

**Appendix B**  
**U.S. Department of the Interior**  
**Employee Organization Certification Statement**

Name of Employee Organization:

This Certification Statement is submitted in accordance with Personnel Bulletin No. 17-07 and 5 C.F.R. 251, in fulfillment of requirements necessary to receive recognition by the Department of the Interior.

This Employee Organization:

- (A.)** Has provided a dated copy of the organization's charter/constitution and by-laws;
- (B.)** Has provided a list of officer with full contact information;
- (C.)** is comprised of a majority of current employees of DOI in order to ensure the focus is on improvements to Departmental programs and activities.
- (D.)** is open to all employees and in all bureaus (unless membership is restricted, by charter, to employees with specific professional attributes, job positions, etc.)
- (E.)** is a lawful, nonprofit organization whose charter and/or constitution and bylaws indicate that it employs democratic principles in the nomination and election of officers;
- (F.)** does not discriminate in terms of membership or treatment because of race, color, religion, sex, national origin, age, sexual orientation or disability;
- (G.)** does not assist or participate in a strike, work stoppage, or slowdown against the Government of the United States or any agency thereof or impose a duty or obligation to conduct, assist, or participate in such strike, work stoppage, or slowdown;
- (H.)** does not advocate the overthrow of the constitutional form of Government of the United States.
- (I.)** must not have entered or enter into a contract or cooperative agreement with DOI or seek to receive a grant from DOI.

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

Contact Information: Name of President \_\_\_\_\_

Phone number \_\_\_\_\_

E-mail \_\_\_\_\_