



**U.S. Department of the Interior
2023 Office of Surface Mining
Reclamation and Enforcement
(OSMRE) Sustainable
Procurement Plan**

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1. Executive Summary

OSMRE's mission is to carry out the requirements of the Surface Mining Control and Reclamation Act (SMCRA) in cooperation with States and Tribes. Our primary objectives are to ensure that coal mines are operated in a manner that protects citizens and the environment during mining and assures that the land is restored to beneficial use following mining, and to mitigate the effects of past mining by aggressively pursuing reclamation of abandoned coal mines.

In performing its mission, OSMRE does not engage in activities typically associated with single-use plastics. For example, we do not use concession services, nor do we have facility management, medical, public safety, public health, or scientific mission components. Further, OSMRE does not maintain any real property and personal property items are typically acquired through the U.S. General Services Administration (GSA), who is refining proposed rulemaking to address single-use plastics. As a result, OSMRE's largest opportunity to reduce acquisition of single-use plastics is indirectly through vendors it contracts with to provide required products and services in furtherance of the Bureau's mission. As explained in paragraph 3 of this Plan, OSMRE will incorporate appropriate language in its contracts in furtherance of single-use plastic reduction objectives. Additionally, OSMRE's purchase card program manager will assess current Bureau buying practices to identify opportunities for improvement.

Looking beyond sustainable procurement, OSMRE created a new full-time GS-13 Sustainability Coordinator position in FY 2022, with necessary funding included in OSMRE's proposed FY 2024 budget. When filled, this position will work closely with OSMRE's acquisition staff to ensure proper coordination of the various metrics, program activities, and practices described in this Plan necessary for OSMRE to begin phasing out single-use plastic products by 2032.

2. Schedules and Annual Targets Addressing the Reduction of Procurement, Sale, And Distribution of Single-Use Plastic Products

Strengths:

OSMRE does not have any contracts for food and janitorial services or concessions, which commonly use single use plastics. Additionally, OSMRE utilizes GSA-provided facilities where GSA is responsible for coordinating all facility management functions (e.g., janitorial services, security services, renovations, maintenance, etc.) through contracts with outside vendors.

Weaknesses

Employees can bring single use plastics (Personal Items) into the office which will require maintaining recycling stations. Packaging and office supplies may produce single use plastics; therefore, purchases through the use of purchase cards will require periodic training to address the reduction and or elimination of single use plastics in the acquisition process through the use of purchase cards.

Opportunities

OSMRE typically creates task and delivery orders through GSA E-buy and uses internal Indefinite-Delivery Indefinite-Quantity and Blanket Purchase Agreements for our procurement needs; therefore, the contract holders will be responsible for the inclusion of Federal Acquisition Regulations (FAR) clauses concerning single use plastics when developed and approved. OSMRE will include Department of the Interior Acquisition Regulations (DIAR) clauses in all contracts when developed to address single use plastics.

In the few cases where OSMRE creates purchase orders and construction contracts, we will include the FAR and DIAR clauses concerning single use plastics when developed and approved

Threats

There are no identified threats

OSMRE will reach out to all stakeholders to identify any missed opportunities to reduce and or eliminate single use plastics from any unknown sources in the next 12 months.

3. Updates to Acquisition and Procurement Policies and Practices

OSMRE Acquisition Management Division (AMD) procures most supplies and services through GSA E-Buy, which is a library of GSA Indefinite-Delivery Indefinite-Quantity contracts awarded through GSA. GSA has the responsibility for placing any required single-use plastics clauses within these contracts as they become available; therefore, any procurement activities by OSMRE utilizing these contract vehicles through task/delivery orders do not require and additional clauses.

All procurement activities that require stand-alone C type contracts and Purchase orders that are not processed through GSA E-buy, require Federal Acquisition Regulation clauses concerning packaging and single use plastics when added to the FAR.

4. Data collection methods, metrics, and reporting requirements to reflect the specific approaches proposed to phase out single-use plastics by the end of 2032

OSMRE will work with DOI to further identify any data collection methods required for reporting and phasing out single use plastics by the end of 2032. OSMRE will survey personnel every two (2) years to identify single use plastics that are currently in use and solicit ideas for the elimination of areas of improvement in the plan. The plan will be updated to provide continuous process improvement. Additionally, OSMRE will monitor solid waste data to identify areas of improvement.

5. Analysis of Alternatives to Single-Use Plastic Products

OSMRE does not currently have an analysis of alternatives due to the limited exposure to single use plastics in accomplishing its mission requirements, but our ongoing continuous process improvement efforts will address any alternatives uncovered based on feedback from the OSMRE community.

6. Opportunities to Shift Public Behavior to Reduce Single-Use Plastic Products

OSMRE does not own its office space, or any other areas frequented by members of the public where behavior-shifting opportunities are more readily available. Additionally, engagement between Bureau employees and the public is limited. However, where appropriate, and through the course of its mission-oriented engagements with the public, OSMRE will seek opportunities to shift behavior toward reducing the use of single-use plastics, by surveying personnel every 2 years to identify areas of improvement, provide training and training materials concerning single use plastics, and continuous process improvement conducted with the single use plastics team.

7. Single-Use Plastic Short-Term Exemptions, If No Alternatives Currently Exist

There are no short-term exemptions requested for OSMRE.

8. Single-Use Plastic Exemptions for Medical, Public Safety, Public Health, Or Scientific Items

This is not applicable for OSMRE as we do not have medical, public safety, public health, or scientific mission components.

9. Funding Requests

There are no funding requests at this time.