



United States Department of the Interior
Office of Aviation Services
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DOI OPERATIONAL PROCEDURES MEMORANDUM (OPM) – 01

Subject: Operational Procedures Memoranda (OPM) Listing and Index of Departmental Manual (Office of Aviation Services) and OPM Information

Effective Date: January 1, 2025

Last Updated: December 19, 2024

Expiration Date: December 31, 2025

1. Summary of Changes.

A. New OPMs: None

B. Updated OPMs:

- 1) OPM 17 (Aviation Acquisition Planning)
- 2) OPM 25 (Safety Management Systems (SMS) Evaluator Criteria)
- 3) OPM 34 (Auxiliary Pilots - Crewed Aircraft)
- 4) OPM 40 (Single-Skid, Toe-In, and Hover Exit/Entry Procedures (STEP) Operations)

C. Rescinded OPMs: None

2. Purpose. Appendix 1 is a listing of the current OPMs. Appendix 2 is an alphabetical index of information contained in Parts 350 through 353 of the Departmental Manual (DM) and Operational Procedures Memoranda 02-70.

3. Authority. This policy is established by the Director, Department of the Interior, Office of Aviation Services (OAS) in accordance with the provisions of Departmental Manual 112 DM 12, 350 DM 1, and Secretarial Order 3322 dated August 23, 2012.

Susan E. Bates
Director, Office of Aviation Services

Attachments:

Appendix 1: OPM Listing

Appendix 2: Index

Appendix 1 OPM Listing

OPM-01	Index of Departmental Manual (Office of Aviation Services) Information
OPM-02	Fleet Aircraft Use Reporting
OPM-03	Fleet Services Operational Procedures for Alaska Region Fixed Wing Aircraft
OPM-04	Aviation User Training Program
OPM-05	Office of Aviation Services (OAS) Designated Night Routes in Alaska
OPM-06	DOI National Aviation Management Plan and Project Aviation Safety Plan Requirements
OPM-07	Improving the Management and Use of Government Aircraft
OPM-08	Acquisition, Management and Disposal of Fleet Aircraft
OPM-09	Fuel Procurement Procedures
OPM-10	Continuous Improvement of DOI Aviation Policy Through Field Input
OPM-11	DOI Use of Uncrewed Aircraft Systems (UAS)
OPM-12	Parking of Privately Owned Aircraft and Privately Owned Vehicles stored at the OAS Lake Hood Facility located in Anchorage, Alaska
OPM-13	Fuel Quality Control / Fuel Site Inspection
OPM-14	Alaska Region Aircraft Maintenance System
OPM-15	Acquisition of Seat Fares
OPM-16	Flight Evaluations for Crewed Fleet Pilots
OPM-17	Aviation Acquisition Planning
OPM-20	Drum Fuel Management
OPM-22	Crewed Aircraft, Pilot - Training Program
OPM-23	DOI Like Make and Model Groups AND DOI Helicopter Like Make and Model Groups, plus "Series" Groups
OPM-24	Pilot Review Board
OPM-25	Safety Management Systems (SMS) Evaluator Criteria
OPM-29	Special Use Activities for Crewed Aircraft
OPM-32	Short-haul Operations
OPM-33	Aerial Capture, Eradication and Tagging of Animals (ACETA)
OPM-34	Auxiliary Pilots – Crewed Aircraft
OPM-35	Identification of End Product/Service Procurement versus Flight Service Procurement
OPM-36	Interagency Fire Standards for DOI Pilots

- OPM-38 Reporting of Flight Time
- OPM-39 DOI Use of Forest Service Procured Flight Services
- OPM-40 Single-Skid, Toe-In, and Hover Exit/Entry Procedures (STEP) Operations
- OPM-56 Grand Canyon National Park - Special Flight Rules Area
- OPM-70 Identification of DOI Flight Service Responsibility, funded through cooperative projects and first nation engagements

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NWCG Standards for Aviation Transport of Hazardous Materials, PMS 513

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