


November 2023

 **Calendar, Interior, Scheduling**

Wednesday, November 1, 2023

**DAILY CHECK-IN: Chief of Staff**

Wed 11/1/2023 9:30 AM - 10:00 AM 

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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**PRE-BRIEF: IG Live - Kevin Sligh, BSEE Director**

Wed 11/1/2023 10:00 AM - 10:30 AM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Friar, Daniel P <daniel\_friar@ios.doi.gov>; Sligh, Kevin M <Kevin.M.Sligh@bsee.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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### MEETING: Feast Day

Wed 11/1/2023 12:00 PM - 12:30 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Kules, Amanda B <amanda\_kules@ios.doi.gov>; (b) (6), (b) (7)(C)

(b) (6), (b) (7)(C); (b) (6), (b) (7)(C)

; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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## ■ SPEECH PREP: WH EVENT - Communities in Action

Wed 11/1/2023 12:30 PM - 1:00 PM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Gullett, Michelle A <michelle\_gullett@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ LUNCH

Wed 11/1/2023 1:00 PM - 1:30 PM 🗕

## ■ GOODBYE GATHERING: David Baler

Wed 11/1/2023 1:30 PM - 2:00 PM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Interior, Scheduling <Scheduling\_Interior@ios.doi.gov>; Kules, Amanda B <amanda\_kules@ios.doi.gov>; Germain, Naomie E <naomie\_germain@ios.doi.gov>; Greenberg Call, Lily N <lily\_greenbergcall@ios.doi.gov>; Zumwalt, Celeste N <celeste\_zumwalt@ios.doi.gov>; Jackson, Brendan K <brendan\_jackson@ios.doi.gov>; Ming, Catherine G <catherine\_ming@ios.doi.gov>; Gosar, Mili N <mili\_gosar@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Wallace, Andrew G <andrew\_wallace@ios.doi.gov>; Rezaeerood, Paniz <paniz\_rezaeerood@ios.doi.gov>; Gray, Morgan <Leslie\_Morgan\_Gray@ios.doi.gov>; Rocco, Giovanni P <giovanni\_rocco@ios.doi.gov>; Horn, Justin D <justin\_horn@ios.doi.gov>; Gullett, Michelle A <michelle\_gullett@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>; Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Daniel-Davis, Laura E <laura\_daniel-davis@ios.doi.gov>; Newland, Bryan <bryan\_newland@ios.doi.gov>; Gallegos, Joaquin R <joaquin\_gallegos@ios.doi.gov>; Alonso, Shantha R <shantha\_alonso@ios.doi.gov>; Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>; Williams, Martha M <martha\_williams@fws.gov>; Sams, Charles F <charles\_sams@nps.gov>; Grandy, John W <john\_grandy@ios.doi.gov>; Dutko, Matthew L <matthew\_dutko@ios.doi.gov>; Gaither, Amber M <amber\_gaither@ios.doi.gov>; Horadam Bhagratti, Emmie <Emmie\_HoradamBhagratti@ios.doi.gov>; Garriott, Wizi <Wizi\_Garriott@ios.doi.gov>; Isom-Clause, Kathryn C <Kathryn\_Isom-Clause@ios.doi.gov>; Feldgus, Steven H <steve\_feldgus@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Anderson, Robert T <Robert.Anderson@sol.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Stachelberg, Winnie <winnie\_stachelberg@ios.doi.gov>; Touton, Camille Calimlim <mtouton@usbr.gov>; Klein, Elizabeth A <Elizabeth.Klein@boem.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>; Myers, Gregory <Gregory\_Myers@ios.doi.gov>; Sherman, Alec S <alec\_sherman@ios.doi.gov>; Baler, David H <david\_baler@ios.doi.gov>; Castro, Maria J <maria\_castro@nps.gov>; Razo, Abdiel D <abdiel\_razo@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ BRIEF: COP28

Wed 11/1/2023 2:30 PM - 3:00 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>;

**Optional Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Daniel-Davis, Laura E <laura\_daniel-davis@ios.doi.gov>;

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## REMARKS: DOI-IA National Native American Heritage Month Kick Off

Wed 11/1/2023 3:00 PM - 3:40 PM

**Location:** Yates Auditorium

**Organizer:** Interior, Scheduling

**Required Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Newland, Bryan <bryan\_newland@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## DNS

Wed 11/1/2023 4:00 PM - 7:30 PM

## Thursday, November 2, 2023

## TRAVEL

Thu 11/2/2023 9:00 AM - 9:15 AM

## REMARKS: WH EVENT - Communities in Action

Thu 11/2/2023 9:15 AM - 9:45 AM

**Location:** Indian Treaty Room

**Organizer:** Interior, Scheduling

**Required Attendees:** Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Alonso, Shantha R <shantha\_alonso@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## TRAVEL

Thu 11/2/2023 9:45 AM - 10:00 AM

## MEETING: OIG

Thu 11/2/2023 10:30 AM - 11:00 AM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Greenblatt, Mark L <mark\_greenblatt@doioig.gov>; Brzymialkiewicz, Caryl N <caryl\_brzymialkiewicz@doioig.gov>; Baisinger, Jill M <jill\_baisinger@doioig.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## PRE-BRIEF: MEETING - Co-Stewardship

Thu 11/2/2023 11:15 AM - 11:30 AM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Interior, Scheduling <Scheduling\_Interior@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## PRE-BRIEF: MEETING - Native American Employee Resource Group

Thu 11/2/2023 11:30 AM - 12:00 PM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Rocco, Giovanni P <giovanni\_rocco@ios.doi.gov>;

**Optional Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ POLITICAL APPOINTEES POTLUCK

Thu 11/2/2023 12:00 PM - 1:00 PM

**Location:** DOI Library

**Organizer:** Interior, Scheduling

**Required Attendees:** Gosar, Mili N <mili\_gosar@ios.doi.gov>; Horadam Bhagratti, Emmie <Emmie\_HoradamBhagratti@ios.doi.gov>; Gaither, Amber M <amber\_gaither@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ DROP BY: MEETING - Sustainable Advisory Group

Thu 11/2/2023 1:00 PM - 1:15 PM

**Location:** South Penthouse

**Organizer:** Interior, Scheduling

**Required Attendees:** Mooney, Joan M <joan\_mooney@ios.doi.gov>; Jablonski-Diehl, Rebecca A <rebecca\_jablonski-diehl@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ BRIEF: Kelly Parcel

Thu 11/2/2023 1:30 PM - 2:00 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Sams, Charles F <charles\_sams@nps.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>;

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## IG Live: Kevin Sligh, BSEE Director

Thu 11/2/2023 2:00 PM - 2:30 PM

**Location:** IG Live

**Organizer:** Interior, Scheduling

**Required Attendees:** Sligh, Kevin M <Kevin.M.Sligh@bsee.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Friar, Daniel P <daniel\_friar@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## DAILY CHECK-IN: Chief of Staff

Thu 11/2/2023 2:30 PM - 3:00 PM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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## MEETING: Co-Stewardship

Thu 11/2/2023 3:00 PM - 3:20 PM

**Location:** Conference Room 5160

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Newland, Bryan <bryan\_newland@ios.doi.gov>;

## WEEKLY CHECK-IN: Scheduling & Housekeeping Items

Thu 11/2/2023 3:30 PM - 4:00 PM 🗨

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Germain, Naomie E <naomie\_germain@ios.doi.gov>; Gosar, Mili N <mili\_gosar@ios.doi.gov>; Ming, Catherine G <catherine\_ming@ios.doi.gov>; Kules, Amanda B <amanda\_kules@ios.doi.gov>;

## SPEECH PREP: WGA

Thu 11/2/2023 4:00 PM - 4:30 PM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Gullett, Michelle A <michelle\_gullett@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ DNS

Thu 11/2/2023 5:45 PM - 7:00 PM

## Friday, November 3, 2023

### ■ YEARLY ETHICS TRAINING

Fri 11/3/2023 10:00 AM - 11:00 AM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Gottry, Heather C <heather.gottry@sol.doi.gov>; Garcia, Monica L <monica.garcia@sol.doi.gov>; Anderson, Robert T <Robert.Anderson@sol.doi.gov>; Daniel-Davis, Laura E <laura\_daniel-davis@ios.doi.gov>;

### ■ DAILY CHECK-IN: Chief of Staff

Fri 11/3/2023 11:00 AM - 11:30 AM 🗨

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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**PRE-BRIEF: MT/WY Trip (Policy)**

Fri 11/3/2023 11:30 AM - 12:00 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Alonso, Shantha R <shantha\_alonso@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Newland, Bryan <bryan\_newland@ios.doi.gov>; Garriott, Wizipan <Wizi\_Garriott@ios.doi.gov>; Gallegos, Joaquin R <joaquin\_gallegos@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Stone-Manning, Tracy M <tstonemanning@blm.gov>; Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Gullett, Michelle A <michelle\_gullett@ios.doi.gov>; Mooney, Joan M <joan\_mooney@ios.doi.gov>; Kules, Amanda B <amanda\_kules@ios.doi.gov>; Jackson, Brendan K <brendan\_jackson@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Jenkins, Chip L <Chip\_Jenkins@nps.gov>; Farinelli, Susan <Susan\_Farinelli@nps.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Sams, Charles F <charles\_sams@nps.gov>;

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**CALL: Secretary of the Navy**

Fri 11/3/2023 12:00 PM - 12:30 PM

**Location:** Conference Line

**Organizer:** Interior, Scheduling

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

Dial In: (b) (5)

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## ■ LUNCH

Fri 11/3/2023 12:30 PM - 1:00 PM 🚫

## ■ PREP: WH Press Call

Fri 11/3/2023 1:00 PM - 1:15 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Scott, Janea A <janea\_scott@ios.doi.gov>; Feldgus, Steven H <steve\_feldgus@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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## ■ PRESS CALL: Clean Energy

Fri 11/3/2023 1:15 PM - 1:30 PM

**Location:** Zoom

**Organizer:** Interior, Scheduling

**Required Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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### ■ BRIEF: WGA Hot Topics

Fri 11/3/2023 1:30 PM - 2:00 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Alonso, Shantha R <shantha\_alonso@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Sams, Charles F <charles\_sams@nps.gov>; Daniel-Davis, Laura E <laura\_daniel-davis@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Feldgus, Steven H <steve\_feldgus@ios.doi.gov>; McGeary, Malcolm D <malcolm\_mcgeary@nps.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Stone-Manning, Tracy M <tstonemanning@blm.gov>;

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## MEETING: Native American Employee Resource Group

Fri 11/3/2023 2:00 PM - 2:45 PM

**Location:** Virtual

**Organizer:** Interior, Scheduling

**Required Attendees:** Rocco, Giovanni P <giovanni\_rocco@ios.doi.gov>;

**Optional Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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## **FOLLOW UP: WGA Hot Topics**

Fri 11/3/2023 3:00 PM - 3:30 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Alonso, Shantha R <shantha\_alonso@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Sams, Charles F <charles\_sams@nps.gov>; Daniel-Davis, Laura E <laura\_daniel-davis@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Feldgus, Steven H <steve\_feldgus@ios.doi.gov>; McGeary, Malcolm D <malcolm\_mcgeary@nps.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Stone-Manning, Tracy M <tstonemanning@blm.gov>;

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## **CHECK-IN**

Fri 11/3/2023 3:30 PM - 4:00 PM



**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Daniel-Davis, Laura E <laura\_daniel-davis@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ THANK YOUS: CA, CO, NM

Fri 11/3/2023 4:00 PM - 4:30 PM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Germain, Naomie E <naomie\_germain@ios.doi.gov>; Alonso, Shantha R <shantha\_alonso@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## Saturday, November 4, 2023

### ■ FLIGHT (DCA to ORD)

Sat 11/4/2023 7:00 AM - 9:14 AM

**Organizer:** Interior, Scheduling

**Required Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Gullett, Michelle A <michelle\_gullett@ios.doi.gov>; Mooney, Joan M <joan\_mooney@ios.doi.gov>;

### ■ FLIGHT (ORD to BZN)

Sat 11/4/2023 10:15 AM - 1:51 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Gullett, Michelle A <michelle\_gullett@ios.doi.gov>; Mooney, Joan M <joan\_mooney@ios.doi.gov>;

### ■ TRAVEL

Sat 11/4/2023 2:15 PM - 2:35 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Gullett, Michelle A <michelle\_gullett@ios.doi.gov>; Mooney, Joan M <joan\_mooney@ios.doi.gov>;

## ■ TEAM LUNCH

Sat 11/4/2023 2:35 PM - 3:45 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>; Garriott, Wizipan <Wizi\_Garriott@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Jackson, Brendan K <brendan\_jackson@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Gullett, Michelle A <michelle\_gullett@ios.doi.gov>; Mooney, Joan M <joan\_mooney@ios.doi.gov>; Gallegos, Joaquin R <joaquin\_gallegos@ios.doi.gov>;

## ■ TRAVEL

Sat 11/4/2023 3:45 PM - 4:00 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>; Garriott, Wizipan <Wizi\_Garriott@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Jackson, Brendan K <brendan\_jackson@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Gullett, Michelle A <michelle\_gullett@ios.doi.gov>; Mooney, Joan M <joan\_mooney@ios.doi.gov>; Gallegos, Joaquin R <joaquin\_gallegos@ios.doi.gov>;

## ■ SITE VISIT: American Indian Hall

Sat 11/4/2023 4:00 PM - 5:00 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>; Garriott, Wizipan <Wizi\_Garriott@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Jackson, Brendan K <brendan\_jackson@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Gullett, Michelle A <michelle\_gullett@ios.doi.gov>; Mooney, Joan M <joan\_mooney@ios.doi.gov>; Gallegos, Joaquin R <joaquin\_gallegos@ios.doi.gov>;

## TRAVEL

Sat 11/4/2023 5:00 PM - 5:30 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>; Garriott, Wizipan <Wizi\_Garriott@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Jackson, Brendan K <brendan\_jackson@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Gullett, Michelle A <michelle\_gullett@ios.doi.gov>; Mooney, Joan M <joan\_mooney@ios.doi.gov>; Gallegos, Joaquin R <joaquin\_gallegos@ios.doi.gov>;

## EXECUTIVE TIME

Sat 11/4/2023 5:30 PM - 7:30 PM

## TRAVEL

Sat 11/4/2023 7:30 PM - 7:45 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Mooney, Joan M <joan\_mooney@ios.doi.gov>; Garriott, Wizipan <Wizi\_Garriott@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Jackson, Brendan K <brendan\_jackson@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Gullett, Michelle A <michelle\_gullett@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>;

## CONSERVATION RECEPTION

Sat 11/4/2023 7:45 PM - 9:30 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Mooney, Joan M <joan\_mooney@ios.doi.gov>; Garriott, Wizipan <Wizi\_Garriott@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Jackson, Brendan K <brendan\_jackson@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Gullett, Michelle A <michelle\_gullett@ios.doi.gov>;

## TRAVEL

Sat 11/4/2023 9:30 PM - 9:45 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>; Garriott, Wizipan <Wizi\_Garriott@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Jackson, Brendan K <brendan\_jackson@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Gullett, Michelle A <michelle\_gullett@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>;

■ PERSONAL (b) (6)

Sat 11/4/2023 9:45 PM - 11:00 PM

## Sunday, November 5, 2023

■ TRAVEL

Sun 11/5/2023 11:35 AM - 11:45 AM

**Organizer:** Interior, Scheduling

**Required Attendees:** Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Garriott, Wizipan <Wizi\_Garriott@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Jackson, Brendan K <brendan\_jackson@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Gullett, Michelle A <michelle\_gullett@ios.doi.gov>; Mooney, Joan M <joan\_mooney@ios.doi.gov>; Gallegos, Joaquin R <joaquin\_gallegos@ios.doi.gov>; Isom-Clause, Kathryn C <Kathryn\_Isom-Clause@ios.doi.gov>;

■ ROAD TO HEALING MONTANA

Sun 11/5/2023 11:45 AM - 5:00 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Garriott, Wizipan <Wizi\_Garriott@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Jackson, Brendan K <brendan\_jackson@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Gullett, Michelle A <michelle\_gullett@ios.doi.gov>; Mooney, Joan M <joan\_mooney@ios.doi.gov>; Gallegos, Joaquin R <joaquin\_gallegos@ios.doi.gov>; Isom-Clause, Kathryn C <Kathryn\_Isom-Clause@ios.doi.gov>;

## ■ TRAVEL

Sun 11/5/2023 5:30 PM - 9:45 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Mooney, Joan M <joan\_mooney@ios.doi.gov>;

## ■ TEAM DINNER

Sun 11/5/2023 9:45 PM - 10:45 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>;

## Monday, November 6, 2023

## ■ TRAVEL

Mon 11/6/2023 9:40 AM - 10:00 AM

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ MEETING: Governor Gordon

Mon 11/6/2023 10:00 AM - 10:30 AM

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ EXECUTIVE TIME

Mon 11/6/2023 10:30 AM - 11:30 AM

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ MEETING: Governor Cox

Mon 11/6/2023 11:30 AM - 12:00 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ MEETING: Governor Lombardo

Mon 11/6/2023 12:00 PM - 12:30 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ MEETING: Governor Hobbs

Mon 11/6/2023 12:30 PM - 1:00 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ EXECUTIVE TIME

Mon 11/6/2023 1:00 PM - 1:20 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ GOVERNOR'S LUNCH

Mon 11/6/2023 1:30 PM - 2:30 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>;

## ■ SPEECH PREP//HOLD

Mon 11/6/2023 2:30 PM - 3:30 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Cherry, Tyler A <tyler\_cherry@ios.doi.gov>;

## ■ REMARKS: Western Governor's Association

Mon 11/6/2023 3:30 PM - 4:10 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ TRAVEL

Mon 11/6/2023 4:15 PM - 4:30 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ SITE VISIT: Grand Teton NP

Mon 11/6/2023 4:30 PM - 7:45 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ WORKING DINNER: Grand Teton Foundation

Mon 11/6/2023 7:45 PM - 8:45 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ TRAVEL

Mon 11/6/2023 8:45 PM - 8:50 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## Tuesday, November 7, 2023

## ■ MEETING: Governor Polis

Tue 11/7/2023 10:45 AM - 11:15 AM

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>;



## ■ PREP: INTERVIEW - NMPBS

Tue 11/7/2023 11:30 AM - 12:00 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Cherry, Tyler A <tyler\_cherry@ios.doi.gov>;

## ■ INTERVIEW: NMPBS

Tue 11/7/2023 12:00 PM - 12:30 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Cherry, Tyler A <tyler\_cherry@ios.doi.gov>;

## ■ TRAVEL

Tue 11/7/2023 1:00 PM - 1:15 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>;

## ■ TEAM LUNCH

Tue 11/7/2023 1:15 PM - 2:15 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>;

## ■ TRAVEL

Tue 11/7/2023 2:15 PM - 2:30 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>;

■ FLIGHT (JAC to DFW)

Tue 11/7/2023 3:37 PM - 6:35 PM

■ FLIGHT (DFW to ABQ)

Tue 11/7/2023 8:10 PM - 10:09 PM

## Thursday, November 9, 2023

□ NM OFFICE HOURS

Thu 11/9/2023 (All day)

■ PRE-BRIEF: INTERVIEW - Road to Healing

Thu 11/9/2023 10:30 AM - 11:00 AM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>; Grandy, John W <john\_grandy@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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## ■ WEEKLY MEETING: Office of Congressional and Legislative Affairs

Thu 11/9/2023 11:00 AM - 11:30 AM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Wallace, Andrew G <andrew\_wallace@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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## ■ BRIEF: Spectrum

Thu 11/9/2023 11:30 AM - 12:00 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Newland, Bryan <bryan\_newland@ios.doi.gov>; Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>; Garriott, Wizipan <Wizi\_Garriott@ios.doi.gov>; Wiseman, Maria K <Maria.Wiseman@bia.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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## ■ BRIEF: Theme Study

Thu 11/9/2023 12:00 PM - 12:30 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Sams, Charles F <charles\_sams@nps.gov>; Newland, Bryan <bryan\_newland@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Gallegos, Joaquin R <joaquin\_gallegos@ios.doi.gov>; Garriott, Wizipan <Wizi\_Garriott@ios.doi.gov>;

**Optional Attendees:** Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>;

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### ■ INTERVIEW: Road to Healing

Thu 11/9/2023 1:30 PM - 2:00 PM

**Location:** Virtual

**Organizer:** Interior, Scheduling

**Required Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

JOIN HERE: (b) (5)

### ■ LUNCH

Thu 11/9/2023 2:00 PM - 2:30 PM

## ■ CHECK-IN

Thu 11/9/2023 2:30 PM - 3:00 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Anderson, Robert T <Robert.Anderson@sol.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Daniel-Davis, Laura E <laura\_daniel-davis@ios.doi.gov>;

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## Friday, November 10, 2023

■ VETERANS DAY OBSERVED

Fri 11/10/2023 (All day)

## Sunday, November 12, 2023

□ **JEMEZ FEAST DAY**  
Sun 11/12/2023 (All day)

## Monday, November 13, 2023

### ■ **PRE-BRIEF: MEET AND GREET - Hispanic Access Foundation Interns**

Mon 11/13/2023 12:00 PM - 12:30 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Alonso, Shantha R <shantha\_alonso@ios.doi.gov>; Mcdonald, George S <george\_mcdonald@ios.doi.gov>; Franco, Thomas A <thomas\_franco@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>;

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### ■ **PRE-BRIEF: AK Roll Out**

Mon 11/13/2023 12:30 PM - 1:00 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Thiele, Raina D <raina\_thiele@ios.doi.gov>; Wallace, Andrew G <andrew\_wallace@ios.doi.gov>;

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### ■ CALL: Alaska Mayor Josiah Patkotak

Mon 11/13/2023 1:00 PM - 1:30 PM

**Location:** YOU will call him at (b) (6)

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Thiele, Raina D <raina\_thiele@ios.doi.gov>;

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## ■ PRE-BRIEF: RECEPTION - BLM Foundation

Mon 11/13/2023 1:30 PM - 2:00 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Stone-Manning, Tracy M <tstonemanning@blm.gov>; Alonso, Shantha R <shantha\_alonso@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>;

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## ■ TRAVEL

Mon 11/13/2023 2:15 PM - 2:45 PM

## ■ FLIGHT (ABQ to ORD)

Mon 11/13/2023 3:50 PM - 6:39 PM

## ■ FLIGHT (ORD to DCA)

Mon 11/13/2023 7:29 PM - 9:25 PM

## Tuesday, November 14, 2023

## ■ UPDATE: Izembek

Tue 11/14/2023 9:30 AM - 10:00 AM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Anderson, Robert T <Robert.Anderson@sol.doi.gov>; Thiele, Raina D <raina\_thiele@ios.doi.gov>; Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Daniel-Davis, Laura E <laura\_daniel-davis@ios.doi.gov>; Williams, Martha M <martha\_williams@fws.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>;

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## MEETING: Hispanic Access Foundation Interns

Tue 11/14/2023 10:00 AM - 10:30 AM

**Location:** Rachel Carson Room

**Organizer:** Interior, Scheduling

**Required Attendees:** Alonso, Shantha R <shantha\_alonso@ios.doi.gov>; Gullett, Michelle A <michelle\_gullett@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## GATHERING: Shantha's Baby Shower

Tue 11/14/2023 10:30 AM - 11:15 AM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Trujillo, Lynn A <lynn\_trujillo@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## PRE-BRIEF: Neera Tanden

Tue 11/14/2023 11:15 AM - 11:45 AM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>;

## ■ TRAVEL

Tue 11/14/2023 11:45 AM - 12:00 PM

## ■ LUNCH with Neera Tanden

Tue 11/14/2023 12:00 PM - 1:15 PM

**Location:** Navy Mess

**Organizer:** Interior, Scheduling

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;


## ■ TRAVEL

Tue 11/14/2023 1:15 PM - 1:30 PM

## ■ EXECUTIVE TIME

Tue 11/14/2023 1:30 PM - 2:00 PM

## ■ DAILY CHECK-IN: Chief of Staff

Tue 11/14/2023 2:00 PM - 2:30 PM 

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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## PRE-BRIEF: WH CALL - Natalie Quillian

Tue 11/14/2023 2:30 PM - 2:45 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Stachelberg, Winnie <winnie\_stachelberg@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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## PRE-BRIEF: CONGRESSIONAL EVENT - Women's Caucus

Tue 11/14/2023 3:00 PM - 3:30 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Rezaeero, Paniz <paniz\_rezaeero@ios.doi.gov>; Wallace, Andrew G <andrew\_wallace@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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## WH CALL: Natalie Quillian

Tue 11/14/2023 3:30 PM - 3:45 PM

**Location:** She will call YOU

**Organizer:** Interior, Scheduling

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## PRE-BRIEF: SC/IA Trip (Policy)

Tue 11/14/2023 4:00 PM - 4:30 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Kules, Amanda B <amanda\_kules@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Jackson, Brendan K <brendan\_jackson@ios.doi.gov>; Hausman, Alyssa B <alyssa\_hausman@fws.gov>; Garriott, Wizipan <Wizi\_Garriott@ios.doi.gov>; Rhodes, Justice W <justice.rhodes@bia.gov>; Alonso, Shantha R <shantha\_alonso@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Franco, Thomas A <thomas\_franco@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>; Bouchard, Kimberly <Kimberly.Bouchard@bia.gov>; Williams, Martha M <martha\_williams@fws.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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## PRE-BRIEF: SC/IA Trip (Logistics)

Tue 11/14/2023 4:30 PM - 5:00 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Kules, Amanda B <amanda\_kules@ios.doi.gov>; Ming, Catherine G <catherine\_ming@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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## RECEPTION: BLM FOUNDATION

Tue 11/14/2023 5:30 PM - 7:30 PM

**Location:** Office of the Secretary



**Organizer:** Interior, Scheduling

**Required Attendees:** Stone-Manning, Tracy M <tstonemanning@blm.gov>; Daniel-Davis, Laura E <laura\_daniel-davis@ios.doi.gov>; Greenberger, Sarah D <Sarah\_Greenberger@ios.doi.gov>; Culver, Nada L <nculver@blm.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Alonso, Shantha R <shantha\_alonso@ios.doi.gov>;

## Wednesday, November 15, 2023

### ■ TRAVEL

Wed 11/15/2023 9:45 AM - 10:00 AM

**Organizer:** Interior, Scheduling

**Required Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>;

### ■ CONGRESSIONAL EVENT: Women's Caucus

Wed 11/15/2023 10:00 AM - 12:00 PM

**Location:** CVC Auditorium

**Organizer:** Interior, Scheduling

**Required Attendees:** Rezaeero, Paniz <paniz\_rezaeero@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Oms, Alejandro O <alejandros\_oms@ios.doi.gov>;

**Optional Attendees:** Wallace, Andrew G <andrew\_wallace@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

### ■ TRAVEL

Wed 11/15/2023 12:00 PM - 12:45 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>;

### ■ EVENT: Ship Naming Ceremony

Wed 11/15/2023 12:45 PM - 2:45 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Jackson, Brendan K <brendan\_jackson@ios.doi.gov>; Germain, Naomie E <naomie\_germain@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ TRAVEL

Wed 11/15/2023 3:30 PM - 4:00 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ FLIGHT (BWI to CLT)

Wed 11/15/2023 5:30 PM - 7:07 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>;

## ■ TRAVEL

Wed 11/15/2023 7:15 PM - 7:45 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>;

## ■ TEAM DINNER

Wed 11/15/2023 7:45 PM - 8:45 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>; Ming, Catherine G <catherine\_ming@ios.doi.gov>;

## ■ TRAVEL

Wed 11/15/2023 8:45 PM - 9:00 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>; Ming, Catherine G <catherine\_ming@ios.doi.gov>;

## Thursday, November 16, 2023

### ■ PREP: WH Interview

Thu 11/16/2023 9:15 AM - 9:30 AM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Tucker, Sally S <sally\_tucker@ios.doi.gov>;

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### ■ INTERVIEW: WH BIL

Thu 11/16/2023 9:30 AM - 10:00 AM

**Location:** zoom

**Organizer:** Interior, Scheduling

**Required Attendees:** Tucker, Sally S <sally\_tucker@ios.doi.gov>;

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## TRAVEL

Thu 11/16/2023 10:45 AM - 11:30 AM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>; Ming, Catherine G <catherine\_ming@ios.doi.gov>;

## WORKING LUNCH

Thu 11/16/2023 11:30 AM - 12:30 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>; Ming, Catherine G <catherine\_ming@ios.doi.gov>;

## SITE VISIT: Catawba Reservation

Thu 11/16/2023 12:30 PM - 2:00 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>; Ming, Catherine G <catherine\_ming@ios.doi.gov>;

## PRESS AVAILABILITY

Thu 11/16/2023 2:00 PM - 2:30 PM

## ■ TRAVEL

Thu 11/16/2023 3:00 PM - 3:45 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Tucker, Sally S <sally\_tucker@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>;

## ■ FLIGHT: CLT to ORD

Thu 11/16/2023 5:40 PM - 7:50 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ FLIGHT: ORD to DSM

Thu 11/16/2023 9:30 PM - 10:58 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## Friday, November 17, 2023

## ■ TRAVEL

Fri 11/17/2023 9:45 AM - 10:30 AM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ SITE VISIT: Neal Smith NWR

Fri 11/17/2023 10:30 AM - 12:30 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ TRAVEL

Fri 11/17/2023 12:30 PM - 1:15 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ TEAM LUNCH

Fri 11/17/2023 1:15 PM - 2:00 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ BRIEF: GOM

Fri 11/17/2023 2:00 PM - 2:15 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Sligh, Kevin M <Kevin.M.Sligh@bsee.gov>; Feldgus, Steven H <steve\_feldgus@ios.doi.gov>; Daniel-Davis, Laura E <laura\_daniel-davis@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Domangue, Bryan A <Bryan.Domangue@bsee.gov>; Williams, Martha M <martha\_williams@fws.gov>; Anderson, Robert T <Robert.Anderson@sol.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Wallace, Andrew G <andrew\_wallace@ios.doi.gov>;

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## ■ **ROUNDTABLE: America the Beautiful Challenge Grants**

Fri 11/17/2023 2:15 PM - 3:45 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ **PRESS AVAILABILITY**

Fri 11/17/2023 3:45 PM - 4:15 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ **EXECUTIVE TIME**

Fri 11/17/2023 4:15 PM - 5:15 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ TRAVEL

Fri 11/17/2023 5:15 PM - 5:30 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>;

## ■ FLIGHT: DSM to DTW

Fri 11/17/2023 6:30 PM - 8:25 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>;

## ■ FLIGHT: DTW to DCA

Fri 11/17/2023 9:15 PM - 10:49 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Heilemann, Tami <Tami\_Heilemann@ios.doi.gov>; Tucker, Sally S <sally\_tucker@ios.doi.gov>;

## Saturday, November 18, 2023

### ■ FLIGHT (BWI to ABQ)

Sat 11/18/2023 6:00 PM - 10:30 PM

## Monday, November 20, 2023

### ■ DAILY CHECK-IN: Chief of Staff

Mon 11/20/2023 9:30 AM - 10:00 AM



**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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### ■ PRE-BRIEF: MEETING - Bahsahwahbee National Monument

Mon 11/20/2023 10:00 AM - 10:30 AM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Daniel-Davis, Laura E <laura\_daniel-davis@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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**BI-WEEKLY MEETING: Ethics Department**

Mon 11/20/2023 10:30 AM - 11:00 AM 🗨

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Garcia, Monica L <monica.garcia@sol.doi.gov>; Gottry, Heather C <heather.gottry@sol.doi.gov>;

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## MEETING: Bahsahwahbee National Monument

Mon 11/20/2023 11:00 AM - 11:30 AM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Daniel-Davis, Laura E <laura\_daniel-davis@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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## WEEKLY MEETING: Office of Congressional and Legislative Affairs

Mon 11/20/2023 11:30 AM - 12:00 PM 🗓

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Wallace, Andrew G <andrew\_wallace@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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### ■ BRIEF: Project

Mon 11/20/2023 1:30 PM - 2:00 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Estenoz, Shannon A <shannon\_estenoz@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Sams, Charles F <charles\_sams@nps.gov>; Gallegos, Joaquin R <joaquin\_gallegos@ios.doi.gov>;

**Optional Attendees:** Newland, Bryan <bryan\_newland@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Isom-Clause, Kathryn C <Kathryn\_Isom-Clause@ios.doi.gov>;

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## ■ WEEKLY MEETING: Acting Deputy Secretary

Mon 11/20/2023 2:00 PM - 2:30 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Daniel-Davis, Laura E <laura\_daniel-davis@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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## ■ WEEKLY MEETING: Communications

Mon 11/20/2023 2:30 PM - 3:00 PM 📄

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Interior, Scheduling <Scheduling\_Interior@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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## Tuesday, November 21, 2023

### **DAILY CHECK-IN: Chief of Staff**

Tue 11/21/2023 12:00 PM - 12:30 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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### **PRE-BRIEF: CALL - Sen. Baldwin**

Tue 11/21/2023 1:30 PM - 2:00 PM

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Gray, Morgan <Leslie\_Morgan\_Gray@ios.doi.gov>; Sams, Charles F <charles\_sams@nps.gov>; Reynolds, Michael T <Michael\_Reynolds@nps.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Wallace, Andrew G <andrew\_wallace@ios.doi.gov>;

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### ■ LUNCH

Tue 11/21/2023 2:00 PM - 2:30 PM

### ■ CALL: Senator Baldwin

Tue 11/21/2023 4:00 PM - 4:30 PM

**Location:** Conference Line

**Organizer:** Interior, Scheduling

**Required Attendees:** Gray, Morgan <Leslie\_Morgan\_Gray@ios.doi.gov>; Sams, Charles F <charles\_sams@nps.gov>;

**Optional Attendees:** Wallace, Andrew G <andrew\_wallace@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;



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## Thursday, November 23, 2023

### \*\*THANKSGIVING\*\*

Thu 11/23/2023 (All day) ↻

## Saturday, November 25, 2023

### FLIGHT (ABQ to BWI)

Sat 11/25/2023 7:45 AM - 12:55 PM

## Monday, November 27, 2023

### DAILY CHECK-IN: Chief of Staff

Mon 11/27/2023 9:30 AM - 10:00 AM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

### WEEKLY MEETING: Office of Congressional and Legislative Affairs

Mon 11/27/2023 11:30 AM - 12:00 PM ↻

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Wallace, Andrew G <andrew\_wallace@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## WEEKLY CHECK-IN: Scheduling & Housekeeping Items

Mon 11/27/2023 12:00 PM - 12:30 PM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Gosar, Mili N <mili\_gosar@ios.doi.gov>; Kules, Amanda B <amanda\_kules@ios.doi.gov>; Germain, Naomie E <naomie\_germain@ios.doi.gov>; Ming, Catherine G <catherine\_ming@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

Link for those dialing in! Will still plan to meet in person.

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## LUNCH

Mon 11/27/2023 12:30 PM - 1:00 PM 🚫

## THANK YOUS: TN & IL

Mon 11/27/2023 1:00 PM - 1:30 PM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Alonso, Shantha R <shantha\_alonso@ios.doi.gov>; Germain, Naomie E <naomie\_germain@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## Tuesday, November 28, 2023

### ■ DAILY CHECK-IN: Chief of Staff

Tue 11/28/2023 9:30 AM - 10:00 AM 🗓

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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## THANK YOUS

Tue 11/28/2023 10:00 AM - 10:45 AM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Optional Attendees:** Alonso, Shantha R <shantha\_alonso@ios.doi.gov>; Germain, Naomie E <naomie\_germain@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## VIDEO RECORDING: This Year at Interior

Tue 11/28/2023 11:00 AM - 11:30 AM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Tucker, Sally S <sally\_tucker@ios.doi.gov>;

**Optional Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## LUNCH

Tue 11/28/2023 11:30 AM - 12:00 PM

## WEEKLY MEETING: Acting Deputy Secretary

Tue 11/28/2023 12:15 PM - 12:45 PM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Daniel-Davis, Laura E <laura\_daniel-davis@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## DNS

Tue 11/28/2023 5:00 PM - 6:30 PM

Wednesday, November 29, 2023

## ■ DAILY CHECK-IN: Chief of Staff

Wed 11/29/2023 9:30 AM - 10:00 AM ↻

**Location:** Microsoft Teams Meeting

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

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## ■ READING TIME

Wed 11/29/2023 10:00 AM - 10:30 AM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Germain, Naomie E <naomie\_germain@ios.doi.gov>;

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## TRAVEL

Wed 11/29/2023 10:40 AM - 11:00 AM

**Organizer:** Interior, Scheduling

**Required Attendees:** Newland, Bryan <bryan\_newland@ios.doi.gov>; Isom-Clause, Kathryn C <Kathryn\_Isom-Clause@ios.doi.gov>; Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>; Thiele, Raina D <raina\_thiele@ios.doi.gov>; Goodluck, Tracy L <tracy\_goodluck@ios.doi.gov>;

## WH PHOTO: NAHM

Wed 11/29/2023 11:00 AM - 11:30 AM

**Location:** Navy Steps

**Organizer:** Interior, Scheduling

**Required Attendees:** Newland, Bryan <bryan\_newland@ios.doi.gov>; Isom-Clause, Kathryn C <Kathryn\_Isom-Clause@ios.doi.gov>; Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>; Thiele, Raina D <raina\_thiele@ios.doi.gov>; Goodluck, Tracy L <tracy\_goodluck@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## TRAVEL

Wed 11/29/2023 11:30 AM - 11:45 AM

**Organizer:** Interior, Scheduling

**Required Attendees:** Newland, Bryan <bryan\_newland@ios.doi.gov>; Isom-Clause, Kathryn C <Kathryn\_Isom-Clause@ios.doi.gov>; Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>; Thiele, Raina D <raina\_thiele@ios.doi.gov>; Goodluck, Tracy L <tracy\_goodluck@ios.doi.gov>;

## CHECK-IN

Wed 11/29/2023 12:00 PM - 12:30 PM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>;

## VIDEO RECORDING TIME

Wed 11/29/2023 12:30 PM - 1:00 PM

**Location:** 4th Floor Studio

**Organizer:** Interior, Scheduling

**Required Attendees:** Gullett, Michelle A <michelle\_gullett@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

Historic Preservation Awards

## LUNCH

Wed 11/29/2023 1:00 PM - 1:30 PM 🚫

## PRE-BRIEF: Hill NAHM Event

Wed 11/29/2023 1:30 PM - 2:00 PM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Rezaeerod, Paniz <paniz\_rezaeerod@ios.doi.gov>;

**Optional Attendees:** Wallace, Andrew G <andrew\_wallace@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>;

## ■ POLITICAL APPOINTEE ALL HANDS

Wed 11/29/2023 2:00 PM - 3:00 PM

**Location:** Auditorium

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Gaither, Amber M <amber\_gaither@ios.doi.gov>;

## ■ CHECK-IN: SPD

Wed 11/29/2023 3:00 PM - 3:30 PM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ PRE-BRIEF: (b) (5)

Wed 11/29/2023 3:30 PM - 4:00 PM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Daniel-Davis, Laura E <laura\_daniel-davis@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ TRAVEL

Wed 11/29/2023 4:30 PM - 4:45 PM

## ■ WH EVENT: Ice-Skating Rink Opening



Wed 11/29/2023 4:45 PM - 7:00 PM

**Location:** South Lawn

**Organizer:** Interior, Scheduling

**Optional Attendees:** Germain, Naomie E <naomie\_germain@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Ming, Catherine G <catherine\_ming@ios.doi.gov>;

## Thursday, November 30, 2023

### NATIONAL CHRISTMAS TREE LIGHTING

Thu 11/30/2023 (All day)

### PRE-BRIEF: TNS PANEL - Healing and Protecting Native Languages and Cultures

Thu 11/30/2023 8:30 AM - 9:15 AM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Garriott, Wizipan <Wizi\_Garriott@ios.doi.gov>; Newland, Bryan <bryan\_newland@ios.doi.gov>; Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Goodluck, Tracy L <tracy\_goodluck@ios.doi.gov>; Rodman, Anthony M <Anthony.Rodman@bia.gov>;

### PRE-BRIEF: TNS Q&A

Thu 11/30/2023 9:30 AM - 10:30 AM

**Location:** Conference Room 6150

**Organizer:** Interior, Scheduling

**Required Attendees:** Interior, Scheduling <Scheduling\_Interior@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>; Newland, Bryan <bryan\_newland@ios.doi.gov>; Anderson, Robert T <Robert.Anderson@sol.doi.gov>; Brain, Michael B <michael\_brain@ios.doi.gov>; Williams, Martha M <martha\_williams@fws.gov>; Sams, Charles F <charles\_sams@nps.gov>; Stone-Manning, Tracy M <tstonemanning@blm.gov>; Klein, Elizabeth A <Elizabeth.Klein@boem.gov>; Kelly, Katherine P <Kate\_Kelly@ios.doi.gov>; Cherry, Tyler A <tyler\_cherry@ios.doi.gov>;

**Optional Attendees:** Todacheene, Heidi J <heidi\_todacheene@ios.doi.gov>; Thiele, Raina D <raina\_thiele@ios.doi.gov>; Gosar, Mili N <mili\_gosar@ios.doi.gov>;

Please join in-person but if you are on travel use the link below!

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### ■ TRAVEL

Thu 11/30/2023 10:30 AM - 10:45 AM

### ■ (b) (5)

Thu 11/30/2023 11:00 AM - 12:00 PM

**Organizer:** Interior, Scheduling

**Optional Attendees:** Stachelberg, Winnie <winnie\_stachelberg@ios.doi.gov>; Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

### ■ LUNCH

Thu 11/30/2023 12:00 PM - 1:00 PM 🗄

**Organizer:** Interior, Scheduling

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ WH MEETING: Jen O'Malley Dillon

Thu 11/30/2023 1:00 PM - 2:00 PM

**Location:** WH

**Organizer:** Interior, Scheduling

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ TRAVEL

Thu 11/30/2023 2:00 PM - 2:15 PM

**Organizer:** Interior, Scheduling

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ EVENT: Congressional NAHM Roundtable

Thu 11/30/2023 2:15 PM - 3:00 PM

**Location:** Rayburn 2020

**Organizer:** Interior, Scheduling

**Required Attendees:** Rezaeero, Paniz <paniz\_rezaeero@ios.doi.gov>; Wallace, Andrew G <andrew\_wallace@ios.doi.gov>; Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ TRAVEL

Thu 11/30/2023 3:00 PM - 3:15 PM

**Organizer:** Interior, Scheduling

**Required Attendees:** Schwartz, Melissa A <melissa\_schwartz@ios.doi.gov>;

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ DAILY CHECK-IN: Chief of Staff

Thu 11/30/2023 3:30 PM - 4:00 PM

**Location:** Office of the Secretary

**Organizer:** Interior, Scheduling

**Required Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ TRAVEL

Thu 11/30/2023 4:00 PM - 4:15 PM

## ■ WH RECEPTION: National Christmas Tree Lighting

Thu 11/30/2023 4:15 PM - 5:00 PM

**Organizer:** Interior, Scheduling

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ EVENT: National Christmas Tree Lighting

Thu 11/30/2023 5:00 PM - 7:00 PM

**Organizer:** Interior, Scheduling

**Optional Attendees:** Taylor, Rachael S <rachael\_taylor@ios.doi.gov>;

## ■ DNS

Thu 11/30/2023 8:00 PM - 9:00 PM