



United States Department of the Interior  
Office of Aviation Services  
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**DOI OPERATIONAL PROCEDURES MEMORANDUM (OPM) – 01**

**Subject:** Index of Departmental Manual (Office of Aviation Services) and Operational Procedures Memoranda Information

**Effective Date:** January 1, 2023

**Last Updated:** January 1, 2022

**Expiration Date:** December 31, 2023

**1. Summary of Changes.**

Subject/OPM title changed to include OPMs in the index

Sec - 2: Included OPMs 02-56

Entire Document Changes:

- Miscellaneous formatting corrections
- Updated to 2011 DM reference locations within the Index
- Included OPM references if applicable
- Updated NWCG and Interagency document references as appropriate (example, NWCG Standards for Aerial Supervision PMS 505, NWCG Standards for Aviation Transport of Hazardous Materials PMS 513, Interagency Aviation Life Support Equipment Handbook)

Index - Removed Items

- All references to the Aircraft Mishap Notification, Investigation and Reporting Handbook - document no longer exists
- References to Airfreight/Paracargo Handbook - no longer available and per OPM-29 Paracargo addressed in the Interagency Smokejumper Pilot Operations Guide
- "Altimeter" - no longer included in DM
- "Equipment: Government Furnished" - no longer addressed in DM or OPMs
- Heliport Installation Handbook as reference under "Heliports" - no longer available
- "AMD Instructions" - no longer included in 350 DM 2.2
- "Unauthorized Passengers" subcategory under "Limitations" - more accurately captured under "Passengers: Transportation of"
- "OPAC" - no longer included in 353 DM 1
- "Ordering Procedures" - no longer included in DM
- "Oxygen" - no longer included in DM
- "Passengers: Pilot Validation" - no longer included in DM
- "Source List" - no longer included in DM

- "Transponder" - no longer included in DM
- "Vendor Requirements: Selection" - No longer addressed in DM or OPMs

#### Index - Modifications

- Combine "Animal Eradication & Tagging" and "Animal Gathering and Capturing" into Aerial Capture, Eradication and Tagging of Animals (ACETA)
- Aviation Management Board of Directors: Subcategory "Charter" changed to "Definition". - ABOD Charter not included in DM
- Change "Crew Member" to "Flight Crewmember" - All DM reference (except 351 DM 1.11 - Mech. Duty Limitations) in reference to Flight Crewmember
- Change "Flight Checks" to "Flight Evaluations"
- Helicopter specific "Flight Meter" reference removed, and reference provided for Both RW and FW
- "Limitations" - multiple subcategories grouped into "Flight Limitations, Aircraft, DOI Owned and/or Operated: 351 DM 1.3"
- "End Product" subheading to "Contract"
- "Mechanic: Duty Limitation 351 DM 1.11" to cover its removal from "Flight Crewmember" heading
- "Project Aviation Safety Plan (PASP), Minimum Element: OPM-06" under "Project Planning"
- "Seat Fares" with associated DM and OPM reference

2. **Purpose.** Appendix 1 is an alphabetical index of information contained in Parts 350 through 353 of the Departmental Manual (DM) and Operational Procedures Memoranda 02-56.

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Acting Director, Office of Aviation Services

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