

Annex II, Annual Financial Agreement
 Between The
 Department of Interior - Minerals Management Service
 And
 The Defense Contract Audit Agency
 For FY 2010 Reimbursable Audit Services
 Agreement Number: 101006

1. **Purpose.** This agreement defines the amount of annual effort agreed to between the Defense Contract Audit Agency (DCAA) and the Department of Interior - Minerals Management Service and establishes the financial arrangements to reimburse DCAA for contract audit services provided.

2. **Description of Services to be Provided.** Services are to be provided under the provisions stated in the standard MOU between the DCAA and the Department of Interior - Minerals Management Service, hereafter referred to as "the customer". This annex defines the amount of the annual effort agreed to by the parties concerned and establishes reimbursement policies for audit effort performed.

3. **Basis for Reimbursement.**

a. This agreement is entered into under the provisions of the Economy Act of 1932, as amended (31 U.S.C. 1535) and provides for reimbursable orders of approximately \$48,163.00. This Annual Financial Agreement (AFA) is subject to modification as necessary to provide for reimbursement of costs as described below in providing the requested support. The amounts in respective reimbursable orders may not be exceeded by more than 10 percent (display either a percentage or dollar value that DCAA is authorized to exceed the estimate) without written approval by the customer.

b. Reimbursement under the terms of this agreement shall be for the costs incurred by the Defense Contract Audit Agency in providing contract audit services.

4. **Procedural Arrangements.**

a. **Estimating.** The FY 2010 estimate for audit services is based either on the actual services provided in FY 2009 or for the amount specified by your office. The Defense Contract Audit Agency will continuously review actual costs incurred in providing the requested support to ascertain that annual cost estimates are not exceeded. DCAA will notify the customer if the estimated hours need to be increased.

FY 2010 Cost Estimate:

ESTIMATED HOURS	ESTIMATED HOURLY RATE	ESTIMATED COST
443	\$108.72	\$48,163.00

When the Under Secretary of Defense (Comptroller) approves the FY 2010 hourly reimbursable rate, DCAA will notify your office of the approved rate. Please note that the audit hours worked on or after October 1, 2010 will be billed at the FY 2011 reimbursable rate.

b. **Ordering.** The customer will provide a completed order (to include a written request and applicable funding documentation) for specific audit services to DCAA for acceptance - prior to the start of FY 2010 audit services. The delivery requirements, specific funding limitations, and special billing requirements (as stated in this AFA) of the Department of Interior - Minerals Management Service will be stated accordingly. The order/funding document shall include:

- Agreement number (obligation document number) and complete accounting classification
- TAS (Treasury Account Symbol) for both Trading Partners
- BETC (Business Event Type Code) for both Trading Partners
(see <http://www.fms.treas.gov/ga/index.html> under Reference and Guidance)
- Effective date and duration of agreement, to include expiration of the funding source

- Amount and method of payment
- BPN (Business Partner Network) number for both Trading Partners

DCAA's information is as follows: TAS - 9700100
 BETC - COLL
 BPN - DODHAA023

c. **Billing.** Each month the customer will be sent a notification of the Intragovernmental Payment and Collection (IPAC) for DCAA's reimbursable audit services through the IPAC System.

With the payment notification, DFAS provides supporting detail to the customer. To the extent possible, the supporting detail will be transmitted electronically to: dennis.buck@mms.gov with a CC to wallace.adcox@mms.gov

In the event that electronic transmission is not possible, the supporting detail will be mailed to the following address:

Minerals Management Service
 Procurement Division
 ATTN: Mail Stop 2100
 381 Elden Street
 Herndon, VA 20170-4817

If a bill is unclear or in dispute because there are questions that pertain to audit services, authorization for audit services, or other non-administrative details, the customer should contact the specific DCAA billing office shown on the supporting documentation. If, after discussing the issue with the billing office, the question(s) cannot be resolved, the issue must be submitted in writing to the following address:

DCAA Headquarters
 Attention: CIA
 8725 John J. Kingman Road, Suite 2135
 Fort Belvoir, VA 22060-6219

FMR VOL 5, Ch 24 section 240706 states, "If the receiving agency finds that the transaction is erroneous, the adjustments should be made at that time; however, the receiving agency is limited to three months, upon receipt of its IPAC statement, to process the adjustment."

DCAA agrees to provide the Department of Interior - Minerals Management Service the following specific billing information:

All supporting and billing details must identify billed hours and costs separately for each audit requested.

5. **Payment of Bills.** Under the provisions of 31 CFR 208, and The Debt Collection Improvement Act of 1996, federal payments are to be made electronically through the IPAC System. In accordance with the Economy Act and Federal Financial Management Regulations, bills rendered shall not be subject to audit in advance of payment.

6. **Dispute Resolution.** Intragovernmental disputes and major differences shall be resolved through a Chief Financial Officers Council's Intragovernmental Dispute Resolution Committee. Disputes shall be documented in writing with clear reasons for the dispute. A memorandum of agreement will be signed by the CFOs of each department and agency to acknowledge that department's or agency's active participation in the dispute resolution process. Trading Partners shall not chargeback or reject transactions that comply with these Rules.

If intragovernmental differences result from differing accounting treatment, the Department of Interior - Minerals Management Service and DCAA have 60 calendar days from the date that (1) the difference is identified in the Material Differences Report, or (2) a charge is disputed, whichever comes first, to agree on the treatment of an accounting entry. If agreement cannot be reached, both the Department of Interior - Minerals Management Service's

and DCAA's CFOs shall request that a final decision be rendered by the CFOs Council's Intragovernmental Dispute Resolution Committee established for this purpose. The Committee may, at its discretion, refer disputes or differences to the Accounting and Auditing Policy Committee (AAPC) established by the Federal Accounting Standards Advisory Board. The Committee or the AAPC shall render a decision within 90 calendar days of receiving the request. The decision will be final and both the Department of Interior - Minerals Management Service and DCAA will then adjust their accounting records to reflect that decision.

If intragovernmental differences result from contractual disputes, the Department of Interior - Minerals Management Service and DCAA have 60 calendar days from the date that (1) the difference is identified in the Material Differences Report (see Attachment 2 of the Treasury Financial Manual Bulletin No. 2007-03), or (2) a charge is disputed, whichever comes first, to agree on the contractual terms. If agreement cannot be reached, both the Department of Interior - Minerals Management Service's and DCAA's CFOs shall request that a binding decision be rendered by the CFOs Council's Committee established for this purpose. The Committee shall render a decision within 90 calendar days of request. The Department of Interior - Minerals Management Service and DCAA will then coordinate to ensure any necessary IPAC transaction needed to effect the decision is processed as applicable.

7. **Effective Date.** Upon signature by both parties, to include completion of the Financial Data Form and receipt of a funding document, this agreement is effective October 1, 2009 and will terminate September 30, 2010.

Department of Interior - Minerals
Management Service
Procurement Division

Department of Defense
Defense Contract Audit Agency



Mark Eckl
Chief, Procurement Division



Karen N. Grechanik
Chief, Financial Management Division

10/8/09

DATE SIGNED

10/5/09

DATE SIGNED

FINANCIAL DATA

Annex II, Annual Financial Agreement
Between The
Department of Interior - Minerals Management Service
And
The Defense Contract Audit Agency
For FY 2010 Reimbursable Audit Services
Agreement Number: 101066

An approved funding document must be received by DCAA prior to the start of FY 2010 audit effort.

1. As of the signature date, funding is "Subject to Availability of Funds". Accounting citation on the attached funding document is provided with "Subject to Availability of Funds" and will be removed within 30 days of funds availability.
2. I certify that funds are available for this action. See attached funding document for the obligation accounting citation and document number.
3. Audit services are individually requested, funded, approved, and authorized on a case-by-case basis through the MMS Procurement Policy Team Representative, Mr. Dennis Buck. Applicable funding documentation will be provided with each audit request to the DCAA office performing the services and to the DCAA Headquarters, Attn: CFB, 8725 John J. Kingman Road, Suite 2135, Fort Belvoir, VA 22060-6219 (e-mail for signed, scanned documents: dcaa-cfb@dcaa.mil).

Funds expire: _____

Agency Location Code (ALC) for IPAC agreements: 14190001

Treasury Account Symbol(s): 14X1917

AG P. H. A. Dept. of Interior, Minerals Management Service 10/7/09

Authorizing Finance Official (Name, Title, Signature) (Date)

Phone: 703-787-1509

Annex II, Annual Financial Agreement
Between The
DOI - National Business Center
And
The Defense Contract Audit Agency
For FY 2010 Reimbursable Audit Services
Agreement Number: 101008

1. **Purpose.** This agreement defines the amount of annual effort agreed to between the Defense Contract Audit Agency (DCAA) and the DOI - National Business Center and establishes the financial arrangements to reimburse DCAA for contract audit services provided.

2. **Description of Services to be Provided.** Services are to be provided under the provisions stated in the standard MOU between the DCAA and the DOI - National Business Center, hereafter referred to as "the customer". This annex defines the amount of the annual effort agreed to by the parties concerned and establishes reimbursement policies for audit effort performed.

3. **Basis for Reimbursement.**

a. This agreement is entered into under the provisions of the Economy Act of 1932, as amended (31 U.S.C. 1535) and provides for reimbursable orders of approximately ~~\$30,659.00~~ ^{\$158,513.76}. This Annual Financial Agreement (AFA) is subject to modification as necessary to provide for reimbursement of costs as described below in providing the requested support. The amounts in respective reimbursable orders may not be exceeded by more than F 0 (display either a percentage or dollar value that DCAA is authorized to exceed the estimate) without written approval by the customer.

b. Reimbursement under the terms of this agreement shall be for the costs incurred by the Defense Contract Audit Agency in providing contract audit services.

4. **Procedural Arrangements.**

a. **Estimating.** The FY 2010 estimate for audit services is based either on the actual services provided in FY 2009 or for the amount specified by your office. The Defense Contract Audit Agency will continuously review actual costs incurred in providing the requested support to ascertain that annual cost estimates are not exceeded. DCAA will notify the customer if the estimated hours need to be increased.

FY 2010 Cost Estimate:

ESTIMATED HOURS	ESTIMATED HOURLY RATE	ESTIMATED COST
282 1458	\$108.72	\$30,659.00 \$158,513.76

When the Under Secretary of Defense (Comptroller) approves the FY 2010 hourly reimbursable rate, DCAA will notify your office of the approved rate. **Please note that the audit hours worked on or after October 1, 2010 will be billed at the FY 2011 reimbursable rate.**

b. **Ordering.** The customer will provide a completed and approved funding document prior to the start of FY 2010 audit services. The delivery requirements and special billing requirements (as stated in this AFA) of the DOI - National Business Center will be stated accordingly. The order/funding document shall include:

- Agreement number (obligation document number) and complete accounting classification
- TAS (Treasury Account Symbol) for both Trading Partners
- BETC (Business Event Type Code) for both Trading Partners
(see <http://www.fms.treas.gov/gwa/index.html> under Reference and Guidance)
- Effective date and duration of agreement, to include expiration of the funding source
- Amount and method of payment
- BPN (Business Partner Network) number for both Trading Partners

shall render a decision within 90 calendar days of receiving the request. The decision will be final and both the DOI - National Business Center and DCAA will then adjust their accounting records to reflect that decision.

If intragovernmental differences result from contractual disputes, the DOI - National Business Center and DCAA have 60 calendar days from the date that (1) the difference is identified in the Material Differences Report (see Attachment 2 of the Treasury Financial Manual Bulletin No. 2007-03), or (2) a charge is disputed, whichever comes first, to agree on the contractual terms. If agreement cannot be reached, both the DOI - National Business Center's and DCAA's CFOs shall request that a binding decision be rendered by the CFO's Council's Committee established for this purpose. The Committee shall render a decision within 90 calendar days of request. The DOI - National Business Center and DCAA will then coordinate to ensure any necessary IPAC transaction needed to effect the decision is processed as applicable.

7. **Effective Date.** Upon signature by both parties, to include completion of the Financial Data Form and receipt of a funding document; this agreement is effective October 1, 2009 and will terminate September 30, 2010.

DOI - National Business Center
Acquisition Service Directorate

Department of Defense
Defense Contract Audit Agency



Nancy Ann Tinnell
Deputy Branch Chief, Business


for Karen N. Grechanik
Chief, Financial Management Division


DATE SIGNED


DATE SIGNED

FINANCIAL DATA

Annex II, Annual Financial Agreement
Between The
DOI - National Business Center
And
The Defense Contract Audit Agency
For FY 2010 Reimbursable Audit Services
Agreement Number: 101008


An approved funding document must be received by DCAA prior to the start of FY 2010 audit effort.

1. As of the signature date, funding is "Subject to Availability of Funds". Accounting citation on the attached funding document is provided with "Subject to Availability of Funds" and will be removed within 30 days of funds availability.
2. I certify that funds are available for this action. See attached funding document for the obligation accounting citation and document number.
3. Audit services are individually requested, funded, approved, and authorized by our sub-activities. Each of our sub-activities has been instructed to provide the funding document with accounting citation to the DCAA Field Audit Office (FAO) performing the audit effort prior to the start of audit effort. The DCAA FAO will notify DCAA HQ of funding received.

Funds expire: 30 Sep 10 for this agreement

Agency Location Code (ALC) for IPAC agreements: 14010001

Treasury Account Symbol(s): 14x4523


N. Tinnell, Deputy Branch Chief, Business & Contracting 28 Sep 09
Authorizing Finance Official (Name, Title, Signature) Officer (Date)

Phone: 520-538-0423

United States Government
 Interagency Agreement (IAA) – Agreement Between Federal Agencies
 General Terms and Conditions (GT&C) Section

IAA Number SEEBLK13 - 0000 -
 GT&C # _____ Order # Amendment/Mod # _____

DEPARTMENT AND/OR AGENCY		
1.	Requesting Agency of Products/Services	Servicing Agency Providing Products/Services
	Name DOI-Bureau of Ocean Energy, Management, Regulation and Enforcement (BOEMRE)	DCAA-Headquarters
	Address 381 Elden Street Herndon, VA 20170-4879	8725 Kingsman Road, Suite 2135 Fort Belvoir, VA 22060
2. Servicing Agency Agreement Tracking Number (Optional) <u>2011DOI1006000</u>		
3. Assisted Acquisition Agreement Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
4. GT&C Action (Check action being taken)		
<input checked="" type="checkbox"/> New		
<input type="checkbox"/> Amendment – Complete only the GT&C blocks being changed and explain the changes being made.		
<input type="checkbox"/> Cancellation – Provide a brief explanation for the IAA cancellation and complete the effective End Date.		
5. Agreement Period Start Date <u>10-01-2010</u> End Date <u>09-30-2011</u> of IAA or effective cancellation date <small>MM-DD-YYYY MM-DD-YYYY</small>		
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received.		
Yes <input checked="" type="checkbox"/> If Yes, is this an: Annual Renewal <input checked="" type="checkbox"/>		
Other Renewal <input type="checkbox"/> State the other renewal period: _____		
No <input type="checkbox"/>		
7. Agreement Type (Check One) <input type="checkbox"/> Single Order IAA <input checked="" type="checkbox"/> Multiple Order IAA		
8. Are Advance Payments Allowed for this IAA (Check One) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation		
Note: Specific advance amounts will be captured on each related Order.		

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General Terms and Conditions (GT&C) Section**

IAA Number SEEBLK13 - 0000 -
 GT&C # Order # Amendment/Mod #

<p>9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.) (Optional for Assisted Acquisitions)</p> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:60%;">Direct Cost</td> <td style="width:20%; text-align:right;">\$56,920.00</td> <td rowspan="3" style="width:20%; vertical-align: top; padding-left: 10px;"> Provide a general explanation of the Overhead Fees & Charges Direct cost based on estimate of 500 audit hours at \$113.84 per hour rate. </td> </tr> <tr> <td>Overhead Fees & Charges</td> <td style="text-align:right;">\$0.00</td> </tr> <tr> <td>Total Estimated Amount</td> <td style="text-align:right;">\$56,920.00</td> </tr> </table>		Direct Cost	\$56,920.00	Provide a general explanation of the Overhead Fees & Charges Direct cost based on estimate of 500 audit hours at \$113.84 per hour rate.	Overhead Fees & Charges	\$0.00	Total Estimated Amount	\$56,920.00				
Direct Cost	\$56,920.00	Provide a general explanation of the Overhead Fees & Charges Direct cost based on estimate of 500 audit hours at \$113.84 per hour rate.										
Overhead Fees & Charges	\$0.00											
Total Estimated Amount	\$56,920.00											
<p>10. STATUTORY AUTHORITY</p> <p>a. Requesting Agency's Authority (Check One)</p> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:15%;">Franchise Fund</td> <td style="width:15%;">Revolving Fund</td> <td style="width:15%;">Working Capital Fund</td> <td style="width:25%;">Economy Act (31 U.S.C. 1535/FAR 17.5)</td> <td style="width:15%;">Other Authority</td> </tr> <tr> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table> <p>Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority</p>			Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority								
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>								
<p>b. Servicing Agency's Authority (Check One)</p> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:15%;">Franchise Fund</td> <td style="width:15%;">Revolving Fund</td> <td style="width:15%;">Working Capital Fund</td> <td style="width:25%;">Economy Act (31 U.S.C. 1535/FAR 17.5)</td> <td style="width:15%;">Other Authority</td> </tr> <tr> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table> <p>Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority</p>			Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority								
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>								
<p>11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.) This agreement defines the amount of annual effort agreed to between the Defense Contract Audit Agency (DCAA) and the DOI - BOEMRE and establishes the financial arrangement to reimburse DCAA for contract audit services provided. Services are to be provided under the provisions stated in the standard MOU between DCAA and DOI - BOEMRE. Reimbursement under the terms of this agreement shall be for the costs incurred by the Defense Contract Audit Agency in providing contract audit services. Billing will occur at least monthly. Hours are estimated based on either prior year historical or an amount specified by the requesting agency.</p>												
<p>12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.) DCAA is the servicing agency. BOEMRE is the requesting agency.</p>												

United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section

IAA Number SEEBLK13 - 0000 -
GT&C # Order # Amendment/Mod #

13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).

IAA Number: M11PG11000

14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)

15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, *Intragovernmental Business Rules* Bulletin, available on the TFM Web site at <http://www.fms.treas.gov/tfm/vol1/bull.html>.

16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)

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If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.

If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.

17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)

18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)

19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)

Audit services are individually requested, funded, approved, and authorized on a case-by-case basis through the BOEMRE Procurement Policy Branch representative, Mr. Dennis Buck. Applicable funding documentation will be provided with each audit request to the DCAA office performing the services and to the DCAA Headquarters, Attn: CFB, 8725 John J. Kingman Road, Suite 2135, Fort Belvoir, VA 22060-6219 (e-mail for signed/scanned documents: dcaa-cfb@dcaa.mil).

United States Government
 Interagency Agreement (IAA) – Agreement Between Federal Agencies
 General Terms and Conditions (GT&C) Section

IAA Number SEEBLK13 - 0000 -
 GT&C # Order # Amendment/Mod #

20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)

Ordering: Customer will provide a completed and approved funding document prior to the start of FY 2011 audit services. The ordering document shall reference the IAA Number GT&C listed on FMS Form 7600A. Payment of bills are governed under the provisions of 31 DFR 208 and The Debt Collection Improvement Act of 1996 and made electronically through the IPAC System.

All supporting and billing details will identify billed hours and costs separately for each audit request.

21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)

FY 2011 Cost Estimate: When the Under Secretary of Defense Comptroller approves the FY 2011 hourly reimbursable rate, DCAA will notify your office of the approved rate. Please note that the audit hours worked on or after October 1, 2010 will be billed at the FY 2011 reimbursable rate.

22. Annual Review of IAA

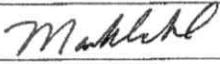
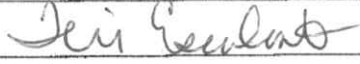
By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

AGENCY OFFICIAL

The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

23.	Requesting Agency	Servicing Agency
Name	Mark Eckl	Teri Escalante
Title	Chief, Procurement Division	Division Chief Financial Management
Telephone Number(s)	(703) 787-1070	(703) 767-1043
Fax Number	(703) 787-1220	(703) 767-2225
Email Address	mark.eckl@boemre.gov	teri.escalante@dcaa.mil
SIGNATURE		
Approval Date	9/27/10	9-30-10

**United States Government
 Interagency Agreement (IAA) – Agreement Between Federal Agencies
 General Terms and Conditions (GT&C) Section**

IAA Number _____ GT&C # - 0000 - Order # Amendment/Mod # _____

DEPARTMENT AND/OR AGENCY				
1.	Requesting Agency of Products/Services		Servicing Agency Providing Products/Services	
	Name	DOI-National Business Center; Acquisition Services Directorate; Sierra Vista Division		DCAA-Headquarters
	Address	P.O. Box 12924 Fort Huachuca, AZ 85670-2924		8725 Kingsman Road, Suite 2135 Fort Belvoir, VA 22060
2. Servicing Agency Agreement Tracking Number (Optional) <u>2011DOI1008000</u>				
3. Assisted Acquisition Agreement Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>				
4. GT&C Action (Check action being taken)				
<input checked="" type="checkbox"/> New <input type="checkbox"/> Amendment – Complete only the GT&C blocks being changed and explain the changes being made. <input type="checkbox"/> Cancellation – Provide a brief explanation for the IAA cancellation and complete the effective End Date.				
5. Agreement Period Start Date <u>10-01-2010</u> End Date <u>09-30-2011</u> of IAA or effective cancellation date MM-DD-YYYY MM-DD-YYYY				
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received.				
Yes <input checked="" type="checkbox"/> If Yes, is this an: Annual Renewal <input checked="" type="checkbox"/> Other Renewal <input type="checkbox"/> State the other renewal period: _____ No <input type="checkbox"/>				
7. Agreement Type (Check One) <input type="checkbox"/> Single Order IAA <input checked="" type="checkbox"/> Multiple Order IAA				
8. Are Advance Payments Allowed for this IAA (Check One) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation				
Note: Specific advance amounts will be captured on each related Order.				

United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section

IAA Number _____ - 0000 - _____
GT&C # _____ Order # Amendment/Mod # _____

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.) (Optional for Assisted Acquisitions)	
Direct Cost	\$123,849.33
Overhead Fees & Charges	\$0.00
Total Estimated Amount	\$123,849.33
Provide a general explanation of the Overhead Fees & Charges Direct cost based on estimate of 1087 9245 audit hours at \$113.84 per hour rate.	

10. STATUTORY AUTHORITY

a. Requesting Agency's Authority (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

b. Servicing Agency's Authority (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.)

This agreement defines the amount of annual effort agreed to between the Defense Contract Audit Agency (DCAA) and the DOI- NBC and establishes the financial arrangement to reimburse DCAA for contract audit services provided.

Services are to be provided under the provisions stated in the standard MOU between DCAA and DOI-NBC.

Reimbursement under the terms of this agreement shall be for the costs incurred by the Defense Contract Audit Agency in providing contract audit services. Billing will occur at least monthly. Each billing statement shall at a minimum include the contract number, contractor name and the number of hours worked

Hours are estimated based on either prior year historical or an amount specified by the requesting agency

12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)

DCAA is the Servicing Agency.

DOI/NBC/AQD Sierra Vista is the Requesting Agency. The Requesting Agency will provide the Servicing Agency with sufficient information of the services required and contribute funding to the contract audit support services. The Requesting Agency is assigning a financial point of contact who is the "certifying official".

United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section

IAA Number _____ - 0000 -
GT&C # _____ Order # Amendment/Mod # _____

<p>13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA). The contract audit services provided are only being used for Non DoD Clients.</p>
<p>14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)</p>
<p>15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, <i>Intragovernmental Business Rules</i> Bulletin, available on the TFM Web site at http://www.fms.treas.gov/tfm/vol1/bull.html.</p>
<p>16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.) 30 If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions. If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.</p>
<p>17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)</p>
<p>18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)</p>
<p>19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.) Addition to Block 16: If the Requesting Agency incurs costs due to the Servicing Agency's failure to give the requisite notice of its intent to terminate the IAA, the Servicing Agency shall pay any actual costs incurred by the Requesting Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.</p>

**United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section**

IAA Number _____ - 0000 -
GT&C # _____ Order # Amendment/Mod # _____

20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)

Ordering: The Requesting Agency will provide a completed and approved funding document, FMS Form 7600B prior to the start of FY 2011 audit services. The ordering document shall reference the IAA Number GT&C listed on FMS Form 7600A. Payment of bills are governed under the provisions of 31 CFR 208 and The Debt Collection Improvement Act of 1996 and made electronically through the IPAC System.

*55 FR
10/27/10*

21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)

FY 2011 Cost Estimate: When the Under Secretary of Defense Comptroller approves the FY 2011 hourly reimbursable rate, DCAA will notify your office of the approved rate. Please note that the audit hours worked on or after October 1, 2010 will be billed at the FY 2011 reimbursable rate.

22. Annual Review of IAA


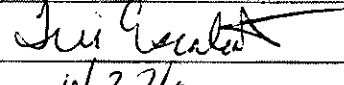
By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

AGENCY OFFICIAL

The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

23.	Requesting Agency	Servicing Agency
Name	Thomas M. Williams	Teri Escalante
Title	Division Chief, Sierra Vista Division	Division Chief Financial Management
Telephone Number(s)	(520) 538-0405	(703) 767-1043
Fax Number	(520) 533-1600	(703) 767-2225
Email Address	Thomas_M_Williams@nbc.gov	teri.escalante@dcaa.mil
SIGNATURE		
Approval Date	<i>9-30-10</i>	<i>10/27/10</i>

United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
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IAA Number _____ - 0000 - _____
 GT&C # _____ Order # Amendment/Mod # _____

DEPARTMENT AND/OR AGENCY		
1.	Requesting Agency of Products/Services	Servicing Agency Providing Products/Services
	Name DOI National Business Center (NBC) Acquisition Service Directorate (AQD)	DCAA-Headquarters
	Address 281 Elden St., Herndon, VA 20170	8725 Kingsman Road, Suite 2135 Fort Belvoir, VA 22060
2. Servicing Agency Agreement Tracking Number (Optional) <u>2011GOW3601000</u>		
3. Assisted Acquisition Agreement Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
4. GT&C Action (Check action being taken)		
<input checked="" type="checkbox"/> New		
<input type="checkbox"/> Amendment – Complete only the GT&C blocks being changed and explain the changes being made.		
<input type="checkbox"/> Cancellation – Provide a brief explanation for the IAA cancellation and complete the effective End Date.		
5. Agreement Period Start Date <u>10-01-2010</u> End Date <u>09-30-2011</u> of IAA or effective cancellation date <small>MM-DD-YYYY MM-DD-YYYY</small>		
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received.		
Yes <input checked="" type="checkbox"/> If Yes, is this an: Annual Renewal <input checked="" type="checkbox"/>		
Other Renewal <input type="checkbox"/> State the other renewal period: _____		
No <input type="checkbox"/>		
7. Agreement Type (Check One) <input type="checkbox"/> Single Order IAA <input type="checkbox"/> Multiple Order IAA		
8. Are Advance Payments Allowed for this IAA (Check One) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation		
Note: Specific advance amounts will be captured on each related Order.		

**United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section**

IAA Number _____ - 0000 - _____
 GT&C # _____ Order # Amendment/Mod # _____

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)

Direct Cost _____	\$97,902.40
Overhead Fees & Charges _____	\$0.00
Total Estimated Amount _____	\$97,902.40

Provide a general explanation of the Overhead Fees & Charges
 ** Direct cost based on estimate of 860 audit hours at \$113.84 per hour rate.

10. STATUTORY AUTHORITY

a. Requesting Agency's Authority (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority
 Government Management Reform Act of 1994

b. Servicing Agency's Authority (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.)

This agreement defines the amount of annual effort agreed to between the Defense Contract Audit Agency (DCAA) and the DOI NBC AQD and establishes the financial arrangement to reimburse DCAA for contract audit services provided.

Services are to be provided under the provisions stated in the standard MOU between DCAA and DOI NBC AQD.

Reimbursement under the terms of this agreement shall be for the costs incurred by the Defense Contract Audit Agency in providing contract audit services. Billing will occur at least monthly.

Hours are estimated based on either prior year historical or an amount specified by the requesting agency.

12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)

DCAA is the servicing agency.

United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section

IAA Number _____ - 0000 - _____
GT&C # Order # Amendment/Mod #

13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).

14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)

15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume 1, *Intragovernmental Business Rules* Bulletin, available on the TFM Web site at <http://www.fms.treas.gov/tfm/vol1/bull.html>.

16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)

30

If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.

If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.

17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)

18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)

19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)

**United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section**

IAA Number _____ - 0000 - _____
 GT&C # _____ Order # Amendment/Mod # _____

20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)
 Ordering: Customer will provide a completed and approved funding document, FMS Form 7600B prior to the start of FY 2011 audit services. The ordering document shall reference the IAA Number GT&C listed on FMS Form 7600A. Payment of bills are governed under the provisions of 31 CFR 208 and The Debt Collection Improvement Act of 1996 and made electronically through the IPAC System.

21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)
 FY 2011 Cost Estimate: When the Under Secretary of Defense Comptroller approves the FY 2011 hourly reimbursable rate, DCAA will notify your office of the approved rate. Please note that the audit hours worked on or after October 1, 2010 will be billed at the FY 2011 reimbursable rate.

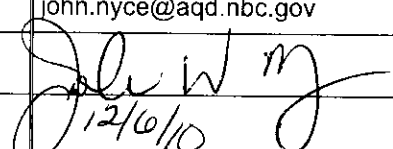
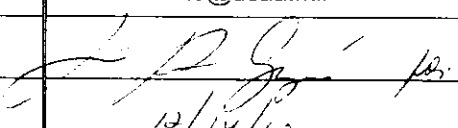
22. Annual Review of IAA
 By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

AGENCY OFFICIAL

The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

23.	Requesting Agency	Servicing Agency
Name	John W. Nyce	Teri Escalante
Title	Associate Director, NBC AQD	Division Chief Financial Management
Telephone Number(s)	(703) 964-8442	(703) 767-1043
Fax Number	(703) 964-8478	(703) 767-2225
Email Address	john.nyce@aqd.nbc.gov	teri.escalante@dcaa.mil
Approval Date	 12/10/10	 12/14/10

United States Government
 Interagency Agreement (IAA) – Agreement Between Federal Agencies
 General Terms and Conditions (GT&C) Section

IAA Number See Block 13 - 0000 -
 GT&C # _____ Order # Amendment/Mod # _____

DEPARTMENT AND/OR AGENCY		
1.	Requesting Agency of Products/Services	Servicing Agency Providing Products/Services
	Name	DOI - Bureau of Ocean Energy Management, Regulation and Enforcement (BOEMRE)
	Address	381 Elden Street Herndon, VA 20170-4879
		DCAA-Headquarters 8725 John J. Kingman Road, Suite 2135 Fort Belvoir, VA 22060
2. Servicing Agency Agreement Tracking Number (Optional) <u>2012DOI1006000</u>		
3. Assisted Acquisition Agreement Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
4. GT&C Action (Check action being taken)		
<input checked="" type="checkbox"/> New		
<input type="checkbox"/> Amendment – Complete only the GT&C blocks being changed and explain the changes being made.		
<input type="checkbox"/> Cancellation – Provide a brief explanation for the IAA cancellation and complete the effective End Date.		
5. Agreement Period Start Date <u>10-01-2011</u> End Date <u>09-30-2012</u> of IAA or effective cancellation date <small>MM-DD-YYYY MM-DD-YYYY</small>		
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received.		
Yes <input checked="" type="checkbox"/> If Yes, is this an: Annual Renewal <input checked="" type="checkbox"/>		
Other Renewal <input type="checkbox"/> State the other renewal period: _____		
No <input type="checkbox"/>		
7. Agreement Type (Check One) <input type="checkbox"/> Single Order IAA <input checked="" type="checkbox"/> Multiple Order IAA		
8. Are Advance Payments Allowed for this IAA (Check One) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation		
Note: Specific advance amounts will be captured on each related Order.		

United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section

IAA Number See Block 13 - 0000 -
GT&C # Order # Amendment/Mod #

13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).

IAA Number: M12PG11000

14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)

15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, *Intragovernmental Business Rules* Bulletin, available on the TFM Web site at <http://www.fms.treas.gov/tfm/vol1/bull.html>.

16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)

30

If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.

If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.

17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)

Not applicable.

18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)

Not applicable.

19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)

Audit services are individually requested, funded, approved, and authorized on a case-by-case basis through the BOEMRE Procurement Policy Branch representative, Mr. Dennis Buck. Applicable funding documentation will be provided with each audit request to the DCAA office performing the services and to the DCAA Headquarters, Attn: CFB, 8725 John J. Kingman Road, Suite 2135, Fort Belvoir, VA 22060-6219 (e-mail for signed/scanned documents: dcaa-cfb@dcaa.mil).

**United States Government
Interagency Agreement (IAA) - Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section**

IAA Number See Block 13 - 0000 -
 GT&C # Order # Amendment/Mod #

20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)
 Ordering: Customer will provide a completed and approved funding document prior to the start of FY 2012 audit services. The ordering document shall reference the IAA Number GT&C listed on FMS Form 7600A. Payment of bills are governed under the provisions of 31 CFR 208 and The Debt Collection Improvement Act of 1996 and made electronically through the IPAC System.

All supporting and billing details will identify billed hours and costs separately for each audit request.

21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)

FY 2012 Cost Estimate: Please note the audit hours worked on or after October 1, 2011 will be billed at the FY 2012 reimbursable rate of \$121.78. This rate is pending approval from the Under Secretary of Defense Comptroller's Office. DCAA will notify BOEMRE when the FY 2012 rate is approved.

22. Annual Review of IAA

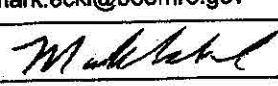
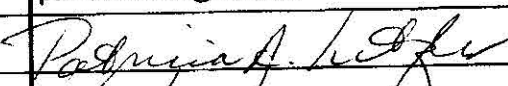
By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

AGENCY OFFICIAL

The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

	Requesting Agency	Servicing Agency
Name	Mark Eckl	Patricia Letzler
Title	Chief, Procurement Division	Assistant Deputy Director, Operations
Telephone Number(s)	(703) 787-1070	(703) 767-2238
Fax Number	(703) 787-1220	(703) 767-2261
Email Address	mark.eckl@boemre.gov	patricia.letzler@dcaa.mil
SIGNATURE		
Approval Date	08-25-2011	9/27/11

**United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section**

IAA Number _____ - 0000 - _____
 GT&C # _____ Order # _____ Amendment/Mod # _____

DEPARTMENT AND/OR AGENCY									
1.	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width: 20%;">Requesting Agency of Products/Services</th> <th style="width: 80%;">Servicing Agency Providing Products/Services</th> </tr> <tr> <td style="border: none;">Name</td> <td>U.S. Department of the Interior <i>City, Va 11/24/12</i></td> </tr> <tr> <td style="border: none;">Address</td> <td>National Business Center, POB 19924 <i>1420</i> Ft. Huachuca, AZ 85670 <i>Sierra Vista AZ 85631</i></td> </tr> <tr> <td colspan="2">DCAA-Headquarters 8725 John J. Kingman Road, Suite 2135 Fort Belvoir, VA 22060</td> </tr> </table>	Requesting Agency of Products/Services	Servicing Agency Providing Products/Services	Name	U.S. Department of the Interior <i>City, Va 11/24/12</i>	Address	National Business Center, POB 19924 <i>1420</i> Ft. Huachuca, AZ 85670 <i>Sierra Vista AZ 85631</i>	DCAA-Headquarters 8725 John J. Kingman Road, Suite 2135 Fort Belvoir, VA 22060	
Requesting Agency of Products/Services	Servicing Agency Providing Products/Services								
Name	U.S. Department of the Interior <i>City, Va 11/24/12</i>								
Address	National Business Center, POB 19924 <i>1420</i> Ft. Huachuca, AZ 85670 <i>Sierra Vista AZ 85631</i>								
DCAA-Headquarters 8725 John J. Kingman Road, Suite 2135 Fort Belvoir, VA 22060									
2. Servicing Agency Agreement Tracking Number (Optional) <u>2012DOI1008000</u>									
3. Assisted Acquisition Agreement Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>									
4. GT&C Action (Check action being taken)									
<input checked="" type="checkbox"/> New <input type="checkbox"/> Amendment – Complete only the GT&C blocks being changed and explain the changes being made. <input type="checkbox"/> Cancellation – Provide a brief explanation for the IAA cancellation and complete the effective End Date.									
5. Agreement Period Start Date <u>10-01-2011</u> End Date <u>09-30-2012</u> of IAA or effective cancellation date MM-DD-YYYY MM-DD-YYYY									
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received.									
Yes <input checked="" type="checkbox"/> If Yes, is this an: Annual Renewal <input checked="" type="checkbox"/> Other Renewal <input type="checkbox"/> State the other renewal period: _____ No <input type="checkbox"/>									
7. Agreement Type (Check One) <input type="checkbox"/> Single Order IAA <input checked="" type="checkbox"/> Multiple Order IAA									
8. Are Advance Payments Allowed for this IAA (Check One) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation									
Note: Specific advance amounts will be captured on each related Order.									

**United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section**

IAA Number _____ - 0000 - _____
 GT&C # _____ Order # Amendment/Mod # _____

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)
 (Optional for Assisted Acquisitions)

Direct Cost	\$123,850.26	Provide a general explanation of the Overhead Fees & Charges Direct cost based on estimate of <u>4,047</u> audit hours @ \$121.78 per hour rate. <i>1,002.2458</i> <i>by me 6/20/12</i>
Overhead Fees & Charges	\$0.00	
Total Estimated Amount	\$123,850.26	

\$122,053.49 *by me 6/20/12*

10. STATUTORY AUTHORITY

a. Requesting Agency's Authority (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

b. Servicing Agency's Authority (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.)
 This agreement defines the amount of annual effort agreed to between the Defense Contract Audit Agency (DCAA) and the U.S. Department of the Interior (DOI) and establishes the financial arrangement to reimburse DCAA for contract audit services provided.

Services are to be provided under the provisions stated in the standard between DCAA and the Agency.

Reimbursement under the terms of this agreement shall be for the costs incurred by the Defense Contract Audit Agency in providing contract audit services. Billing will occur at least monthly.

Hours are estimated based on either prior year historical or an amount specified by the requesting agency.

12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)

DCAA is the servicing agency.
 DOI is the requesting agency.

United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section

IAA Number _____ - 0000 - _____
GT&C # Order # Amendment/Mod #

13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).
Funding documents will be in place prior to services being started and performed.

14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)

15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, *Intragovernmental Business Rules* Bulletin, available on the TFM Web site at <http://www.fms.treas.gov/tfm/vol1/bull.html>.

16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)

30

If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.

If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.

17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)
Not applicable.

18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)
Not applicable.

19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)

**United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section**

IAA Number _____ - 0000 - _____
 GT&C # _____ Order # Amendment/Mod # _____

20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)

Ordering: Customer will provide a completed and approved funding document, FMS Form 7600B prior to the start of FY 2012 audit services. The ordering document shall reference the IAA Number GT&C listed on FMS Form 7600A. Payment of bills are governed under the provisions of 31 CFR 208 and The Debt Collection Improvement Act of 1996 and made electronically through the IPAC System.

21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)

FY 2012 Cost Estimate: Please note the audit hours worked on or after October 1, 2011 will be billed at the FY 2012 reimbursable rate of \$121.78. This rate is pending approval from the Under Secretary of Defense Comptroller's Office.

22. Annual Review of IAA

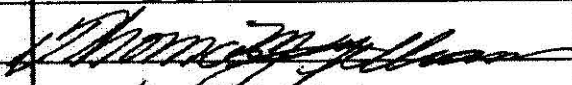
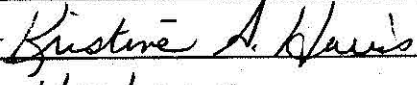
By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

AGENCY OFFICIAL

The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

	Requesting Agency	Servicing Agency
Name	THOMAS WILLIAMS	Patricia Letzler Kristine Harris
Title	DIVISION CHIEF	Division Chief, O&D Assistant Deputy Director, Operations
Telephone Number(s)	520-439-2411	(703) 767- 2266 2291
Fax Number	520-439-2595	(703) 767-2261
Email Address	Thomas M Williams@nbc.gov	Kristine.Harris patricia.letzler@dcaa.mil
SIGNATURE		
Approval Date	6/29/12	6/29/2012

United States Government
 Interagency Agreement (IAA) – Agreement Between Federal Agencies
 General Terms and Conditions (GT&C) Section

IAA Number See Block 13 - 0000 -
 GT&C # _____ Order # Amendment/Mod # _____

DEPARTMENT AND/OR AGENCY			
1.		Requesting Agency of Products/Services	Servicing Agency Providing Products/Services
	Name	DOI-Bureau of Safety and Environmental Enforcement (BSEE)	DCAA-Headquarters
	Address	381 Elden Street Herndon, VA 20170-4879	8725 John J. Kingman Road, Suite 2135 Fort Belvoir, VA 22060
2. Servicing Agency Agreement Tracking Number (Optional)		2013DOI1006000	
3. Assisted Acquisition Agreement Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
4. GT&C Action (Check action being taken)			
<input checked="" type="checkbox"/> New			
<input type="checkbox"/> Amendment – Complete only the GT&C blocks being changed and explain the changes being made.			
<input type="checkbox"/> Cancellation – Provide a brief explanation for the IAA cancellation and complete the effective End Date.			
5. Agreement Period Start Date <u>10-01-2012</u> End Date <u>09-30-2013</u> of IAA or effective cancellation date MM-DD-YYYY MM-DD-YYYY			
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received.			
Yes <input checked="" type="checkbox"/> If Yes, is this an: Annual Renewal <input checked="" type="checkbox"/>			
Other Renewal <input type="checkbox"/> State the other renewal period: _____			
No <input type="checkbox"/>			
7. Agreement Type (Check One) <input type="checkbox"/> Single Order IAA <input checked="" type="checkbox"/> Multiple Order IAA			
8. Are Advance Payments Allowed for this IAA (Check One) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation			
Note: Specific advance amounts will be captured on each related Order.			

**United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section**

IAA Number See Block 13 - 0000 -
 GT&C # _____ Order # Amendment/Mod # _____

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)
 (Optional for Assisted Acquisitions)

Direct Cost	\$57,696.24
Overhead Fees & Charges	\$0.00
Total Estimated Amount	\$57,696.24

Provide a general explanation of the Overhead Fees & Charges
 Direct cost based on estimate of 488 audit hours @ \$118.23 per hour rate.

10. STATUTORY AUTHORITY

a. Requesting Agency's Authority (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

b. Servicing Agency's Authority (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.)

This agreement defines the amount of annual effort agreed to between the Defense Contract Audit Agency (DCAA) and the DOI-BSEE and establishes the financial arrangement to reimburse DCAA for contract audit services provided.

Services are to be provided under the provisions stated in the standard between DCAA and DOI-BSEE.

Reimbursement under the terms of this agreement shall be for the costs incurred by the Defense Contract Audit Agency in providing contract audit services. Billing will occur at least monthly.

Hours are estimated based on either prior year historical or an amount specified by the requesting agency.

12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)

DCAA is the servicing agency.
 BSEE is the requesting agency.

United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
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IAA Number See Block 13 - 0000 -
GT&C # Order # Amendment/Mod #

13. Restrictions (Optional) (State and/or attach unique requirements and/or mission specific restrictions specific to this IAA).
Funding documents will be in place prior to services being started and performed.

IAA Number: M13PG11000

14. Assisted Acquisition Small Business Credit Clause (The Servicing Agency will allocate the socio-economic credit to the Requesting Agency for any contract actions it has executed on behalf of the Requesting Agency.)

15. Disputes: Disputes related to this IAA shall be resolved in accordance with instructions provided in the Treasury Financial Manual (TFM) Volume I, *Intragovernmental Business Rules* Bulletin, available on the TFM Web site at <http://www.fms.treas.gov/tfm/vol1/bull.html>.

16. Termination (Insert the number of days that this IAA may be terminated by written notice by either the Requesting or Servicing Agency.)

30

If this agreement is canceled, any implementing contract/order may also be canceled. If the IAA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions.

If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IAA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.

17. Assisted Acquisition Agreements – Requesting Agency's Organizations Authorized To Request Acquisition Assistance for this IAA. (State or attach a list of Requesting Agency's organizations authorized to request acquisition assistance for this IAA.)
Not applicable.

18. Assisted Acquisition Agreements – Servicing Agency's Organizations authorized to Provide Acquisition Assistance for this IAA. (State or attach a list of Servicing Agency's organizations authorized to provide acquisition for this IAA.)
Not applicable.

19. Requesting Agency Clause(s) (Optional) (State and/or attach any additional Requesting Agency clauses.)
Audit services are individually requested, funded, approved, and authorized on a case-by-case basis. Applicable funding documentation will be provided with each audit request to the DCAA office performing the services and to the DCAA Headquarters, Attn: CFB, 8725 John J. Kingman Road, Suite 2135, Fort Belvoir, VA 22060-6219 (email for signed/scanned documents: dcaa-cfb@dcaa.mil)

**United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section**

IAA Number See Block 13 - 0000 -
 GT&C # _____ Order # Amendment/Mod # _____

20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)
 Ordering: Customer will provide a completed and approved funding document, FMS Form 7600B or equivalent prior to the start of audit services. Payment of bills are governed under the provisions of 31 CFR 208 and The Debt Collection Improvement Act of 1996 and made electronically through the IPAC System.

21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)
 FY 2013 rate is pending approval from the Under Secretary of Defense Comptroller's Office.



22. Annual Review of IAA
 By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

AGENCY OFFICIAL


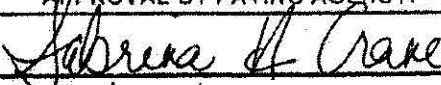
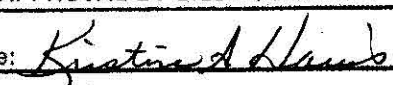
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The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

23.	Requesting Agency	Servicing Agency
Name	Mark Eckl	Kristine Harris
Title	Chief, Acquisition Management Division	Deputy Assistant Director, Operations
Telephone Number(s)	(703) 787-1070	(703) 767-2294
Fax Number	(703) 787-1220	(703) 767-2261
Email Address	mark.eckl@bsee.gov	kristine.harris@dcaa.mil
SIGNATURE		
Approval Date	2/20/13	3/7/2013

UNITED STATES DEPARTMENT OF INTERIOR
OFFICE OF THE SECRETARY
Reimbursable Support Agreement
Fiscal Year 2013

Parties to the Agreement		
Customer Agency Paying Agency	Provider Agency Billing Agency	
Bureau/Agency Name DOI/IBC Acquisition Services Directorate Div III	Bureau/Agency Name The Defense Contract Audit Agency	
Address: 354 S. Highway 92 Sierra Vista, AZ 85636	Address: 8725 John Kingman Rd Ft. Belvoir, VA 22060-6219	
Project Coordinator: Lily Lee	Project Coordinator:	
Signature: 	Signature:	
Telephone: 520-439-2454 Fax: 520-439-2593	Telephone: FAX:	
Accounting Data		
4500028464/RU740039 Amend 5	Document Number:	
Appropriation: 14X4523	Appropriation:	
Account Information: XXXD4523WD DWDAQE000.1A0000 DS68694100 DP.AFRES.11CONVWF		
Agency location code: 14010001	Agency location code: 00006551	
Description and Cost of Goods and/or Services to be Provided		
<p>Description of Service: (Include time frame involved, estimated cost by object class, method of billing, and a brief description of service. Attach additional backup data as needed)</p> <p>This agreement is being amended to change the period of performance to 30 Sep 13, to cover FY 13 DCAA audit costs. The funds that were provided from Dept. of Homeland Security are no year funds. The fund cite is a working capital fund cite with no expiration date. The estimated amount is \$113,209.00.</p> <p>The obligation # has been changed from RU740039 to 4500028464 due to financial system conversion from FFS to FBMS. The fund cite has also been changed accordingly.</p> <p>DUNS # 124220901 Please reference the Document Number 4500028464 on all billings.</p>	Obligation Authority Available	
	Until (date)	30-Sep-13
	Initial or Current Amount	\$ 235,303.00
	Amendment	5
	Amount	\$0.00
New Total Amount	\$ 235,303.00	
Approval		
CONDITIONS OF AGREEMENT: The Office of the Secretary is willing to enter into this agreement subject to the conditions stated on this form		
APPROVAL BY PAYING AGENCY:	APPROVAL BY BILLING AGENCY:	
Signature: 	Signature: 	
Date: 11/30/12	Date: 12/6/2012	
Name: Sabrina Crane	Name: Kristine Harris	
Telephone: 703-964-8420 Fax: 703-964-5300	Telephone: 703-767-FAX: 2284	
E-Mail: sabrina_crane@nbc.gov	E-Mail: kristine_harris@dcaa.mil	
Title: Chief, Business Management Office	Title: Deputy Assistant Director, Operations	

**United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section**

IAA Number _____ - 0000 - _____
 GT&C # _____ Order # Amendment/Mod # _____

DEPARTMENT AND/OR AGENCY		
1.	Requesting Agency of Products/Services	Servicing Agency Providing Products/Services
	Name U.S. Department of the Interior <i>Interior v. 10/20/12</i>	DCAA-Headquarters
	Address National Business Center, POB 1420 Sierra Vista, AZ 85636	8725 John J. Kingman Road, Suite 2135 Fort Belvoir, VA 22060
2. Servicing Agency Agreement Tracking Number (Optional) <u>2013DOI1008000</u>		
3. Assisted Acquisition Agreement Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
4. GT&C Action (Check action being taken)		
<input checked="" type="checkbox"/> New		
<input type="checkbox"/> Amendment – Complete only the GT&C blocks being changed and explain the changes being made.		
<input type="checkbox"/> Cancellation – Provide a brief explanation for the IAA cancellation and complete the effective End Date.		
5. Agreement Period Start Date <u>10-01-2012</u> End Date <u>09-30-2013</u> of IAA or effective cancellation date <small>MM-DD-YYYY MM-DD-YYYY</small>		
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received.		
Yes <input checked="" type="checkbox"/> If Yes, is this an: Annual Renewal <input checked="" type="checkbox"/>		
Other Renewal <input type="checkbox"/> State the other renewal period: _____		
No <input type="checkbox"/>		
7. Agreement Type (Check One) <input type="checkbox"/> Single Order IAA <input checked="" type="checkbox"/> Multiple Order IAA		
8. Are Advance Payments Allowed for this IAA (Check One) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation		
Note: Specific advance amounts will be captured on each related Order.		

United States Government
 Interagency Agreement (IAA) - Agreement Between Federal Agencies
 General Terms and Conditions (GT&C) Section

IAA Number _____ - 0000 - _____
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 Ordering: Customer will provide a completed and approved funding document, FMS Form 7600B or equivalent prior to the start of audit services. Payment of bills are governed under the provisions of 31 CFR 208 and The Debt Collection Improvement Act of 1996 and made electronically through the IPAC System.

21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)
 FY 2013 rate is pending approval from the Under Secretary of Defense Comptroller's Office.

22. Annual Review of IAA
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AGENCY OFFICIAL

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The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

23.	Requesting Agency	Servicing Agency
Name	SABRINA CRANE	Kristine Harris
Title	CHIEF, BMO	Deputy Assistant Director, Operations
Telephone Number(s)	703-964-8420	(703) 767-2294
Fax Number	703-964-5300	(703) 767-2261
Email Address	sabrina.crane@ngc.gov	kristine.harris@dcaa.mil
SIGNATURE	<i>Sabrina Crane</i>	<i>Kristine A Harris</i>
Approval Date	11/30/12	12/6/2012

MEMORANDUM OF UNDERSTANDING
BETWEEN
Defense Contract Audit Agency
and
Department of the Interior

1. PURPOSE

This memorandum sets forth an understanding of contract audit coverage and related audit services which the Defense Contract Audit Agency (DCAA) will provide to the Department of the Interior, hereafter referred to as "the customer." Questions concerning provisions or implementation of this agreement will be coordinated between the Office of Assistant Director, Operations, for DCAA and the customer. Names, phone numbers, and addresses of applicable contact points can be found in Annex I to this agreement.

2. DEFINITIONS

a. The term "abnormal travel" as used in this Memorandum of Understanding (MOU) is defined as travel which is outside the geographical area of responsibility normally serviced by a particular field audit office.

b. The term "cognizant audit agency" as used in this MOU is defined as the agency with the sole responsibility, authority, or control to perform all Federal contract audits at a specific company or non-profit entity. DCAA cognizance is determined by one of the following.

- (1) OMB has assigned responsibility to the Department of Defense (DoD); therefore, DCAA is the cognizant audit agency.
- (2) DoD has the predominant financial interest based on contract activity; therefore, DCAA is the cognizant audit agency.
- (3) The agency with the predominant financial interest and DCAA have agreed that DCAA will be the cognizant agency.

Once DCAA is determined to be the cognizant audit agency, the responsible audit office within DCAA is determined based on the level of audit activity and geography. If the audit activity is significant, DCAA will establish a Resident Audit Office. Otherwise, the responsible audit office is determined based on the geographical location of the contractor. Geographical areas of responsibility for each office are defined in the Directory of DCAA Offices, DCAAP 5100.1.

c. The term "postaward audit" as used in this MOU is defined as an audit which is performed to determine that a contractor has submitted accurate, complete, and current cost or pricing data when negotiating a contract or other pricing action with the government. These audits are sometimes called "defective pricing" audits.

3. INTERAGENCY FUNDING AND BILLING RESPONSIBILITIES

a. Audit services will be provided by DCAA on a reimbursable basis. Reimbursement will be based on billable audit hours at the prevailing interagency billing rate. Abnormal travel and per diem expenses required to accomplish audits are not included in the standard hourly rate and are subject to separate billing. DCAA will obtain customer approval prior to the incurrence of abnormal travel.

b. Funding will be accomplished each fiscal year in a separate interagency funding document to be executed between the Office of Assistant Director, Resources, for DCAA and the customer. This document will be incorporated into this agreement as Annex II. The customer will promptly notify the Assistant Director, Operations, DCAA, in advance when they become aware that there are indications of a significant change in the level of contract audit requirements and will affirm that there are sufficient funds for the level of effort to be provided. DCAA will notify the customer if the hours appear likely to increase. In the absence of notification, it can be anticipated that DCAA billings will be reasonably close to the funding estimate in Annex II.

c. When requested by the customer, DCAA will provide the customer with our best estimate of rates and hours for their use in outyear projections. These estimates will be updated on a recurring basis whenever a significant change becomes known (such as a billing rate change announced by the Department of Defense).

4. DCAA RESPONSIBILITIES

a. The criteria in the DCAA Contract Audit Manual (DCAAM 7640.1) will be used to determine the following.

(1) The locations where contract audit coverage will be maintained by DCAA.

(2) Audit cognizance.

(3) Compliance with General Accepted Government Auditing Standards (GAGAS). DCAA will conform with GAGAS in determining the scope of audit, including the manner and the level of effort necessary to provide complete audit coverage at a contractor location. Under GAGAS the approach to contract auditing is to audit contractor systems and pursue corrective action as necessary to provide a basis for maximum reliance and to minimize the extent of contract testing necessary. Therefore, it must be understood that contract audits include DCAA evaluations of internal controls and examinations of contractor accounting and financial management systems.

b. At contractor locations where DCAA has audit cognizance, DCAA will respond to specific requests from the customer or their designee for contract audit coverage as follows:

(1) Forward Pricing Audits. DCAA will respond to all customer requests for audit of specific price proposals. This includes audits of specific proposal elements or agreed upon procedures (e.g., rate audits only). It is understood that adequate proposal audit coverage may require the DCAA auditor at the prime contractor to request assistance from a DCAA office at a subcontractor. In such cases, the detail supporting the DCAA bill will show each participating DCAA office separately. Requests for audits will normally be limited to those that exceed the current dollar threshold of the applicable procurement regulations. However, in special situations, the customer may request audits of lesser amounts. Available labor and overhead rate information will also be provided where appropriate.

(2) Audit of Incurred Cost Claims.

(a) DCAA audits incurred cost claims by evaluating contractor systems, and uses statistical sampling techniques in order to address all auditable dollars at a contractor location for an entire fiscal year, or years. This approach is the most efficient method of evaluating incurred cost claims at a contractor location. DCAA does not audit incurred cost claims on a contract by contract basis, and will not audit an incurred cost claim for only part of a year. Therefore, requests for audits of selected contracts or portions of a year at a contractor location will not be accommodated. However, DCAA does take specific contract provisions into account in audit planning and performance. Therefore, the customer should make DCAA aware of specific issues to be covered in the audit.

(b) DCAA will audit incurred cost claims at all contractor locations where DCAA is cognizant and auditable dollars have been identified. DCAA bills these types of audits based on the relationship of an agency's cost audited to the total cost audited applied to the billable hours incurred. DCAA will provide the customer or their designee with an incurred cost audit report at the conclusion of the audit. Estimates of billable hours for incurred cost audits (identified as DCAA self initiated audit effort) will be separately identified in a letter to the agency notifying them of the DCAA estimate. It must be understood that once the self initiated budget is established, it cannot be reduced by the customer to cover unplanned demand effort. If the customer desires an audit of an incurred cost claim at a contractor where DCAA is not cognizant, the customer will issue a request for audit in accordance with paragraph 5a of this agreement. DCAA will process such requests in accordance with paragraph 4c of this agreement. When DCAA agrees to process such requests, the cost of these audits will be charged against the budget for demand audits identified in the DCAA estimate.

(3) Other Incurred Cost Audits.

(a) Other incurred cost audits are defined as audits of incurred cost not related to the contractor's annual incurred cost claim. Such audits would include, but are not limited to, the following types of audits: Final Price Submissions, Provisional Billing Rate Audits, Terminations, Equitable Adjustment Claims, Hardship Claims, Escalation Claims, Progress Payments, Financial Capability Audits, and Other Special Audits necessary to protect the government's interests. If DCAA believes that one of the above type audits is necessary based on conditions or information coming to its attention, the customer will be notified.

(b) DCAA will respond to all customer requests for other incurred cost audits at locations where DCAA is cognizant.

(4) Cost Reimbursement Voucher Processing. DCAA will process vouchers in accordance with Annex III of this agreement.

(5) Contract Closeout. Subject to the status of applicable incurred cost audits, DCAA will issue a contract audit closing statement upon request. DCAA bills for the direct effort required to reconcile the contractor's final claim to amounts previously audited and prepare a closing statement. If there are years for which the contract has not been audited due to the customer declination to issue audit requests, DCAA may choose to conduct the additional work necessary to perform the closeout effort, or may decline the request.

(6) Postaward Audits. DCAA will perform postaward audits for all contracts identified by the customer in accordance with paragraph 5d of this agreement. If requested, DCAA will compile a recommended list of contracts for customer consideration.

c. At a contractor location where DCAA is requested to perform an audit, but has never had an audit presence, or has not audited at that contractor location for the past several years, DCAA will try to accommodate the customer's audit request. Such decisions are made on a case by case basis based upon sufficient information to show that it would be in the best interest of the government for DCAA to do the audit.

d. DCAA will provide estimates of billable time and starting and completion dates for the audit upon request. These estimates are only to be used for planning purposes; actual hours and timeframes incurred may differ. DCAA cannot agree to perform an individual audit within a preapproved budget but will make every effort to stay within the budget. DCAA will provide explanations of significant differences between estimated time and actual time billed on an assignment if requested by the customer. After receipt of a request from a customer, the assignment will be setup and completed in accordance with established procedures.

e. DCAA will solicit input from the customer or their designee during the budget formulation process for succeeding year audits, to assure that customer concerns are addressed in planning. The budget process normally takes place in August of each year.

f. Headquarters, DCAA, will promptly transmit to the customer and the customer's Inspector General reports of suspected contractor fraud or other wrongdoing whether disclosed by outside sources or detected through performance of the contract audit function. If the customer initiates an investigation, and audit support is requested by the customer or through the Department of Justice, the benefiting government agencies will be billed their pro rata share of the audit support.

g. DCAA field offices will promptly send a copy of the audit report to whoever is designated in the request, and to the IG if the IG has not been designated in the request. If the request does not identify a distribution address, DCAA will furnish one copy to the customer's IG and one copy to the requester.

h. DCAA will make available audit working papers relating to a customer's contract upon request. The customer will review such workpapers at the applicable DCAA office and can make copies of any workpapers deemed appropriate. DCAA will retain the original workpapers in DCAA files.

5. THE CUSTOMER RESPONSIBILITIES

a. The customer will issue requests for audits and address them directly to the cognizant DCAA field office. Initial contacts may be made by telephone with a written confirmation to follow. At minimum, the following items will be addressed in the request.

(1) A copy of the contractor's submission to be audited should be submitted along with the audit request. This submission should be prepared in accordance with Federal Acquisition Regulations (FAR) and/or other applicable agency requirements. DCAA will work with the customer, if requested, to assist in defining an adequate submission.

(2) Billing reference numbers, if required by the customer, will be in the audit request. If no reference numbers are in the request, DCAA will assume they are not required.

(3) Audit report distribution requirements will be in each audit request; otherwise, distribution will be handled in accordance with paragraph 4g.

b. Contracts to be covered by audits shall include an access to records clause and a clause incorporating the cost principles set out in the FAR or other applicable agency guidelines.

c. The customer agrees to pay for incurred cost audit coverage at all locations where DCAA is the cognizant auditor and customer contract cost are part of the total auditable cost.

d. By the 30th of June, prior to the beginning of the fiscal year, the customer will provide the Office of Assistant Director, Operations, DCAA, with a listing of all contract pricing actions for which the customer wants DCAA to perform a postaward audit in the next fiscal year. The listing will provide the contract number (and modification number if appropriate), contract value, type of contract, and name and location of the contractor. This listing will constitute specific authority by the customer for DCAA to perform, and bill for, postaward audits.

e. The customer is responsible for follow-up on the contracting officers' implementation of DCAA audit recommendations, as required by OMB Circular A-50.

f. The customer is responsible for review of program results to determine if the goals and objectives of organizations, programs, activities, or functions established by laws or regulations are attained, as required by applicable General Accounting Office (GAO) audit standards.

g. When the customer becomes aware of any internal or external reviews, including reviews by the customer, GAO, investigative agencies, etc., which may impact on the audit services furnished by DCAA, the customer will notify and will coordinate in advance with the local DCAA office affected by the review. If several DCAA offices will be affected by the review, the customer can coordinate in advance with the Office of the Assistant Director, Operations, DCAA. In this regard, to the extent the customer has control, appropriate sections of draft reports which result from such reviews will be provided to permit comment on those matters involving DCAA.

h. The customer will use only DCAA audit services to perform all contract audit functions at locations where DCAA is the cognizant auditor to preclude dual or split audit cognizance, unless DCAA acknowledges that it cannot provide the assistance required because: it concerns matters beyond the proper role of DCAA, it would result in undue delays or inefficiencies in the accomplishment of customer objectives, or it is not in the best interest of the government.

6. DURATION

This MOU may be terminated by either party at any time by issuance of a written notice 60 days in advance of the intended termination date.

7. ANNEXES

a. The following Annexes are enclosed and considered an integral part of this agreement:

Annex I - CUSTOMER CONTACT POINTS FOR MEMORANDUM OF UNDERSTANDING

Annex II - ANNUAL FINANCIAL AGREEMENT

Annex III - MEMORANDUM OF UNDERSTANDING REGARDING COST REIMBURSEMENT VOUCHER PROCESSING PROCEDURES

b. Further Annexes to this MOU may be negotiated by the responsible agencies' executives and will be treated as an integral part of this agreement.

Department of the Interior
Office of the Inspector General

Department of Defense
Defense Contract Audit Agency

Harold Bloom

Harold Bloom
Audits Assistant
Inspector General

10/7/91

NAME

Roy C. Heidemann

TITLE

Roy C. Heidemann
Assistant Director
Operations

DATE

Sept. 17, 1991

ANNEX I

CUSTOMER CONTACT POINTS FOR MEMORANDUM OF UNDERSTANDING
BETWEEN

Defense Contract Audit Agency
and
Department of the Interior

1. PURPOSE

This Annex identifies the names, titles, addresses, and phone numbers of the appropriate contact points for DCAA and the customer and customer designees as discussed in the Memorandum of Understanding (MOU). The Annex is also intended to identify the appropriate individuals authorized by the customer to request audits. It is recognized that individuals and organizations change periodically. It is intended that this Annex be updated as necessary without changing the content of the MOU. Updates to this Annex will be coordinated between the Office of Assistant Director, Operations, for DCAA and the customer.

2. CUSTOMER CONTACT POINTS

The following individual should be contacted for questions concerning provisions or implementation of the MOU:

U.S. Department of the Interior
Office of the Assistant Inspector General for Audits
Attention: ~~Mr. Roger LaRouche~~ Ms. Judy R. Harrison
Director of External Audits
1550 Wilson Boulevard, Suite 725
Arlington, Virginia 22209
Telephone: (703) 235-3117

3. DCAA CONTACT POINTS

Mr. Roy C. Heidemann
Assistant Director, Operations
Headquarters, Defense Contract Audit Agency
Cameron Station Room 4A196
Alexandria, VA 22304-6178
(703) 274-7105

Mr. John van Santen
Assistant Director, Resources
Headquarters, Defense Contract Audit Agency
Cameron Station Room 4A350
Alexandria, VA 22304-6178
(703) 274-7308

4. PROCEDURES REGARDING REQUESTS FOR AUDIT SERVICES.

Requests for audit will be issued by OIG-OCO.

5. PROBLEM RESOLUTION PROCEDURES REGARDING AUDIT REPORTS.

a. In the event the customer is not satisfied with the content of a DCAA audit report, generally, the quickest method of resolving this is for the customer to discuss their concerns with the Field Audit Office Manager of the DCAA office providing the service. If the customer does not receive satisfactory resolution to their concerns at this level, the customer should contact the Regional Audit Manager responsible for the applicable field office. If a satisfactory resolution is still not received, or if the customer wants to discuss a problem with someone at DCAA Headquarters, the customer should contact the Audit Programs Division, Operations, DCAA Headquarters, to voice their concerns. This division will identify the appropriate individuals required to achieve customer resolution and advise senior level agency management of significant agency problems.

b. The phone numbers for these individuals are identified in the Directory of DCAA Offices, DCAAP 5100.1. Government agencies may obtain this directory through Government Printing Office (GPO) open rider requisition procedures. Interested agencies should forward a completed SF-1, Printing and Binding Requisition, to:

Superintendent of Documents
U.S. Government Printing Office
Washington, D.C. 20402

Department of the Interior
Office of the Inspector General

Department of Defense
Defense Contract Audit Agency

Harold Bloom

Harold Bloom
Audits Assistant
Inspector General

NAME

Roy C. Heidemann

TITLE

Roy C. Heidemann
Assistant Director
Operations

DATE

10/7/91

Sept. 17, 1991

ANNEX II

ANNUAL FINANCIAL AGREEMENT
BETWEEN
The Defense Contract Audit Agency
and
Department of the Interior

FISCAL YEAR 1992

I. PURPOSE

This annex, known as the Annual Financial Agreement (AFA), to the Memorandum of Understanding between the Defense Contract Audit Agency and the Department of the Interior sets forth the financial provisions under which reimbursable audit services are provided.

II. AUTHORITY

DCAA reimbursable audit services will be provided under the authority of the Economy Act of 1932, as amended (31 U.S.C. 1535).

III. SCOPE OF WORK

Services are to be provided under the provisions stated in the standard Memorandum of Understanding (MOU) between the Defense Contract Audit Agency and the Department of the Interior. This annex defines the amount of annual effort agreed to by the parties concerned and for the reimbursement of the audit effort performed.

IV. DURATION OF THE AGREEMENT

This annex is operative for work to be performed during FY 1992. It is effective on 1 October 1991 and is in effect through 30 September 1992. An annual renewal for each subsequent fiscal year may be made by the written mutual consent of both parties. The renewal agreement will include an estimate of the reimbursable annual cost based on the number of hours to be provided.

V. RATES FOR AUDIT SERVICES

DCAA will provide audit services on a reimbursable basis. Reimbursement will be based on applying billable audit hours to the billing rate approved by the Secretary of Defense. The hourly rate, which is computed annually is reviewed in detail by the Accounting Policy level of the Department of Defense, and, upon approval by the Secretary, remains in effect for each respective fiscal year.

VI. BILLING PROCEDURES

DCAA will submit a consolidated bill each month to named agency (customer) using Standard Form 1080, Voucher for Transfers Between Appropriations and/or Funds to the following address: (each consolidated bill will have attached individual billings from those audit offices which performed audit effort under this agreement.)

U.S. Department of the Interior
Office of the Assistant Inspector General for Audits
Attention: Mr. Roger LaRouche
Director of External Audits
1550 Wilson Boulevard, Suite 725
Arlington, Virginia 22209

VII. PAYMENT PROCEDURES

Remittance in payment of monthly Standard Form 1080's should be sent to:

Defense Contract Audit Agency
Attention: CFO
Cameron Station
Alexandria, VA 22304-6178

A copy of the SF 1080 should be included with payment. The payment check must reference the specific DCAA bill number being paid. There should be one SF 1080 per check.

VIII. RESPONSIBILITIES

- A. DCAA will provide contract audit coverage and related services to the Department of the Interior.
- B. The Department of the Interior will promptly reimburse DCAA for services rendered and billed.

IX. SPECIAL BILLING PROVISIONS

DCAA agrees to provide the Department of the Interior the following specific billing information:

There are no special billing provisions.

X. CONTESTED BILLINGS

In the event a bill is unclear or in dispute:

- A. The office shown in Block 5., Billing Office on supporting documentation, DCAA Form 7200-10, should be contacted when the question(s) pertains to work done, authorization to do work, or other non-administrative details of the transaction.
- B. If, after taking the action shown in A. above, questions cannot be resolved, contested billing statements must be returned to DCAA, Attention: CFO, Cameron Station, Alexandria, VA 22304-6178, with as complete an explanation as possible so that DCAA can address the cause. Adjustments in billings will be made only through this office in DCAA Headquarters.
- C. This Headquarters will notify customers that termination of audit services will occur if billing statements are unpaid and/or balances remain outstanding for more than 120 days from the date of voucher issuance by DCAA. Final notice of discontinuation of services, if appropriate, will occur 30 days following such notification.

XI. FY 1992 RATE ESTIMATE

<u>Estimated Hours</u>	<u>Estimated Hourly Rate</u>	<u>Estimated Cost</u>
3,400	\$52.43	\$178,262

This estimate of hours and cost represents the most current and accurate estimate of audit services to be provided at this time. No formal modification will be made if the billing rate finally approved by the DoD is less than this estimated rate, although your office will be separately notified of the change.

XII. WORKHOUR ESTIMATE

Estimated FY 1991 Hours to be Billed:	3,390
FY 1992 Estimated Hours	3,400

If the FY 1992 hours above change after consummation of this agreement, the following steps will be taken.

- A. DCAA will immediately notify the Department of the Interior if the hours appear likely to increase.
- B. The recipient of DCAA audit services will take immediate advance action to provide the funding necessary for the increased audit work, or notify DCAA to terminate audit services, as appropriate.

XIII. SIGNATORIES

This agreement and any subsequent changes thereto will be effective when executed by the Assistant Director, Resources, DCAA, and an authorized representative of the Department of the Interior within 30 days of receipt.

Department of the Interior
Office of the Inspector General

Department of Defense
Defense Contract Audit Agency

Harold Bloom

Harold Bloom
Audits Assistant
Inspector General

10/7/91

NAME

John van Santen

TITLE

John van Santen
Assistant Director
Resources

DATE

Sept 16, 1991

ANNEX III

MEMORANDUM OF UNDERSTANDING
BETWEEN
Defense Contract Audit Agency
and
Department of the Interior

REGARDING COST REIMBURSEMENT VOUCHER PROCESSING PROCEDURES

1. PURPOSE

This Annex sets forth the procedures by which the Defense Contract Audit Agency (DCAA) will provide cost reimbursement voucher processing to the Department of the Interior.

2. REQUIREMENTS

DCAA must perform and bill for incurred cost audits at the contractor locations in accordance with paragraph 4b(2) of the MOU in order to be involved in processing vouchers.

3. PROCEDURES

The contracting organization will instruct its contractors to forward interim and completion vouchers directly to the administrative contracting officer or other designated official of the organization. This official will certify the voucher and process it for payment. The cognizant auditor will receive a paid copy of the voucher. The auditor will report suspended and/or disapproved costs by means of informal interim audit reports with a recommendation that the amount questioned be deducted from the next available voucher.

Department of the Interior
Office of the Inspector General

Department of Defense
Defense Contract Audit Agency

Harold Bloom

Harold Bloom
Audits Assistant
Inspector General

NAME

Roy C. Heidemann

TITLE

Roy C. Heidemann
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Operations

DATE

10/7/91

Sept. 17, 1991