

# UNITED STATES DEPARTMENT OF THE INTERIOR OFFICE OF AIRCRAFT SERVICES

## AVIATION ACCIDENT PREVENTION BULLETIN

No. 01-01

July 5, 2001

**Subject:** Aviation Checklist Usage

**Distribution:** All DOI Aviation Operations

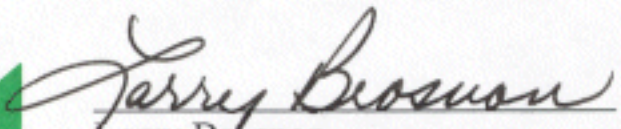
**Discussion:** One of the more common causal factors cited in investigations of DOI aviation accidents is the failure to use, or the improper use of, the aircraft manufacturer's checklist. The checklist provides a convenient method of complying with the manufacturer's operating requirements. Not only can checklists make your flight safer, they are required by the DM and FAR Part 135.83. The FAA's *Airplane Flying Handbook*, FAA-H-8083-3, provides guidance on how to use the checklist and receive the maximum benefit that checklists have to offer. Your aircraft operators manual is also an excellent source of information on checklist usage. Please take the time to use your checklist and use it properly.

**Recommendations:** Here are a few tips for using checklists successfully:

1. Make a habit of using checklists consistently.
2. Do your checklist when the workload is low.
3. Avoid distracting conversation when performing checklists.
4. Encourage a team approach to cockpit checklist tasks, such as call and response methods.
5. Treat any checklist interruption as a red flag that could cause you to miss a critical item.

If you have any questions regarding this subject please contact your OAS Area/Regional office:

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