickets incl. taxes & fees. Add'l fees for paper tickets. Baggage fees are not included and may apply.

<input checked="" type="checkbox"/> United	<input checked="" type="checkbox"/> Alaska Airlines
0 nonstop	0 nonstop
\$2,135	\$2,609
Total \$2,191	Total \$2,695

### Select Departing Flight for Fri, Oct 9

2 flight options: 1 - 2

Sort By:  Price  Duration  Departure Time  Arrival Time  Airline

Airline	Departure Time	Arrival Time	Total Travel Time	Roundtrip Price	Includes taxes and fees
<input checked="" type="checkbox"/> <b>United</b> Flight 8314 Business Class not available Economy Class operated by UNITED EXPRESS/SKYWEST AIRLINES / Flight 857 Business Class not available First Class / Flight 8314 Business Class not available Economy Class operated by UNITED EXPRESS/SKYWEST AIRLINES <a href="#">View Seats</a>	7:17am Palm Springs, CA (PSP)	3:41pm Fresno, CA (FAT)	8hrs 24min - 2 Stops Change planes in Los Angeles, CA (LAX) Change planes in San Francisco, CA (SFO) Flight 8314 online: 88%	<b>\$2,135</b> per person Total \$2,191	ECONOMY/FIRST CLASS Turboprop Service 100%
<input checked="" type="checkbox"/> <b>Alaska Airlines</b> Flight 201 Business Class not available Economy Class <input checked="" type="checkbox"/> <b>United</b> Flight 888 Business Class not available First Class <input checked="" type="checkbox"/> <b>American Airlines</b> Flight 800 Business Class not available Economy Class operated by AMERICAN EAGLE <a href="#">View Seats</a>	7:00am Palm Springs, CA (PSP)	2:40pm Fresno, CA (FAT)	7hrs 40min - 3 Stops Change planes in San Francisco, CA (SFO) Change planes in Los Angeles, CA (LAX) Flight 800 online: 88%	<b>\$2,609</b> per person Total \$2,665	ECONOMY/FIRST CLASS

[Change Your Search](#)

2 flight options: 1 - 2

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**Kenneth  
Hood/CASO/CA/BLM/DOI@  
BLM**

10/06/2009 12:22 PM

To Katherine M Aldrich/HQ/SOL/DOI@SOL@DOI

cc

bcc

Subject BLM Flight Itinerary & Cost Quote

Here is our entire flight Itinerary and cost quote. The cost quote Includes several items not related to the Sec. flight. The flight hour cost for the aircraft we will be using is \$1350.



Trip Quote.pdf

**Kenneth Hood - State Aviation, Equipment & Safety Officer  
Branch of Fire & Aviation  
BLM - California State Office  
2800 Cottage Way, Sacramento Ca. 95825  
(916) 978-4435 Office  
(916) 215-9706 Cell**

**BLM**

**Confirmation**

Kenneth Hood (916)978-4435				Date of Trip		Destination	See Itinerary		
<b>Route of Flight</b>				<b>10/7-8-9/2009</b>			<b>King Air C90</b>		
	Time	Depart	Arrive	Time	Pax	Distance	Stops	Dept FBO	Arr FBO
10/6/2009	1:30 PM	Lincoln	Sac Exec	2:00 PM	0	25	1	Atkin Air	Terminal
	2:30 PM	Sac Exec	Paso Robles	4:00 PM	4	175	1	Terminal	Paso Jet
10/8/2009	11:00 AM	Paso Robles	Palm Springs	12:30 PM	3	231	1	Paso Jet	Atlantic
10/9/2009	8:00 AM	Palm Springs	Palm Springs	10:00 AM	4	400	1	Atlantic	Atlantic
	11:30 AM	Palm Springs	Mariposa	1:00 PM	6	280	1	Atlantic	Terminal
	1:30 PM	Mariposa	Sac Exec	2:30 PM	2	91	1	Terminal	Terminal
	3:00 PM	Sac Exec	Lincoln	3:30 PM	0	25	1	Terminal	Atkin Air

Aircraft	Distance	Stops	Charges	Standby	Layover	Misc	Taxes	Total est
1								
2 King Air C90	1227	7	\$7,893.81	\$650.00	\$600.00	\$789.36	\$813.39	\$10,746.59
3								

**Passenger List**

	Legs	Weight	D.O.B.
1			
2			
3			
4			
5			
6			
7			
8			
9			

Trip details ground transportation and catering.

0

Standard Catering Items

**<<<THE ABOVE QUOTE DOES NOT INCLUDE STANDBY>>>**

*"Standby Time" is the time the pilot waits for the passengers to return for departure. It begins upon arrival at the destination.*

*Standby charge is \$50.00 per hour for piston engine aircraft, \$65.00 per hour for the C90 King Air and the Pilatus.*

*Standby charge for the King Air 350 is \$85.00 per hour, and for the Hawker is \$135.00 per hour.*

*"Fuel surcharge" is the charge over \$3.50 per gallon that Atkin Air pays to the supplier.*

*I hereby accept and contract to charter the above mentioned aircraft for the flight described herein.*

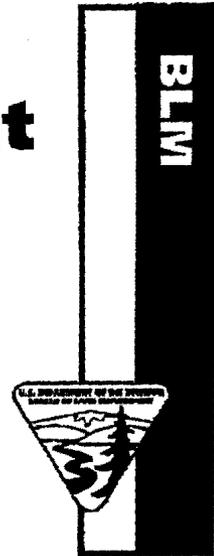
*I authorize Atkin Air to charge the credit card for the amount of the charges agreed to.*

*This signature is a promise to pay for the services described and provided herein.*

**<<<Signature**

**<<<Date**

**Bureau of Land Management**  
**Branch of Fire and Aviation**  
**2800 Cottage Way, W-1623**  
**Sacramento, CA 95825**  
**Phone: 916-978-4430 Fax: 916-978-4438**



**Fax Cover Sheet**

To: Kathryn Aldridge

Phone: \_\_\_\_\_ Fax: 202-219-1790

Office: \_\_\_\_\_

From: Kenneth Hood

Phone: 916-978-4435

Number of pages including cover sheet: \_\_\_\_\_

Remarks: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
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 \_\_\_\_\_



**Fw: Palm Springs to LAX Cost. for Sec. Aerial Tour**  
**Katherine M Aldrich** to: Iris Straitt

10/19/2009 10:13 AM

Katherine M Aldrich      Fw: Palm Springs to LAX Cost. for Sec. Aerial Tour

---

See below. No need for any corrections or amendment to the approval for this flight.

Thanks,  
Katherine

Katherine M. Aldrich  
Attorney-Advisor  
Office of the Solicitor  
Division of General Law  
Room 6446  
1849 C Street, N.W.  
Washington, D.C. 20240  
202-208-5007  
202-219-1790  
Katherine.Aldrich@sol.doi.gov

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----- Forwarded by Katherine M Aldrich/HQ/SOL/DOI on 10/19/2009 10:11 AM -----

**Kenneth**  
**Hood/CASO/CA/BLM/DOI@**  
**BLM**  
10/19/2009 10:07 AM

To: Katherine M Aldrich/HQ/SOL/DOI@SOL@DOI  
cc: Jordan Montoya/SIO/OS/DOI@DOI, Tim  
Hartz/SIO/OS/DOI@DOI  
Subject: Re: Palm Springs to LAX Cost. for Sec. Aerial Tour

No additional cost as it was on the way. We just had to get approval to fly through their Edwards Air Force airspace which actually shortened the flight a bit instead of flying around it..

Kenneth Hood - State Aviation, Equipment & Safety Officer  
Branch of Fire & Aviation  
BLM - California State Office  
2800 Cottage Way, Sacramento Ca. 95825  
(916) 978-4435 Office  
(916) 215-9706 Cell  
Katherine M Aldrich/HQ/SOL/DOI@SOL



Katherine M  
Aldrich/HQ/SOL/DOI@SOL  
10/14/2009 02:22 PM

To Kenneth Hood/CASO/CA/BLM/DOI@BLM@DOI  
cc Tim Hartz/SIO/OS/DOI@DOI, Jordan  
Montoya/SIO/OS/DOI@DOI  
Subject Re: Palm Springs to LAX Cost. for Sec. Aerial Tour

Hi Ken - I understand from Jordan that the trip to Yosemite include extra flight time to go visit a solar facility. Did this result in any substantial increase in the cost of the trip. If the cost is significantly more than what we put on the form - what you told me in advance of the flight - we need to amend it. Significant would be an increase of \$500 or more.

thanks,  
Katherine

Katherine M. Aldrich  
Attorney-Advisor  
Office of the Solicitor  
Division of General Law  
Room 6446  
1849 C Street, N.W.  
Washington, D.C. 20240  
202-208-5007  
202-219-1790  
Katherine.Aldrich@sol.doi.gov

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**OFFICE OF THE SOLICITOR  
CORRESPONDENCE BACKGROUND FORM**

**Date: October 7, 2009**

**Nature and Significance of Document:** Request for approval of a DOI fleet aircraft to transport Secretary Salazar and four other Department employees **October 12, 2009** from Los Angeles, CA to Holbrook, AZ to Phoenix, AZ. The Secretary will be in Los Angeles to sign an MOU with the Governor of California. He will then be dedicating the Dry Lake Wind Project in Holbrook Arizona. From Holbrook, he will proceed to Phoenix to catch a commercial flight back to Washington.

**Background:** Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of charter or DOI fleet aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1). In this case, commercial airline service and DOI aircraft are available. Presumably charter service would also be available but at a cost higher than the DOI aircraft. The commercial service would require the Secretary to travel the day prior to the event in Holbrook, which he cannot do as he has the morning event with the Governor in Los Angeles.

The total cost of the DOI fleet aircraft is \$5204. The cost of the commercial airline service is \$5612, and would necessitate that the Secretary miss his signing ceremony with the Governor. As the DOI aircraft is less expensive and permits all the purposes of the travel to be accomplished, it is permissible to approve this travel.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED AMD-110 FORM.**

**Contact and telephone number:**  
Katherine Aldrich, 208-5216

**Due Date: ASAP**

**Surname**

T. Murphy

*Murphy 10/6/09*

## TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

**A. BASIC DATA:**

Dates and time of required time(s) at Temporary Duty Station(s) (TDS):

Location	<u>Los Angeles, CA</u>	Date	<u>10/11/09</u>	Hours required to be on site	<u>0800</u>	to	<u>1000</u>
Location	<u>Holbrook, AZ</u>	Date	<u>10/12/09</u>	Hours required to be on site	<u>1200</u>	to	<u>1400</u>
Location	<u>Phoenix, AZ</u>	Date	<u>10/12/09</u>	Hours required to be on site	<u>1500</u>	to	<u>1510</u>

Manifest (only persons required to be at TDS):

<u>Name</u>	<u>Hourly Salary</u>
<u>Ken Salazar, SOI</u>	<u>\$103.00</u>
<u>Chris Stock, Security</u>	<u>\$37.00</u>
<u>Tami Heilemann, DOI Photographer</u>	<u>\$37.00</u>
<u>Kendra Barkoff,</u>	<u>\$53.00</u>
<u>Timothy Hartz</u>	<u>\$50.00</u>
<b>TOTAL Hours Cost of All Required Travelers</b>	<b>\$ <u>281.00</u></b>

Annual Salary + 2087 hours x 1.20 =  
Hourly Salary Rate

NOTE: 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %.

**B. COST COMPARISON:**

1. <u>Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.</u>	\$ 1620 (inbound only)
<i>\$324 x 5 (no service from Show Low to PHX, just inbound from LAX)</i>	
• Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule.	\$3372
• Cost of required per diem and ground transportation.	\$620
TOTAL Cost by commercial transportation	\$ 5612
2. <u>Leased, Contract, or Rental Aircraft.</u>	
1. Flight hours x flight hour costs	\$ <u>XXX</u>
2. Cost of total duty hours away from office or regular duty station	_____
3. Cost of required per diem and ground transportation	_____
4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc.	_____
TOTAL Cost by Lease, Contract, or Rental aircraft.	\$ <u>XXX</u>
3. <u>DOI - Operated Aircraft</u> - identify specific aircraft: <u>King Air 200 N618</u> <i>690 x 5.9 hours</i>	
• Flight hours required x variable flight hour cost.	\$ <u>4,484</u>
• Cost of total duty hours away from office or regular duty station.	_____
• Cost of required per diem and ground transportation.	_____
• Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)	\$ <u>720.00</u>
• Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et.	_____
TOTAL COST by DOI Fleet aircraft.	\$ <u>5,204</u>

C. MOST COST EFFECTIVE METHOD:

Commercial Lease, Contract or Rental - N# \_\_\_\_\_ Pilot/Crew \_\_\_\_\_

Purpose \_\_\_\_\_

DOI Fleet -----N# 618 \_\_\_\_\_ Pilot/Crew Randy Phelps \_\_\_\_\_

Purpose This is a point to point flight.

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Secretary Salazar will be presiding over the Dry Lake Wind Dedication ceremony in Snowflake Arizona. There is not an airport in Snowflake. The nearest airport is in Holbrook, AZ. There are no commercial flights from Los Angeles, CA to Holbrook, AZ. The nearest airport with commercial service is 45 miles from Holbrook in Show Low, AZ. Due to the limited flights into Show Low, Secretary Salazar would need to eliminate planned events on Sunday the 11<sup>th</sup> to travel to the area of his Monday event.

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT:

\_\_\_\_\_  
Print name of designated approving official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL: (See paragraph 11.b. page 6 of OMB Circular A-126)

\_\_\_\_\_  
Print name of designated approving official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE:  
(See paragraph 11.c. page 7 of OMB Circular A-126 and paragraph a., page 3-1 of OMB Bulletin No. 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

ARTHUR E. GARY  
\_\_\_\_\_  
Print name of designated approving official

Arthur E Gary  
\_\_\_\_\_  
Signature

10/8/03  
\_\_\_\_\_  
Date

Start search over

Los Angeles, CA (LAX) to Show Low, AZ (SOW)

**Change your search**

Departure airport:  
LAX (Los Angeles)

Destination airport:  
SOW (Show Low)

Departing: (mm/dd/yy)  
10/12/2009

Anytime

Airline:  More Info  
No Preference

Class  
Economy / Coach

Nonstop flights only  
 Refundable flights only

	All Results	UNITED	Great Lakes Airlines	US Airways	Frontier Airlines
Nonstop	---	---	---	---	---
1 stop	\$197 \$214 total see below	\$197 \$214 total	\$311 \$324 total	\$311 \$324 total	---
2+ stops	\$355 \$376 total see below	---	---	---	\$355 \$376 total

**Book Any Flight Online WITHOUT BOOKING FEES** [See details](#)

Note: Prices are per person for roundtrip travel; they are e-ticket prices and include all flight taxes and fees. If your itinerary requires paper tickets there will be an additional charge. Prices do not include baggage fees or other fees charged directly by the airline.

*No departure  
would set him  
to Holtbrook  
by noon*

**Change Travelers**  
1 Adult  
[Change travelers](#)

\* - Indicates flight is operated by another airline. Move your mouse over the icon for details.

**1 Choose a one way flight or view top 6 picks**

Sort by:  Price  Duration  Departure time  Arrival time

**\$355.00 + \$21.20 taxes & fees = \$376.20**  
 1 ticket left at this price! [See details](#)

6:25 am Depart Los Angeles (LAX)      Mon 12-Oct  
 Arrive Show Low (SOW) 5:26 pm      Duration: 11hr 1mn

**Frontier Airlines 38 / 857 / \*5169**  
 Connect in Denver (Denver Intl.), Phoenix (Sky Harbor Intl.)

[Choose this flight](#)

Book this flight online now without booking fees! [See details](#)

**\$197.00 + \$17.61 taxes & fees = \$214.61**  
 1 ticket left at this price! [See details](#)

12:30 pm Depart Los Angeles (LAX)      Mon 12-Oct  
 Arrive Show Low (SOW) 5:26 pm      Duration: 4hr 56mn

**UNITED \*1407 / \*5169**  
 Connect in Phoenix (Sky Harbor Intl.)

[Choose this flight](#)

Book this flight online now without booking fees! [See details](#)

Customer Support  
[Frequently Asked Questions \(FAQs\)](#)

**\$341.00 + \$13.10 taxes & fees = \$354.10**

12:30 pm Depart Los Angeles (LAX)      Mon 12-Oct  
 Arrive Show Low (SOW) 5:26 pm      Duration: 4hr 56mn

**US Airways 574**  
**Great Lakes Airlines 5169**  
 Connect in Phoenix (Sky Harbor Intl.)

[Choose this flight](#)

Book this flight online now without booking fees! [See details](#)

This flight cannot be ticketed with your selected departure flight. [Tell me more](#)

12:30 pm Depart Los Angeles (LAX)      Mon 12-Oct  
 Arrive Show Low (SOW) 5:26 pm      Duration: 4hr 56mn

**UNITED \*1407**  
**Great Lakes Airlines 5169**  
 Connect in Phoenix (Sky Harbor Intl.)

**\$341.00 + \$13.10 taxes & fees = \$354.10**

12:50 pm Depart Los Angeles (LAX)      Mon 12-Oct  
 Arrive Show Low (SOW) 5:26 pm      Duration: 4hr 36mn

**US Airways \*7020**  
**Great Lakes Airlines 5169**  
 Connect in Phoenix (Sky Harbor Intl.)

[Choose this flight](#)

Book this flight online now without booking fees! [See details](#)

**\$824.00 + \$17.60 taxes & fees = \$841.60**

12:50 pm Depart Los Angeles (LAX)      Mon 12-Oct  
 Arrive Show Low (SOW) 5:26 pm      Duration: 4hr 36mn

**UNITED \*6522 / \*5169**  
 Connect in Phoenix (Sky Harbor Intl.)

[Choose this flight](#)

Book this flight online now without booking fees! [See details](#)

This flight cannot be ticketed with your selected departure flight. [Tell me more](#)

12:50 pm Depart Los Angeles (LAX)  
Arrive Show Low (SOW) 5:25 pm

Mon 12-Oct  
Duration: 4hr 36mn



UNITED ✈️6522  
Great Lakes Airlines 5169  
Connect in Phoenix (Sky Harbor Intl.)

➡️ **\$311.00** + \$13.10 taxes & fees = **\$324.10**

10:35 pm Depart Los Angeles (LAX)  
Arrive Show Low (SOW) 8:20  
am ⓘ +1 day

Mon 12-Oct  
Duration: 9hr 45mn



US Airways ✈️7000  
Great Lakes Airlines 5168  
Connect in Phoenix (Sky Harbor Intl.)

➡️ [Choose this flight](#)

[Preview seat availability](#)

[Book this flight online now without booking fees!](#) ⓘ [See details](#)

➡️ This flight cannot be ticketed with your selected departure flight. ⓘ [Tell me more](#)

10:35 pm Depart Los Angeles (LAX)  
Arrive Show Low (SOW) 8:20  
am ⓘ +1 day

Mon 12-Oct  
Duration: 9hr 45mn



UNITED ✈️6453  
Great Lakes Airlines 5168  
Connect in Phoenix (Sky Harbor Intl.)

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Palm Springs, CA, Los Angeles, CA, Fresno, CA, Holbrook, AZ: Business Casual  
Yosemite Natl. Park: casual

**Thursday, October 8, 2009**

**8:45pm: DEPART RESIDENCE TO DULLES**

**10:24pm: WHEELS-UP DULLES TO LOS ANGELES**  
Airline: United 925  
Flight Time: 5 hr 27min  
KLS Seat: 11C

**12:51am: WHEELS-DOWN LOS ANGELES**

**1:00-1:30am: UNLOAD/ DRIVE TO RON**

RON:  
Embassy Suites LA North  
9801 Airport Blvd  
Los Angeles, CA 90045  
(p) 310-215-1000  
(f) 310-215-1952

**Friday, October 9, 2009**

**7:45am: DEPART RON TO LOS ANGELES FBO**  
Location: Atlantic Aviation  
6411 West Imperial Highway  
Los Angeles, Ca. 90045  
Ph. (310) 215-5745

(b) (7)(C), (b) (6) : KLS, (b) (7)(C), (b) (6) Kendra Barkoff, Steve Black

**8:00-10:00am: AERIAL TOUR TO VIEW SOLAR AND WIND PROPOSED SITES**  
Aircraft: Beechcraft King Air 90  
Tail #: N900MT  
Pilots (2): Scott Chartier, Mike Wich  
(c) 916-716-0686

Flight Time: (300 miles/ 2 hours)  
Passengers (6): KLS, Bob Abbey, Steve Black,  
(b) (7)(C), (b) (6) Steve Borchard (District Manager), Kendra  
Barkoff

07/5/10

Mission Flight: Palm Springs south along I-10 corridor to Blythe then north and west to Iron Mountain, then west along Rt. 66 and Highway 40 then south to Big Morongo and back to Palm Springs. En route see existing wind developments, proposed solar sites, solar study areas (Desert Center, Riverside East), existing and proposed transmission corridors, and special areas under consideration for Congressional designations.

~~10:10-10:15am~~

**UNLOAD/ DRIVE TO BLM FIELD OFFICE**

Location: BLM-Palm Springs South Coast Field Office  
1201 Bird Center Drive  
Palm Springs, CA 92262

Car #1:

Car #2:

\*\*\*Greeted on arrival by John Kalish, Field Manager for BLM office

**10:15-11:00am:**

**BLM STAFF VISIT**

Location: BLM-Palm Springs South Coast Field Office  
1201 Bird Center Drive  
Palm Springs, CA 92262

Room: Conference Room

Staff: Tim Hartz

Press: Closed

Participants: 15-20 BLM staff

Set-up: -YOU and staff seated at conference table

Program: -YOU deliver remarks  
-YOU take Q & A

**11:00-11:30am:**

**PRESS CONFERENCE**

Location: BLM Office Entrance

Staff: Kendra Barkoff

Press: Open

Set-up: podium w/mic

Program: -YOU deliver remarks  
-YOU take Q & A

**11:30-11:45am:**

**DRIVE TO PALM SPRINGS FBO**

Location: Atlantic Aviation

MS

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE</b>	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSCARYNC101609 V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.	<b>b. SOCIAL SECURITY NO.</b> [REDACTED]	<b>6. PERIOD OF TRAVEL</b>	
	<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>a. FROM</b> 10/16/09
<b>e. PRESENT DUTY STATION</b>	<b>f. RESIDENCE (City and State)</b>	<b>7. TRAVEL AUTHORIZATION</b>	
		<b>a. NUMBER(S)</b> OP2I51	<b>b. DATE(S)</b> 10/19/09
<b>8. TRAVEL ADVANCE</b>			
<b>9. CASH PAYMENT RECEIPT</b>			
<b>10. CHECK NO.</b>			

<b>8. TRAVEL ADVANCE</b>	<b>9. CASH PAYMENT RECEIPT</b>	<b>11. PAID BY</b>	
<b>a. Outstanding</b>	<b>a. DATE RECEIVED</b>	<b>b. AMOUNT RECEIVED</b>	
<b>b. Amount to be applied</b>		<b>\$</b>	
<b>c. Amount due Government</b> (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)	<b>c. PAYEE'S SIGNATURE</b>		
<b>D. Balance outstanding</b>			

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ <b>Traveler's Initials</b>	
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>	
				<b>FROM</b> (e)	<b>TO</b> (f)	
507946475	199.20		10/15/09			
<b>ACCOUNTING CLASSIFICATION:</b>						
10 1000.DDD01	.68	2010	DM	1000	DDD01	68
2.70					0.00	NR-
<b>COMMENTS:</b> SPEECH/PRESENTATION..						

**13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.**

**TRAVELER SIGN HERE** ▶ *Ken Salazar*      **DATE** NOV 16 2009      **AMOUNT CLAIMED** ▶ 0.00

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
	<b>a. DIFFERENCES, IF ANY (Explain and show amount)</b>	<b>\$</b>
<b>APPROVING OFFICIAL SIGN HERE</b> ▶ <i>Renee Stone</i> <b>DATE</b> 11-13-09	<b>b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION</b>	
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>	<b>c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):</b>	
<b>a. VOUCHER NO.</b>	<b>b. D.O. SYMBOL</b>	<b>\$</b>
<b>c. MONTH &amp; YEAR</b>	<b>\$ 0.00</b>	
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>		
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶	<b>DATE</b>	<b>d. NET TO TRAVELER</b> ▶ <b>\$ 0.00</b>

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **PAGE 2** OF **TRIP # 1** PAGES

TRAVEL AUTHORIZATION NO. **0PZI51**

TRAVELER'S LAST NAME **SALAZAR**

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000 NO. OF MILES	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE	LODGING	TOTAL SUBSISTENCE EXPENSE		MILEAGE	SUBSISTENCE	OTHER	
			BREAK-FAST	LUNCH	DINNER	TOTAL								
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	
10/16		D-:RES: , Washing												
10/16		A-:CARY, NC												
10/16		Airfare (Non Reimbursable)												
10/16		D-:CARY, NC												
10/16		A-:RALEIGH, NC												
10/16		D-:RALEIGH, NC												
10/16		A:RES: , WASHINGT												
10/16		TAV Fee -I												
										<b>SUBTOTALS</b>	0100	0100	000	
										<b>TOTALS</b>	0100	0100	000	

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101 7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil,

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 0.00

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	199.20
TAV EXP -I-211B	13.50
10 1000.DDD01. .6	212.70
2010^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	212.70
NON-REIMBURSABLE EXPENSES -----	212.70
TOTAL AMOUNT CLAIMED -----	0.00
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
NET TO TRAVELER (GOVT) -----	0.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	0.00

# TRAVEL AUTHORIZATION

1. No. SALAZAR TA 2010

2. 09-28-2009

(DATE)

3. OS

(BUREAU OR OFFICE)

Washington, DC

4. NAME Keneneth Lee Salazar

5. OFFICIAL STATION

6. TITLE SECY of DOI

7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions.

Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.

Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about

10-01-2009

Ending on or about

09-30-2010

## MODE OF TRAVEL

13.  Common carrier

14.  Extra fare

15.  Government-owned conveyance

16.  Privately owned

at a mileage rate of

cents, subject to:

(a)  Administratively determined to be the advantage of the Government

(b)  A showing of advantage to the Government

(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family

19.  Shipment household goods and personal effects

18.  Other (specify)

## ESTIMATED COST

20. Transportation \$

21. Per Diem

22. Other

23. TOTAL \$

24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_

(FISCAL OFFICER'S SIGNATURE)

Ken Salazar

26. \_\_\_\_\_

(REQUESTER'S SIGNATURE)

27. Kenenth Lee Salazar, SECY of DOI

(TITLE)

28. \_\_\_\_\_

(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS

(TITLE)

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 10/20/09/09

Subject: Secretary Ken Salazar – Cary/Raleigh, NC  
- 10/16/09

Secretary Salazar traveled on 10/16/09 to Cary, NC to speak at the Business Council Meeting, interview with anchor Bill Griffith of CNBC, participate in a Press Conference, and departed on a tour bus for a driving tour of SAS Solar Farm in Raleigh, NC. Secretary Salazar participated with Secretary Chu in a Stakeholders meeting and an all employees meeting at the USGS Office in Raleigh, NC. Secretary Salazar returned to Washington, DC on 10/16/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

your travel details  
pinpointed

sabre  
virtuallythere

Electronic  
Invoice

Prepared For:

SALAZAR/KENNETH LEE

Ref: GDOIOS

SALES PERSON	77
INVOICE NUMBER	0005346
INVOICE ISSUE DATE	15OCT2009
RECORD LOCATOR	BSGYHU
CUSTOMER NUMBER	S321BGK

**Client Address**

NGMSDOI  
ETKT 15OCT.

Notes

YOUR ESTIMATED AIRFARE ON 09OCT AT 1444 IS 199.20

**DATE: Fri, Oct 16**

**Flight: AMERICAN AIRLINES 4640**

From	WASHINGTON REAGAN, DC	Departs	8:00am
To	RALEIGH DURHAM, NC	Arrives	9:00am
Departure Terminal	B	Arrival Terminal	2
Duration	01hr(s) :00min(s)	Class	Economy
Type		Meal	Food for Purchase
Stops	Non Stop		
Seat(s) Details	SALAZAR/KENNETH LEE	Seat(s) - 02A	AA - XXXXX N6

**DATE: Fri, Oct 16**

**Flight: AMERICAN AIRLINES 4625**

From	RALEIGH DURHAM, NC	Departs	4:35pm
To	WASHINGTON REAGAN, DC	Arrives	5:35pm
Departure Terminal	2	Arrival Terminal	B
Duration	01hr(s) :00min(s)	Class	Economy
Type		Meal	Food for Purchase
Stops	Non Stop		
Seat(s) Details	SALAZAR/KENNETH LEE	Seat(s) - 03B	AA - XXXXX N6

# Ticket Information

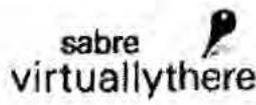
<b>Ticket Number</b>	AA 7708271091	SALAZAR KENNETH LEE	
		<b>Billed to:</b>	(b) (6) * 199.20
<b>Service Fee</b>	XD 0507946475	SALAZAR KENNETH LEE	
		<b>Billed to:</b>	(b) (6) * 28.25
		<b>SubTotal</b>	<b>227.45</b>
		<b>Net Credit Card Billing</b>	<b>227.45</b>
			-----
		<b>Total Amount Due</b>	<b>0.00</b>

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
 YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
 WAITING FOR YOU INCLUDING MILITARY RATES. VISIT  
 WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

THE TRANSPORTATION SECURITY ADMINISTRATION OF THE  
 US DEPARTMENT OF HOMELAND SECURITY REQUIRES US TO  
 COLLECT INFORMATION FROM YOU FOR PURPOSES OF WATCH  
 LIST SCREENING UNDER THE AUTHORITY OF 49 U.S.C. SECTION  
 114 AND THE INTELLIGENCE REFORM AND TERRORISM  
 PREVENTION ACT OF 2004. PROVIDING THIS INFORMATION IS  
 VOLUNTARY HOWEVER IF IT IS NOT PROVIDED YOU MAY BE  
 SUBJECT TO ADDITIONAL SCREENING OR DENIED TRANSPORT  
 OR AUTHORIZATION TO ENTER A STERILE AREA. TSA MAY  
 SHARE INFORMATION YOU PROVIDE WITH LAW ENFORCEMENT OR  
 INTELLIGENCE AGENCIES OR OTHERS UNDER ITS PUBLISHED  
 SYSTEM OF RECORDS NOTICE. FOR MORE ON TSA PRIVACY  
 POLICIES OR TO VIEW THE SYSTEM OF RECORDS NOTICE AND  
 THE PRIVACY IMPACT ASSESSMENT PLEASE SEE TSA'S  
 WEB SITE AT WWW.TSA.GOV

CAR DECLINED/A/09OCT  
 LODGING DECLINED/09OCT  
 G/1421  
 U15-C1  
 U8-----  
 U7-0.00-28.25-0.00

Your travel arranger provides the information contained in this document. Virtually There® is not responsible for the content of this document. If you have any questions about the contents of this document, please contact your travel arranger.





**THE TRIP OF THE SECRETARY**

**TO**

**NORTH CAROLINA**

**OCTOBER 16<sup>th</sup>, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
NORTH CAROLINA  
OCTOBER 16, 2009**

**Weather:**

Washington D.C.  
Cary, NC

Showers; High 48 // Low 43  
PM Showers; High 57 // Low 42

**Time Zone:**

Washington D.C.  
Cary, NC

Eastern Time Zone  
Eastern Time Zone

**North Carolina Advance**

Staff Lead  
Security  
Ride-Along

Tim Hartz  
(b) (7)(C), (b) (6)

(b) (6)

**Traveling Staff:**

Chief of Staff  
Dep. Communications Dir.  
Photographer

Tom Strickland  
Matt Lee-Ashley  
Tami Heilemann

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler  
Ethics

Joan Padilla  
Terri Johnson  
Melinda Loftin

**Office Phone**

office: (202) 208-5820  
office: (202) 208-6087  
(703) 862-5552

**Attire:**

Business

FRIDAY, OCTOBER 16<sup>th</sup>

**7:00 - 7:30am: DEPART RESIDENCE EN ROUTE TO WASHINGTON NATIONAL AIRPORT**  
 (b) (7)(C), (b) (6) KLS

**8:00 - 9:00am: WHEELS-UP FOR RALEIGH, NC**  
 Airline: American Airlines #4640  
 Flight time: 1hr  
 KLS seat: 2A

**9:00am: WHEELS-DOWN RALEIGH, NC**

**9:15 - 9:25am: DEPART AIRPORT FOR BUSINESS COUNCIL MEETING**  
 (b) (7)(C), (b) (6) KLS, Tom Strickland, Matt Lee-Ashley, Tami Heilemann

**9:25am: ARRIVE UMSTEAD HOTEL**  
 Location: 100 Woodland Pond  
 Cary, NC 27513  
 Phone: (919) 447-4000

**9:30 - 10:10am: SPEECH TO BUSINESS COUNCIL**  
 Room: Ballroom #2  
 Staff: Tim Hartz  
 Crowd: 150  
 Press: Closed  
 Setup: Podium with mic  
 Format:  
 \*Rex Tillerson will introduce YOU  
 \*YOU deliver remarks  
 \*YOU take Q&A from audience  
 \*YOU depart

**10:15 - 11:00am: CNBC INTERVIEW**  
 Room: Porte Cochere  
 Staff: Matt Lee-Ashley  
 Press: Open  
 Setup: One-on-one interview with CNBC anchor Bill Griffith

**11:15 - 12:00pm: ATTEND REMARKS BY SECRETARY CHU AT BUSINESS COUNCIL**  
 Room: Ballroom #2  
 \*\*Note: Tom Strickland will depart for Raleigh airport at 11:45am\*\*

**12:10 – 12:25pm: PRESS CONFERENCE**

Location: Solar Farm  
 Staff: Matt Lee-Ashley  
 Participants: Senator Kay Hagan  
 Secretary Steven Chu  
 Representative David Price  
 Press: Open  
 Setup: Podium with mic  
 Format:

- \*Representative Price gives opening remarks and introduces Sen. Hagan
- \*Senator Hagan gives brief remarks and introduces **YOU**
- \***YOU** give brief remarks and introduce Secretary Chu
- \*Secretary Chu gives brief remarks and opens up for Q&A
- \*All take Q&A from press
- \*All depart

**12:30 – 1:00pm: BUS TOUR OF SAS SOLAR FARM**

Bus: KLS, Secretary Chu, Sen. Hagan, Rep. Price, Matt Lee-Ashley, Tami Heilemann  
 Staff: Tim Hartz  
 Participants: Senator Kay Hagan  
 Secretary Steven Chu  
 Press: Closed  
 Setup: Driving tour of solar farm. **YOU**, Sec. Chu and Sen Hagan will get off the bus to tour the facility

**1:00 – 1:15pm: DEPART SOLAR FARM FOR USGS OFFICE**

(b) (7)(C),  
 (b) (6) KLS, Tom Strickland, Matt Lee-Ashley  
 Tim Hartz, Tami Heilemann

**1:15pm: ARRIVE USGS OFFICE**

Location: 3916 Sunset Ridge Rd  
 Raleigh, NC 27607  
 Phone: (919) 571-4000

**1:15 – 2:15pm: ENERGY STAKEHOLDER MEETING WITH SECRETARY CHU**

Room: Conference Room  
 Staff: Tim Hartz  
 Participants: **Bob Etheridge**, U.S. Congressman  
**Brad Miller**, U.S. Congressman  
**David Price**, U.S. Congressman  
**Pricey Harrison**, State Representative  
**Grier Martin**, State Representative  
**Josh Stein**, State Senator  
**Eric Lensch**, Argand Energy Solutions  
**Chatham Olive**, Argand Energy Solutions  
**John Replogle**, CEO Burt's Bees

**Joel Webb**, Consert Smart Grid Tech  
**Alina Johnson**, Conservation Council  
**Greg Merritt**, CREE  
**Jack Davis**, EKO  
**Margaret Hartzell**, Environment North Carolina  
**Brownie Newman**, FLS Energy  
**Michael Shore**, CEO FLS Energy  
**Jim Hunt**, Former NC Gov  
**Cal Cunningham**, Former state senator, Op Free volunteer  
**Sheila Evan**, Gov Hunt asst  
**Tim Toben**, Principal, Greenbridge Developments LLC  
**Michael Lemanski**, Managing Partner Greenfire Development  
**Chuck Anderson**, VP of EcoMarket ImageTree Corporation  
**James Andrews**, NC AFL CIO President  
**Wayne Goodman**, NC Commissioner of Insurance  
**Andrew Courts**, Managing Principal North Carolina Energy Partners  
**Joel Olson**, O2 Energies  
**Anwar Shareef**, CEO Orbit Energy, Inc.  
**David Kirkpatrick**, Founder SJF Ventures  
**Cody Nystrom**, Senior Associate SJF Ventures  
**Scott Clark**, Chief Marketing Officer/CEO Soltherm/Vanir Energy  
**Bob Kingery**, Southern Energy Management  
**Maria Kingery**, Southern Energy Management  
**Jack Cipriani**, Teamsters  
**Chip Roth**, Teamsters 391 Greensboro  
**Brian Gullette**, Entrepreneur

Press: Closed  
 Setup: Informal standing room  
 Format:

- \*Congressman Miller gives brief remarks and introduces YOU
- \*YOU give brief remarks and introduce Secretary Chu
- \*Secretary Chu gives brief remarks and opens up for Q&A

**2:30 – 3:30pm: EMPLOYEE MEETING**

Room: Conference Room  
 Staff: Tim Hartz  
 Crowd: 50-60 USGS staff  
 Press: Closed  
 Setup: Podium  
 Format: YOU give brief remarks and take Q&A from employees

**3:30 – 3:45pm: DEPART EVENT SITE FOR RALEIGH NATIONAL AIRPORT**

(b) (7)(C),  
 (b) (6) KLS, Tom Strickland, Matt Lee-Ashley  
 Tim Hartz, Tami Heilemann

**4:30 – 5:30pm: WHEELS-UP RALEIGH FOR WASHINGTON NATIONAL AIRPORT**  
Airline: American Airlines  
Flight time: 1hr  
KLS seat:

**5:30pm: WHEELS-DOWN WASHINGTON NATIONAL AIRPORT**

**5:45 – 6:15pm: DEPART DCA FOR RESIDENCE**  
**(b) (7)(C), (b) (6) KLS**

**6:15pm: ARRIVE RESIDENCE/RON**



**THE TRIP OF THE SECRETARY**

**TO**

**NORTH CAROLINA**

**OCTOBER 16<sup>th</sup>, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
NORTH CAROLINA  
OCTOBER 16, 2009**

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Showers; High 48 // Low 43  
PM Showers; High 57 // Low 42

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Cary, NC

Eastern Time Zone  
Eastern Time Zone

**North Carolina Advance**

Staff Lead  
Security  
Ride-Along

Tim Hartz  
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Ethics

Joan Padilla  
Terri Johnson  
Melinda Loftin

**Office Phone**

office: (202) 208-5820  
office: (202) 208-6087  
(703) 862-5552

**Attire:**

Business

11/17/09

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: CARY/RALIEGH, NC

DATES: 10/16/09

OFFICIAL: XXXX POLITICAL: \_\_\_\_\_ PERSONAL: \_\_\_\_\_

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS / 10/20/09 IRIS STRAITT

TM / 11/09/09 TIM MURPHY

KL / 12/20/09 Kenneth  
MELINDA LOFTIN

/ JOAN PADILLA

MB / 11/13/09 MARGARET BRADLEY

ms

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE</b>	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSHOUSTONFORT102709_V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.		<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b> a. FROM 10/27/09 b. TO 10/28/09	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) 0Q129H b. DATE(S) 11/02/09	
<b>e. PRESENT DUTY STATION</b>		<b>f. RESIDENCE (City and State)</b>		<b>10. CHECK NO.</b>

<b>8. TRAVEL ADVANCE</b>		<b>9. CASH PAYMENT RECEIPT</b>		<b>11. PAID BY</b>
a. Outstanding	0 00	a. DATE RECEIVED	b. AMOUNT RECEIVED \$	
b. Amount to be applied	0 00	c. PAYEE'S SIGNATURE		
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)				
D. Balance outstanding				

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attach passenger coupon; if cash is used show claim on reverse side)</b>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ <b>Traveler's Initials</b>	
	<b>AGENT'S VALUATION OF TICKET (a)</b>	<b>ISSUING CARRIER (Initials) (b)</b>	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS (c)</b>	<b>DATE ISSUED (d)</b>	<b>POINTS OF TRAVEL</b>	
				<b>FROM (e)</b>	<b>TO (f)</b>	
7708271124 ACCOUNTING CLASSIFICATION: 10 1000.DDD01 7.51	1,217.70		10/26/09		106.50 NR-	1,39
<b>COMMENTS:</b> SPEECH/PRESENTATION.						

**13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.**

**TRAVELER SIGN HERE** ▶ *Ken Salazar* **DATE** NOV 16 2009 **AMOUNT CLAIMED** ▶ 106.50

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
	a. DIFFERENCES, IF ANY (Explain and show amount)	\$
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>	b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION	\$
a. VOUCHER NO.	b. D.O. SYMBOL	c. MONTH & YEAR
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>		c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶	<b>DATE</b>	\$ 0 00
		d. <b>NET TO TRAVELER</b> ▶ \$ 106.50

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complets only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- Col. (g) thru (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **PAGE 2** OF **1** PAGES  
TRIP # **1**

TRAVEL AUTHORIZATION NO. **0Q129H**

TRAVELER'S LAST NAME **SALAZAR**

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: NO. OF MILES	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE	LODGING	TOTAL SUBSISTENCE EXPENSE		MILEAGE	SUBSISTENCE	OTHER	
			BREAK-FAST	LUNCH	DINNER	TOTAL								
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	
10/27		D--RES: , Washint												
10/27		A--HOUSTON (FORT B				53.25		118.00	53.25			53.25		
10/27		Airfare (Non Reimbursable)												
10/27		Lodging Tax												
10/27		TMC Fee												
10/28		D--HOUSTON (FORT B												
10/28		A:RES: , Washingt												
10/28		Subsistence				53.25			53.25			53.25		
10/28		TAV Fee -I												
										<b>SUBTOTALS</b>	0.00	106.50	0.00	
										<b>TOTALS</b>	0.00	106.50	0.00	

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil,

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 106.50

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	1,217.70
LODGING-211D	138.06
M&IE-211D	106.50
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.25
10 1000.DDD01. .6	0.00
	0.00
	1,504.01

2010^^DM^1000^^DDD01^^68^

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	1,504.01
NON-REIMBURSABLE EXPENSES -----	1,397.51
	=====
TOTAL AMOUNT CLAIMED -----	106.50
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	-----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	106.50
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	106.50

7110

# TRAVEL AUTHORIZATION

1. No. SALAZAR TA 2010  
2. 09-28-2009  
(DATE)

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Keneneth Lee Salazar 5. OFFICIAL STATION

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 10-01-2009 Ending on or about 09-30-2010

## MODE OF TRAVEL

13.  Common carrier 14.  Extra fare 15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family 19.  Shipment household goods and personal effects  
18.  Other (specify)

*Ken Salazar*

## ESTIMATED COST

20. Transportation \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \$ \_\_\_\_\_

## 24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. \_\_\_\_\_  
(REQUESTER'S SIGNATURE)

27. Keneneth Lee Salazar, SECY of DOI  
(TITLE)

28. *Renee Stone*  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS  
(TITLE)

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 11/3/09

Subject: Secretary Ken Salazar – Houston, TX  
- 10/27-28/09

- 10/27/09- Depart DC for Houston, TX and remained overnight.
- 10/28/09- Depart Houston, TX for DC.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip and (2) the final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were, unnecessary or unjustified in the performance of official business.

Attachment

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005380  
DFXTWQ

DATE: 26 OCT 09  
PAGE: 01

TO: NGMSDOI

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 23OCT AT 1556 IS 1217.70

27 OCT 09 - TUESDAY

AIR CONTINENTAL AIRLINES FLT:359      ECONOMY CLASS      SNACK  
LV WASHINGTON REAGAN      545P      EQP: BOEING 737-800  
DEPART: TERMINAL B      03HR 13MIN  
AR HOUSTON GEO BUSH      758P      NON-STOP  
ARRIVE: TERMINAL C      REF: C29QTY  
SALAZAR/KENNETH SEAT-15C      CO-GU138208  
HOTEL HOUSTON GEO BUSH      OUT-28OCT      CORP ID-CR76474  
HYATT HOTELS AND RESORTS      1 NIGHT  
HYATT REGENCY HOUST      1 ROOM      1 KING OR 2 DOUBLE BEDS:FL  
1200 LOUISIANA ST  
HOUSTON TX 77002      RATE-118.00USD PER NIGHT  
FONE 1-713-654-1234      CANCEL BY 04P DAY OF ARRIVAL  
FAX 1-713-951-0934  
GUARANTEED LATE ARRIVAL  
CONFIRMATION HY0032038311

28 OCT 09 - WEDNESDAY

AIR CONTINENTAL AIRLINES FLT:158      ECONOMY CLASS      SNACK  
LV HOUSTON GEO BUSH      245P      EQP: BOEING 737-700  
DEPART: TERMINAL C      03HR 01MIN  
AR WASHINGTON REAGAN      646P      NON-STOP  
ARRIVE: TERMINAL B      REF: C29QTY  
SALAZAR/KENNETH SEAT-10E      CO-GU138208  
SERVICE FEE      XD0508192857      SALAZAR KENNETH LEE  
BILLED TO MASTERCARD      28.25\*  
AIR TICKET      CO7708271124      SALAZAR KENNETH LEE  
ELEC TKT      BILLED TO MASTERCARD      1,217.70\*  
SUB TOTAL      1,245.95  
NET CC BILLING      1,245.95\*  
TOTAL AMOUNT DUE      0.00

CONTINUED ON PAGE-2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005380  
DFXTWQ

DATE: 26 OCT 09  
PAGE: 02

TO: NGMSDOI

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

.....  
THE TRANSPORTATION SECURITY ADMINISTRATION OF THE  
US DEPARTMENT OF HOMELAND SECURITY REQUIRES US TO  
COLLECT INFORMATION FROM YOU FOR PURPOSES OF WATCH  
LIST SCREENING, UNDER THE AUTHORITY OF 49 U.S.C. SECTION  
114, AND THE INTELLIGENCE REFORM AND TERRORISM  
PREVENTION ACT OF 2004. PROVIDING THIS INFORMATION IS  
VOLUNTARY, HOWEVER, IF IT IS NOT PROVIDED, YOU MAY BE  
SUBJECT TO ADDITIONAL SCREENING OR DENIED TRANSPORT  
OR AUTHORIZATION TO ENTER A STERILE AREA. TSA MAY  
SHARE INFORMATION YOU PROVIDE WITH LAW ENFORCEMENT OR  
INTELLIGENCE AGENCIES OR OTHERS UNDER ITS PUBLISHED  
SYSTEM OF RECORDS NOTICE. FOR MORE ON TSA PRIVACY  
POLICIES OR TO VIEW THE SYSTEM OF RECORDS NOTICE AND  
THE PRIVACY IMPACT ASSESSMENT PLEASE SEE TSA/S  
WEB SITE AT WWW.TSA.GOV  
.....

G/1407  
U15-C1  
UB-----  
U7-0.00-28.25-0.00

Last Name <b>SALAZAR</b>		First Name <b>KENNETH LE</b>	
Street			
City	State	Zip Code	
(202) 208-6227		1/0	

Folio	1	Page	1
Room	1121		
Rate	118.00		
Arrival	10/27/09 TUE		
Departure	10/28/09 WED		
Bonuses			Type CCARD
Account	(b) (6)		XX/XX

DATE	DESCRIPTION	CHARGE/CREDIT	DATE	DESCRIPTION	CHARGE/CREDIT
10/27	CORPORATE ROOM	118.00			
10/27	*STATE OCC TX 6%	7.08			
10/27	*CITY OCC TX 7%	8.26			
10/27	CNTY OCC TAX 2%	2.36			
10/27	*SPORT OCC TX 2%	2.36			
10/28	(b) (6) ExXX/XX	-138.06			
	Total Due	.00			
<p>MASTERCARD (b) (6)</p> <p><b>HYATT</b></p> <p>No frequent traveler account has been credited for this stay. To enroll in Gold Passport, call 1-800-51-HYATT.</p> <p>Contact us: consumeraffairshourh@hyatt.com or 713.375.4600 I accept delivery of The Wall Street Journal M-F ( Gold Passport and VIP rooms only). If refused, a refund of \$1 will be provided</p> <p>Billing Inquiries: Call Customer Service at 405.912.4126 or email NA.CustomerService@Hyatt.com (for billing issues only)</p>					

Signature \_\_\_\_\_

*I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.*



**THE TRIP OF THE SECRETARY**

**TO**

**HOUSTON**

**OCTOBER 27<sup>th</sup> - 28<sup>th</sup> 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
HOUSTON, TX  
OCTOBER 27th – 28th, 2009**

**Weather:**

Washington D.C.  
Houston, TX

Showers; High 61 // Low 52  
T-Storms; High 77 // Low 67

**Time Zone:**

Washington D.C.  
Houston, TX

Eastern Time Zone  
Central Time Zone

**Houston Advance**

Staff Lead  
Security  
Ride-Along

Tim Hartz  
(b) (7)(C), (b) (6)

(b) (6)

**Traveling Staff:**

Special Assistant to the Counselor  
Dep. Communications Dir.  
Photographer

Neal Kemkar  
Matt Lee-Ashley  
Tami Heilemann

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler  
Ethics

Joan Padilla  
Terri Johnson  
Melinda Loftin

**Office Phone**  
*office:* (202) 208-5820  
*office:* (202) 208-6087  
(703) 862-5552

**Attire:**

Business

TUESDAY, OCTOBER 27<sup>th</sup>

4:45 - 5:15pm: **DEPART RESIDENCE EN ROUTE TO WASHINGTON NATIONAL AIRPORT**

(b) (7)(C)  
(b) (6) KLS

5:45 - 8:00pm: **WHEELS-UP FOR HOUSTON, TX**

(CT)

Airline: Contential Airlines #359  
Flight time: 3hr 15min  
KLS seat: 15C

8:00pm: **WHEELS-DOWN HOUSTON, TX**

8:15 - 9:00pm: **DEPART AIRPORT FOR RON**

(b) (7)(C)  
(b) (6) KLS, Matt Lee-Ashley, Neal Kemkar  
Tim Hartz, Tami Heilemann

9:00pm: **ARRIVE HYATT REGENCY**

Location: 1200 Louisiana St  
Houston, TX  
Phone: (713) 654-1234  
Fax: (713) 951-0934

9:00pm: **RON**

WEDNESDAY, OCTOBER 28<sup>th</sup>

8:15 - 8:30am: **DEPART RON FOR HOUSTON CHRONICLE**

(b) (7)(C)  
(b) (6) KLS, Matt Lee-Ashley, Neal Kemkar  
Tim Hartz, Tami Heilemann

8:30am: **ARRIVE HOUSTON CHRONICLE**

Location: 801 Texas Ave  
Houston, TX 77002  
Phone: (713) 362-6452

8:30 - 9:30am: **ED BOARD MEETING WITH THE HOUSTON CHRONICLE**

Room: Solar Farm  
Staff: Matt Lee-Ashley

**9:30 – 9:45am: DEPART HOUSTON CHRONICLE FOR HYATT REGENCY**

(b) (7)(C), (b) (6) KLS, Matt Lee-Ashley, Neal Kemkar  
Tim Hartz, Tami Heilemann

**9:45am: ARRIVE HYATT REGENCY**

Location: 1200 Louisiana St  
Houston, TX  
Phone: (713) 654-1234  
Fax: (713) 951-0934

**10:00 – 11:00am: WIND POWER LISTENING SESSION**

Room: Cottonwood Room  
Staff: Tim Hartz  
Participants:  
Press: Closed  
Setup:  
Format:

**11:00 – 11:15am: DEPART HYATT REGENCY FOR CENTER POINT ENERGY**

(b) (7)(C), (b) (6) KLS, Matt Lee-Ashley, Neal Kemkar  
Tim Hartz, Tami Heilemann

**11:15am: ARRIVE CENTER POINT ENERGY**

Location: 1111 Louisiana St  
Houston, TX 77002  
Phone:

**11:15 – 12:15pm: SMART GRID FACILITY TOUR**

Room:  
Staff:  
Participants:  
Press: Closed  
Setup:  
Format:

**12:30 – 1:00pm: TRANSMISSION MOU PRESS CALL**

Room:  
Staff:  
Participants:  
Press: Open  
Dial in #:  
Format:

1:00 – 1:45pm: **DEPART CENTER POINT ENERGY FOR HOUSTON AIRPORT**

(b) (7)(C),  
(b) (6) KLS, Matt Lee-Ashley, Neal Kemkar  
Tim Hartz, Tami Heilemann

1:45pm: **ARRIVE GEORGE BUSH INTERNATIONAL AIRPORT**

2:45 – 6:45pm: **WHEELS-UP HOUSTON FOR WASHINGTON NATIONAL AIRPORT**

(ET) Airline: Contential Airlines #158  
Flight time: 3hr 15min  
KLS seat: 10E

6:45pm: **WHEELS-DOWN WASHINGTON NATIONAL AIRPORT**

7:00 – 7:30pm: **DEPART DCA FOR RESIDENCE**

(b) (7)(C), (b)  
(6) KLS

7:30pm: **ARRIVE RESIDENCE/RON**

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: HOUSTON, TX

DATES: 10/27-28/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

VIEWED BY/ DATE:

 / 11/3/09 IRIS STRAITT

TMM / 11/09/09 TIM MURPHY

 / 12/20/09 MELINDA LOFTIN

\_\_\_\_\_/\_\_\_\_ JOAN PADILLA

 / 11/13/09 MARGARET BRADLEY



**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** *(Unlisted items are self explanatory)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total meal cost.
- thru (g) (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **PAGE 2**  
**TRIP # 1 PAGES**  
**TRAVEL AUTHORIZATION NO. 001TPD**  
**TRAVELER'S LAST NAME SALAZAR**

DATE 09 20	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000 NO. OF MILES	AMOUNT CLAIMED		
			MEALS				MISCELLANEOUS SUBSISTENCE	LODGING	TOTAL SUBSISTENCE EXPENSE		MILEAGE	SUBSISTENCE	OTHER
			BREAKFAST	LUNCH	DINNER	TOTAL							
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)
11/07		D-:RES: , Washing											
11/07		A-:SHANKSVILLE, PA											
11/07		D-:SHANKSVILLE, PA											
11/07		A:RES: , Washingto											
11/07		TAV Fee -I											
										<b>SUBTOTALS</b>	01 00	01 00	0 00
										<b>TOTALS</b>	01 00	01 00	0 00

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil,

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 0.00

# TRAVEL AUTHORIZATION

1. No. SALAZAR TA 2010

2. 09-28-2009

(DATE)

3.

OS

(BUREAU OR OFFICE)

Washington, DC

4. NAME Keneth Lee Salazar

5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI

7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions.

Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.

Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about

10-01-2009

Ending on or about

09-30-2010

## MODE OF TRAVEL

13.  Common carrier

14.  Extra fare

15.  Government-owned conveyance

16.  Privately owned

at a mileage rate of

cents, subject to:

(a)  Administratively determined to be the advantage of the Government

(b)  A showing of advantage to the Government

(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family

19.  Shipment household goods and personal effects

18.  Other (specify)

*Ken Salazar*

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_

21. Per Diem \_\_\_\_\_

22. Other \_\_\_\_\_

23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_

(FISCAL OFFICER'S SIGNATURE)

26. \_\_\_\_\_

(REQUESTER'S SIGNATURE)

27. \_\_\_\_\_

Keneth Lee Salazar, SECY of DOI

(TITLE)

28. \_\_\_\_\_

*Renee Stone*

(AUTHORIZING OFFICER'S SIGNATURE)

29. \_\_\_\_\_

Renee Stone, Depy COS

(TITLE)

FINAL



**THE TRIP OF THE SECRETARY**

**TO**

**PENNSYLVANIA**

**NOVEMBER 7<sup>th</sup>, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
PENNSYLVANIA  
NOVEMBER 7<sup>th</sup>, 2009**

**Weather:**

Washington D.C.  
Shanksville, PA

Partly Cloudy, High 58 // Low 43  
Partly Cloudy, High 52 // Low 37

**Time Zone:**

Washington D.C.  
Shanksville, PA

Eastern Time Zone  
Eastern Time Zone

**PA Advance**

Staff Lead  
Security  
Security  
Ride-Along

Jordan Montoya

(b) (7)(C), (b) (6)

(b) (6)

**Traveling Staff:**

Deputy Dir. NPS  
Press Secretary  
DOI Photographer

Dan Wenk  
Kendra Barkoff  
Tami Heilemann

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler  
Ethics

Joan Padilla  
Terri Johnson  
Melinda Loftin

**Office Phone**

*office:* (202) 208-5820  
*office:* (202) 208-6087  
(703) 862-5552

**Attire:**

Business

**Saturday, November 7, 2009**

**8:30am: DEPART RESIDENCE FOR SHANKSVILLE, PA**

(b) (7)(C), Dave Graham, (b) (7)(C), (b) (6) KLS, Kendra  
(b) (6) (b) (7)(C), (b) (6)

**11:45am: ARRIVE SHANKSVILLE, PA**

**12:00pm: GROUNDBREAKING CEREMONY FOR FLIGHT 93 NATIONAL MEMORIAL**

Location: Skyline Road near the temporary memorial  
Shanksville, PA

**\*\*this is an outside event\*\***

Staff: Dan Wenk, Kendra Barkoff, Jordan

Set-up: 8' x 8' stage w/podium, flags, witness group flanking stage,  
ground turners in 1/2 circle in front of stage, young family  
members in front of stage

Press: Open

Participants: - YOU

-Governor Ed Rendell

-Senator Bob Casey

-Congressman Shuster

-Congressman Murtha

-Gordon Felt, Family President

-Joanne Hanley, Flight 93 Memorial Superintendent

**Program:**

12:00pm: -Superintendent Hanley delivers **welcome remarks**,  
introduces **Pledge of Allegiance** and **Invocation**  
-Superintendent Hanley invites **Governor Rendell** to  
podium  
-**Governor Rendell** delivers remarks (2 min)  
-Superintendent Hanley invites **Senator Casey** to podium  
-**Senator Casey** deliver remarks (2 min)  
-Superintendent Hanley invites **Gordon Felt** to podium  
-**Gordon Felt** delivers remarks (2 min)  
-Superintendent Hanley invites **YOU** to podium  
-**YOU** deliver remarks and remain on stage  
-Superintendent Hanley will hand **YOU** an envelope with  
announcement of contractor for the project  
-**YOU** will open the envelope and read the announcement  
-Superintendent Hanley invites **Dan Wenk** to the podium  
for the formal ground turning.  
-Superintendent Hanley will escort **YOU** to your place for  
the ground-turning

-Dan Wenk introduces each ground turner and asks them to join **YOU** for the ground turning.

**Key elected officials:**

- Governor Ed Rendell
- Family member Deborah Borza representing Senator Specter
- Senator Casey
- Family member Larry Catuzzi representing Congressman Shuster
- Family member Christine Homer representing Congressman Murtha
- Colonel John Hugya

**Flight 93 Partner Representatives:**

- Gordon Felt, President Families of Flight 93
- Esther Heymann, Secretary Families of Flight 93
- John Reynolds and Donna Glessner, Chair and Vice Chair of the Flight 93 Advisory Commission
- Patrick White and Jerry Spangler, Co-Chairs of the Flight 93 Memorial Task Force
- Neil Mulholland, President & CEO of National Park Foundation
- Chris Sullivan, Chairman of the Flight 93 Capital Campaign
- Joanne Hanley, Flight 93 National Memorial Superintendent
- Paul Murdoch, Architect of the Flight 93 Memorial Design

**4 Children representing the future hope of our country:**

- Campbell and Peyton Petersen
- Sarah Wainio
- Courtney Nacke

- Dan Wenk** takes his place next to Superintendent Hanley
- YOU** say a few words, lead the ground turning, and invite others to follow
- Superintendent Hanley** closes the ceremony

1-4:30 PM TBD: DRIVE TO WASHINGTON, DC

(b) (7)(C),  
(b) (6)

(b) (7)(C), (b) (6)  
(b) (7)(C), (b) (6)

KLS,  
Kendra Barkoff

SECRETARIAL TRAVEL ROUTING SLIP

12/14/09  
Fax  
Bon 12/14/09

TRIP LOCATION: SHANKSVILLE, PA

DATES: 11/7/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

VIEWED BY/ DATE:

IS / 11/12/09 IRIS STRAITT

TM / 12/03/09 TIM MURPHY

ML / 12/04/09 MELINDA LOFTIN

\_\_\_\_ / \_\_\_\_\_ JOAN PADILLA

MB / 12/7/09 MARGARET BRADLEY

7MB

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement on the back)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSBISMARCKND110809 V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.	<b>b. SOCIAL SECURITY NO.</b> (b)(6)	<b>6. PERIOD OF TRAVEL</b>	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>a. FROM</b> 11/08/09	<b>b. TO</b> 11/09/09
<b>e. PRESENT DUTY STATION</b>	<b>f. RESIDENCE (City and State)</b>	<b>7. TRAVEL AUTHORIZATION</b>	
		<b>a. NUMBER(S)</b> 0Q12YP	<b>b. DATE(S)</b> 11/12/09
		<b>10. CHECK NO.</b>	

<b>8. TRAVEL ADVANCE</b>	<b>9. CASH PAYMENT RECEIPT</b>		<b>11. PAID BY</b>	
<b>a. Outstanding</b>	0.00	<b>a. DATE RECEIVED</b>		<b>b. AMOUNT RECEIVED</b>
<b>b. Amount to be applied</b>	0.00			\$
<b>c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)</b>		<b>c. PAYEE'S SIGNATURE</b>		
<b>D. Balance outstanding</b>				

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attach passenger coupon; if cash is used show claim on reverse side)</b>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ <b>Traveler's Initials</b>	
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER (Initials)</b> (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>	
				<b>FROM</b> (e)	<b>TO</b> (f)	
7708271177	1,398.40		11/06/09			
7708271167	1,398.40		11/06/09			
<b>ACCOUNTING CLASSIFICATION:</b>						
10 1000.DDD01	.68	2010	DM	1000	DDD01	68
3.10						69.00 NR- 2,94
<b>COMMENTS:</b> SPEECH/PRESENTATION. Refund of unused tickets NW# 7708271167 for \$1398.40.						

**13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.**

**TRAVELER SIGN HERE** ▶ *Ken Salazar* **DATE** DEC 09 2009 **AMOUNT CLAIMED** ▶ 69.00

NOTE: Falsification of an item in an expense account works a forfeiture of claim (18 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287, i.d. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
	<b>a. DIFFERENCES, IF ANY (Explain and show amount)</b>	\$
<b>APPROVING OFFICIAL SIGN HERE</b> ▶ <i>Renée Stone</i> <b>DATE</b> 12-8-09	<b>b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION</b>	
	Certifier's initials: \$	
<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>	<b>c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):</b>	
<b>a. VOUCHER NO.</b>	<b>b. D.O. SYMBOL</b>	<b>c. MONTH &amp; YEAR</b>
		\$ 0.00
<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>		
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶	<b>DATE</b>	<b>d. NET TO TRAVELER</b> ▶ \$ 69.00

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total thru (g) meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **TRIP # 1** **PAGES 2**

**TRAVEL AUTHORIZATION NO.**

001ZYF

**TRAVELER'S LAST NAME**

SALAZAR

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES						MILEAGE RATE: NO. OF MILES	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE	LODGING		TOTAL SUBSISTENCE EXPENSE	MILEAGE	SUBSISTENCE	OTHER
			BREAK-FAST	LUNCH	DINNER	TOTAL							
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)
11/08		D--RES: , Washing											
11/08		A--BISMARCK, ND				34.50		70.00	34.50			34.50	
11/08		Airfare (Non Reimbursable)											
11/08		Airfare (Non Reimbursable)											
11/08		Lodging Tax											
11/08		TMC Fee											
11/08		TMC Fee											
11/09		D--BISMARCK, ND											
11/09		A--COLEHARBOR, ND											
11/09		D--COLEHARBOR, ND											
11/09		A--BISMARCK, ND				34.50			34.50			34.50	
11/09		D--BISMARCK, ND											
11/09		A:RES: , Washinto											
11/09		TAV Fee -I											
									<b>SUBTOTALS</b>		0100	69100	0100
									<b>TOTALS</b>		0100	69100	0100

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 69.00

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	2,796.80
LODGING-211D	76.30
M&IE-211D	69.00
TAV EXP -I-211B	13.50
TMC FEE -I-211B	56.50
10 1000.DDD01. .6	0.00
	0.00
	3,012.10
2010^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	3,012.10
NON-REIMBURSABLE EXPENSES -----	2,943.10
	=====
TOTAL AMOUNT CLAIMED -----	69.00
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	69.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	69.00

# TRAVEL AUTHORIZATION

1. No. SALAZAR TA 2010  
2. 09-28-2009  
(DATE)

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Keneneth Lee Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 10-01-2009 Ending on or about 09-30-2010

## MODE OF TRAVEL

13.  Common carrier 14.  Extra fare 15.  Government-owned conveyance  
16.  Privately owned at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family 19.  Shipment household goods and personal effects  
18.  Other (specify) \_\_\_\_\_

## ESTIMATED COST

20. Transportation \_\_\_\_\_ \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_  
24. CHARGED TO: \_\_\_\_\_

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. Ken Salazar  
(REQUESTER'S SIGNATURE)  
27. Keneth Lee Salazar, SECY of DOI  
(TITLE)  
28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)  
29. Renee Stone, Depy COS  
(TITLE)

TO: NGMSDOI  
INVOICE 05NOV.

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 02NOV AT 0926 IS 1398.40

08 NOV 09 - SUNDAY

AIR NORTHWEST AIRLINES FLT:2295 ECONOMY  
LV WASHINGTON REAGAN 225P EQP: AIRBUS A319  
DEPART: TERMINAL A 02HR 48MIN  
AR MINNEAPOLIS ST PL 413P NON-STOP  
ARRIVE: LINDBERGH TERMINAL REF: 26GYRY  
SALAZAR/KENNETH SEAT-13D NW-100209179162

AIR NORTHWEST AIRLINES FLT:3544 ECONOMY  
MINNEAPOLIS ST PL-BISMARCK OPERATED BY MESABA AVIATION  
LV MINNEAPOLIS ST PL 510P EQP: CR9  
DEPART: LINDBERGH TERMINAL 01HR 29MIN  
AR BISMARCK 639P NON-STOP  
REF: 26GYRY

HOTEL SALAZAR/KENNETH SEAT-5C NW-100209179162  
BISMARCK OUT-09NOV  
CANDLEWOOD SUITES 1 NIGHT  
CANDLEWOOD SUITES B 1 ROOM STUDIO SUITE 2 QUEEN BE  
4400 SKYLINE CROSSINGS SUITE FEATURES FREE HIGH SP  
BISMARCK ND 58503 RATE-69.99USD PER NIGHT  
FONE 1-701-751-8900 CANCEL BY 06P DAY OF ARRIVAL  
FAX 1-701-751-8901  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 60932013

09 NOV 09 - MONDAY

AIR NORTHWEST AIRLINES FLT:7246 ECONOMY  
LV BISMARCK 455P EQP: DC9 50  
AR MINNEAPOLIS ST PL 619P 01HR 24MIN  
ARRIVE: LINDBERGH TERMINAL NON-STOP  
SALAZAR/KENNETH SEAT-7D NW-100209179162 REF: 26GYRY

CONTINUED ON PAGE 2

Refund tickets

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005422  
MFWAXE

DATE: 06 NOV 09  
PAGE: 02

TO: NGMSDOI  
INVOICE 05NOV.

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

09 NOV 09 - MONDAY

AIR	NORTHWEST AIRLINES	FLT:2310	ECONOMY	FOOD FOR PURCHASE
	LV MINNEAPOLIS ST PL		655P	EQP: AIRBUS A319
	DEPART: LINDBERGH TERMINAL			02HR 25MIN
	AR WASHINGTON REAGAN		1020P	NON-STOP
	ARRIVE: TERMINAL A			REF: 26GYRY
	SALAZAR/KENNETH	SEAT-7A	NW-100209179162	
SERVICE FEE	XD0508400592		SALAZAR KENNETH LEE	
			BILLED TO MASTERCARD	28.25*
AIR TICKET	NW7708271167		SALAZAR KENNETH LEE	
ELEC TKT			BILLED TO MASTERCARD	1,398.40*
				-----
			SUB TOTAL	1,426.65
			NET CC BILLING	1,426.65*
				-----
			TOTAL AMOUNT DUE	0.00

CONTINUED ON PAGE 3

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005422  
MFWAXE

DATE: 06 NOV 09  
PAGE: 03

TO: NGMSDOI  
INVOICE 05NOV.

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW-SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

.....  
THE TRANSPORTATION SECURITY ADMINISTRATION OF THE  
US DEPARTMENT OF HOMELAND SECURITY REQUIRES US TO  
COLLECT INFORMATION FROM YOU FOR PURPOSES OF WATCH  
LIST SCREENING, UNDER THE AUTHORITY OF 49 U.S.C. SECTION  
114, AND THE INTELLIGENCE REFORM AND TERRORISM  
PREVENTION ACT OF 2004. PROVIDING THIS INFORMATION IS  
VOLUNTARY, HOWEVER, IF IT IS NOT PROVIDED, YOU MAY BE  
SUBJECT TO ADDITIONAL SCREENING OR DENIED TRANSPORT  
OR AUTHORIZATION TO ENTER A STERILE AREA. TSA MAY  
SHARE INFORMATION YOU PROVIDE WITH LAW ENFORCEMENT OR  
INTELLIGENCE AGENCIES OR OTHERS UNDER ITS PUBLISHED  
SYSTEM OF RECORDS NOTICE. FOR MORE ON TSA PRIVACY  
POLICIES OR TO VIEW THE SYSTEM OF RECORDS NOTICE AND  
THE PRIVACY IMPACT ASSESSMENT PLEASE SEE TSA/S  
WEB SITE AT WWW.TSA.GOV  
.....

A/1970  
U15-C0  
U8-----  
U7-0.00-28.25-0.00

TO: NGMSDOI  
INVOICE 05NOV.

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

THIS INVOICE IS PROOF OF YOUR ELECTRONIC TICKET TRANSACTION.  
IF A REFUND IS NEEDED PLEASE CALL CARLSON WAGONLIT TRAVEL.

08 NOV 09 - SUNDAY

AIR NORTHWEST AIRLINES FLT:2295 ECONOMY  
LV WASHINGTON REAGAN 225P EQP: AIRBUS A319  
DEPART: TERMINAL A 02HR 48MIN  
AR MINNEAPOLIS ST PL 413P NON-STOP  
ARRIVE: LINDBERGH TERMINAL REF: 26GYRY  
SALAZAR/KENNETH SEAT-13D NW-100209179162

AIR NORTHWEST AIRLINES FLT:3544 ECONOMY  
MINNEAPOLIS ST PL-BISMARCK OPERATED BY MESABA AVIATION  
LV MINNEAPOLIS ST PL 510P EQP: CR9  
DEPART: LINDBERGH TERMINAL 01HR 29MIN  
AR BISMARCK 639P NON-STOP  
REF: 26GYRY

SALAZAR/KENNETH SEAT-5C NW-100209179162  
HOTEL BISMARCK OUT-09NOV  
CANDLEWOOD SUITES 1 NIGHT  
CANDLEWOOD SUITES B 1 ROOM STUDIO SUITE 2 QUEEN BE  
4400 SKYLINE CROSSINGS SUITE FEATURES FREE HIGH SP  
BISMARCK ND 58503 RATE-69.99USD PER NIGHT  
FONE 1-701-751-8900 CANCEL BY 06P DAY OF ARRIVAL  
FAX 1-701-751-8901  
GUARANTEED LATE ARRIVAL  
CONFIRMATION 60932013

09 NOV 09 - MONDAY

AIR NORTHWEST AIRLINES FLT:4053 ECONOMY  
BISMARCK-MINNEAPOLIS ST PL OPERATED BY NORTHWEST AIRLINK  
LV BISMARCK 301P EQP: CANADAIR REG JET  
01HR 24MIN  
AR MINNEAPOLIS ST PL 425P NON-STOP  
ARRIVE: LINDBERGH TERMINAL REF: 26GYRY  
SALAZAR/KENNETH SEAT-4A NW-100209179162

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005432  
MFWAXE

DATE: 06 NOV 09  
PAGE: 02

TO: NGMSDOI  
INVOICE 05NOV.

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

09 NOV 09 - MONDAY

AIR	NORTHWEST AIRLINES	FLT:2282	ECONOMY	FOOD FOR PURCHASE
	LV MINNEAPOLIS ST PL		500P	EQP: AIRBUS A319
	DEPART: LINDBERGH TERMINAL			02HR 25MIN
	AR WASHINGTON REAGAN		825P	NON-STOP
	ARRIVE: TERMINAL A			REF: 26GYRY
	SALAZAR/KENNETH	SEAT-5A	NW-100209179162	
SERVICE FEE	XD0508595925		SALAZAR KENNETH LEE	
			BILLED TO MASTERCARD	28.25*
AIR TICKET	NW7708271177		SALAZAR KENNETH LEE	
ELEC TKT			BILLED TO MASTERCARD	1,398.40*
				-----
			SUB TOTAL	1,426.65
			NET CC BILLING	1,426.65*
				-----
			TOTAL AMOUNT DUE	0.00

CONTINUED ON PAGE 3

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005432  
MFWAXE

DATE: 06 NOV 09  
PAGE: 03

TO: NGMSDOI  
INVOICE 05NOV.

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

.....  
THE TRANSPORTATION SECURITY ADMINISTRATION OF THE  
US DEPARTMENT OF HOMELAND SECURITY REQUIRES US TO  
COLLECT INFORMATION FROM YOU FOR PURPOSES OF WATCH  
LIST SCREENING, UNDER THE AUTHORITY OF 49 U.S.C. SECTION  
114, AND THE INTELLIGENCE REFORM AND TERRORISM  
PREVENTION ACT OF 2004. PROVIDING THIS INFORMATION IS  
VOLUNTARY, HOWEVER, IF IT IS NOT PROVIDED, YOU MAY BE  
SUBJECT TO ADDITIONAL SCREENING OR DENIED TRANSPORT  
OR AUTHORIZATION TO ENTER A STERILE AREA. TSA MAY  
SHARE INFORMATION YOU PROVIDE WITH LAW ENFORCEMENT OR  
INTELLIGENCE AGENCIES OR OTHERS UNDER ITS PUBLISHED  
SYSTEM OF RECORDS NOTICE. FOR MORE ON TSA PRIVACY  
POLICIES OR TO VIEW THE SYSTEM OF RECORDS NOTICE AND  
THE PRIVACY IMPACT ASSESSMENT PLEASE SEE TSA/S  
WEB SITE AT WWW.TSA.GOV  
.....

A/1970  
U15-C0  
U8-----  
U7-0.00-28.25-0.00



11-09-09

<b>Kenneth Salazar</b>	Folio No. :	11423	Room No. :	306
	A/R Number :		Arrival :	11-08-09
	Group Code :		Departure :	11-09-09
	Company :	US Department of the Interior	Conf. No. :	60932013
	Membership No. :		Rate Code :	IPSGV
	Invoice No. :		Page No. :	1 of 1

Date	Description	Charges	Credits
11-08-09	*Accommodation	69.99	
11-08-09	State Tax -6% - Room	4.20	
11-08-09	Occupancy Tax -3% - Room	2.10	
11-09-09	MasterCard (b) (6)		76.29
<b>Total</b>		<b>76.29</b>	<b>76.29</b>
<b>Balance</b>		<b>0.00</b>	

Handwritten note: } 6.30

**Guest Signature:** \_\_\_\_\_

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

SECRETARIAL TRAVEL ROUTING SLIP

Day 12/14/09  
Bm 12/14/09

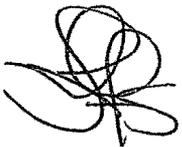
TRIP LOCATION: BISMARCK, ND

DATES: 11/8-9/09

OFFICIAL: XXXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

VIEWED BY/ DATE:

-  11/10/09 IRIS STRAITT
-  12/2/09 TIM MURPHY
-  12/4/09 MELINDA LOFTIN
- / JOAN PADILLA
-  12/7/09 MARGARET BRADLEY



**THE TRIP OF THE SECRETARY**

**TO**

**NORTH DAKOTA**

**NOVEMBER 8<sup>th</sup> -9<sup>th</sup>**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
NORTH DAKOTA  
NOVEMBER 8-9, 2009**

**Weather:**

Washington D.C.  
Bismarck, ND

Cloudy; High 67 // Low 52  
Sunny; High 51 // Low 31

**Time Zone:**

Washington D.C.  
Bismarck, ND

Eastern Time Zone  
Central Time Zone

**ND Advance**

Staff Lead  
Security  
Ride-Along

Tim Hartz  
(b) (7)(C), (b) (6)

(b) (6)

**Traveling Staff:**

Counselor to the Secretary  
Dep. Press Secretary  
DOI Photographer

Steve Black  
Julie Rodriguez  
Tami Heilemann

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler  
Ethics

Joan Padilla  
Terri Johnson  
Melinda Loftin

**Office Phone**

office: (202) 208-5820  
office: (202) 208-6087  
(703) 862-5552

**Attire:**

Business

**SUNDAY, NOVEMBER 8th**

**1:30 - 2:00pm: DEPART RESIDENCE TO DCA**

(b) (7)(C),  
(b) (6) KLS

**2:00pm: ARRIVE DCA**

**2:25 - 6:40pm: WHEELS-UP DCA TO MINNEAPOLIS, MINNESOTA**

Airline: Northwest #2295

KLS Seat: 13D

Flight Time: 2hr 48min

**\*\*55min Layover\*\***

Airline: Northwest #3544

KLS Seat: 5C

Flight Time: 1hr 29min

**6:40pm: WHEELS-DOWN BISMARCK, ND**  
**(CT)**

**7:00 - 7:15pm: DEPART AIRPORT FOR RON**

(b) (7)(C),  
(b) (6) KLS, Julie Rodriguez, Tami Heilemann

**7:15pm: ARRIVE CANDLEWOOD SUITES**

Location: 4400 Skyline Crossings  
Bismarck, ND 58503

Phone: (701) 751-8900

**7:30pm: RON**

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**MONDAY, NOVEMBER 9th**

**7:30 - 8:30am: DEPART RON FOR COLEHARBOR, ND**

(b) (7)(C), (b) (6) KLS, Lloyd Jones, Steve Black  
(b) (6) Tim Hartz, Julie Rodriguez, Tami Heilemann

**8:30am: ARRIVE AUDUBON NATIONAL WILDLIFE REFUGE**

Location: 3275 11<sup>th</sup> Street NW  
Coleharbor, ND 58531

**8:30 – 9:30am: CAR TOUR OF AUDUBON NATIONAL WILDLIFE REFUGE**

(b) (7)(C), (b) (6) KLS, Lloyd Jones, Steve Black  
Tim Hartz, Julie Rodriguez, Tami Heilemann

**\*\*Note: YOU will tour the visitors center for 15min and meet with employees\*\***

**9:30 – 10:45am: DEPART AUDUBON FOR BISMARCK CIVIC CENTER**

(b) (7)(C), (b) (6) KLS, Steve Black, Julie Rodriguez  
Tim Hartz, Tami Heilemann

**10:45am: ARRIVE BISMARCK CIVIC CENTER**

Location: Bismarck Civic Center  
315 South 5<sup>th</sup> Street  
Bismarck, ND 58504

Phone: (701) 355-1370

**\*Greeted on arrival by BOR Area Manager, Dennis Breitzman**

**11:00 - 12:00pm: ENERGY LEADERS ROUNDTABLE DISCUSSION**

Room: 101 (2<sup>nd</sup> floor)

Staff: Tim Hartz

Press: Closed

Attendees: **U.S. Senator Byron Dorgan**

**Pam Gulleon** - Senator Dorgan's office

**Tony Straquadine** – Alliance Pipeline Inc.

**Ronald Harper** - CEO, Basin Electric Power Cooperative

**Ms. Kari Knudson** - VP for Energy Programs, Bismarck State

**Michael Grosz** – CFO, Blue Flint Ethanol

**Wade Boeshans** - General Manager, BNI Coal

**Harold Hamm** – CEO, Continental Resources

**Mike Cantrell** – Staff, Continental Resources

**Mike Eggl** - Dakota Gasification Company

**Lynn Helms** – Director, Dept. of Mineral Resources

**Stefan Nilsson** – President, DMI Industries, Inc.

**Mr. Jay Haley** – President, EAPC Architects Engineers

**Dr. Gerald H. Groenewold** – Director, EERC

**Elizabeth Claude** - Enbridge Energy Co. Inc.

**Al Christianson** - ND Business Services Rep, Great River Energy

**Tim Seck** - Iberdrola Renewables

**Mr. Niles Hushka** – CEO, Kadmas, Lee & Jackson

**Bill D. Schneider** – CEO, Knife River Coal Mining Co.

**Mr. John W. Dwyer** – President, Lignite Energy Council

**Sandi Tabor** - Director ND Transmission Authority

**Bill Burga** - Plant Director, LM Glass Fiber

**Mr. Terry Kovacevich** - Operations Manager, Marathon Oil

**Mr. Terry Hildestad** – CEO, MDU Resources Group

**Dave Schmitz** - General Manager, ND Wind Operations

**Mike Rud** – President, ND Petroleum Marketers Association

**Scott Scovill** - Dir of Wind Development, Nextera Energy

**Mr. Jay Fisher** – Director, North Central Research Extension  
**Mindi Grieve** – Chairperson, ND Association of Renewable Energy  
**Mr. Dennis E Hill** - General Manager & Exec. Vice President  
 North Dakota Association of Rural Electric Cooperatives  
**Mr. Randy Schneider** – President, ND Ethanol Producers Assn  
**Mr. Robert L. Carlson** – President, North Dakota Farmers Union  
**Ron Ness** - Executive Dir, North Dakota Petroleum Council  
**Robert Harms** – Pres, Northern Alliance of Independent Producers  
**Michael Olsen** - VP of Corp. Communications Otter Tail Corp  
**Jack Vaughn** – Chairman, Peak Energy Resources, LLC  
**Jean Butterfield** - Plant Manager, Red Trail Energy, LLC  
**Brenda Smale** - Sequoia Energy, US Inc.  
**John Berger** – Manager, Tesoro Refinery  
**Mandan Annette Young Bird** - Natural Resource Director,  
 Three Affiliated Tribes  
**Mr. Bruce R. Carlson** - General Manager, Verendrye Electric  
**Jack Ekstrom** - Whiting Petroleum  
**Mr. Mark Nisbet** - Principal Manager, Xcel Energy

Setup: Tables in the round with mics

Format:

\*Senator Dorgan will give remarks & introduce **YOU**

\***YOU** will give brief remarks and begin Q&A with group

**12:00 – 12:15pm:**

**PRESS AVAIL**

Room: Media Room  
 Staff: Julie Rodriguez  
 Press: Open  
 Participants: Senator Dorgan  
 Setup: Podium w/ mic  
 Format: **YOU** give brief remarks and take Q&A from press

**12:15 – 12:30pm:**

**DEPART CIVIC CENTER FOR BOR OFFICE**

(b) (7)(C)  
 (b) (9) KLS, Steve Black, Julie Rodriguez  
 Tim Hartz, Tami Heilemann

**12:30pm:**

**ARRIVE BOR BUILDING**

Location: 304 East Broadway Ave  
 Bismarck, ND 58501  
 Phone: (701) 250-4242

**12:30 – 1:15pm:**

**EMPLOYEE MEETING**

Room: Conference Room  
 Staff: Tim Hartz  
 Press: Closed  
 Crowd: 100  
 Setup: Podium (no mic). Seating for 100 employees

**1:15 – 1:30pm: DEPART BOR BUILDING FOR CIVIC CENTER**

(b) (7)(C),  
(b) (6) KLS, Steve Black, Julie Rodriguez  
Tim Hartz, Tami Heilemann

**1:30pm: ARRIVE BISMARCK CIVIC CENTER**

Location: Bismarck Civic Center  
315 South 5<sup>th</sup> Street  
Bismarck, ND 58504  
Phone: (701) 355-1370

**1:30 – 2:00pm: GREAT PLAINS ENERGY EXPOSITION KEYNOTE**

Room: Exhibit Hall  
Staff: Tim Hartz  
Attendees: 1500  
Press: Open  
Participants: **Senator Byron Dorgan**  
Setup: Stage w/ podium & mic  
Format:  
\*Senator Dorgan give brief remarks & introduces **YOU**  
\***YOU** deliver remarks  
\***YOU** take Q&A from audience  
\***YOU** depart

**2:00 – 2:15pm: DEPART CIVIC CENTER FOR BISMARCK MUNICIPAL AIRPORT**

Car #1: KLS, Steve Black, Julie Rodriguez  
Car #2: Tim Hartz, Tami Heilemann

**3:00 – 8:25pm: WHEELS-UP BISMARCK TO WASHINGTON NATIONAL AIRPORT**

Airline: Northwest #4053  
KLS Seat: 4A  
Flight Time: 1hr 25min  
**\*\*30min Layover\*\***  
Airline: Northwest 2282  
KLS Seat: 5A  
Flight Time: 2hr 25min

**8:25pm: WHEELS-DOWN DCA**  
**(ET)**

**8:40 – 9:00pm: DEPART DCA FOR RESIDENCE**

(b) (7)(C),  
(b) (6) KLS

**9:00pm: ARRIVE RESIDENCE/RON**



MD

VOUCHER <small>(Read Privacy Act Statement below)</small>	1. DEPARTMENT OR ESTABLISHMENT BUREAU DIVISION OR OFFICE	2. TYPE OF TRAVEL <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	3. VOUCHER NO. KSMIAMIFL120409 V01
	5. a. NAME (Last, first, middle initial) <b>SALAZAR, KENNETH L.</b>	b. SOCIAL SECURITY NO. <b>(b) (6)</b>	4. SCHEDULE NO.
c. MAILING ADDRESS (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	d. OFFICE TELEPHONE NO. 202-273-3423	7. TRAVEL AUTHORIZATION a. NUMBER(S) 0Q44R1 b. DATE(S) 12/10/09	
e. PRESENT DUTY STATION	f. RESIDENCE (City and State)	10. CHECK NO.	
8. TRAVEL ADVANCE a. Outstanding 0.00 b. Amount to be applied 0.00 c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash) D. Balance outstanding	9. CASH PAYMENT RECEIPT a. DATE RECEIVED b. AMOUNT RECEIVED \$ c. PAYEE'S SIGNATURE		11. PAID BY

12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH (List by number below and attach passenger coupon; if cash is used show claim on reverse side)	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				Traveler's Initials	
	AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL	
7708271235	535.60		12/03/09	FROM (e)	TO (f)	
7708271236	379.60		12/03/09			
ACCOUNTING CLASSIFICATION: 10 1000.DDD01 .68-2010^^DM^1000^^DDD01^68^ -				76.50	NR-	1, 11
COMMENTS: SPEECH/PRESENTATION. Actual lodging NTE 300% as authorized. Approved <i>[Signature]</i> , signing official. COMMENTS continued on next page						

13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.

TRAVELER SIGN HERE *Ken Salazar* DATE **JAN 05 2010** AMOUNT CLAIMED **76.50**

NOTE: Falsification of an item in an expense account works a forfeiture of pay (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)

APPROVING OFFICIAL SIGN HERE *Renue Stone* DATE **1-4-10**

17. FOR FINANCE OFFICE USE ONLY COMPUTATION

a. DIFFERENCES, IF ANY (Explain and show amount)

15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION

a. VOUCHER NO. b. D.O. SYMBOL c. MONTH & YEAR

b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION  
Certifier's initials: \$

c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol): \$ 0.00

d. NET TO TRAVELER \$ 76.50

16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT

AUTHORIZED CERTIFYING OFFICIAL SIGN HERE DATE

18. ACCOUNTING CLASSIFICATION  
SEE BLOCK 12 ABOVE



ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	915.20
LODGING-211D	158.73
M&IE-211D	76.50
TAV EXP -I-211B	13.50
TMC FEE -I-211B	28.25
10 1000.DDD01. .6	1,192.18

2010^^DM^1000^^DDD01^^68^

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	1,192.18
NON-REIMBURSABLE EXPENSES -----	1,115.68
TOTAL AMOUNT CLAIMED -----	76.50
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
NET TO TRAVELER (GOVT) -----	76.50
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	76.50

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 12/10/09

Subject: Secretary Ken Salazar Travel – Miami/Vero Beach, FL  
- 12/4-5/09

Secretary Ken Salazar traveled on 12/4/09 to Miami, FL to Everglades Sari Park to participate in the Tamiami Trail Dedication Ceremony and continued on to Vero Beach, FL and remained overnight. Secretary Salazar on 12/5/09 participated in an All Employees meeting at Barrier Island National Refuge, met with Partners re: Sea Turtle Conservation, and walked along the Centennial Trail. Secretary Salazar returned to Washington, DC on 12/5/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip, (2) OAS 110 form, and (3) final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were unnecessary or unjustified in the performance of official business.

# TRAVEL AUTHORIZATION

1. No. SALAZAR TA 2010  
2. 09-28-2009  
(DATE)

3. OS  
(BUREAU OR OFFICE) Washington, DC

4. NAME Keneth Lee Salazar 5. OFFICIAL STATION \_\_\_\_\_

6. TITLE SECY of DOI 7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC  
9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.  
I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.  
Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 10-01-2009 Ending on or about 09-30-2010

## MODE OF TRAVEL

13.  Common carrier  
14.  Extra fare  
15.  Government-owned conveyance  
16.  Privately owned  
at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

7.  Transportation immediate family  
8.  Other (specify) \_\_\_\_\_  
19.  Shipment household goods and personal effects

## ESTIMATED COST

0. Transportation \_\_\_\_\_ \$ \_\_\_\_\_  
1. Per Diem \_\_\_\_\_  
2. Other \_\_\_\_\_  
3. TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

## 4. CHARGED TO:

2009-1000 DDD01 68

5. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. \_\_\_\_\_  
(REQUESTER'S SIGNATURE)  
27. Keneth Lee Salazar, SECY of DOI  
(TITLE)  
28. Renee Stone  
(AUTHORIZING OFFICER'S SIGNATURE)  
29. Renee Stone, Depy COS  
(TITLE)

SALES PERSON: 77  
CUSTOMER NBR: S321BCK

ITINERARY/INVOICE NO. 0005495  
ENGLHP

DATE: 03 DEC 09  
PAGE: 01

TO: NGMSDOI  
ETKT 03DEC.

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 17NOV AT 1418 IS 915.20

04 DEC 09 - FRIDAY

AIR AMERICAN AIRLINES      FLT:2097      ECONOMY      FOOD FOR PURCHASE  
LV WASHINGTON REAGAN      820A      EQP: BOEING 737-800  
DEPART: TERMINAL B      02HR 40MIN  
AR MIAMI INTERNTNL      1100A      NON-STOP  
REF: ENGLHP

SALAZAR/KENNETH      SEAT-9D      AA-143NPN6  
HOTEL MELBOURNE      KIMPTON HOTELS  
KC VERO BEACH HOTEL AND SPA      1 NIGHT      OUT-05DEC  
3500 OCEAN DRIVE      1 ROOM  
VERO BEACH FL 32963      RATE-143.00 PER NIGHT  
FONE 772-231-5666/  
CONFIRMATION 1092041628

AIR TICKET	AA7708271235	SALAZAR KENNETH LEE	
ELEC TKT		BILLED TO MASTERCARD	535.60*
			-----
		SUB TOTAL	535.60
		NET CC BILLING	535.60*
			-----
		TOTAL AMOUNT DUE	0.00

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005496  
ENGLHP

DATE: 03 DEC 09  
PAGE: 01

TO: NGMSDOI  
ETKT 03DEC.

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 17NOV AT 1418 IS 915.20

05 DEC 09 - SATURDAY

AIR US AIRWAYS FLT:1880 COACH CLASS  
LV ORLANDO INTL 1258P

EQP: AIRBUS A319  
02HR 02MIN  
NON-STOP  
REF: FPLE8D

AR WASHINGTON REAGAN 300P  
ARRIVE: TERMINAL C

SALAZAR/KENNETH SEAT-5C UA-00626519997  
SERVICE FEE XD0509047974 SALAZAR KENNETH LEE  
BILLED TO MASTERCARD

28.25\*

AIR TICKET US7708271236  
ELEC TKT

SALAZAR KENNETH LEE  
BILLED TO MASTERCARD

379.60\*

SUB TOTAL  
NET CC BILLING

407.85  
407.85\*

TOTAL AMOUNT DUE

0.00

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005496  
ENGLHP

DATE: 03 DEC 09  
PAGE: 02

TO: NGMSDOI  
ETKT 03DEC.

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

.....  
THE TRANSPORTATION SECURITY ADMINISTRATION OF THE  
US DEPARTMENT OF HOMELAND SECURITY REQUIRES US TO  
COLLECT INFORMATION FROM YOU FOR PURPOSES OF WATCH  
LIST SCREENING, UNDER THE AUTHORITY OF 49 U.S.C. SECTION  
114, AND THE INTELLIGENCE REFORM AND TERRORISM  
PREVENTION ACT OF 2004. PROVIDING THIS INFORMATION IS  
VOLUNTARY, HOWEVER, IF IT IS NOT PROVIDED, YOU MAY BE  
SUBJECT TO ADDITIONAL SCREENING OR DENIED TRANSPORT  
OR AUTHORIZATION TO ENTER A STERILE AREA. TSA MAY  
SHARE INFORMATION YOU PROVIDE WITH LAW ENFORCEMENT OR  
INTELLIGENCE AGENCIES OR OTHERS UNDER ITS PUBLISHED  
SYSTEM OF RECORDS NOTICE. FOR MORE ON TSA PRIVACY  
POLICIES OR TO VIEW THE SYSTEM OF RECORDS NOTICE AND  
THE PRIVACY IMPACT ASSESSMENT PLEASE SEE TSA/S  
WEB SITE AT WWW.TSA.GOV

.....  
CAR DECLINED/A//17NOV

A/959  
U15-C0  
U8-----  
U7-0.00-28.25-0.00



Kenneth Salazar  
US DESCRIPTION

Confirmation : 338448  
Room : 4281  
Cashier # : 18  
Page # : 1 of 1  
Arrival : 12-04-09  
Departure : 12-05-09  
Bkg No. :

Company Name : Carlson Wagonlit Gov

**INFORMATION INVOICE**

Date	Description	Reference / Supplement	Charges	Payments
12-04-09	Room Rate		143.00	
12-04-09	Sales Tax Rooms		10.01	315.73
12-04-09	Occupancy Tax		5.72	
12-05-09	Mastercard Payment	(b) (6) XX/XX		
<b>Total</b>			<b>158.73</b>	<b>158.73</b>
<b>Balance Due</b>			<b>0.00</b>	

**EXPRESS CHECK-OUT FORM**

If the charges are complete and correct and you have submitted your credit card, or have made prior billing arrangements upon check in, you may utilize our Express Checkout Service.

**OFFICE OF THE SOLICITOR  
CORRESPONDENCE BACKGROUND FORM**

**Date: November 30, 2009**

**Nature and Significance of Document:** Request for approval of a DOI aircraft (FWS helicopter) to transport 4 senior officials (Secretary Salazar, Assistant Secretary for Fish and Parks and Wildlife Strickland, FWS Director Sam Hamilton and FWS's Southeast Regional Director Cynthia Dohner) and one other DOI employee on **December 4th, 2009** from S-356 pump station, west of the intersection of Route 41 (Tamiami Trail) and Krone Ave to Vero Beach, FL. The Secretary has a Tamiami Trail dedication ceremony at the S-356 site and will then conduct an aerial tour of three National Wildlife Refuges (Loxahatchee, Hobe Sound and Pelican Island) en route to Vero Beach. On **December 5**, the Secretary, Assistant Secretary Strickland, Director Hamilton, Regional Director Dohner and one other DOI employee will conduct several site visits in the area. At the last one, at the Barrier Island Center, they will meet with partners in the Sea Turtle conservation efforts. Upon completion of that meeting, they will fly aboard the FWS helicopter to Orlando International Airport to catch commercial flights back to Washington and Atlanta.

**Background:** Advance approval/disapproval by the Solicitor or Deputy Solicitor is required by 41 C.F.R. Parts 301-10 and 301-70, and OMB Circular A-126 for travel on other-than-commercial airlines by officials at SES level and above and for all non-federal individuals who are traveling either for official DOI business or on a "space available" basis. The standards for approving official travel vary according to the category of travel: to meet mission requirements; "required use" travel (extraordinary security, communications or scheduling needs); or other travel for the conduct of DOI business.

The trip documented on the attached form is ordinary ("other") official travel because it involves transportation that is neither to meet mission requirements nor "required use" travel. As such, the use of charter or DOI fleet aircraft may be authorized only when: 1) no commercial service is reasonably available to meet the scheduling or operational needs of the trip; or 2) the actual cost of charter aircraft is not more than commercial service. Reasonable availability is defined as "able to meet your departure and/or arrival requirements within a 24-hour period, unless you demonstrate that extraordinary circumstances require a shorter period." 41 C.F.R. § 301-10.261(a)(1). In this case, commercial airline service is not available. Airline service cannot perform the aerial reconnaissance mission and there is no commercial service between Miami and Vero Beach or between Vero Beach and Orlando (closest major hub airport to Vero Beach). Charter service also is available.

The total cost of that charter service is \$12,617. The total cost of the FWS helicopter is \$9,417. As the FWS helicopter is least expensive option that permits the purposes of the trip to be carried out, it is permissible to approve this travel.

Your approval of this travel is requested. The applicable criteria are met for approval of this travel. **PLEASE INDICATE YOUR APPROVAL ON THE ATTACHED AMD-110 FORM.**

**Contact and telephone number:**

Katherine Aldrich, 208-5216

**Due Date: ASAP**

**Surname**

T. Murphy

*Murphy* 12/1/09

## TRAVEL COST ANALYSIS

Justification for use of a Government aircraft for travel:

**A. BASIC DATA:**

Dates and time of required time(s) at Temporary Duty Station(s) (TDS)

Location	Date	Hours required to be on site
Miami, FL	12/4/2009	1:30PM to 2:30PM
Pelican Island NWR	12/5/2009	8:30AM to 11:00AM
Barrier Island, FL	12/5/2009	11:30AM to 12:30PM

Manifest (only persons required to be at TDS):

Name	Hourly Salary
Secretary Ken Salazar	\$97.00
Tom Strickland SES <i>12/4</i>	\$80.00
Sam Hamilton SES, Cindy Dohner SES (\$75ea)	\$150.00
SGT Marcus Somerville <i>12/5</i>	\$60.00
<b>TOTAL Hours Cost of All Required Travelers</b>	<b>\$387.00</b>

Annual Salary = 2087 hours x 1.20 = Hourly Salary Rate

**NOTE:** 1.20 covers average Fringe Benefits, Retirement, Health & Life Insurance, Medicare, other Fringes. The 1.20 does not include COLA; for Alaska-based employees, add the applicable additional %

(Continue on attached sheet if needed)

**B. COST COMPARISON:**

<b>1. Commercial Airline Costs to meet the required TDS locations and times. Individual ticket cost x number of required travelers.</b>	\$ _____
• Cost of total duty hours away from office or regular duty station to meet the commercial airline schedule.	_____
• Cost of required per diem and ground transportation.	_____
<b>TOTAL Cost by commercial transportation</b>	<b>\$ 0.00</b>
<b>2. Leased, Contract, or Rental Aircraft.</b>	
1. Flight hours x flight hour costs	\$ 5,600.00
2. Cost of total duty hours away from office or regular duty station	6,192.00
3. Cost of required per diem and ground transportation	700.00
4. Any additional aircraft or crew costs not included in above hourly rate, i.e., standby charges, tiedown fees, overnight parking, extra crew, etc.	125.00
<b>TOTAL Cost by Lease, Contract, or Rental aircraft.</b>	<b>\$ 12,617.00</b>
<b>3. DOI-Operated Aircraft - identify specific aircraft: N351FW</b>	
• Flight hours required x variable flight hour cost	\$ 2,400.00
• Cost of total duty hours away from office or regular duty station.	6,192.00
• Cost of required per diem and ground transportation	700.00
• Any additional costs to be incurred that are not included in the above flight hour rate. Variable cost of crew, as defined on page 1 of OMB Circular A-126, Attachment B, if not included in the flight hour rate. (Do not include pilot costs here if the pilot is one of the Government officials required to meet or perform duties at the TDY location.)	0.00
• Fuel costs, if not included in above flight hour rate. Any additional aircraft costs not in the above flight hour rate, i.e., tiedown fees, overnight parking, et.	125.00
<b>TOTAL COST by DOI Fleet aircraft.</b>	<b>\$ 9,417.00</b>

C. MOST COST EFFECTIVE METHOD:

Commercial  
 Lease, Contract or Rental - N# \_\_\_\_\_ Pilot/Crew \_\_\_\_\_  
Purpose \_\_\_\_\_

DOI Fleet -----N# 351FW Pilot/Crew Glenn Cullingford  
See Remarks  
Purpose \_\_\_\_\_

REMARKS: (Must be completed if other than most-cost-effective method is chosen.)

Request approval of a DOI aircraft to transport Secretary of Interior Ken Salazar and three senior Department officials (Assistant Secretary Fish and Wildlife and Parks Tom Strickland, FWS Director Sam Hamilton and Southeast Regional Director Cindy Dohner) and one security personnel December 4, 2009 from Tamiami, FL to Vero Beach, FL. En route the aircraft will conduct an aerial tour of the Loxahatchee NWR, Hobo Sound NWR and Pelican Island NWR. Officials will RON in Vero Beach, FL. On December 5, 2009 the officials will be meeting with personnel at the Pelican Island NWR and Barrier Island. After meetings, helicopter will transport officials to Orlando, FL to meet commercial airlines departure schedule

Commercial air carrier was not considered in the analysis because it can not conduct aerial surveys as needed over the refuges

No further justification needed because most cost effective method was chosen

D. GENERAL APPROVAL REQUIREMENTS FOR TRAVEL ON GOVERNMENT AIRCRAFT

\_\_\_\_\_  
Print name of designated approving official                      Signature                      Date

E. SPECIAL APPROVAL REQUIREMENTS FOR REQUIRED USE TRAVEL. (See paragraph 11 b. page 6 of OMB Circular A-126)

\_\_\_\_\_  
Print name of designated approving official                      Signature                      Date

F. SPECIAL APPROVAL REQUIREMENTS FOR USE OF GOVERNMENT AIRCRAFT FOR TRAVEL BY THE FOLLOWING CATEGORIES OF PEOPLE  
(See paragraph 11 c. page 7 of OMB Circular A-126 and paragraph a. page 3-1 of OMB Bulletin No 93-11)

- 1) Senior Executive Branch Officials
- 2) Senior Federal Officials
- 3) Members of Families of Senior Executive Branch and Senior Federal Officials
- 4) Non-Federal travelers

ARTHUR E. GARY                      Arthur E. Gary                      12/1/09  
Print name of designated approving official                      Signature                      Date

**Friday, December 4<sup>th</sup>, 2009**

**7:15am: DEPART RESIDENCE FOR DCA**

**8:20am: WHEELS-UP DCA FOR MIAMI INTERNATIONAL AIRPORT**

Airline: American 2097  
KLS Seat: 9D  
Flight Time: 2hr 40 min

\*\*\*Tom Strickland, and Kendra Barkoff are on this flight\*\*\*

**11:00am: WHEELS-DOWN MIAMI INTERNATIONAL AIRPORT**

\*\*\*Sam Hamilton and Cindy Dohner (FWS Regional Director) will meet you at the airport\*\*\*

**11:00-11:55am: UNLOAD/DRIVE TO SAFARI PARK**

(b) (6), (b) (7)(C) KLS, Tom, Sam, Cindy Dohner, Kendra,

**11:55-12:25pm: LUNCH**

Location: Safari Park  
26700 SW 8<sup>th</sup> Street  
Miami, FL 33194  
(p) 305-226-6923  
(POC) Rick Furace  
(b) (6)

*(cash paid for  
own meal)*

Participants: YOU, Tom, Sam, Cindy, Superintendent Dan Kimball,  
NPS Regional Director David Vela, FWS Ecological  
Services Field Supervisor Paul Sousa, and Kendra

\*\*This restaurant accepts cash only so please carry cash for your meal\*\*

\*\*Lunch will be served outdoors and under shade\*\*

- **Everglades Safari Park** has been in business for over 35 years, helping to showcase South Florida and its attractions to tourists from all over the world. Over the years, the park has grown into one of the largest and most complete attractions in the Florida Everglades. It has recently been visited by Senator McCain and Governor Crist.

**12:25-1:00pm: BRIEFING ON TAMIAMI TRAIL EVENT WITH SUPERINTENDENT DAN KIMBALL**

Location: Safari Park  
Setup: This will be an informal briefing in which Superintendent Kimball will use poster-board to brief the Secretary on the Tamiami Trail.

Participants: YOU, Tom, Sam, Cindy, Superintendent Dan Kimball,  
NPS Regional Director David Vela, FWS Ecological  
Services Field Supervisor Paul Sousa, and Kendra

**1:00-1:10pm:**

**DEPART/DRIVE TO EVENT SITE**

(b) (6), (b) (7)(C) KLS, Tom, Superintendent Kimball, Sam Hamilton  
(b) (6),  
(b) (7)(C) Don Jodrey): Cindy Dohner, David Vela, Kendra Barkoff  
(Paul Souza)

**1:10pm:**

**ARRIVE EVENT SITE**

Location: S-356 pump station on the Tamiami Trail (US Highway 41)  
(one mile west of the intersection of Krome Avenue and  
Tamiami Trail)

**1:25pm**

**ARRIVE ALTERNATE EVENT SITE IN THE CASE OF  
LIGHTNING STORMS**

Location: Sunset High School  
13125 Southwest 72<sup>nd</sup> St  
Phone: (305) 385-4255

**\*\*This site will ONLY be used in the case of lightning storms\*\***

**1:10-1:20pm:**

**MEET/GREET WITH ATTENDEES**

**1:30-3:15pm:**

**TAMIAMI TRAIL DEDICATION CEREMONY**

**\*\*\*unless there is inclement weather, this is an outside event\*\*\***

Press: Open

Setup: This event will be under a canopy-tent. The audience will  
be seated and facing a ground-level podium with the DOI  
Seal. YOU and all other speakers will be seated adjacent to  
the podium facing the audience. YOU will be seated in  
between Tom Strickland and Florida Congressman Mario  
Diaz-Balart.

Attendees: 180

Program: -Welcome by Col. Al Pantano  
-Presentation of the Colors  
-Pledge of Allegiance  
-National Anthem  
-Superintendent Dan Kimball delivers remarks and  
introduces Tom Strickland

- Tom Strickland delivers remarks and introduces YOU
- YOU deliver remarks
- Col. Pantano will introduce Senator Nelson
- Florida Congressman Mario Diaz-Balart delivers remarks
- Gary Guzy delivers remarks (Deputy Chair CEQ)
- Secretary Mike Sole delivers remarks (Florida Department of Environmental Protection)
- Eric Buermann delivers remarks (Chairman, South Florida Department of Environmental Protection)
- “Rock” Salt delivers remarks (Principal Deputy Assistant Secretary for Civil Works, Department of the Army)
- Groundbreaking Ceremony (all speakers will put on hardhats and grab shovels)
- America the Beautiful
- Closing Remarks by Col. Pantano
- God Bless America

**3:15-3:45pm: PRESS TIME**

**3:45-4:00pm: LOAD HELICOPTER**

\*\*\* Kendra will drive from Miami to Vero Beach, Florida\*\*\*

**4:00pm:**

**WHEELS-UP MIAMI TO VERO BEACH, FLORIDA**

Aircraft: AS350B2 “A Star” FWS Helicopter

Tail #: N351FW

Pilot (1): Glenn Cullingford  
(p)321-431-9352

Passengers (5): KLS, Sgt. Marcus Somerville, Tom Strickland, Sam Hamilton, FWS Regional Director Cynthia Dohner

\*\*\*with 5 passengers, luggage will need to be transported by car\*\*\*\*

Flight Time: 1 hr

Route: Fly over Loxahatchee NWR (Lox-a-hatch-ee), Hobe Sound NWR, Pelican Island NWR

*DAS 110*

**5:15pm:**

**WHEELS-DOWN FORT PIERCE, FLORIDA**

Location: Vero Beach Municipal Airport  
3400 Cherokee Drive  
Vero Beach, Florida 32960  
(p) 772-978-4930  
(f) 772-567-3459

**5:15-6:00pm: UNLOAD/DRIVE TO RON**

**6:00pm: ARRIVE RON**

\*\*\*Tom made dinner reservations at Oriente Restaurant (Cuban Cuisine) for 7:00pm\*\*\*\*\*

**RON**

Vero Beach Hotel  
3500 Ocean Drive  
Vero Beach, FL 32963  
(P): 772-231-5666  
(F): 772-234-4866

**Saturday, December 5<sup>th</sup>, 2009**

**7:30am: DEPART RON FOR BARRIER ISLAND CENTER**

(b) (7)(C), (b) (6) [REDACTED] KLS, Tom, Sam  
(b) (6), (b) (7)(C) [REDACTED] (Lindsay): Cindy, Kendra

\*\*all luggage will be placed in Car #2\*\*

**8:00am: ARRIVE BARRIER ISLAND CENTER**

Location: 8385 S Hwy A1A  
Melbourne Beach, FL 32951

Greeters: -Raymond Mojica (Mo-hee-ka), Director of Barrier Island Center  
-Charlie Pelizza, Refuge Manager

**8:00-9:00am: MEET WITH FWS EMPLOYEES AT BARRIER ISLAND CENTER**

Location: Auditorium  
Participants: 35 FWS Employees  
Program: -Charlie Pelizza (Refuge Manager) will welcome employees and introduce Sam Hamilton  
-Sam Hamilton delivers remarks & introduces Tom  
-Tom Strickland delivers remarks & introduces YOU  
-YOU deliver remarks  
-Q & A with FWS Employees  
\*\*Group photo with employees\*\*

9:00-9:30am:

**MEET W/ PARTNERS RE SEA TURTLE CONSERVATION EFFORTS**

Location: Auditorium

- Partners:
- Raymond Mojica (Mo-hee-ka), Land Manager, Brevard County's Endangered Lands Program. (also serves as Director of Barrier Island Center, Archie Carr NWR's partner-managed educational facility)
  - Terrence Coulette, Superintendent, Sebastian Inlet State Park (one of the highest visitation parks in the state)
  - Dr. Llew Ehrheart, University of Central Florida (world renowned sea turtle researcher and expert - provides the refuge with monitoring and research expertise)
  - Dr. Blair Witherington, Florida Fish and Wildlife Commission, (also world renowned sea turtle researcher and expert. Currently working with management staff in Oman to protect their loggerhead turtle nesting beaches)
  - Mr. Saleh al Saadi, official from Oman's Ministry of Environment and Climate Affairs
  - JB Kump of Hubbs SeaWorld Research Institute, Florida Division
  - Beth Powell, Land Conservation Manager, Indian River County
  - Jerry Heyes, President, Friends of the Carr Refuge
  - Steve Massey, President, Pelican Island Preservation Society (Pelican Island NWR's Friends group)
  - David Godfrey, Caribbean Conservation Corporation (non-profit organization inspired by Dr. Archie Carr's work)
  - Evan Hirsche, President, National Wildlife Refuge Association
  - David Houghton, Beyond the Boundaries Program Manager, National Wildlife Refuge Association
  - Anne Birch, Coastal Restoration Director, The Nature Conservancy

- Program:
- Charlie Pelizza (Refuge Manager) will welcome attendees and introduce Sam Hamilton
  - Sam Hamilton delivers remarks & introduces Tom
  - Tom Strickland delivers remarks & introduces YOU
  - YOU deliver remarks
  - Presentations by select partners
  - Q & A

**9:30-9:40am: DEPART/DRIVE TO PELICAN ISLAND NATIONAL WILDLIFE REFUGE**

(b) (7) (b) (6), (b) (7)(C) KLS, Tom  
(C), (b) (Charlie Pelizza): Sam, Cindy  
(6) (Jordan, departing earlier): Kendra

**9:40-10:00am: INSTALL PLANK ALONG CENTENNIAL TRAIL**

Press: Open  
Program:

- Charlie Pelizza will share a few words about the planks
  - YOU will install the Mariana Arc of Fire National Wildlife Refuge plank using an electric drill
  - Tom will install the Mariana Trench National Wildlife Refuge plank using an electric drill
  - Sam & Cindy will install the Rose Atoll National Wildlife Refuge plank using an electric drill
  - Presentation of planks by Charlie Pelizza
- \*\*Group Photo\*\***

**10:00-10:30am: WALK ALONG CENTENNIAL TRAIL**

**10:30-10:35am: DRIVE TO HELICOPTER SITE**

(b) (6), (b) (7)(C), (b) (6) KLS, Tom  
(b) (7)(C) (Charlie Pelizza): Sam, Cindy

**\*\*boxed lunches will be on the helicopter\*\***

**10:35-10:45am: LOAD HELICOPTER**

**10:45-11:55am: WHEELS-UP PELICAN ISLAND TO ORLANDO INTERNATIONAL AIRPORT**

Aircraft: AS350B2 "A Star" FWS Helicopter  
Tail #: N351FW  
Pilot (1): Glenn Cullingford  
Passengers (5): KLS, (b) (6), (b) (7)(C) FWS Regional Director Cynthia Donner, Tom Strickland, Sam Hamilton

**\*\*\*with 5 passengers, luggage will need to be transported by car\*\*\*\*\***  
Flight Time: 1 hr 10 min

**11:55am: WHEELS-DOWN ORLANDO INTERNATIONAL AIRPORT**

**\*\*Passengers will be escorted from the rooftop to security checkpoint. Lindsay Dubin will meet passengers here and hand off the luggage.**

KLS, Tom, and (b) (6), (b) (7)(C) will proceed through security and to their gate\*\*

**12:58pm:**

**WHEELS-UP ORLANDO TO DCA**

Airline: US 1880

KLS Seat: 5C

Flight Time: 2 hr 2 min

**\*\*Tom is on this flight\*\***

**3:00pm:**

**WHEELS-DOWN DCA**

**3:00-3:45pm:**

**UNLOAD/DRIVE TO RESIDENCE**

12/10/2009 7:12:33 AM

**THE TRIP OF THE SECRETARY**

**TO**

**FLORIDA**

**DECEMBER 4<sup>th</sup>-5<sup>th</sup>, 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
FLORIDA  
DECEMBER 4<sup>th</sup>-5<sup>th</sup>, 2009**

**Weather:**

Washington D.C.  
Miami, Florida  
Pelican Island NWR

Partly Cloudy, High 48 // Low 35  
Scattered T-Storms, High 80 // Low 69  
Few Showers, High 69 // Low 54

**Time Zone:**

Washington D.C.  
Miami, Florida

Eastern Time Zone  
Eastern Time Zone

**Miami Advance**

Staff Lead  
Security  
Ride-Along

Lindsay Dubin

(b) (7)(C), (b) (6)

(b) (6)

**Pelican Island NWR Advance**

Staff Lead  
Security  
Ride-Along

Jordan Montoya

(b) (6), (b) (7)(C)

(b) (6)

**Traveling Staff:**

ASFWP  
FWS Director  
Press Secretary  
DOI Photographer

Tom Strickland  
Sam Hamilton  
Kendra Barkoff  
Tami Heilemann

(b) (6)

**Washington Staff:**

Secretary's Scheduler  
Tom Strickland's Scheduler  
Ethics

Joan Padilla  
Terri Johnson  
Melinda Loftin

**Office Phone**

office: (202) 208-5820  
office: (202) 208-6087  
(703) 862-5552

**Attire:**

Friday- Business Casual Attire

Saturday- Casual Attire, please **a)** wear clothing you won't mind getting wet on the kayak tour

**b)** bring a light jacket, closed-toe shoes, hat

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: MIAMI/VERO BEACH, FL

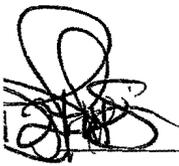
DATES: 12/4-5/09

OFFICIAL: XXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

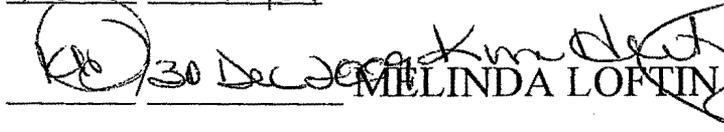
FOLDER CONTAINS:

OAS-110 FORM

VIEWED BY/ DATE:

 12/4/09 IRIS STRAITT

TRM / 12/27/09 TIM MURPHY

 30 Dec 2009 MELINDA LOFTIN

1 JOAN PADILLA

MB / 12/31/09 MARGARET BRADLEY

MB

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement below)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSCOPENHAGEND120909_V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME (Last, first, middle initial)</b> SALAZAR, KENNETH L.		<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b>	
<b>c. MAILING ADDRESS (Include ZIP Code)</b> DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240		<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>a. FROM</b> 12/08/09	<b>b. TO</b> 12/11/09
<b>e. PRESENT DUTY STATION</b>		<b>f. RESIDENCE (City and State)</b>		<b>7. TRAVEL AUTHORIZATION</b>
				<b>a. NUMBER(S)</b> 00418Q
				<b>b. DATE(S)</b> 12/16/09
<b>10. CHECK NO.</b>				

<b>8. TRAVEL ADVANCE</b>		<b>9. CASH PAYMENT RECEIPT</b>		<b>11. PAID BY</b>
<b>a. Outstanding</b>	0.00	<b>a. DATE RECEIVED</b>	<b>b. AMOUNT RECEIVED</b>	
<b>b. Amount to be applied</b>	0.00	\$		
<b>c. Amount due Government</b> (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)		<b>c. PAYEE'S SIGNATURE</b>		
<b>D. Balance outstanding</b>				

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				▶ <b>Traveler's Initials</b>	
	<b>AGENT'S VALUATION OF TICKET</b> (a)	<b>ISSUING CARRIER</b> (Initials) (b)	<b>MODE CLASS OF SERVICE AND ACCOMMODATIONS</b> (c)	<b>DATE ISSUED</b> (d)	<b>POINTS OF TRAVEL</b>	
				<b>FROM</b> (e)	<b>TO</b> (f)	
UA7708271219 ACCOUNTING CLASSIFICATION: 10 1000.DDD01 8.70	1,281.20 .68-2010	DM^1000	12/01/09	605.50	NR-	1,36
<b>COMMENTS:</b> SPEECH/PRESENTATION. State Dept. will bill DOI for expenses for lodging. DI 1175 form included.						

<b>13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.</b>		<b>TRAVELER SIGN HERE</b> ▶ <i>Ken Salazar</i>	<b>DATE</b> JAN 05 2010	<b>AMOUNT CLAIMED</b> ▶ 605.50
--	--	--	-------------------------	--------------------------------

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>	
	<b>a. DIFFERENCES, IF ANY (Explain and show amount)</b>	\$
<b>APPROVING OFFICIAL SIGN HERE</b> ▶ <i>Renee Stone</i>	<b>DATE</b> 1.4.10	

<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>			<b>b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION</b>
<b>a. VOUCHER NO.</b>	<b>b. D.O. SYMBOL</b>	<b>c. MONTH &amp; YEAR</b>	
			<b>c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):</b>
			\$ 0.00

<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>	<b>18. ACCOUNTING CLASSIFICATION</b> SEE BLOCK 12 ABOVE
<b>AUTHORIZED CERTIFYING OFFICIAL SIGN HERE</b> ▶	
<b>d. NET TO TRAVELER</b> ▶	\$ 605.50

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** (Unlisted items are self explanatory)

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total thru (g) meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals). Complete for per diem and actual expense travel.
- (i) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (i) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet. **TRIP # 1** PAGE **2** OF **1** PAGES

TRAVEL AUTHORIZATION NO.

00418Q

TRAVELER'S LAST NAME

SALAZAR

DATE	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000 NO. OF MILES	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE	LODGING	TOTAL SUBSISTENCE EXPENSE		MILEAGE	SUBSISTENCE	OTHER	
			BREAK-FAST	LUNCH	DINNER	TOTAL								
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	
12/08		D-:RES: , Washingt												
12/08		Airfare (Non Reimbursable)												
12/08		Subsistence				129.75			129.75			129.75		
12/08		TMC Fee												
12/08		TMC Fee												
12/09		A-:COPENHAGEN, DEN				173.00			173.00			173.00		
12/10		Subsistence				173.00			173.00			173.00		
12/11		D-:COPENHAGEN, DEN												
12/11		A:RES: Washington,												
12/11		Subsistence				129.75			129.75			129.75		
12/11		TAV Fee -I												
										<b>SUBTOTALS</b>	0.00	605.50	0.00	
										<b>TOTALS</b>	0.00	605.50	0.00	

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil,

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 605.50

ACCOUNTING CLASS CODE	TRIP 1
COM. CARR.-I-211C	1,281.20
M&IE-211D	605.50
TAV EXP -I-211B	13.50
TMC FEE -I-211B	74.00
10 1000.DDD01. .6	0.00
	0.00
	1,974.20

2010^^DM^1000^^DDD01^^68^

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	1,974.20
NON-REIMBURSABLE EXPENSES -----	1,368.70
	=====
TOTAL AMOUNT CLAIMED -----	605.50
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	605.50
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	605.50

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 12/17/09

Subject: Secretary Salazar's Travel – Copenhagen, Denmark  
- 12/8-11/09

Secretary Salazar departed on 12/8/09 for Copenhagen, Demark and arriving on the morning of 12/9/09. Secretary Salazar on 12/9/09 toured the Middlegrunden Windfarm and remained overnight in Copenhagen, Demark. Secretary Salazar participated/attended the Copenhagen Climate Conference on 12/10/09 and remained overnight. Secretary Salazar returned to Washington, DC on 12/11/09.

The Secretary's trip included official business: I have included the following documents of the Secretary's travel: (1) the Secretary's travel voucher for the trip, (2) DI-1175 for m, and (3) final itinerary for the trip.

The Secretary's travel on this trip did not incur costs that were unnecessary or unjustified in the performance of official business. Lodging expenses will be billed to DOI by the State Department for reimbursement.

MB

OFFICIAL TDY TRAVELER AUTHORIZATION

(Note: See Privacy Act Statement on reverse)

1. AUTHORIZATION NO.

KSCOPENHAGEND120809 A01

2. TRAVELER (first name, middle initial, last name)

KENNETH L. SALAZAR

3. TITLE

4. SOCIAL SECURITY NO.

(b) (6)

5. ADDRESS TO WHICH REIMBURSEMENT CHECK WILL BE MAILED:

DOI, OS SECRETARY
1849 C STREET NW
WASHINGTON, DC 20240

6A. OFFICE/SERVICE AND DIVISION

6B. CORR. SYMBOL

7. OFFICIAL DUTY STATION

8. OFFICE PHONE NO.

202-273-3423

9. TYPE

[X] ORIGINAL [ ] AMENDMENT

10. CATEGORY

[X] SINGLE TRIP [ ] LOA ( [ ] COST [ ] NO COST )

11. TRAVEL PURPOSE (check one)

[ ] SITE VISIT [ ] INFORMATION MEETING [ ] TRAINING ATTENDANCE [X] SPEECH OR PRESENTATION [ ] CONFERENCE ATTENDANCE [ ] ENTITLEMENT [ ] SPECIAL MISSION [ ] OTHER (SPECIFY)

12. SPECIFIC TRAVEL PURPOSE

13. AUTHORIZED OFFICIAL ITINERARY

NOTE: DO NOT include any personal sidetrips or modes of transportation that are for personal convenience and/or preference.

Table with columns: DATE (a), WEEK-DAY (b), ITINERARY POINT (c) CITY, STATE, PER DIEM RATE (MAIE RATE (c), MAXIMUM LODGING (e), TOTAL MAXIMUM (f)), ACTUAL EXPENSE RATE (g), MODE OF TRANS. BETWEEN ITINERARY POINTS (h), MODE OF LOCAL TRANSPORTATION (i). Rows include dates 12/08/09, 12/11/09, 12/11/09 and locations Wa, DEN, Was.

14. IS THE EMPLOYEE MAKING ANY DEVIATIONS FROM THE AUTHORIZED ITINERARY FOR PERSONAL CONVENIENCE... 15. IF AIR TRANSPORTATION IS THE AUTHORIZED MODE OF TRAVEL BETWEEN ITINERARY POINTS... 16. IS EXTRA AIR FARE... 17A. WILL POV BE USED... 18. IS ACTUAL EXPENSE UNUSUAL CIRCUMSTANCES AUTHORIZED?

19. TRAVELER IS (check one) a. GOVT CHARGE CARD HOLDER [X] b. GOVT CHARGE CARD DECLINEE [ ] c. INFREQUENT TRAVELER [ ] 20. METHOD OF OBTAINING COMMON CARRIER TICKETS (check one) a. INDIVIDUAL GOVERNMENT CHARGE CARD [ ] b. BLANKET GOVERNMENT CHARGE CARD [ ] c. GOVERNMENT TRANSPORTATION REQUEST [X] OTHER (explain in item 22) [ ]

22. REMARKS: Trip is greater than 12 hours. Speech/Presentation. 23. EST. COST TO GOVERNMENT: A. TOTAL COMMON CARRIER COST \$ 1363.00 B. TOTAL PER DIEM AND OTHER \$ 656.00 C. TOTAL ESTIMATED COST \$ 2019.00 24. TRAVEL ADVANCE WILL BE OBTAINED BY (check one) [X] a. GOVERNMENT ISSUED CHARGE CARD [ ] b. SF 1038, ADVANCE OF FUNDS APPLICATION AND ACCOUNT 25. ADVANCE AUTHORIZED \$ 0.00

IMPORTANT: SAFETY BELT USE IS MANDATORY. DRIVE SAFELY A SF 1012, TRAVEL VOUCHER MUST BE SUBMITTED TO THE VOUCHER APPROVING OFFICIAL WITHIN 5 WORKING DAYS OF COMPLETION OF TRIP.

Table with columns: 26. NEAR ACCOUNT CLASS, FUND, ORGANIZATION, BUDGET ACTIVITY, OBJECT CLASS, FUNCTION, COST ELEMENT, PROJECT / PROSPECTUS, COST CENTER A, WORK ITEM, COST CENTER B. Content: Refer to accounting detail attachment (must be enabled on form preferences).

27A. NAME AND TITLE OF AUTHORIZING OFFICIAL: Renee Stone, Deputy COS 27B. SIGNATURE (PRESS FIRMLY USE BALL POINT PEN): Renee Stone 27C. DATE: 12-1-09

Exception to GSA Form 87

In compliance with the Privacy Act of 1974, the following information is provided: Basic authority for requiring the requested information is contained in 5 USC 5701-5733, particularly sections 5721-5733, 30 USC 905 and Executive Order 9397. Disclosure of the data by you is voluntary. The principal purpose for collecting data is to determine the amount to reimburse an employee for expenses incurred in connection with temporary duty travel. Information may be transferred to appropriate Federal, State, local or foreign agencies when relevant to civil, criminal or regulatory investigations or prosecutions. There is no personal liability to you if you do not furnish the requested information; however, we shall not be able to reimburse you for your expenses.

11/30/09                    ACCOUNTING DETAIL  
GovTrip Travel System

Doc No: KSCOPENHAGEND120809 A01  
SALAZAR, KENNE (b) (6)

=====

ACCOUNTING CLASS CODE				TRIP 1
COM. CARR.-I-211C				1,363.00
M&IE-211D				605.50
TAV EXP -I-211B				13.50
TMC FEE -I-211B				37.00
<hr/>				
10 1000.DDD01.	.6	0.00	0.00	2,019.00
2010^^DM^1000^^DDD01^^68^				

U.S. DEPARTMENT OF THE INTERIOR  
Foreign Travel Certification Form

BUREAU  
Date Initiated 11/30/09

Traveler's Name, Phone & Fax Numbers, & e-mail: - Kenneth Salazar -202-028-7551- 202-208-4694

Position Title, Grade, Duty Station: Director of Advance - Washington, DC

COUNTRY (use + sheets for more than 3)	Major Cities to be Visited	Dates of Travel
Denmark	Copenhagen	12/8-11/09

**Purpose of Travel:**  Reimbursable Agreement (PASA, etc.)  Official USG Delegate  Employee Training/Development  
 Professional/Scientific Meeting  Field Work  Other

**Justification for Travel:** Explain objective of trip, role of traveler, importance of trip to Bureau Mission, consequence if travel does not occur, etc.

Attend/participate in the Copenhagen Climate Conference

**In Country Contact:**

**Bureau Clearance and Control Numbers For Bureau Use Only:**

\* Use of non-Federal funds requires additional clearances under 31 USC Section 1353.

Costs During Travel Period	Will other donor or employee reimburse cost? <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No (If "yes," complete following)
Name of Donor:	1. _____ 2. _____
Salary \$	Salary \$ \$
Per Diem \$656.00	Per Diem \$ \$
Transportation \$1363.00	Transportation \$ \$
Other	
TOTAL \$2019.00	TOTAL \$ \$

\* Use of non-Federal funds requires additional clearances under 31 USC Section 1353.

I HEREBY APPROVE THE TRAVEL AND CERTIFY that the travel proposed is essential and supported by the following considerations. Explain on reverse items not checked below:

- Travel is limited to the *minimum necessary to accomplish the agency's program* (41 CFR 301);
- Clearance by the US Mission/Embassy has been requested and travel will not occur if US Mission/Embassy objects;
- If required, traveler will issue a report within ten (10) days of return to be distributed to interested officials to share in the benefits;
- Annual leave of more than one workday is described here or is attached;
- No other Bureau employees are known to be traveling to this destination at this time. If not checked, give names of other bureau officials to attend:  
See attached Sheet.

Kenneth Salazar 12-1-09  
 (Signature of Head of Bureau) Date

Approved: \_\_\_\_\_ Concur: Kathryn Washburn 11/30  
 (Assistant Secretary, if applicable) (Date) (Director, PPA/PMB) (Date)

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005477  
GEGVRF

DATE: 01 DEC 09  
PAGE: 01

TO: NGMSDOI  
ETKT 07DEC.

FOR: SALAZAR/KENNETH LEE REF: GDOIOS

YOUR ESTIMATED AIRFARE ON 24NOV AT 1124 IS 1281.20

08 DEC 09 - TUESDAY

AIR UNITED AIRLINES FLT:946 ECONOMY MULTI MEALS  
LV WASHINGTON DULLES 559P EQP: BOEING 777  
07HR 16MIN

09 DEC 09 - WEDNESDAY

AR AMSTERDAM 715A NON-STOP  
REF: ZNH7BU

SALAZAR/KENNETH SEAT-22H UA-00626519997  
ECONOMY PLUS SEAT

AIR UNITED AIRLINES FLT:9350 ECONOMY  
AMSTERDAM-COPENHAGEN OPERATED BY SCANDINAVIAN AIRLINES  
LV AMSTERDAM 1030A EQP: AIRBUS A321  
01HR 20MIN  
AR COPENHAGEN 1150A NON-STOP  
ARRIVE: TERMINAL 3 REF: ZNH7BU  
SALAZAR/KENNETH SEAT-10D UA-00626519997

11 DEC 09 - FRIDAY

AIR UNITED AIRLINES FLT:9403 ECONOMY  
COPENHAGEN-WASHINGTON DULLES OPERATED BY SCANDINAVIAN AIRLINES  
LV COPENHAGEN 1215P EQP: AIRBUS A330  
DEPART: TERMINAL 3 09HR 00MIN  
AR WASHINGTON DULLES 315P NON-STOP  
REF: ZNH7BU

SALAZAR/KENNETH SEAT-14F UA-00626519997

SERVICE FEE XD0509047959 SALAZAR KENNETH LEE  
BILLED TO MASTERCARD 37.00\*

AIR TICKET UA7708271219 SALAZAR KENNETH LEE  
ELEC TKT BILLED TO MASTERCARD 1,281.20\*

CONTINUED ON PAGE 2

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005477  
GEGVRF

DATE: 01 DEC 09  
PAGE: 02

TO: NGMSDOI  
ETKT 07DEC.

FOR: SALAZAR/KENNETH LEE

REF: GDOIOS

11 DEC 09 - FRIDAY

SUB TOTAL	-----	1,318.20
NET CC BILLING		1,318.20*
TOTAL AMOUNT DUE	-----	0.00

CONTINUED ON PAGE 3

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005477  
GEGVRF

DATE: 01 DEC 09  
PAGE: 03

TO: NGMSDOI  
ETKT 07DEC.

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

SATO TRAVEL AFTER HOURS EMERGENCY 866-219-8444  
YOU DESERVE A VACATION AND WE HAVE THE PERFECT ONE  
WAITING FOR YOU, INCLUDING MILITARY RATES. VISIT  
WWW.SATOVACATIONS.COM OR CALL TOLL-FREE 877-698-2554

.....  
THE TRANSPORTATION SECURITY ADMINISTRATION OF THE  
US DEPARTMENT OF HOMELAND SECURITY REQUIRES US TO  
COLLECT INFORMATION FROM YOU FOR PURPOSES OF WATCH  
LIST SCREENING, UNDER THE AUTHORITY OF 49 U.S.C. SECTION  
114, AND THE INTELLIGENCE REFORM AND TERRORISM  
PREVENTION ACT OF 2004. PROVIDING THIS INFORMATION IS  
VOLUNTARY, HOWEVER, IF IT IS NOT PROVIDED, YOU MAY BE  
SUBJECT TO ADDITIONAL SCREENING OR DENIED TRANSPORT  
OR AUTHORIZATION TO ENTER A STERILE AREA. TSA MAY  
SHARE INFORMATION YOU PROVIDE WITH LAW ENFORCEMENT OR  
INTELLIGENCE AGENCIES OR OTHERS UNDER ITS PUBLISHED  
SYSTEM OF RECORDS NOTICE. FOR MORE ON TSA PRIVACY  
POLICIES OR TO VIEW THE SYSTEM OF RECORDS NOTICE AND  
THE PRIVACY IMPACT ASSESSMENT PLEASE SEE TSA/S  
WEB SITE AT WWW.TSA.GOV

.....  
CAR DECLINED/A//17NOV  
LODGING DECLINED//17NOV  
CHECKIN-IN 3 HOURS PRIOR TO FLIGHT DEPARTURE  
RECONFIRM INTERNATIONAL FLIGHTS 72 HOURS PRIOR  
TO DEPARTURE.  
PASSPORT REQUIRED FOR THIS TRIP.  
PLEASE CARRY PROOF OF CITIZENSHIP FOR ENTRY PURPOSES.  
FARES ARE NOT GUARANTEED UNTIL TICKET HAS BEEN ISSUED.  
FOR TRAVEL ASSISTANCE WHILE OVERSEAS CALL OUR 24 HOUR  
EMERGENCY CENTER COLLECT AT 210-877-6828 OR THE AIRLINE

CONTINUED ON PAGE 4

SALES PERSON: 77  
CUSTOMER NBR: S321BGK

ITINERARY/INVOICE NO. 0005477  
GEGVRF

DATE: 01 DEC 09  
PAGE: 04

TO: NGMSDOI  
ETKT 07DEC.

FOR: SALAZAR/KENNETH LEE      REF: GDOIOS

A/3700  
U15-C0  
U8-----  
U7-0.00-37.00-0.00



**THE TRIP OF THE SECRETARY**

**TO**

**COPENHAGEN**

**DECEMBER 8<sup>th</sup> - 11<sup>th</sup> 2009**

**TRIP SUMMARY  
THE TRIP OF THE SECRETARY  
TO  
COPENHAGEN, DK  
DECEMBER 8<sup>th</sup> - 11<sup>th</sup> 2009**

**Weather:**

Washington D.C.  
Copenhagen, DK

Cloudy; High 51 // Low 40  
Showers; High 42 // Low 35

**Time Zone:**

Washington D.C.  
Copenhagen, DK

Eastern Time Zone  
Central European Time Zone (6hrs ahead of D.C.)

**Copenhagen Advance**

Staff Lead

Tim Hartz

2186 4879

Security

(b) (7)(C), (b) (6)

2186 4883

Security

2186 4887

Ride-Along

2186 4896

**Traveling Staff:**

Dep. Communications Dir.

Matt Lee-Ashley

2186 4895

Deputy Secretary

David Hayes

2186 4894

Chief of Staff

Tom Strickland

2186 4898

Director, USGS

Dr. Marcia McNutt

2186 4899

Science Advisor to Dep. Secretary

Dr. Kit Batten

2186 4891

Senior Advisor for Global Change

Dr. Tom Armstrong

2186 4898

Defense Attache, Denmark

Lt. Col Barbara East

4085 8775

**Washington Staff:**

Secretary's Scheduler

Joan Padilla

**Office Phone***office:* (202) 208-5820

Tom Strickland's Scheduler

Terri Johnson

*office:* (202) 208-6087

Ethics

Melinda Loftin

(703) 862-5552

**Attire:**

Business

**\*\*Note:**

- To place a call to Denmark from the United States, you must enter the U.S. exit code 1<sup>st</sup> which is 011 and then the Denmark country code which is 45
- To place a call from Denmark to the United States you must first enter 001

TUESDAY, DECEMBER 8<sup>TH</sup>/WEDNESDAY DECEMBER 9<sup>TH</sup>

**3:30 - 4:00pm: DEPART DOI EN ROUTE TO WASHINGTON DULLES AIRPORT**

(b) (7)(C), (b) (6) KLS, Matt Lee-Ashley

**4:00pm: ARRIVE DULLES INTERNATIONAL AIRPORT**

**6:00pm – 11:50am: WHEELS-UP WASHINGTON FOR COPENHAGEN, DK**  
(CET)

Airline: United Airlines #946  
Flight time: 7hr 15min (\*\*Arrive Wednesday, December 9<sup>th</sup>\*\*)  
KLS seat: 22H  
**\*\*3hr Layover\*\***  
Airline: SAS # SK926  
Flight time: 1hr 20min  
KLS seat: 10D

**11:50am: WHEELS-DOWN COPENHAGEN, DK**

**12:45 – 1:00pm: DEPART KASTRUP AIRPORT FOR RON**

(b) (7)(C), (b) (6) KLS, David Hayes, Matt Lee-Ashley, (b) (7)(C), (b) (6) Barbara East

**1:00pm: ARRIVE COPENHAGEN MARRIOTT HOTEL**

Location: 5 Kalvebod Brygge  
Copenhagen, DK – 1560 Denmark  
Phone: 45-88-33 99 00  
Fax: 45-88-33 99 99

**1:30 – 1:45pm: DEPART RON FOR MIDDLEGRUNDEN WINDFARM**

(b) (7)(C), (b) (6) KLS, Matt Lee-Ashley, David Hayes, (b) (6), (b) (7)(C) Barbara East

**1:45pm: ARRIVE MIDDELGRUNDEN WINDFARM**

Location: Margrethholm Haun (Harbor)  
Retshalevej 200

**1:45 – 3:00pm: MIDDELGRUNDEN WINDFARM TOUR**

Staff: Tim Hartz  
Participants: **Ambassador Laurie Fulton**  
**Steve Sawyer** - Secretary General, Global Wind Energy Council  
**Sarah Bryce** - Marketing Director, Global Wind Energy Council  
**Jon Hylleberg** - President, Danish Wind Energy Association  
**Jacob Lau Holst** - Danish Wind Energy Association  
**Anders Mika Dalegaard** - Danish Wind Energy Association  
**Frank Zimmerman** - CEO, Seimens  
**Henning Kruse**, Seimens Wind Power

**Peter Brun** - Vestas Wind Systems, VP of Government Relations  
**Knud Pedersen** – CEO, Dong Energy (Offshore)

Press: Open  
Setup: Covered boat tour of off-shore wind farm  
Format: Jacob Lau Holst will give YOU an overview of offshore wind power

**3:00 – 3:15pm: DEPART WINDFARM FOR BELLA CENTER**

(b) (7)(C), (b) (6), (b) (7)(C) Barbara East,  
(b) (6) (b) (6), (b) (7)(C)

**3:15pm: ARRIVE BELLA CENTER**

Location: 2300 Center Blvd  
Copenhagen, DK

**3:15 – 3:45pm: PICK-UP CREDENTIALS/WALKTHRU**

**3:45 – 4:00pm: DEPART BELLA CENTER FOR RON**

(b) (7)(C), (b) (6) KLS, Matt Lee-Ashley, David Hayes, (b) (7)(C), (b) (6) Barbara East,  
(b) (7)(C), (b) (6)

**4:00pm: ARRIVE COPENHAGEN MARRIOTT HOTEL**

Location: 5 Kalvebod Brygge  
Copenhagen, DK – 1560 Denmark  
Phone: 45-88-33 99 00  
Fax: 45-88-33 99 99

**4:00pm: RON**

**THURSDAY, DECEMBER 10<sup>th</sup>**

**11:45 – 12:15pm: DEPART RON FOR BELLA CENTER**

(b) (7)(C), (b) (6) KLS, David Hayes, (b) (7)(C), (b) (6) Barbara East  
(6)

**12:15pm: ARRIVE BELLA CENTER**

Location: 2300 Center Blvd  
Copenhagen, DK

**12:45 – 2:00pm: NEW ENERGY FUTURE KEYNOTE ADDRESS**

Room: U.S. Center Meeting Room

Staff: Tim Hartz, Matt Lee-Ashley

Participants: **Ambassador Laurie Fulton**  
**David Hayes**  
**Dr. Kit Batten**

Press: Open

Setup: Podium with mic &amp; table for David &amp; Kit

Format:

\*Ambassador Fulton will give brief remarks and introduce **YOU**\***YOU** give remarks\***YOU**, David & Kit take Q&A from audience**2:00 – 2:30pm: PRESS AVAIL**

Room: U.S. Center Meeting Room

Staff: Matt Lee-Ashley

Press: Open

Setup: **YOU** will take Q&A from press**2:30 – 3:30pm: HOLD FOR PRESS TIME****3:30 – 4:30pm: RENEWABLE ENERGY MEETING WITH TBD**

Room: 341

Staff: Tim Hartz

Participants:

**Dennis Welch** - Vice President, Environment, Safety and Health Facilities, AEP**Dan Reicher** - Director of Climate Change and Energy Initiatives, Google**Steve Sawyer** - Secretary General, Global Wind Energy Council**Jon Hylleberg** - President, Danish Wind Energy Association**Frank Zimmerman** - CEO Offshore Wind, Siemens**Henning Kruse** - Siemens Wind Power, Senior Export Manager**Peter Brun** - Senior VP of Government Relations, Vestas Wind Systems**Tom Weirich** - Vice President of Corporate Relations/Delegation Lead, ACORE**Harrison Dillon** - Co-founder/President, Solazyme Inc.**MurrayCameron** - VP, European Photovoltaic Industry Association**Ole Enger** - CEO, Renewable Energy Corporation**Bracken Hendricks** - Senior Fellow at the Center for American Progress

Press: Closed

Setup: Roundtable discussion

**4:30 – 4:45pm: DEPART BELLA CENTER FOR RON**

(b) (7)(C), (b) (6) KLS, David Hayes, Matt Lee-Ashley, Tim Hartz, (b) (7)(C), (b) (6)

(b) (6) Barbara East, (b) (7)(C), (b) (6)

**4:45pm: ARRIVE COPENHAGEN MARRIOTT HOTEL**  
Location: 5 Kalvebod Brygge  
Copenhagen, DK – 1560 Denmark  
Phone: 45-88-33 99 00  
Fax: 45-88-33 99 99

**5:00pm: RON**

---

**FRIDAY, DECEMBER 11<sup>th</sup>**

**9:30 – 10:00am: DEPART RON FOR KASTRUP AIRPORT**  
Car #1: KLS, Matt Lee-Ashley, Tim Hartz, (b) (6), (b) (7)(C)

**10:00am: ARRIVE KASTRUP INTERNATIONAL AIRPORT**

**12:15 – 3:15pm: WHEELS-UP COPENHAGEN FOR WASHINGTON DULLES**  
**(ET)** Airline: SAS  
Flight time: 9hr  
KLS seat: 14F

**3:15pm: WHEELS-DOWN WASHINGTON DULLES AIRPORT**

**4:00 – 4:30pm: DEPART DULLES AIRPORT FOR RESIDENCE**  
(b) (7)(C), (b) (6) KLS

**4:30pm: ARRIVE RESIDENCE/RON**

SECRETARIAL TRAVEL ROUTING SLIP

TRIP LOCATION: COPENHAGEN, DENMARK

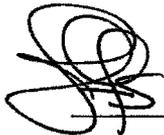
DATES: 12/8-11/09

OFFICIAL: XXX POLITICAL \_\_\_\_\_ PERSONAL \_\_\_\_\_

FOLDER CONTAINS:

DI-1175

VIEWED BY/ DATE:

 / 12/17/09 IRIS STRAITT

TM / 12/27/09 TIM MURPHY

 / 12/30/09 MELINDA LOFTIN

mb / 12/31/09 MARGARET BRADLEY

MB

<b>TRAVEL VOUCHER</b> <small>(Read Privacy Act Statement below)</small>	<b>1. DEPARTMENT OR ESTABLISHMENT</b> BUREAU DIVISION OR OFFICE	<b>2. TYPE OF TRAVEL</b> <input checked="" type="checkbox"/> TEMPORARY DUTY <input type="checkbox"/> PERMANENT CHANGE OF STATION	<b>3. VOUCHER NO.</b> KSDENVERADAMS122209_V01
			<b>4. SCHEDULE NO.</b>

<b>5. a. NAME</b> (Last, first, middle initial) SALAZAR, KENNETH L.	<b>b. SOCIAL SECURITY NO.</b> (b) (6)	<b>6. PERIOD OF TRAVEL</b> a. FROM 12/22/09 b. TO 01/03/10
<b>c. MAILING ADDRESS</b> (Include ZIP Code) DOI, OS SECRETARY 1849 C STREET NW WASHINGTON, DC 20240	<b>d. OFFICE TELEPHONE NO.</b> 202-273-3423	<b>7. TRAVEL AUTHORIZATION</b> a. NUMBER(S) 0Q57KO b. DATE(S) 01/04/10
<b>e. PRESENT DUTY STATION</b>	<b>f. RESIDENCE</b> (City and State)	<b>10. CHECK NO.</b>

<b>8. TRAVEL ADVANCE</b>	<b>9. CASH PAYMENT RECEIPT</b>	
a. Outstanding 0 00	a. DATE RECEIVED	b. AMOUNT RECEIVED \$
b. Amount to be applied 0 00	c. PAYEE'S SIGNATURE	
c. Amount due Government (Attached <input type="checkbox"/> Check <input type="checkbox"/> Cash)	D. Balance outstanding	

<b>11. PAID BY</b>
--------------------

<b>12. GOVERNMENT TRANSPORTATION REQUESTS, OR TRANSPORTATION TICKETS, IF PURCHASED WITH CASH</b> <small>(List by number below and attach passenger coupon; if cash is used show claim on reverse side)</small>	I hereby assign the United States any right I may have against any parties in connection with reimbursable transportation charges described below, purchased under cash payment procedures (FPMR 101-7)				Traveler's Initials
	AGENT'S VALUATION OF TICKET (a)	ISSUING CARRIER (Initials) (b)	MODE CLASS OF SERVICE AND ACCOMMODATIONS (c)	DATE ISSUED (d)	POINTS OF TRAVEL FROM (e) TO (f)

ACCOUNTING CLASSIFICATION:  
10 1000.DDD01 .68-2010 ^^DM^1000 ^^DDD01^68^ - 121.00 NR- 1  
3.50

COMMENTS:  
Secretary Salazar had to exchange his personal tickets due to an official meeting. Due to a winter storm airlines did not charge an exchange fee, but Secretary Salazar had to purchase a ticket from his original departure airport which was BWI, Baltimore, MD. The exchange flight ticket was higher by \$121.00. which DOI will reimburse Secretary Salazar.  
Secretary Salazar was on personal time from 12/22/09-1/03/10.

<b>13. I certify that this voucher is true and correct to the best of my knowledge and belief, and that payment or credit has not been received by me. When applicable, per diem claimed is based on the average cost of lodging incurred during the period covered by this voucher.</b>	TRAVELER SIGN HERE <b>Ken Salazar</b>	DATE <b>JUN 18 2010</b>	AMOUNT CLAIMED <b>121.00</b>
--	---------------------------------------	-------------------------	------------------------------

NOTE: Falsification of an item in an expense account works a forfeiture of claim (28 U.S.C. 2514) and may result in a fine of not more than \$10,000 or imprisonment for not more than 5 years or both (18 U.S.C. 287; i.d. 1001).

<b>14. This voucher is approved. Long distance phone calls, if any, are certified as necessary in the interest of the Government. (NOTE: If long distance telephone calls are included, the approving official must have been authorized in writing by the head of the department or agency to so certify (31 U.S.C. 680a).)</b>	<b>17. FOR FINANCE OFFICE USE ONLY COMPUTATION</b>
APPROVING OFFICIAL SIGN HERE <b>Renuka Hans</b> DATE <b>6-17-10</b>	a. DIFFERENCES, IF ANY (Explain and show amount)

<b>15. LAST PRECEDING VOUCHER PAID UNDER SAME TRAVEL AUTHORIZATION</b>	<b>b. TOTAL VERIFIED CORRECT FOR CHARGE TO APPROPRIATION</b>
a. VOUCHER NO.	Certifier's initials: \$
b. D.O. SYMBOL	
c. MONTH & YEAR	

<b>16. THIS VOUCHER IS CERTIFIED CORRECT AND PROPER FOR PAYMENT</b>	<b>c. APPLIED TO TRAVEL ADVANCE (Appropriation symbol):</b>
AUTHORIZED CERTIFYING OFFICIAL SIGN HERE	\$ 0 00
DATE	<b>d. NET TO TRAVELER</b> \$ 121.00

**18. ACCOUNTING CLASSIFICATION**  
SEE BLOCK 12 ABOVE

**SCHEDULE OF EXPENSES AND AMOUNTS CLAIMED**

**INSTRUCTIONS TO TRAVELER** *(Unlisted items are self explanatory)*

Col. (c) If the voucher includes per diem allowances for members of employee's immediate family, show members' names, ages, and relationships to employee and marital status of children (unless information is shown on the travel authorization.)

Complete only for actual expense travel

- Col. (d) Show amount incurred for each meal, including tax and tips, and daily total thru (g) meal cost.
- (h) Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals).
- (i) Complete for per diem and actual expense travel.
- (j) Show total subsistence expense incurred for actual expense travel.
- (m) Show per diem amount, limited to maximum rate, or travel on actual expense, show the lesser of the amount from col. (j) or maximum rate.
- (n) Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.

Complete this information if this is a continuation sheet **TRIP # 1** **PAGES 2** OF **1** **PAGES**

**TRAVEL AUTHORIZATION NO.**

**0Q57K0**

**TRAVELER'S LAST NAME**

**SALAZAR**

DATE 09 20	TIME (Hour and am/pm)	DESCRIPTION (Departure/arrival city, per diem computation, or other explanation of expenses)	ITEMIZED SUBSISTENCE EXPENSES							MILEAGE RATE: 0.000 NO. OF MILES (k)	AMOUNT CLAIMED			
			MEALS				MISCELLANEOUS SUBSISTENCE (h)	LODGING (i)	TOTAL SUBSISTENCE EXPENSE (j)		MILEAGE (l)	SUBSISTENCE (m)	OTHER (n)	
			BREAKFAST (d)	LUNCH (e)	DINNER (f)	TOTAL (g)								
12/22		D-:RES: , Washing												
12/22		A-:DENVER (ADAMS C												
12/22		Misc Expenses												
12/23		Annual Leave 8.00												121.00
12/24		Annual Leave 8.00												
12/25		Annual Leave 8.00												
12/26		Annual Leave 8.00												
12/27		Annual Leave 8.00												
12/28		Annual Leave 8.00												
12/29		Annual Leave 8.00												
12/30		Annual Leave 8.00												
12/31		Annual Leave 8.00												
01/01		Annual Leave 8.00												
01/02		Annual Leave 8.00												
01/03		D-:DENVER (ADAMS C												
01/03		A:RES: , Washingto												
01/03		Annual Leave 8.00												
01/03		TAV Fee -I												
										<b>SUBTOTALS</b>	0100	0100	12100	
										<b>TOTALS</b>	0100	0100	12100	

If additional space is required, continue on another 1012-A BACK, leaving the front blank.

In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101.7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 9397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal, State, local or foreign agencies, when relevant to civil,

requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of you SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement.

Enter grand total of columns (l), (m) and (n), below and in item 13 on the front of this form.

**TOTAL AMOUNT CLAIMED** 121.00

ACCOUNTING CLASS CODE	TRIP 1
OTHER-211I	121.00
TAV EXP -I-211B	13.50
10 1000.DDD01. .6	0.00
	0.00
	134.50
2010^^DM^1000^^DDD01^^68^	

SPLIT PAY DISBURSEMENTS:

TOTAL EXPENSES -----	134.50
NON-REIMBURSABLE EXPENSES -----	13.50
	=====
TOTAL AMOUNT CLAIMED -----	121.00
PREV PAYMENTS --	0.00
GOV'T ADVANCE OUTSTANDING --	0.00
GOV'T ADVANCE APPLIED -----	0.00
	-----
	0.00
	=====
NET TO TRAVELER (GOVT) -----	121.00
GOV'T CHARGE CARD EXPENSES -	0.00
GOV'T CHARGE CARD ATM ADV --	0.00
ADD'L GOV'T CHARGE CARD PYMT	0.00
	=====
TOTAL GOV'T CHARGE CARD AMT	0.00
PAY TO GOV'T CHARGE CARD-----	0.00
PAY TO TRAVELER -----	121.00

MEMORANDUM

To: Signing official

From: Iris Straitt  
Scheduling Office

Date: 1/20/10

Subject: Secretary Ken Salazar- Denver, CO  
- 12/22/09-1/3/10

Secretary Ken Salazar traveled on 12/22/09 to Denver, CO on personal time. Secretary Salazar returned to Washington, DC on 1/3/10.

Secretary Salazar had to exchange his personal airline tickets for 12/19/09 for a later departure on 12/22/09. This change was necessary because the Secretary needed to attend official meetings 12/21-22/09 which were added after he had already purchased his personal airline tickets. Due to weather conditions the airlines did not charge an extra fee for exchange of departure date, but the flight that Secretary Salazar had to book was at a higher rate by \$121.00 which the department will reimburse Secretary Salazar. Original flight on 12/19/09 = \$608.20 and flight on 12/22/09 = \$729.20 which is \$121.00 difference.

# TRAVEL AUTHORIZATION

1. No. SALAZAR TA 2010

2. 09-28-2009

(DATE)

3. OS  
(BUREAU OR OFFICE)

Washington, DC

4. NAME Keneneth Lee Salazar

5. OFFICIAL STATION

6. TITLE SECY of DOI

7. ACCOUNTING OFFICE Washington, DC

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

## PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous US, AK, HI, PR, and US Territories as may be necessary, and return. Accomplish & missions. Off. business

## 10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to essential for accomplishment of DOI programs and missions. Payment from a non-Federal source for travel-related expenses is authorized under 31 U.S.C. 1353, provided that prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and Part 374 DM 5, and are fully documented and approved via form DI-2000.

Speaker/Presenter at Conference, Summits, ect.

## 11. PER DIEM ALLOWANCE:

Actual lodging and per diem NTE 300% as authorized in accordance with the Federal Travel Regulations as issued by GSA and published in the Federal Travel Register.

\*\*\*\*Subject to Availability of Funds\*\*\*\*\*

12. PERIOD OF TRAVEL: Beginning on or about 10-01-2009 Ending on or about 09-30-2010

## MODE OF TRAVEL

13.  Common carrier  
14.  Extra fare  
15.  Government-owned conveyance  
16.  Privately owned  
at a mileage rate of \_\_\_\_\_ cents, subject to:  
(a)  Administratively determined to be the advantage of the Government  
(b)  A showing of advantage to the Government  
(c)  Not to exceed cost by common carrier, including consideration of Per Diem allowance

## MISCELLANEOUS

17.  Transportation immediate family  
18.  Other (specify)  
19.  Shipment household goods and personal effects

## ESTIMATED COST

20. Transportation \$ \_\_\_\_\_  
21. Per Diem \_\_\_\_\_  
22. Other \_\_\_\_\_  
23. TOTAL \$ \_\_\_\_\_

## 24. CHARGED TO:

2009-1000 DDD01 68

25. \_\_\_\_\_  
(FISCAL OFFICER'S SIGNATURE)

26. *Ken Salazar*  
(REQUESTER'S SIGNATURE)

27. Keneneth Lee Salazar, SECY of DOI  
(TITLE)

28. *Renee Stone*  
(AUTHORIZING OFFICER'S SIGNATURE)

29. Renee Stone, Depy COS  
(TITLE)

### Itinerary: Baltimore, MD (BWI) to Denver, CO (DEN)

Your confirmation number is: T479DC

[Print Itinerary](#)    [View E-receipt](#)

Email Itinerary to:

[Send](#)

12/22      729.20  
 12/19      608.20  
 difference      \$121.00

### Flight information

Tue, Dec 22, 2009 - Baltimore, MD (BWI) to Denver, CO (DEN)

United 0009	Depart: <u>BWI</u> 5:12 PM	Non-stop 4h 13m	Booking class: U Economy	<b>Flight:</b> Confirmed Seats:09C
	Arrive: <u>DEN</u> 7:25 PM	<u>Boeing 757-200</u> 1,491 miles traveled	1,490 Award miles Food for Purchase	<a href="#">Download to calendar</a>

Sun, Jan 03, 2010 - Denver, CO (DEN) to Baltimore, MD (BWI)

United 0018	Depart: <u>DEN</u> 10:55 AM	Non-stop 3h 22m	Booking class: Q Economy	<b>Flight:</b> Confirmed Seats:22D
	Arrive: <u>BWI</u> 4:17 PM	<u>Airbus A320</u> 1,491 miles traveled	1,490 Award miles Food for Purchase	<a href="#">Download to calendar</a>

#### Additional information: Check-in information

Please note that valid, government-issued photo identification must be presented at check-in.

[Travel Options](#)    [Change itinerary](#)    [Seats](#)    [Upgrade](#)    [Refund](#)

Please note: You will need to login with your Mileage Plus account information to complete these functions.

### Passengers

Passenger	Seating	Mileage
<b>KEN MR SALAZAR</b> Phone: (b) (6) Email: (b) (6)	Flight: 0009 - 09C Flight: 0018 - 22D <a href="#">Change seats</a>	Mileage Plus: (b) (6)

Secure Flight data complete  
[Review](#)

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### Your itinerary

#### Sat, Dec 19, 2009 – Baltimore/Washington International (BWI) to Denver International (DEN)

Flight	Departs	Arrives
United 0511	Baltimore/Washington International (BWI) 03:05 PM	Denver International (DEN) 05:18 PM

#### Sun, Jan 3, 2010 – Denver International (DEN) to Baltimore/Washington International (BWI)

Flight	Departs	Arrives
United 0018	Denver International (DEN) 10:55 AM	Baltimore/Washington International (BWI) 04:17 PM

If you would like to view your itinerary or make any changes, you can go to the [View or change itinerary](#) page. From there you will be able to:

- View current and past itineraries
- Request upgrades
- Select seats
- Request an E-ticket refund
- Change or cancel flights
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#### Trip Insurance

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**December 21, 2009**

**Monday**

**10:00 AM - 11:00 AM**      **DOI staff meeting (Staff: Tom Strickland, Anne Castle, Larry Echo Hawk, Rhea Suh, Tony Babauta, Wilma Lewis, Hilary Tompkins, Mike Connor, Liz Birnbaum, Sam Hamilton, Jon Jarvis, Joan Padilla, Kenneth Lane, Ray Rivera, Betsy Hil... -- Conference Room 5160**

**11:00 AM - 11:30 AM**      **11:00 am: Internal meeting re budget (Staff: Rhea Suh, Pam Haze, David Haze, Tom Strickland, Renee Stone, Laura Davis, Ken Lane) -- Office of the Secretary**  
**(b) (6)**  
Leader: **(b) (6)** (Leader Code is for Lizzie)  
Code: **(b) (6)**

**11:30 AM - 12:30 PM**      **11:30 am: Greg Craig -- Office of the Secretary**  
202.456.1258: Catie  
  
cwhitney@who.eop.gov

**12:50 PM - 1:00 PM**      **12:50pm Drive to USDA (Staff: Tom Strickland, David Hayes, Will Shafroth)**  
Bob Abbey and Jon Jarvis will also attend meeting.

**1:00 PM - 1:45 PM**      **1:00 PM: Meeting with Secretary Vilsack, staff (Staff: Tom Strickland, Will Shafroth, David Hayes) -- Dept. of Agriculture, 1400 Independence Ave., Ste. 200A**  
Robert Bonnie, Sr. Advisor for Environment and Climate  
Undersecretary Harris Sherman  
  
Beattina: 202-720-7274

**2:15 PM - 2:45 PM**      **2:15 pm: Leave Department of Agriculture (Tom Strickland, David Hayes)**

**2:30 PM - 3:00 PM**      **2:30 pm: Meeting with Peter Orszag (Staff: David Hayes, Tom Strickland, Pam Haze) -- EEOB 208**  
Leandra English- Confidential Assistant to Dir  
  
202-395-9164; 202-395-4840  
[leandra\\_english@omb.eop.gov](mailto:leandra_english@omb.eop.gov)

**5:00 PM - 5:30 PM**      **David Axelrod--Eric will meet the Secretary at West Executive -- West Wing**  
Eric Lesser 202-456-2374  
  
Eric will meet Secretary at awning

**7:00 PM - 9:00 PM**      **Senior Staff Dinner hosted by POTUS, FLOTUS, and Guest -- The White House Residence, State Floor**  
  
Guests:                    160  
Attire:                    Business  
Lead:                      Ebs Burnough

## **December 21, 2009 Continued**

Monday

7:00 pm: Event starts  
7:15 pm: POTUS and FLOTUS arrive  
9:00 pm: Event ends

## **December 22, 2009**

Tuesday

<b>10:00 AM - 10:30 AM</b>	<b>Kevin O'Connor--Secretary Salazar to call 202-757-7633; 2nd number 240-626-2381</b>
<b>11:00 AM - 12:00 PM</b>	<b>Scheduling (Staff: Tom Strickland, Joan Padilla, David Hayes, Kendra Barkoff, Betsy Hildebrandt, Courtenay Lewis) -- Office of the Secretary</b>
<b>12:45 PM - 1:00 PM</b>	<b>Confirmed: 12:45 pm: Interview: Mary Katherine Ishee (Staff: Liz Birnbaum, Renee Stone) -- Office of the Secretary</b>
<b>3:30 PM - 4:15 PM</b>	<b>Depart to Airport</b>
<b>5:12 PM - 7:25 PM</b>	<b>5:12 pm: Wheels Up BWI, United Airlines Flight 9 -- Arrive Denver 7:25 pm</b>
<b>7:25 PM - 7:27 PM</b>	<b>7:25 PM (MST) Wheels-Down Denver, CO</b>