

**Western Interior Alaska Subsistence Regional Advisory Council**

c/o Office of Subsistence Management  
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In Reply Refer to:  
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MARCH 20 2025

Pollock Simon, Sr.  
P.O. Box 28  
Allakaket, Alaska 99720

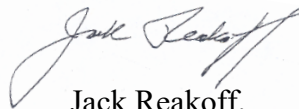
Dear Mr. Simon,

It is my pleasure to inform you that the Western Interior Alaska Subsistence Regional Advisory Council (Council) has reappointed you to the Gates of the Arctic National Park Subsistence Resource Commission (Commission). The Council voted unanimously in support of your appointment during its public meeting held in Fairbanks on February 25-26, 2024.

Section 808 of the Alaska National Interest Lands Conservation Act established the Commission to develop and recommend to the Secretary of the Interior and to the Governor of Alaska a program for subsistence hunting within Gates of the Arctic National Park. The Federal Advisory Committee Act and the enclosed charter direct the operation of the Commission. Three members are appointed by the Secretary of the Interior, three by the Governor of Alaska, and one each by this Council, the Northwest Arctic and the North Slope Regional Advisory Councils. Members appointed by the Councils must be active subsistence users and serve on either the regional advisory council or a local advisory committee within the Region and also engage in subsistence uses within the Park.

Administrative and technical support for the Commission is the responsibility of the National Park Service. If you have questions regarding this appointment, please contact Marcy Okada, Cultural Anthropologist, Gates of the Arctic National Park and Preserve, (907) 455-0639 or [marcy\\_okada@nps.gov](mailto:marcy_okada@nps.gov). We greatly appreciate your willingness to serve in this capacity.

Sincerely,



Jack Reakoff,  
Chair

Enclosure: 2023 Charter – Gates of the Arctic National Park Subsistence Resource Commission

cc: Western Interior Alaska Subsistence Regional Advisory Council  
Mark Dowdle, Superintendent, Gates of the Arctic National Park and Preserve  
Marcy Okada, Cultural Anthropologist, Denali National Park and Preserve  
Office of Subsistence Management  
Interagency Staff Committee  
Federal Subsistence Board  
Benjamin Mulligan, Deputy Commissioner, Alaska Department of Fish and Game  
Mark Burch, Assistant Director of Wildlife Conservation, Alaska Department of Fish and  
Game  
Administrative Record

**U. S. Department of the Interior  
National Park Service**

**National Park Service Subsistence Resource Commission  
for Gates of the Arctic National Park**

**Charter**

1. **Committee's Official Designation.** The Commission's official designation is the National Park Service Subsistence Resource Commission for Gates of the Arctic National Park (Commission).
2. **Authority.** The Commission is established in accordance with the Alaska National Interest Lands Conservation Act, Title VIII (16 U.S.C. §§ 3111-3126). The Commission is regulated by the Federal Advisory Committee Act (5 U.S.C. Ch. 10).
3. **Objectives and Scope of Activities.** As mandated by § 808 of Title VIII, the Commission will, on an annual basis, make recommendations to the Secretary of the Interior (Secretary) and the Governor of Alaska (Governor) on any changes in the subsistence hunting program or its implementation that the Commission deems necessary after consultation with appropriate local committees and regional advisory councils and after considering all relevant data and holding one or more additional hearings in the vicinity of the Park.
4. **Description of Duties.** The duties of the Commission are solely advisory, and are as stated in Paragraph 3, above.
5. **Agency or Official to Whom the Committee Reports.** The Commission reports to the Secretary through the Designated Federal Officer (DFO).
6. **Support.** The National Park Service will provide administrative and logistical support to the Commission.
7. **Estimated Annual Operating Costs and Staff Years.** The annual operating costs associated with supporting the Commission's functions are estimated to be \$95,000, including all direct and indirect expenses and .25 in Federal staff years support.
8. **Designated Federal Officer.** The DFO is the Superintendent, Gates of the Arctic National Park and Preserve, National Park Service, who is a full-time Federal employee appointed in accordance with Agency procedures. The DFO will approve or call all Commission and subcommittee meetings, prepare and approve all meeting agendas, attend all Commission and subcommittee meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the Secretary.

9. **Estimated Number and Frequency of Meetings.** The Commission will meet approximately twice a year, and at such time as designated by the DFO.
10. **Duration.** Continuing.
11. **Termination.** The Commission will not meet or take any action without a valid, current charter. Although the provisions of the Federal Advisory Committee Act requiring a biennial rechartering are inapplicable to the Commission pursuant to 54 U.S.C. § 100906(b)(c), the Department of the Interior will conduct a biennial review of the Commission to determine if its goals and objectives have been fulfilled.
12. **Membership and Designation.** The Commission will be composed of nine representative members, as follows:
  - a. three members appointed by the Secretary of the Interior;
  - b. three members appointed by the Governor of the State of Alaska;
  - c. three members appointed by the Western Interior, Northwest Arctic, and North Slope Regional Advisory Councils, established pursuant to § 805 of Title VIII, which has jurisdiction within the area in which the Park is located. Each of the three members shall be a member of either the regional advisory council or a local advisory committee within the Region and also engage in subsistence uses within the Park.

Members will be appointed for 3-year terms. A vacancy on the Commission will be filled in the same manner in which the original appointment was made. Members serve at the discretion of the appointing authority.

Each appointing authority (i.e., Secretary, Governor, or the Western Interior, Northwest Arctic, and North Slope Regional Advisory Councils) may appoint an alternate representative. Alternate members will have experience and/or expertise similar to that of the primary members.

Members of the Commission and its subcommittee members will serve without compensation. However, while away from their homes or regular places of business, Commission and subcommittee members engaged in Commission or subcommittee business, approved by the DFO, may be allowed travel expenses, including per diem in lieu of subsistence, in the same manner as persons employed intermittently in Government service under section 5 U.S.C. § 5703.

13. **Ethics Responsibilities of Members.** No Commission or subcommittee member will participate in any Commission or subcommittee deliberations or votes relating to a specific party matter before the Department of the Interior or its bureaus and offices including a lease, license, permit, contract, claim, agreement, or related litigation in which the member or the entity the member represents has a direct financial interest.
14. **Subcommittees.** Subject to the DFO's approval, subcommittees may be formed for the purposes of compiling information or conducting research. However, such subcommittees must act only under the direction of the DFO and must report their recommendations to the full Commission for consideration. Subcommittees must not provide advice or work products directly to the Agency. Subcommittees will meet as necessary to accomplish their assignments, subject to the approval of the DFO and the availability of resources.
15. **Recordkeeping.** The records of the Commission, and formally and informally established subcommittees of the Commission, shall be handled in accordance with General Records Schedule 6.2, and other approved Agency records disposition schedules. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. § 552.



Secretary of the Interior

JUL 27 2023

Date Signed

Date Filed